

Strategic Planning – Student Services  
Meeting #3  
9-10-15

2:03 pm – call to order (Brandon Wright, Kevin Solomon, Dr. Norton absent)

Student Support Services

Trio Program

Funded to serve and assist 140 students

Eligibility

First generation

Low to moderate income

Learning or physical disability

Academic needs

Low performance prior to entering ATU

Process

Application

Set up interview

Pull transcripts, etc.

Standard questions and follow-ups

There is a wait-list

Can come in for tutoring and workshops

Not first come first serve – for those that really need the help

Own SSS advisor – meet twice a semester

Agree on goals together

Success plan

Come in mid-semester for check-up

Take advantage of services much more frequently than required

Each day = different tutoring opportunities

8 tutors work about 8-10 hours a week (M-F 8-5)

Required to do at least one workshop each semester

Required to do a literacy (i.e. financial) session

Can set up one-on-one situations if student misses opportunity

Feedback on workshops provided and what they need assistance with

Semester average “wait-list” total runs right around a dozen students

Get them graduated within six years

2/3 percentages

Retention rate is 96 percent

Graduation rate is 48 percent

Communication is key and occurs very often

Promoting school events

Keep in touch with graduates

One Stop Shop – all needs can be addressed and settled in same vicinity

\*Strengths Quest

There are trips and activities that serve as rewards for participation  
Cultural enrichment trips  
20 of the 140 each semester  
Wanting to apply – seeking assistance  
Different attractions for each student  
Student self-selection wanting to participate  
Serves as a form of intimacy and connectedness between staff & students

Needs:

Create a sense of personalization; greater sense of communication and community  
Only 3 full time staff for SSS!!  
Need more staff for teaching, for advising, for tutoring  
Find students to go after and support – advertise to get them involved  
What about a “Student Welcoming Center”?  
Need the monitoring and follow-up of assisted students  
Reach out to ALL students – B2E is mandatory (seen as burden rather than opportunity)  
Need more volunteers willing to have that connection of personalization and communication on a regular basis  
Retention is a key  
What are we doing to help students that are on academic probation

**INITIATIVE IDEA:**

**CHANGE THE ACADEMIC PROBATION POLICY**

**We have a service that alerts students to meet with advising, etc. when they are on academic probation, but there are NO REAL, SERIOUS consequences for failing to show improvement over the course of the following semester**

**Need to do something about the “30 hour rule”**

**Mandated academic coaching – contract for a success plan**

**Adjust the amount of time for students to show improvement (currently 3 semesters)**

Needs:

Resources to give students all that we want to supply them with  
Retention Task Force – needs to pull representatives all across campus  
Collaboration between Academics and Student Services  
Continuing work (even after the committee has put forth its initiatives) is essential  
Task force needs authority but also needs to report to back to Executive Council  
Held responsible for tasks

Multidisciplinary group – faculty, assessment, student services, etc.

How many students come in with concurrent credit hours?

3:48 meeting adjourned

Total Meeting Minutes: 1 hour, 45 minutes (105 minutes)