Faculty Welfare Committee

Friday, August 22, 2014

The Faculty Welfare Committee met at 2PM on Friday, August 22, 2014, in RPL 325. Members present: Dr. Sangki Lee, Dr. Ellen Treadway, Dr. Ivan Still, Dr. Cindy Jacobs, Dr. Susan Underwood, Dr. V. Carole Smith, Dr. Molly Brant, Dr. Emily Hoffman, Dr. Loretta Cochran, Ms. Annette Stuckey, Dr. Jeff Mitchell, Dr. Mona Chadwick, Dr. Scott Kirkconnell (outgoing chair), and Dr. Johnette Moody. Absent: Dr. Shelia Jackson, and Dr. Sherman Alexander.

A quorum was established and Dr. Chadwick called the meeting to order.

* Each member provided an introduction of name and department.
* Secretary
	+ Election of a secretary for 2014-2015
	+ Dr. Johnette Moody volunteered to serve and the members present approved.
* Dr. Chadwick asked that Dr. Kirkconnell read the minutes from the October 22, 2013, meeting.
	+ Dr. Kirkconnell noted, while reading the minutes, that he had not received anything from Faculty Senate concerning the dependent tuition policy. Dr. Jacobs made the motion that the minutes be approved as written. Dr. Smith seconded and the motion carried.
* Election of Chair for 2015-2016 – Dr. Still volunteered to serve as chair. The members present approved.
* Complaint – Dr. Chadwick received, today, a formal complaint from a faculty member because the faculty member received a terminal contract. A discussion was held and it was decided:
	+ the faculty member filing the complaint will provide documentation to support the appeal.
	+ an ad hoc committee will be formed at the next meeting with the task of l investigating the complaint/information and report back to the full committee.
	+ a new ad hoc committee will be formed each time an item/complaint is brought to the Faculty Welfare Committee.
	+ Dr. Smith asked if any members had served on an ad hoc committee. Dr. Mitchell stated that he had and the ad hoc committee’s function was very similar to the current situation.
	+ Concerns were voiced as to the sensitivity of information concerning personnel records. Dr. Chadwick assured the committee that confidentiality will be strictly adhered.
	+ Dr. Smith asked about the flow chart for the committee. Dr. Chadwick stated that she will try to secure the Committee’s flow chart from Dr. Watson before the next meeting.
* Meetings
	+ Day/Time
		- Dr. Chadwick will use Doodle to query the members as to the best day/time for meetings.
		- Tuesday/Thursday are days that were mentioned as not working well for some of the members.
		- Monday/Wednesday were suggested as being the best day before 2PM
* Other issues
	+ Dr. Chadwick asked if any member had any issues that needed to be discussed.
	+ No issues were mentioned.

With no further business, Dr. Underwood made the motion to adjourn. Dr. Molly Brant seconded the motion. Motion carried.

Respectfully submitted,

Dr. Johnette Moody

Secretary