

## **Arkansas Tech University Study Abroad and Study Away Code of Conduct**

Studying abroad or away is an exciting time when you will experience new and exciting things. ATU wants for you to have a safe, healthy, and happy experience. You will soon leave the familiar and enter a new community and learning environment. What are you going to bring to your adventure in a different location?

### **Pre-Departure Conduct Review**

During the application process, you will sign a document that allows the ATU Study Abroad Office to review your conduct record. The decision to allow you to study abroad is based on your record at that time. Subsequent violations of the Student Code of Conduct may result in program removal.

### **ATU Student Code of Conduct**

The ATU Student Code of Conduct is a set of standards that applies to all ATU students, whether they are studying on campus, away, or abroad. Please review the ATU Student Code of Conduct that can be found in the Student Handbook, <https://www.atu.edu/studenthandbook/StudentHandbook.pdf> and be familiar with this behavioral standard.

### **ATU Study Abroad Code of Conduct**

The ATU Study Abroad Code of Conduct is a document that you will sign when you apply to any study away or study abroad program. It builds on the ATU Student Code of Conduct and outlines all activities or actions that are prohibited on any kind of study away or study abroad program. The follow-up procedures, in case you should violate the Study Abroad Standards of Conduct, are also outlined in this document. Please make sure to thoroughly read the document and direct any questions you may have to the study abroad coordinator.

Specific violations of the ATU Study Abroad Code of Conduct include, but are not limited to:

1. Disrupting the academic environment of the program;
2. Being absent, unauthorized or unexcused, from the program or any mandatory program activities;
3. Engaging in activities that endanger the health, well- being, or safety of oneself or others;
4. Engaging in sexual misconduct, including sexual assault;
5. Violating the rules and policies, whether formal or informal, of the host university, residential housing, homestay, youth hostel, or other University arranged housing where the student is studying or staying;
6. Returning to the program late, intentionally missing the train, bus, or other type of transportation, or traveling to a prohibited area during elective travel. Failure to inform

the local site director, to the best of your ability, of your whereabouts during elective travel;

7. Abusing, disrespecting, or showing flagrant disregard for the customs and traditions of the host community;
8. Violating the laws of the host country;
9. Knowingly making a false report of a crime, emergency, or violation of these standards of conduct;
10. Consuming alcohol on any short term, faculty-led trip;
11. Using, distributing, or possessing any quantity of illegal drugs;
12. Driving motor vehicles of any kind.

**Compliance Procedures (May be applied in conjunction with the Academic Integrity and Classroom Behavior Policy/Student Code of Conduct)**

1. Preliminary Assessment of Alleged Violation

The program leader, on-site coordinator, and/or representative of the Study Abroad Office will conduct a preliminary assessment of the alleged violation(s).

2. Notice to Student

Based on the preliminary assessment, if there is reasonable cause to believe that a violation of the above mentioned Code of Conduct has occurred, the representative will provide the student(s) with a verbal and or written notice of the allegation. The student(s) will also be informed of potential corrective actions that may be taken.

3. Decision

After providing the student with an opportunity to respond, the Program Director and/or representative of the ATU Study Abroad Office will determine whether the student has violated the Study Abroad Code of Conduct. If so, one or more of the following corrective actions may be taken:

- a. Letter of warning
- b. Suspension from specified program activities
- c. Dismissal from the Program

I confirm that I have read and understood the ATU Study Abroad Code of Conduct, its policies, and procedures, and agree to abide by them.

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Signature

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Date