

Technology Prioritization and Impact Review Committee
1/25/18 – RTH456 – approved 3/8/18 kdw

Scheduled meeting – 1:00 – 2:00 pm in RTH456

Agenda 1: Call to order by Mr. Ken Wester 1:03 pm

Attendance: 5

Mr. Ken Wester Mr. Clay Moore Mr. Brent Drake
Mrs. Niki Schwartz Mr. Matt Pipkins

Not in attendance: 9

Dr. Mohamed Abdelrahman Mr. Wyatt Watson Mrs. Jessica Holloway
Mrs. Amy Pennington Ms. Bernadette Hinkle Mrs. Sandy Cheffer
Mr. Chris Rambo Mrs. Laury Fiorello Dr. Debra Hunter

Agenda 2: (Review Minutes)

Mr. Wester postponed approval of the minutes from December 2017 due to a lack of a quorum. We will review with January minutes at the February Meeting.

Agenda 3: (Budget Change/Need Review - Technology Budget Spreadsheet)

Mr. Wester - opened the discussion and asked everyone to look closely at the spreadsheet items in concerns of what we might recommend that if we have to remain flat on this budget or even cut this budget. Acknowledging the notice that we will not be increasing Tuition and the recommended 1\$ fee (214,000.00) is #4 on the list of Committee Recommendations.

There was much discussion on software, hardware, programs that exist on the spreadsheet and suggestions from **Mr. Moore** that we might look at the Microsoft Contract, Students bring their own Chrome Books to reduce computer lab systems and other valid suggestions. Mr. Wester made some comparisons on the use of the Microsoft items and monies saved from the free services like the Office 365 Mail System, Office 365 online that provides 5 copies of Office to Faculty and Students and etc.. Although the entire set of items are worth review and discussion. **Mr. Wester** also suggested that this committee might consider justification from the system/software owners starting no less than 6 months out from a new contract renewal that the items is still valid and has shown a reasonable ROI in dollars, service or efficiencies.

Mrs. Schwartz noted that she helped with evaluating and eliminating a 16K item this year. We acknowledge and appreciate that very effort and want to encourage other owners to review their items in the same way.

Agenda 4: (Change of OIS Programming Priority)

Those present reviewed January 22 2018 Letter from Mr. Bob Freeman requesting a change of programming priority to help HR implement a program in support of the Non-Classified performance review process due to the costs in contracting with Cornerstone and the timeline in which the project completion deadlines.

Mr. Wester emphasized his, Ms. Hinkle's and Dr. Abdelrahman's support for the Strategic Plan aligned initiative and the change of priority that it would require from OIS.

Mr. Wester stated that the committee was welcome to comment on this change and any comments would be taken into advisement.

Agenda 5: (Round Table)

Mrs. Schwartz had to leave for another meeting. **Mr. Drake, Mr. Wester, Mr. Pipkins and Mr. Moore** had additional discussions concerning the possibility of student Chrome Books and the expansion of the use of virtual systems to reduce the need for full computer systems. **Mr. Wester** suggested that it be good to focus on the need from the student point of view and let them drive some of the conversation, **Mr. Moore** will bring that forward to Student Services. **Mr. Wester** thanked the committee for their time and efforts.

Meeting closed at 2:15 PM