

General Technology Committee
9/12/18 kdw

General Technology Committee Meeting

September 9, 2018

RTH456

1:00 – 2:00 pm

Agenda Item 1: Meeting called to order at 1:01 pm and roll taken.

Attending: (12)

Mr. Ken Wester	Mrs. Carol Adkison	Mr. Kale Rudolph
Mr. Steve Milligan	Mr. Alex Manly	Mr. Clay Moore
Dr. Michael Davis	Dr. Beth Gray	Mr. Wyatt Watson
Mrs. Susanne McCall	Mr. Brent Etzel	Dr. Christine Austin

Not Attending: (5)

Dr. Jeff Robertson	Dr. William Reeder	Dr. Loretta Cochran
Mr. Matt Pipkins	Dr. Hanna Norton	

Agenda Item 2: Review of what has happened since Jan 2018 meeting

Mr. Wester went over various academic purchases that had been approved by the committee in the Spring of 2018. **Mr. Wester** added there were two projects that had not received full funding and that those we now funded through Academic Affairs (Rugged Laptops for Geology and Laptop for Nursing) there has been consideration given to adding the conferencing capability to Williamson Hall in some fashion during its renovation project. **Mr. Wester** suggested that later in the year there would be another round of requests if funding persists. There was a general discussion by the group.

Agenda Item 3. Discussion of creating sub-committees

Mr. Wester began the discussion with an overview of what he considered the need of creating an Educational and Pedagogical look at the University's current inventory and use of classroom technology both f-2-f and online. To review this inventory for fit and use using various measurement tools such as interviews, surveys, and general review. He suggested that the committee be generally faculty focused with some IT representation and faculty no on the GTC could be called to serve as needed.

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The nomination of a chair was tabled for the time being, and **Mr. Wester** would have additional discussions with the committee via email or conference to get a nomination. There was much discussion on the purpose and intent of the sub-committee, the charge, and the expected outcomes. Mr. Wester stated that we would continue the conversation and get a more defined charge.

Mr. Wester also discussed the possibility of a more CORE related IT Survey and Review sub-committee that would look at the University in a Services and Infrastructure perspective. This committee would require more people from across all campuses. It was discussed there would likely be a crossover between the two committees, but **Mr. Wester** suggested that we kept them separate and ensured the proper charge was given to each.

Agenda Item 4. Meeting Structure and Committee Members

Mr. Wester brought up the naming of the committee, and that we may need to recommend a change to the official name to be more representative of its purpose, **Mr. Wester** had already begun referring to it as the General Technology Committee to lessen the confusion with the IT Prioritization and Impact Committee. We have time to make this recommendation before the next deadline for Catalog Revisions on Standing Committees.

Mr. Manly suggested the creation of a Blackboard Org Shell for the committee; all were in favor.

Mr. Wester asked the group about representation for the committee and if we would review the membership for additional members. There were suggestions for the addition of someone from :

Athletics

Enrollment Management

ETech since Dr. Norton is no longer a member of ETech

A student from SGA

There was quite a bit of discussion concerning the student representation: It is highly suggested we include a representative, whether it is the SGA President or his/her representative we should let them decide.

Agenda Item 5. Round Table

Mr. Wester asked the committee what they would like to get or are getting from this committee.

Some of the comments were:

Resources and information on Resources

Information on Initiatives

Helps with a perspective on IT and Resources that can then be shared

Facilitates collaboration and understanding of the educational need

Incorporate the Strategic and Master Plans

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Documentation – create and maintain change documentation and resource documentation

Set standards of quality and identify room configurations and what they are capable of delivering

Inventory of surplus equipment – advertise to greater University for possible use

Longterm planning – looking for savings along the way

Involvement in Renovation and New Construction Plans

Just listening to ideas, comments, thoughts, and issues drives additional ideas and possibilities

Agenda Item 6. Close of Meeting

Meeting closed at 2:03 pm

Next meeting not set, suggestion on meeting at least twice per semester, once f-2-f and once or as need through conference services. Continue communication through BB and email.