

Requesting Enrollment in Stage II Education Courses & Applying for an Arkansas Ideas Account

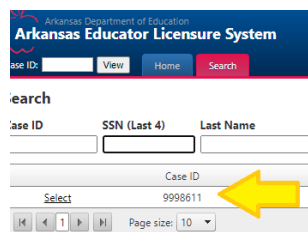
- Before request enrollment into Stage II Education Courses, students need to have completed Arkansas Ethics Training ERC 19048 through Arkansas Ideas. To apply for an Arkansas Ideas Account you must first have an AELS Background Check in progress.

How do I get an AELS Background Check?

- Please go to the teacher licensure website for AELS process instructions. <https://www.atu.edu/teacherlicensure/>
You will need a
 1. Background check
 2. Fingerprints filed
 3. Child Maltreatment Form

How do I get an Arkansas IDEAS account set up?

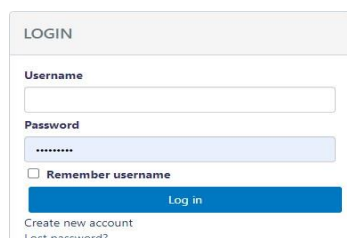
- Once you have applied on-line for an AELS Background check you will be assigned a Case ID number, which is required to be eligible to set up an Arkansas Ideas account. You can find your AELS <https://aels.ade.arkansas.gov/AELS/Search.aspx>



OR



- Next you will need to set up an Arkansas Ideas Account for educational training and professional development. Students can create a new account at <https://ideaslms.aetn.org/>



ArkansasIDEAS

Need an Account?

Click the button below to begin the registration process. If needed, step-by-step instructions can be found in the Registration Guide. The ArkansasIDEAS Help Desk staff is also available to assist you by phone or email. Once your account is created and you have completed a course, please share your thoughts by emailing ideas@myarkansaspbs.org. We value your feedback and look forward to hearing from you.



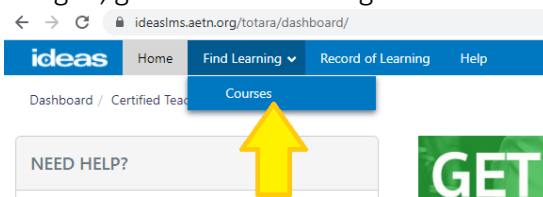
For questions or trouble creating an Arkansas IDEAS account, please email ideas@myarkansaspbs.org with your AELS Case ID number for help.

How do I complete my Ethics Training to get my certificate?

- Once you have completed the AELS Background Check and have your log in ready to go for your Arkansas IDEAS account, please complete the Code of Ethics Training Video (ERC 19048).
- Log into your Arkansas Ideas Account by going to: <https://ideaslms.aetn.org/>



- Once you log in, go to “Find Learning”.



- Then look up class code: ERC 19048
Professional Licensure Standards Board (PLSB) - The Code of Ethics Training Video (2018)
- Upon completion please save a copy of your certificate as a pdf to upload for any education requirements.

How do I request enrollment into Stage II classes?

To apply for Stage II classes you will need a google account. If you do not already have a personal google account you can sign up for one at <https://accounts.google.com/SignUp>

Meet with your education advisor to receive your:

1. Registration Code
2. CRNs, Course Prefix and Course Number for each Stage II course you need to request enrollment into
3. Make sure you have completed the Arkansas Ideas ethics module ERC 19048.

Go to www.atu.edu/teachereducation

1. Fill out the course request enrollment form on-line, which requires an upload of your Arkansas Ideas ethics training certificate ERC 19048.
2. The Teacher Education Student Service Office will email you with conformation of your enrollment, or any adjustments that may need to be made in your schedule.
3. Check your schedule on onetech.atu.edu for accuracy.