

Minutes of
THE FACULTY SENATE
OF
ARKANSAS TECH UNIVERSITY

The Faculty Senate met Friday, November 13, 2009, at 4 p.m. in Room 325 of the Ross Pendergraft Library and Technology Center. The following members were present:

Dr. Jennifer Helms	Dr. David Eshelman
Dr. Glen Bishop	Dr. Penny Willmering
Dr. Eric Lovely	Mr. Ken Futterer
Dr. Gill Richards	Mr. David Mudrinich
Dr. Linda Bean	Dr. Annette Holeyfield
Dr. Alex Mirkovic	Dr. Cathy Baker
Dr. Larry Morell	Dr. Jeff Robertson
Dr. V. Carole Smith	Dr. Tom Limperis

Dr. Jim Walton was absent. Dr. Micheal Tarver, Dr. Mary Ann Rollans, Ms. Annette Stuckey, Dr. Bruce Tedford, Dr. Kevin Mason, Dr. Charles Gagen, and Dr. Pam Carr were visitors.

CALL TO ORDER

President Bishop called the meeting to order and asked for a motion to dispense with the reading of the minutes. Motion by Dr. Bean, seconded by Dr. Willmering. Motion carried.

APPROVAL OF
MINUTES

President Bishop asked for any amendments or corrections. Motion by Dr. Mirkovic, seconded by Dr. Bean, to approve the minutes as distributed. Motion carried.

President Bishop asked for a motion to amend the order of the agenda to allow for discussion of New Business first and to add creation of a subcommittee to examine hiring practices as the first item of New Business. Motion by Mr. Futterer, seconded by Dr. Eshelman. Motion carried.

NEW BUSINESS:
CREATION OF
SUBCOMMITTEE

President Bishop asked Dr. Lovely to address this issue. Dr. Lovely asked for a motion to create a subcommittee of senators to examine the procedural guidelines for filling faculty and administrative positions and distributed information copied from a document on the Affirmative Action website, "Procedural Guidelines for Filling Faculty and Administrative Position Vacancies." He noted differences across campus concerning how this process is handled. He stated that the committee would meet with department heads, the Affirmative Action Officer, and possibly Dr. Watson concerning this issue and report back at a future meeting of the Senate. Motion by Mr. Futterer, seconded by Dr. Willmering, to create the subcommittee. Motion carried. Dr. Richards, Dr. Willmering, and Dr. Mirkovic volunteered to serve with Dr. Lovely on the subcommittee.

CURRICULAR
ITEMS

Motion by Dr. Bean, seconded by Dr. Smith, to approve the following proposal:

Department of Professional Studies
(a) change the course prefix for EAM 3133, Applied Principles of Personnel Management, from EAM to PS, and modify the course description.

Motion carried.

Motion by Mr. Futterer, seconded by Dr. Willmering, to approve the following proposals:

Department of Biological Sciences

(a) delete BIOL 4991-4, Directed Research, from the course descriptions; (b) delete FW 4991-4, Directed Research in Fisheries and Wildlife Management, from the course descriptions; (c) modify the title for the Curriculum in Fisheries and Wildlife Biology to Fisheries and Wildlife Science; (d) modify the Curriculum in Fisheries and Wildlife Science as follows: add FW 4064, Wetland Ecology and Management, as an alternate to FW 4014, Forest Ecology and Management (both offered in fall terms only); and (e) add the Biomedical Option to the Curriculum in Biology.

Motion carried.

Motion by Dr. Lovely, seconded by Dr. Willmering, to postpone discussion of the proposals from History and Political Science until the end. Motion carried.

Motion by Mr. Futterer, seconded by Dr. Richards, to approve the following proposal:

Department of Mathematics

(a) add MATH 2223, Quantitative Business Analysis, to the course descriptions.

Motion carried.

Motion by Dr. Smith, seconded by Dr. Bean, to approve the following proposals:

Department of Accounting and Economics

(a) add ECON 3093, Econometrics, to the course descriptions; (b) change the prerequisite for ACCT 4093, Governmental Accounting, from prerequisite: ACCT 2013, Accounting Principles II, to prerequisite: ACCT 3013, Intermediate Accounting II; (c) change the course acronym for BUAD 2033, Legal Environment of Business, to BLAW; (d) change the course acronym for BUAD 3063, Commercial Law, to BLAW; (e) change the course acronym for BUAD 4073, Special Topics in Law, to BLAW; (f) add the prerequisites: ECON 2003, Principles of Economics I, and ECON 2013, Principles of Economics II, and MATH 2243, Calculus for Business and Economics, OR MATH 2914, Calculus I, and Junior Standing to ECON 3073, Intermediate Microeconomic Theory; and (g) modify the Curriculum in Economics and Finance as follows (two proposals): (1) delete 3 hours of elective and add MATH 2223, Quantitative Business Analysis; change the acronym for BUAD 2033, Legal Environment of Business, to BLAW; and modify footnotes as outlined in the proposal; and (2) delete 3 hours of 3000-4000 level Economics/Finance elective and add ECON 3073, Intermediate Microeconomic Theory.

Motion carried.

Motion by Mr. Futterer, seconded by Dr. Smith, to approve the following proposals and to limit discussion of all proposals to questions posed by senators:

Department of Management and Marketing

(a) add MGMT 4223, Leadership: Ideas and Images in Art, Film, History, and Literature, to the course descriptions; and (b) modify the course description and change the prerequisite for BUAD 2053, Business Statistics, from COMS 1003, Introduction to Computer Based Systems, OR BUAD 2003, Business Information Systems, and MATH 2243, Calculus for Business and Economics, to COMS 1003, Introduction to Computer Based Systems, OR COMS 2003, Microcomputer Applications, OR BUAD 2003, Business Information

Systems, OR MGMT 2013, Management Productivity Tools, and MATH 2223, Quantitative Business Analysis, OR higher level mathematics course.

Motion carried.

Motion by Dr. Bean, seconded by Dr. Helms, to approve the following proposals:

Departments of Accounting and Economics *and* Management and Marketing
(a) modify the Curriculum in Accounting, Economics and Finance, and all options of Management and Marketing as follows: delete COMS 1003, Introduction to Computer Based Systems, and add BUAD 2003, Business Information Systems; (b) modify the Curriculum in Accounting and all options of Management and Marketing as follows: delete MATH 2243, Calculus for Business and Economics, and add MATH 2223, Quantitative Business Analysis; and (c) add the following concentrations to the Curriculum in Management and Marketing: Marketing, Entrepreneurship, Management, and International Business.

Motion carried.

Motion by Dr. Richards, seconded by Dr. Robertson, to approve the following proposals:

Department of Nursing
(a) add NUR 3213, Care of the Older Adult, to the course descriptions; (b) add NUR 3802, Pharmacology II, to the course descriptions; (c) add the prerequisite MATH 1113, College Algebra, to NUR 2023, Introduction to Professional Nursing; (d) add the prerequisites: NUR 2023, Introduction to Professional Nursing, NUR 3103, Nursing Skills I, NUR 3303, Health Assessment, and NUR 3803, Applied Pathophysiology, to NUR 3204, Theories and Concepts in Nursing I; (e) change the course number for NUR 3303, Health Assessment for Medical Interpreters, to NUR 3302; (f) change the course number for NUR 3304, Health Assessment, to NUR 3303; (g) (1) change the course number for NUR 3703, Nursing Pharmacology, to NUR 3402; (2) change the title to Pharmacology I; (3) change the prerequisites from prerequisites: NUR 3204, Theories and Concepts in Nursing I, NUR 3304, Health Assessment; NUR 3404, Practicum in Nursing I-Nursing the Individual Client, and NUR 3513, Nursing Skills II, to NUR 2303, Nutrition, and NUR 3103, Nursing Skills I; (4) add co-requisites: NUR 3204, Theories and Concepts in Nursing I, and NUR 3404, Practicum in Nursing I-Nursing the Individual Client; and (5) modify the course description; (h) modify the Curriculum in Nursing as follows: (1) delete PSY 3063, Developmental Psychology I, and PSY 3163, Developmental Psychology II OR SOC 3173, Social Gerontology; (2) add PSY 3813, Lifespan Development; (3) add NUR 3213, Care of the Older Adult and NUR 3802, Pharmacology II; (4) change NUR 3304, Health Assessment, to NUR 3303; (5) change NUR 3703, Nursing Pharmacology, to NUR 3402, Pharmacology I; (6) add one hour of elective; and (7) re-order courses to allow for an eight-semester guaranteed plan allowing students to be admitted to upper division nursing one semester earlier (total program hours went from 125 to 126); and (i) modify the Curriculum in Nursing for Licensed Practical Nurses (LPN to BSN) and the Curriculum in Registered Nursing (RN to BSN) as follows: (1) delete three hours of psychology from required nursing major pre-requisites and three hours of electives; (2) require PSY 3813, Lifespan Development, for the three hours of psychology in the required nursing major pre-requisites; (3) change NUR 3304, Health Assessment, to NUR 3303; (4) change NUR 3703, Nursing Pharmacology, to NUR 3402, Pharmacology I; and (5) add NUR 3802, Pharmacology II, to the LPN to BSN Curriculum and to the Arkansas State Articulation Agreement section of

the RN to BSN Curriculum (total program hours will stay at 125). In the LPN to BSN Curriculum, reduce the electives from 5 hours to 4 hours for program to total 127.

Motion carried.

Motion by Dr. Bean, seconded by Dr. Lovely, to approve the following proposals:

Department of Physical Sciences

(a) modify the Curriculum in Geology Environmental Option as follows: delete CHEM 1114, A Survey of Chemistry, CHEM 2143 (new number 3313), Environmental Chemistry, and FW 4034, Geographic Information Systems in Natural Resources; and add CHEM 2124, General Chemistry I, CHEM 2134, General Chemistry II, and GEOL 3174, Computer Applications in Geology; and reduce the science electives by one hour; and (b) add the option Petroleum Geology to the Bachelor of Science in Geology.

Motion carried.

Motion by Dr. Bean, seconded by Dr. Richards, to approve the following proposals:

Department of History and Political Science

(a) delete the following courses from the course descriptions: HIST 3453, The Era of the French Revolution and Napoleon, 1763-1815; HIST 3473, The Age of Enlightenment 1688-1789; HIST 3543, History of England to 1689; HIST 3553, History of England since 1689; and POLS 3113, Congress and the Presidency; (b) add the following courses to the course descriptions: GEOG 3803, Historical Geography; GEOG 4203, Place and Collective Memory; HIST 2203, Introduction to Public History; HIST 3223, Local and Oral History; HIST 3243, Archive and Manuscript Management; HIST 3281, Grant Writing for Historians; HIST 3283, Historical Editing; HIST 3291, Practicum in Public History; HIST 3463, The Enlightenment, French Revolution, and Napoleonic Eras; HIST 3563, History of England; HIST 3573, History of Eastern Europe; HIST 4193, American Labor History; HIST 4213, Southern Women's History; HIST 4293, Historic Preservation; HIST 4823, Nationalism; POLS 3133, United States Congress; and POLS 3143, The United States Presidency; (c) change the course number and title for GEOG 4833, Geographic Information Systems, to GEOG 2833, Introduction to Geographic Information Systems; (d) add the prerequisites: HIST 2003, United States History I, or permission of department head, to HIST 3043, Civil War and Reconstruction; (e) add the prerequisites: HIST 2003, United States History I, or permission of department head, to HIST 3103, The Old South; (f) add the prerequisites: HIST 2013, United States History II, or permission of the department head, to HIST 3123, The New South; (g) add the prerequisites: HIST 2003, United States History I, and HIST 2013, United States History II, or permission of the department head, to HIST 4033, The Frontier in American History; (h) modify the course description for HIST/POLS 4971-6, Internship, to reflect the change in the minimum number of clock hours required for academic credit from 125 clock hours to 100 clock hours; (i) add the prerequisites: HIST 1503, World Civilization I, HIST 1513, World Civilization II, HIST 2003, United States History I, and HIST 2013, United States History II, to HIST 4963, Senior Seminar; (j) separate the Curriculum in History and Political Science into two programs, Curriculum in History and Curriculum in Political Science; (k) modify the Minor in Political Science as follows: delete POLS 2003, American Government, and POLS 2153, Introduction to Strategic Studies; and add POLS 3123, American Political Behavior, OR POLS 3133, United States Congress, OR POLS 3143, The United States Presidency, and POLS 3413, International Relations, OR POL 3403, Comparative Government; (l) modify the Minor in Strategic Studies as follows: add HIST 4013, American Military History, HIST 4023, Vietnam War, and HIST 4813, World

War II, to the list of course choices; (m) add a Bachelor of Arts in Public History; and (n) add a Minor in Military Science.

Motion carried.

APPOINTMENTS TO
AD HOC
TECHNOLOGY
COMMITTEE

President Bishop reported that Dr. Watson had asked the Senate to review possible appointments to an *ad hoc* Technology Committee, specifically as regards the faculty appointments. The potential members are: Graduate College – Dr. Mary Gunter; Director of Computer Services – Mr. Merrell Shoptaw; Assistant Director of Computer Services for Networked Systems – Mr. Steve Milligan; Director of the Technology Center – Mr. Ken Wester; Director of the Library – Mr. Bill Parton; College of Education – Dr. Rebecca Callaway; College of Business – Dr. Loretta Cochran; College of Natural and Health Sciences – Dr. Daniel Bullock; College of Applied Sciences – Mr. Ed Leachman; College of Arts and Humanities – Dr. Hanna Norton; Ozark Campus – Mr. Bruce Sikes. Motion by Dr. Richards, seconded by Dr. Bean, to form a subcommittee to advise Dr. Watson on these appointments and formation of this committee. Motion failed. Motion by Dr. Bean, seconded by Dr. Morell, to approve the choices. Motion to amend by Dr. Bean, seconded by Dr. Willmering, to approve the choices subject to review of two of the appointments by Dr. Watson and the appropriate department heads. Motion carried.

OLD BUSINESS:
END OF TERM
SCHEDULE/FINAL
EXAMS

President Bishop asked Mr. Futterer to address this issue. Mr. Futterer distributed a proposed resolution and five possible solutions relating to revision of the end of term schedule. He read the following resolution:

The Faculty Senate of Arkansas Tech University resolves that the academic calendar should be restored to its traditional time frame as reflected within the 2007-2008 undergraduate catalog. This resolution reflects the overwhelming consensus of the entire faculty.

The Senate supports any measure that would return the calendar to the traditional time frame, and applauds the many creative proposals that have already been put forth by all segments of the University (see attachment #1).

The Senate affirms that all examination periods are class time and should be counted as such. It is the position of the Senate that ATU faculty are professionally committed to following all rules outlined in the Faculty Handbook, including those relating to end-of-course examinations, and that faculty reaffirm this commitment each time they sign their annual contracts.

Mr. Futterer recommended that the resolution and all five possible solutions be submitted to Dr. Watson, noting that the Senate should put forth all reasonable ideas and allow Academic Affairs to determine the best course of action. He also stated that, in response to Dr. Watson's request for assurances that faculty will give a final exam if those minutes count as class time, it is not the position of the Senate to chastise faculty for not giving final exams, noting that this action falls under the purview of the department head(s). Motion by Dr. Mirkovic, seconded by Mr. Mudrinich, to adopt the resolution and forward the resolution and potential solutions to the Vice President for Academic Affairs. Motion carried.

OPEN FORUM

President Bishop asked for any items for discussion at this time. Mr. Futterer noted previous discussion held during review of the curricular items concerning poorly constructed curriculum proposals and the role of the Curriculum Committee concerning governance of the proposals. He stated that, if the Senate feels that this committee is not doing an adequate

job, the Senate can “take them to task.” President Bishop noted that many of the concerns expressed related to a lack of assessment information on the proposal to justify the curricular change. Several indicated the need for assistance being provided to faculty and department heads who create curricular proposals, and Dr. Robertson suggested that the curricular forms could include more detailed explanations or examples of information being requested on the form. Dr. Morell proposed identifying faculty across campus willing to review a curriculum proposal prior to the proposal being submitted through administrative channels. Dr. Lovely observed that curriculum development should be informed by careful program review and assessment. The Senate should feel free to reject some proposals that do not meet our standards to ensure the quality of those we approve and emphasized that the Senate should take “our role seriously and not rubber stamp the proposals.” President Bishop stated that this item would be placed on a future agenda.

ANNOUNCEMENTS/
INFORMATION
ITEMS

After discussion, the December meeting of the Senate was changed to Tuesday, December 8 (Reading Day) at 1:00 p.m.

President Bishop noted that the curriculum material to be presented at the December meeting is online on the Registrar’s website.

ADJOURNMENT

The meeting adjourned at 5:45 p.m.

Respectfully submitted,



Glen Bishop, Ph.D., President



Cathy Baker, Ph.D., Secretary

Proposed End of Course Examination Schedules

- 1) All solutions count exam times as class minutes.
 - a. This should be a given, as all other intra-semester exams are counted as class time.
- 2) All solutions lengthen MWF classes past the 2250 min. ADHE standard.

Solutions:

Solution #1: 4 Day Exam "Week" w/Saturday Exam: Class time as now.

- a. Last day of classes Wednesday.
- b. Reading Day Thursday
- c. Finals would be Friday, Saturday, Monday & Tuesday.
- d. Grades due midnight Wednesday, allowing graduation on Saturday.

Solution #2: 4 Day Exam "Week", add 5 min time to MWF Classes, **43 class days: 2365 min.**

- a. Count exam time as class time.
- b. Last day of class on Tuesday, Reading Day on Wednesday (Wed night classes would go on)
- c. Finals run Thursday, Friday, Monday and Tuesday.
- d. Grades due midnight Wednesday, allowing graduation on Saturday.

Solution #3: 5 Day Exam "Week", add 5 min time to MWF Classes, **42 class days: 2310 min.**

- a. Count exam time as class time.
- b. Last day of class on Friday, Reading Day on Monday
- c. Finals run Tuesday, Wednesday, Thursday, Friday, Monday.
- d. Grades due noon Wednesday, allowing graduation on Saturday.

Solution #4: 4 Day Exam "Week" Variation of #2, add 3 min time to MWF Classes: **2279 min.**

- a. Count exam time as class time.
- b. Add 3 min, keep schedule on 1 hour time frame, allow 7 min between classes.
- c. Last day of class on Tuesday, Reading Day on Wednesday (Wed night classes would go on)
- d. Finals run Thursday, Friday, Monday and Tuesday.
- e. Grades due midnight Wednesday, allowing graduation on Saturday.

Solution #5: No separate Exam Week: Replace "Final Exam Week" with standard length / standard time classes. This extends real class time from Wednesday or Thursday before to following Monday, capturing the necessary 100 min., and allows plenty of time to compute grades by the Wednesday deadline.

- a. No need for Reading Day.
- b. Last day of classes on Monday, or (Wednesday) Encourage tests on F or M
- c. Grades due midnight Wednesday, allowing graduation on Saturday.
- d. Professors who require 2 hours for exam time can give exams over the final two days of classes.
- e. Create a hardship exam time frame for those few with back - to - back exams.