Arkansas Tech University Student

Job Duties

Inside the Classroom:
• Attend all class sessions and be on time
• Read, understand, and follow the instructions provided in the course syllabi
• Turn in assignments on time
• Arrive to class prepared to learn
• Have discipline
• Strive for excellence in your studies
• Set high expectations for class performance
• Keep track of your grades
• Learn how to calculate your grade point average
• Complete work without cheating or committing plagiarism
• Actively participate in class
• Take notes during class
• Ask questions in class or seek out your professor at a later time if you have questions

Outside of the Classroom:
• Try something new
• Meet new people
• Get involved in the campus community by attending events
• Seek out and utilize campus resources
• Allow adequate study time outside of class
• Practice time management skills
• Join at least one Registered Student Organization
• Practice professionalism
• Communicate appropriately with others

Other Duties as Assigned:
• Read and understand the Student Handbook and Undergraduate Catalog
• Assume responsibility for your education
• Take ownership of your degree plan
• Show initiative, don’t wait for others to do things for you
• Find a way to contribute to the Tech community
• Exhibit respectful and courteous behavior at all times
• Learn from your mistakes
• Strategically plan for the future and where you want to be in 5 years
• Meet financial obligations
• Be aware of important dates, check the academic calendar
• Take pride in being a Tech student
• Enjoy your experience, have fun
• Graduate
• Stay connected to Tech as an active alumnus

Technology Needs:
• Check your Tech email daily
• Log-in to OneTech daily
• Learn and understand Blackboard
• Register in CEON

Qualifications:
• Acceptable college entrance exam score
• Graduation from secondary school or equivalent
• Desire to create the best possible opportunity for success

Congratulations!
You qualify. You’ve made a great decision in choosing Tech for your higher education. It’ll pay off too! Did you know that a worker with a bachelor’s degree will earn $1 million more over a lifetime compared to a worker with only a high school diploma? Now is the time to make your move! Go Bold! Take advantage of this tremendous opportunity.