I. Opening

- Call to order: 10:00 AM by Amanda Gardner

Committee Members	Area	Roll Call	Minutes vote
Brent Drake	Advancement	Present	approve
Marcus "Drew" Dickey	Facilities Mgmt	Present	2nd
Amanda Gardner (chair)	OAIE	Present	Approve
Brandie Gibbs	One-Stop (SA)	Present	approve
Aubrey Holt	Student Success	Present	Move to approve
Andy Stadler	OIS	Present	approve
Open	Ozark		
Open			

II. August meeting minutes – approved

III. Topics
- Committee Members
    - Incoming - Brent Drake (Advancement) and Aubrey Holt (Student Affairs)
    - Leaving – Elizabeth Sinor and Brett Arrington
- OAIE name change to University Assessment and Accreditation (UAA)
- Amanda proposed to change the committee's name from Institutional Effectiveness Assessment Committee (IEAC) to Academic Support Assessment Committee (ASAC)
    - Vote – all approved; the committee's name will be changed on the website and Andrea Eubanks will be notified to update the university list of committees.
- CAS Class Update
    - 12 groups participating this Fall from Russellville and Ozark campuses. Good turn out and initial involvement.
- Annual Assessment Review
    - Stats from last academic years (2020-2021, 2021-2022)

- 90% increase in number of assessment plans (30, 57)
- 3 out of 6 divisions saw an increase in plan completions
- 6% decrease in overall completion rate (60%, 54%)
  - o Discussion about creating a simple rubric for academic support annual assessment plans and alignment of plan goals to the Institutional Strategic Plan goals. Suggestion to make short (2 min) video on how to link goals in Weave.
  - o Amanda to update/create all plans for the new academic year in Weave ASAP.
- Assessment Grants
  - o Updated guidelines, grant application, and committee review forms available at https://www.atu.edu/assessment/grants.php
  - o Committee asked to review forms and process – provide feedback
  - o Assessment grants will be advertised on OneTech and the Scoop in the next month.
  - o Discussion around providing examples (on our grant website and in advertisements) of how the assessment grant can be used (assessment conference, online training, other professional development; student wages for assessment projects.). Explore ideas from other institution's assessment websites.

IV. Other business
- Update from Brandie about the offices she has contacted regarding CAS completion. Possible Spring cohort of CAS Class.

V. Meeting adjourned: 10:35 am