

## GI Bill Student Responsibilities - Ch. 33

As a student using CH 33 GI Bill benefits, here are a few things you need to understand. When you sign your certification request, you are saying you understand that it is your responsibility to

- Request certification for each semester you attend ATU and wish to use your VA Education Benefits.
- Accurately inform certifying official of other aid (scholarships, loans, grants, Tuition Assistance, etc.) you're receiving for the term.
- Promptly notify the Certifying Official of
  - any changes in enrollment or degree program once certification has been submitted.
  - any hours you are taking that do not meet degree requirements. *Such as additional hours for scholarship.*
  - any courses you take that have unusual dates.
  - any mid-term course you add after classes start. *We don't know to certify you unless you tell us you added a class.*
  - any courses you repeating. *We can only certify required repeats.*
  - dropping classes because of special circumstances (medical problems, death in the family, job loss, etc). *We can report these to VA when we update your information if you provide supporting documentation. We are here to help you any way we can, but we have to know what's going on so we can assist you.*
- Make satisfactory academic progress which is a 2.0 cumulative GPA each semester. Failure to do so may result in academic probation/suspension which can affect future certification for benefits.
- Check ATU email on a regular basis for updates or notifications. Failure to do so may result in delayed certifications or missed deadlines.
- Pay any remaining balance of tuition and fees if you receive less than 100% of the benefit, if your eligibility runs out before the end of the term, or if the benefit fails to pay for any reason.
- If eligible for BAH (monthly housing allowance), dropping below full-time will effect monthly rate of pay. You must be certified for at least one on-campus course to receive standard rate of pay; otherwise, if enrolled in all on-line courses, you will be eligible at a rate equivalent to half the national average. *Please contact our office for clarification if needed.*

You are also stating that you understand VA will NOT pay for

- courses that you don't attend
- certified courses from which you withdraw
- non-required repeated courses
- courses that you complete but receive a grade that will not count towards graduation (Grade of AU, FE, or any grade in a course not required for your official major or minor at the time of certification)

You may owe a debt to VA and/or Arkansas Tech if you

- withdraw from a course at any point
- lower your number of credit hours after you are certified but before the term starts
- are administratively dropped by the school for non-attend, non-pay, or get an F for excessive absences

***Benefits and debt creation are very complicated. If you are changing ANYTHING about your schedule after turning in your form, please come see a certifying official to avoid incurring an unexpected debt.***