I know everyone is very busy, and most of you are on several other groups, task forces, and spaces. But I will need your assistance soon when I have to turn in the budget reduction proposals. I have analyzed the University Technology Budget and determined that the estimated Budget I saved in the I Drive and presented to Budget Advisory at 2,805,800.00. An increase to the Budget won't happen, and so I will need to eliminate 59,909.00 to meet FY20 levels. The budget carries $2,722,273.00 in contract/obligatory items. Leaving 83,527.00 in needed but discretionary dollars.

A reduction of 5% 137,044.80 - 10% 274,089.60 - 15% 411,134.40 on FY20 of 2,740,890.00

I can relocate/reduce 133K from this amount if I can negotiate the purchase of the IBM Maintenance Extension from one time funds, but it cant be paid to IBM until after July 1st when the current maintenance ends.

Because of some savings this year and some crazy proration entries, we are currently sitting on a balance of 462K a good bit of which will be spent before June 30th. But I estimate that we will have 242K + Revenue of 91K (331K) left in the Budget to roll to reserves.

If I can keep most of that going into reserves and administration agrees, we can continue forward with the necessary expenditures to get the IBM Equipment replacement to DELL on track.

If the monies from the IBM Bond 400K are returned to the Technology budget on 21/22, then we will be able to make payments on the equipment replacement and possibly reduce the Budget some more.

As far as removing software from the Budget, I believe this is a Functional area justification requirement as these systems come up for renewal.

An obvious one is the Ellucian Advise in December 2021 (69K+) - already vetted to be released.

We are working with Ellucian in attempting to determine if we can make changes or relocate funds on products within the suite, but we are on contract till 2024.

Some of the packages are based on FTE, and these will continue to be based on the Fall 2019 FTE until the Offical Fall 2020 IPEDS data comes out. At that time, we will be able to begin to attempt to reduce those contracts accordingly. (Ellucian some products, Blackboard (although they already cut us some slack on that value, Oracle, etc.)

Microsoft and Adobe use Employee Count +, so we might save some there if attrition continues.

I will be reworking the Estimated Spreadsheet again shortly and attempting to get closer to a solid number on expected changes in prices, expected proration for FY21 and etc.

Thank you for your time in reviewing this information, and I will be reaching out for a WebEx Discussion very soon.

Ken Wester

Teams Message

4/22/2020