Arkansas Tech University - Ozark
Curriculum Committee Meeting
November 3, 2011

Minutes

The Curriculum Committee met in the Conference Room of the Office of Student Services on Thursday, November 3, 2011 at 3:00 p.m. The following members were present: Cathy Fultz, Stan Hatcher, Charles Lee, Janet Mickens, Bobby Sewell, Bruce Sikes, Erin Brickley, and Brenda Shoop. Tekla Barr was absent.

APPROVAL OF MINUTES

Mr. Sewell called the meeting to order at 3:02 p.m. and asked that the minutes be approved as distributed. Motion by Cathy Fultz, second by Stan Hatcher to approve the minutes as distributed. Motion carried.

CURRICULAR ITEMS

Mr. Sewell asked for action to approve the addition of an Associate of Applied Science Degree in Registered Nursing pending Board of Trustees and Arkansas Department of Higher Education approval.

The curriculum is attached.

Motion by Janet Mickens, second by Cathy Fultz to approve the addition of an AAS in Registered Nursing pending approval by the Board of Trustees and Arkansas Department of Higher Education. Motion carried.

Mr. Sewell asked for action to approve the changes below requested by the respective programs. All items changing the number of hours in a program are pending approval by the Board of Trustees and the Arkansas Department of Higher Education.

Air Conditioning and Refrigeration

Effective with the Summer I 2012 semester:

Reduce the number of hours in the AAS curriculum requirements for the AAS in General Technology – Air Conditioning and refrigeration – Facilities Management from 61 or 62 to 60. This will be accomplished by:
- Delete the requirement for ACR 2134 Boiler Operations or ICS 2115 Programmable Controllers
- Require 3 hours of approved electives

Motion by Stan Hatcher, second by Janet Mickens to approve the changes as requested by the Air Conditioning and Refrigeration program. Motion carried.

Cosmetology

Effective with the Spring 2012 semester:

In the curriculum requirements for the Technical Certificate in Cosmetology and the AAS in General Technology – Cosmetic Science, reduce the number of hours in the AAS from 65 to 60. This will also require a reduction of the number of hours in the TC from 50 to 40. This will be accomplished by:

- Change the course number of Hairdressing I w/Lab from COS 1110 to COS 1107 and reduce the number of semester credit hours to 7.
- Change the course number of Hairdressing II w/Lab from COS 1210 to COS 1207 and reduce the number of semester credit hours to 7.
- Change the course number of Hairdressing III w/Lab from COS 2310 to COS 2307 and reduce the number of semester credit hours to 7.
- Change the course number of Theory and Practical Application from COS 2405 to COS 2404 and reduce the number of semester credit hours to 4.
- Offer Manicuring II with the second semester coursework instead of Summer I.
- Require 5 hours of approved electives in the AAS only

Motion by Janet Mickens, second by Charles Lee to approve the changes as requested by the Cosmetology program. Motion carried.

Health Information Management

Effective with the Summer I 2012 semester:

Reduce the number of hours in the AAS curriculum requirements for the AAS in Allied Health – Health Information Technology from 63 to 60. This will be accomplished by:

- Remove BUS 1043 Professional Communication from the curriculum in the AAS Allied Health – Health Information Technology.

In the curriculum requirements for the Technical Certificate in Health Information Technology and the AAS in Allied Health – Health Information Technology to accommodate accreditation requirements:

- Change the course number for Human Anatomy and Physiology from HIT 2203 to HIT 1243 and offer in the spring semester.
- Change the course number for Diagnostic Coding from HIT 1133 to HIT 2223 and offer in the Fall semester.
- Change the course number for Healthcare Statistics from HIT 2313 to HIT 2233 and offer in the Fall semester.
- Change the course number for Procedural Coding from HIT 1223 to HIT 2323 and offer in the Spring semester.

- Remove Diagnostic Coding and Procedural Coding from the requirements for the Technical Certificate
- Require Composition I and Intermediate Algebra in the Technical Certificate

Motion by Cathy Fultz, second by Charles Lee to approve the changes as requested by the Health Information Technology program. Motion carried.

Industrial Control Systems

Effective with the Summer I 2012 semester:

Reduce the number of hours in the AAS curriculum requirements for the AAS in General Studies – Industrial Systems from 65 to 60. This will be accomplished by:
- Reducing the number of required elective credit hours from 8 to 3.

To remove the duplication of programs (due to inheriting the AAS-INDS from the Russellville campus):
- Change the name of this degree from AAS in Industrial Systems to AAS in Industrial Control Systems.
- Delete the option of Industrial Control Systems from the AAS in General Technology.
- Move the Technical Certificate for Industrial Control Systems from General Technology to the new Industrial Control Systems.

Create an option for Energy Studies under the AAS in Industrial Control Systems. The curriculum requirements will be as follows:
- ENGL 1013 Composition I
- ENGL 1023 Composition II
- COMS 1003 Introduction to Computer Based Systems or COMS 2003 Microcomputer Applications or BUS 1303 Introduction to Computers
- MATH 0903 Intermediate Algebra
- Any Approved Social Science (3 hours)
- ICS 1103 Programming I
- ICS 1104 Fundamentals of Electricity
- ICS 1123 Semiconductors I
- ICS 1143 Introduction to Digital Logic
- ICS 2213 Semiconductors II
- ICS 2115 Programmable Controllers
- ICS 2116 Basics of Industrial Automation
- ICS 2123 Industrial Fluid Power
- Create ICS 2413 Natural Gas Production, Distribution, and Management Systems.
- Create ICS 2423 Electrical Power Generation, Transmission, and Distribution Systems.

- Create ICS 2433 Occupational Safety Training.
- Create ICS 2443 Data Acquisition Systems for Energy Management.
- WLD 1403 Welding for Trades and Industry

Motion by Stan Hatcher, second by Janet Mickens to approve the changes as requested by the Industrial Control Systems program. Motion carried.

Occupational Therapy Assistant

Effective with the Summer I 2012 semester:

- Delete MATH 1113 College Algebra in the curriculum requirements in AAS-OTA.
- Require MATH 1003 College Mathematics or higher mathematics in the curriculum requirements in AAS-OTA.
- Require that students hold current certification in First Aid and CPR for Health Care Providers before the first day of the first semester. (Students may take EMTP 1001 or hold current certification.)
- Change the requirement from BIOL 1014 Introduction to Biological Sciences to BIOL 1014 Introduction to Biological Sciences or PHSC 1013 Introduction to Physical Sciences and PHSC 1021 Introduction to Physical Sciences Lab.

Motion by Cathy Fultz, second by Charles Lee to approve the changes as requested by the Occupational Therapy Assistant program. Motion carried.

Physical Therapist Assistant

Effective with the Summer I 2012 semester:

- Delete MATH 1113 College Algebra in the curriculum requirements in AAS-PTA.
- Require MATH 1003 College Mathematics or higher mathematics in the curriculum requirements in AAS-PTA.
- Require that students hold current certification in First Aid and CPR for Health Care Providers before the first day of the first semester. (Students may take EMTP 1001 or hold current certification.)
- Change the requirement from BIOL 1014 Introduction to Biological Sciences to BIOL 1014 Introduction to Biological Sciences or PHSC 1013 Introduction to Physical Sciences and PHSC 1021 Introduction to Physical Sciences Lab.

Motion by Cathy Fultz, second by Stan Hatcher to approve the changes as requested by the Physical Therapist Assistant program. Motion carried.

Practical Nursing

Effective with the Spring 2012 semester:

In the curriculum requirements for the Technical Certificate in Practical Nursing and the AAS in Allied Health – Practical Nursing make the following changes:

- Remove the prerequisite requirement of EMTP 1001, HIT 1113, and HIT 1123 prior to admission to the PN Program
- Add HIT 1113 Medical Terminology to the curriculum requirements
- Add HIT 1123 Introduction to Human Anatomy to the curriculum requirements
- Change the course number for Clinical II from LPN 1210 to LPN 1208 and reduce the semester credit hours from 10 to 8
- Change the course number for Clinical III from LPN 1312 to 1308 and reduce the semester credit hours from 12 to 8
- Require that students hold current certification in First Aid and CPR for Health Care Providers before the first day of the first semester. (Students may take EMTP 1001 or hold current certification.)

Motion by Stan Hatcher, second by Cathy Fultz to approve the changes as requested by the Cosmetology program. Motion carried.

OTHER
BUSINESS

There was no other business.

ADJOURNMENT

Motion by Stan Hatcher, second by Cathy Fultz to adjourn the meeting. Motion carried. The meeting was adjourned at 3:45 p.m.