Technology Prioritization and Impact Review Committee
10/12/17 - RCB355

Scheduled meeting – 2:00 – 3:00 pm in RCB355

Call to order by Mr. Ken Wester 2:04 pm

Attendance: 9

Mr. Ken Wester	Ms. Bernadette Hinkle	Mr. Brent Drake
Mr. Wyatt Watson	Mrs. Jessica Holloway	Mrs. Sandy Cheffer
Mrs. Amy Pennington	Mr. Clay Moore	Mrs. Niki Schwartz

Not in attendance: 2

Dr. Debra Hunter
Dr. Mohamed Abdelrahman

Agenda 2: (Review Minutes)

Discussed minutes from the previous meeting and received a motion from Mrs. Holloway to approve the minutes as written, second by Mrs. Cheffer. So Moved and Approved by All in Attendance.

Agenda 3: (Recommendation on Ozark Representatives)

Mr. Wester - opened the discussion and talked about on-line voting via email or doodle. It was agreed that the doodle vote would suffice for this committee.

Read email from **Mr. Sikes** support the addition of three representatives from the Ozark Campus to participate on this committee.

> Assistant Director Computer Services – Ozark

> Two Members At-Large - Ozark

A motion was made by **Mr. Watson** to move forward with a recommendation to include these representatives and seconded by **Mrs. Schwartz**. So moved with some distinct conversation that we would need to review the Procedures and Guidelines as they are written towards the needs of the Russellville Campus.

Mr. Wester - discussed that we would just focus on the recommendation for the addendum to add these representatives to the membership. To hold a further review of the procedures and guidelines until the November meeting when the Ozark representatives could be present and participate in review and modifying the proposed documents.

All agreed.

Mrs. Cheffer had a call and needed to leave at this time.

Agenda 4: (Computer Systems Refresh)

Mr. Wester presented a spreadsheet (Located in the Committee Working Folder) on a possibility for a Russellville Campus Computer Refresh/Replacement Plan. The example presented what the costs might look like based on our current computer inventory.

The group had much to say on this subject, some highlights include:

Mr. Watson – propose giving a portion of department/office budgets to the plan based on the number of systems they have, the replacement schedule and the desire that if they need something different or more extensive, then the department would contribute the additional in that difference to fund the computer they desired. Understanding that a justification for an exception would be likely necessary.

Mr. Wester – Making too many exceptions would cause an increase in individual purchases and reduce the effect of bulk purchasing.

Ms. Hinkle – Requested to look at how we would provide systems like Chrome Books or other devices capable of interacting with our virtual systems to students.

Mrs. Schwartz – Some departments have just a few, but others have 20+, so the dynamic of replacement might need to be considered in scale.

Ms. Hinkle – Proposed the question if the departments would buy off on the concept and put its faith in the plan to deliver a timely and acceptable replacement of their computer system.

There was additional discussion on inventory, providing proposals for student systems, possibilities of who could use a Virtual vs. Physical desktop effectively.

More discussion needed, Mr. Wester requested that everyone continue to consider this idea and submit comments and suggestions.

Agenda 5:(Budget items 18/19)

Mr. Wester – asked the group to ask their areas about items needing to be considered for the 18/19 budget.

Mrs. Holloway – mention that **Mrs. Rankin** asked that a Fixed Asset Inventory Module be considered for discussion. **Mrs. Holloway** also talked over the need and request for a Travel Module.

The group briefly discussed the complexity of needs on the Inventory System and the Travel System features.

Will bring up at other meetings.

Agenda 6: (Procedures/Guidelines)

As stated in Agenda item 2. This will be held until the Ozark Representatives can be present.

Agenda 7: (Round Table)

Round table combined with the other agenda items. Nothing additional presented.

Meeting Closed 3:11 PM