

**TERMS & CONDITIONS 2026 GERMANY**

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**Germany Christmas Markets**

Led by Gabriele Haulmark, Senior Instructor of German and English and Director of International Education and Dr. Ursula Chandler, Professor of German

**December 13-20, 2026**

**Your registration cannot be accepted until you read the following terms and conditions, check the “I agree” button on the online registration form, and pay the \$500 per-person deposit.**

**Trip Pricing, Inclusions, and Exclusions**

The tour price is **\$4500** per person, based on double occupancy. The supplement for single occupancy is \$400.

Inclusions and exclusions vary by tour, so please read the following information carefully.

Inclusions: full time tour manager for the duration of the tour; discussions led by Gabriele Haulmark and Ursula Chandler; accommodations, meals, entrance fees, and activities listed in the itinerary; private motor coach transfers (except the airport transfer on arrival); non-alcoholic beverages with included meals; gratuities for all guides, drivers, and at group meals; and some limited travel health insurance.

Exclusions: *Airfare to and from Germany is not included. Participants are solely responsible for all expenses not specifically included in the tour fee.* Examples of excluded expenses are: international airfare; airport transfer on arrival; any passport and visa fees; alcoholic beverages; laundry, dry cleaning, phone charges, room service or other items of a personal nature; expenses incurred during free time or non-group activities; and any meals not specifically included on the tour itinerary.

**Payments and Refunds**

This schedule is based on payments Arkansas Tech University (“ATU”) must make to tour vendors to guarantee group rates. We highly recommend that you purchase additional trip cancellation insurance at the time of registration to recover your payments should you need to withdraw from the tour.

Deposit due: \$500 upon registration

Refund if you cancel: \$475 if you cancel on or before May 28, 2026. If the deposit is made after May 29, 2026 there is no refund.

Interim payment due: \$3,000 on June 25, 2026

Refund if you cancel: \$1,500 if you cancel on or before September 9, 2026

Balance due: September 10, 2026

Refund if you cancel: None, unless the tour is full and your place can be resold

Note: All cancellations must be made in writing.

### **Travel Health Insurance**

Some travel health insurance is included in the trip pricing. Please contact the Study Abroad Director for more information.

If you are interested in trip cancellation coverage, check your credit card's travel benefits and other sources. Some credit card companies offer insurance on baggage loss, travel accidents, trip cancellation and medical and/or legal assistance when the travel is purchased with that credit card. ATU recommends you consider purchasing additional insurance to cover these possibilities.

### **Participant Requirements**

A valid U.S. passport is required of all U.S. citizens. Citizens of other countries are responsible for inquiring about rules and regulations.

The ATU Alumni & Friends Travel program requires you, the participant, to be capable, without assistance, of walking a mile or more at a time and up to five miles per day, standing for 2 to 3 hours at a time, of climbing stairs that may not have handrails, of climbing in and out of a variety of transportation vehicles, of keeping pace with an active group of travelers on long days of traveling, of dealing with the emotional highs and lows that can occur when experiencing a different culture, jet lag, and of being capable of traveling with a group for several hours each day. ATU has published specific requirements for the program. You are responsible for reviewing the specific requirements for your tour and judging the appropriateness of these travel activities to your physical, mental and behavioral capabilities. Any participant who is unable to fulfill the tour requirements may have their registration cancelled. Any participant who has demonstrated an inability, in the opinion of the tour leader, of keeping up with the group or of safely participating in tour activities may be prohibited from participating in certain activities.

When it is possible to do so, ATU strives to make reasonable efforts to accommodate disabilities and other special needs of tour participants if we are notified at the time of registration. If you have a special need regarding your participation in the tour or will need an accommodation, you should contact the Study Abroad Director as soon as possible. Unfortunately, ATU may not be able to accommodate all

special needs. Facilities, resources, accommodations and protections for disabled and special needs individuals can be sharply limited outside the U.S. ATU reserves the right to refuse to make an accommodation when not required to do so by law.

You are expected to behave in a reasonable manner toward other travelers, tour leaders, staff and other persons with whom you come into contact during the tour. If you behave, in the opinion of the tour leader, in a way likely to disrupt the enjoyment or endanger the safety of other travelers, you will be expelled from the group and will have to make your own arrangements to return home. No refunds for the unused portion of the tour will be given.

### **Itinerary**

ATU reserves the right to change or cancel itineraries, hotels and other tour components whenever it is deemed necessary. If this occurs, every effort will be made to offer alternate dates and/or tours. Published times on itineraries are as accurate as possible but subject to change due to traffic, weather, mechanical and any other conditions beyond ATU's control. ATU expressly disclaims any liability for any damages that may be incurred for any changes, cancellations or delays on any itinerary on any ATU Alumni & Friends Travel program. ATU does not accept liability in the case of any passenger being denied boarding by any airline carrier due to the carrier's over-booking of a flight or for any other reason unrelated to ATU's actions. Site visits and the order of the itinerary may be rearranged or substituted at the discretion of ATU. Photos shown on ATU web pages are reflective of the area(s) visited, but may not be included in the actual tour itinerary.

### **Single Travelers**

ATU always reserves rooms for single travelers. However, the number of single rooms available on a tour is limited. Therefore, we recommend that you register early. A supplemental charge will apply for a single room. If you are traveling alone and wish to share a room, we will do our best to find someone of the same gender to share with you. When a roommate cannot be found, the single supplement will be charged.

### **Baggage**

Baggage and personal effects are the sole responsibility of the owners at all times. Although every effort is made to handle participants' luggage as carefully as possible, ATU is not responsible for and does not assume liability or accept claims for loss of or damage to luggage due to breakage, theft, or wear and tear through hotel and group carrier handling.

### **Photos**

Participants may be photographed for the educational and promotional purposes of ATU. You agree that ATU is authorized to use for any purpose any pictures taken of the group and comments made on evaluation forms.

### **Other Terms and Conditions**

In offering this tour, ATU does not control or guarantee the personnel, equipment, operations or performance of anyone furnishing accommodations, products or other services in connection with these travel arrangements. Therefore, ATU does not assume responsibility for injury, damage, expense, inconvenience or any other loss experienced to person or to property in connection with the products or services of such suppliers. The type of loss over which ATU has no control and for which ATU cannot be and is not responsible includes, without limitation: (i) any act or omission on the part of any supplier of products or services or other party who is not under the direct control of ATU; (ii) any defect or failure of any vehicle, equipment, product or service which is owned, operated or otherwise used by a supplier; (iii) any financial problems of a supplier which causes non-performance by that supplier; or (iv) any other cause, condition or event which is beyond the direct control of ATU.

During the tour, you may have the opportunity to participate in various optional activities, such as athletic activities or excursions. ATU does not control any of these activities and will not be and is not liable for any injury, damage, expense, accident, delay, inconvenience or other loss arising out of or relating to participation in such activities.

Travel documents will not be issued until ATU has received a signed original of these terms and conditions, the Release and Waiver, and the Traveler, Emergency Contact, and Health Information form from the participant.