

Technology Prioritization and Impact Review Committee
3/28/17
Rothwell 208

AD HOC call for a meeting – email to all members for meeting – 8 of 10 could meet on March 28th, 2017 at 11:00 am in Rothwell 208

Call to order by Mr. Ken Wester 11:00 am

Attendance: 8

Mr. Ken Wester

Dr. David Underwood

Mrs. Niki Schwartz

Mr. Brent Drake

Mr. Wyatt Watson

Mrs. Jessica Holloway

Dr. Debra Hunter

Mrs. Margie Link

Unable to attend: 2

Mrs. Amy Pennington

Mrs. Linda Johnson

Passed around minutes from the December 2016 meeting for review.

Motion to accept minutes as written by Margie Link, second Wyatt Watson. Minutes accepted as written.

Passed around copies of the current Active/Hold Programming projects list. (see attached)

Passed around copies of the OIS Major Project list with Systems, Programs, and Hardware Projects listed. (see attached)

Agenda Item 4 – Upcoming Projects

Software Projects -

Discussed Ellucian Advise, what it is, how it will work, and its purpose. Identified that it is scheduled for a Fall 2017 general release and that OIS programming teams will be working on this as a priority item. It is both a Strategic Plan and Student Success item.

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Discussed Ad Astra Scheduler and that we would be concentrating on the Master Calendaring functions, room identification, and specific room item population from now through this summer. In fall we would be working on the Banner Classroom Scheduling components for a Spring 2018 release.

Discussed Ellucian Mobile Go, its role in replacing the current BB Mobile (ATUMobile) App and how it will interact with Advise. Identified that it would also become an Outreach text/app notification piece of the overall university communication plan. Policies will have to be developed.

Discussed RAVE and Rave Guardian as the new Emergency Notification System, its technical impact is minor. It will be replacing the BB Connect system in use now. Expecting a Fall 2017 release.

Discussed the Electronic Approvals (Professional Contracts) that is being completed now and how that will be the pilot for future Electronic Approvals. That Project for Electronic Signatures and other approval processes is a much larger scale project and will require individual area work and coordination.

Jessica Holloway stated that the Electronic Requisition process had hit a snag with processing against Grants. Note that this will be where the extra coordination and differences will come in like electronic approval processes.

Niki Schwartz mentioned her desire to electronically sign PDF document coming out of her office. We discussed how this could be done.

Discussed Banner XE, Java Issues, ADA Compliance and other items that will force us to consider the mover to Banner XE (9) sooner than later. The complications of the changeover and how it will impact Students, Faculty and Staff, as well as training and skillsets for the programming staff.

Wyatt Watson mentioned dual staging of methods of registration and other functions while transitioning. Something we will have to seriously think about. He also mentioned the amount of documentation and manual creation that might be required during this process.

Hardware Projects-

Discussed DocBryan Hall Renovations and our work in the Auditorium

Discussed Classroom upgrade needs, the process, and that it was also in the Strategic Planning and Master Planning discussions.

Discussed where we are on the VOIP system, what it would take to complete, and how we will continue to move forward and its impact on OIS and the benefits to the university through Unified Communications.

Discussed the Rock House, what it is, where it is, and what is becoming with the Gaming Program. What OIS's role is with the implementation of the Rock House.

Discussed the Security Video and Blue Light System on campus and OIS's changing role with Public Safety.

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Discussed the Walking Trail Project to the Aquatic Park and OIS role with providing the network, wireless and security pole/camera systems.

Agenda Item 5 – Forms, Committee Review Requests, criteria etc.

Discussed the overall role of this committee, expectations of what we would consider, when it should be brought before the committee, how we need to make recommendations and other items of concern.

Wyatt Watson suggested that OIS brings items to the committee that need review or if needed a committee member might bring something forward that is causing a significant negative impact to their area or an area they know of.

Jessica Holloway suggested this committee being in on the discussion even prior to the RFP process to address impact concerns early in the decision process.

Ken Wester discussed creating a Office365 Group for this committee to disseminate information and get input during the periods before the committee is convened.

Agenda Item 6 – Current Project Items – old items on list – what do we want to do with them.

General discussion on older items, relevance, change of scope and etc..

Agreed that we did not want to purge based on a date but contact the owning area and ask for clarification, new scope or removal.

Agenda Item 7 – General round table.

Asked to think of items concerning their areas and the university and submit these to the group page once created.

Question on prescribed meeting times. Ken Stated that we should meet again after the budget is approved and discern possible projects from the budget for review on impact and prioritization.

Meeting closed at 12:53 PM