

Technology Prioritization and Impact Review Committee  
2/1/2021 – via WebEx kdw minor date change – kdw 2/24/21

Scheduled meeting – 10:00 – 11:00 via WebEx (Session Recorded)

**Agenda 1: Call to order 10:03**

**Attendance: (12)**

**Via – Conference Phone (12)**

Wyatt Watson	Ken Wester	Brent Drake	<i>Judy Crouch</i>
Jeff Robertson	Nathan Kraft	Laury Fiorello	Delton Gordon
Matt Pipkins	Jessica Holloway	Russ Jones	TJ Perry

**Not in attendance: (3)**

*Clinton Hall*                      *Jessica Brock*                      SGA Student Rep

**Agenda 2: Presentation of Special Charge**

**See I:\IT Priority-Impact Committee\Committee Work\2021\February for the special charge statement.**

**Mr. Wester** presented the special charge starting with item 1, **Dr. Jones** expanded on item 1.

**Mr. Wester** presented SC Item 2, **Dr. Jones** expanded on item 2.

**Mr. Wester** presented SC Item 3, **Dr. Jones** expanded on item 3.

**Mr. Wester** opened the room for conversations on the Special Charge:

There was a significant overall conversation of the special charge, requests for more definitive meanings of the charge, and other topics of discussion on IT Procurement and the budget and procurement processes.

**Mrs. Holloway** stated that the origin of the Technology Budget had been on items that were in the best interest of the University.

**Mrs. Fiorello** stated that many indexes had been cut and would not be able to withstand lines being transferred to their budgets. **Mr. Wester** emphasized that money would need to follow as well, but we also had to ensure that lines were not just canceled in favor of keeping the funds. A process and guide would need to be in place to ensure the use of the dollars appropriately.

**Mr. Drake** brought up an example from Advancement on using Foundation Funds vs. University Funds and the ability to use multi-year agreements to save money long-term.

**Mr. Gordon** brought up a similar example in the change over from Suddenlink to Apogee with housing and the need for it to have been processed by the committee since it used auxiliary funding.

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**Mr. Wester** stated that both were examples of the need in the charge to create a rubric for evaluation and funding within the committee structure. **Mrs. Holloway** brought forward that her office may evaluate against Risk Management as well as Procurement, and this fact needs to be run against all funding agencies.

There were significant conversations by **Dr. Jones** and **Mr. Wester** on the overall idea behind the special charge. There was a lot of feedback, questions, and thoughts brought forward. It is encouraged for the full committee to review the recording and transcript to review this conversation, and then we will meet again soon (Feb) to continue the conversation and begin to set forth parameters on reporting on the process and set milestones for this charge. Reporting to the VP of Academic Affairs or directly to EC on a biweekly basis is requested.

**Agenda 3: RoundTable Discussions – time ran over for the discussion – no time for roundtable**

**The recording of the meeting will be made available within the WebEx Space along with a transcription of the recording. Technical glitch from 20:22 – 21:30, otherwise complete.**

**Agenda 4: Close Meeting – 11:17 pm**