



Adding a License Endorsement

Attention: Do **not** submit this application until you have completed the required courses and the appropriate praxis test (if required). Applications submitted early may be deleted.

Add an area to an existing teaching license

Go to: <https://aels.ade.arkansas.gov/AELS/Account/TeacherLogin.aspx>

1. Select **Add an area to my license**
2. Select **By Program of Study**
3. Choose **Arkansas Tech University** as your Educator Preparation Program
4. Choose your endorsement area and click **Add Area**. *[See table below for common ATU endorsement Areas. With the list showing, type the corresponding three-digit number. The list will jump to that area.]*
5. Continue through the application until you receive the message **“Your application has been sent to your Educator Preparation Program Coordinator for approval.”**

Most Common ATU Endorsement Areas

258 – Special Education: K-12	527 – Dyslexia: K-12
252 – Early Childhood SpEd Integrated: BK	286 – Library Media Specialist: K-12
427 – SpEd Resource Eng	288 – Guidance & Counseling: K-12
428 – SpEd Resource Math	247 – English to Speakers of Other Languages (ESOL)
429 – SpEd Resource Science	276 – Building Level Administration
530 – SpEd Resource El Ed	277 – District Level Administration
287 – Reading: K-12 For ATU’s Med K-12 literacy program, also add 527 <i>Dyslexia</i> to the same application.	280 – Program Administration/ Curriculum

Last Steps

Praxis Scores: The Office of Teacher Licensure and Support Services will verify your Praxis scores as long as you indicate Arkansas Tech University can receive your scores. If we do not have access, we will email you and request you send the PDF score report you received from ETS.

Transcript: Please contact ATU's office of the registrar to send an electronic transcript using EDI service to the Division of Elementary and Secondary Education (ADE).

- Transcript Request link: <https://www.atu.edu/registrar/transcript.php>
- Questions? Contact the Registrar's Office:
 - Phone: (479) 968-0272
 - Fax: (479) 968-0683
 - Email: registrar@atu.edu

Still Need Help? Contact Us

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