

Minutes of
THE FACULTY SENATE
OF
ARKANSAS TECH UNIVERSITY

The Faculty Senate met Wednesday, November 12, 2008, at 4 p.m. in Room 325 of the Ross Pendergraft Library and Technology Center. The following members were present:

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| Dr. Cheryl Smith | Mr. Ken Futterer |
| Dr. Glen Bishop | Dr. Cathy Baker |
| Dr. Eric Lovely | Dr. Annette Holeyfield |
| Dr. Pat Buford | Dr. Trey Philpotts |
| Dr. Linda Bean | Ms. Beth Gray |
| Dr. Andrew Cannon | Mr. David Mudrinich |
| Dr. Hanna Norton | Dr. Jeff Robertson |

Dr. Larry Morell, Dr. Sammie Stephenson, and Dr. David Ward were absent. Dr. Brenda Montgomery, Dr. Theresa Herrick, Dr. Carl Greco, Dr. Robin Lasey, Dr. Mike Fairbanks, Dr. Ron Nelson, Dr. Mostafa Hemmati, Mr. Ron Robison, and Dr. Jeff Mitchell were visitors.

CALL TO ORDER

President Norton called the meeting to order and asked for a motion to amend the order of the agenda to allow for discussion of the curricular items at this time. Motion by Dr. Bishop, seconded by Dr. Bean, to amend the order of the agenda. Motion carried.

NEW BUSINESS:
CURRICULAR
ITEMS

Motion by Dr. Robertson, seconded by Mr. Futterer, to approve the following proposals:

Undergraduate Research

(a) add EAM and PS 4951-4, Undergraduate Research, to the course descriptions; add ANTH, ART, CJ, ENGL, FR, GEOG, GER, HIST, JOUR, MUSM, MUS, PHIL, POLS, PSY, RS, SOC, SPAN, SPH, and TH 4951-4, Undergraduate Research, to the course descriptions; add AGBU, COMS, ELEG, HA, MATH, and RP 4951-4, Undergraduate Research, to the course descriptions; and add BIOL, CHEM, FW, GEOL, HIM, NUR, and PHYS 4951-4, Undergraduate Research, to the course descriptions.

Department of Social Sciences and Philosophy

(a) add HIST 3803, History of the Middle East, to the course descriptions; (b) change the title for HIST 3603, The Modern Far East, to HIST 3603, History of Modern East Asia, and modify the course description; (c) modify the course description for PHIL 2003, Introduction to Philosophy; (d) add the cross-listing of PHIL to POLS 3253, Classical Political Thought; (e) delete PHIL 4053, Social Philosophy, from the course descriptions; and (f) add PHIL 3253, Classical Political Thought, to the list of course options for the Minor in Philosophy.

Department of Speech, Theatre and Journalism

(a) modify the prerequisite for JOUR (ART) 4163, Advanced Photography and Video, from prerequisite: JOUR (ART) 1163, Basic Photography, or JOUR 3163, News Photography, or consent of instructor, to JOUR (ART) 1163, Basic Photography, or consent of instructor, and modify the course description.

Department of Agriculture

(a) change the title for AGPS 1003, Principles of Crop Science, to AGPS 1003, Introduction to Agronomy; and modify the course description; and (b) modify the Curriculum in Agriculture Business Horticulture Option as follows: delete BIOL 4044, Dendrology, and add AGPM 3104, Introduction to Entomology, OR AGPS 3053, Weed Ecology, and AGBU 4991, Special Problems in Agriculture.

Department of Computer and Information Science

(a) add COMS 4710, Heterogeneous Networks Lab, to the course descriptions; (b) modify the course description for COMS 1003, Introduction to Computer Based Systems; (c) add the prerequisite: COMS 1003, Introduction to Computer Based Systems, or BUAD 2003, Business Information Systems, to COMS 1333, Web Publishing I, and modify the course description; (d) modify the prerequisite for COMS 2003, Microcomputer Applications, as follows: change prerequisite: COMS 1003, Introduction to Computer Based Systems, or pass entrance exam, to prerequisite: COMS 1003, Introduction to Computer Based Systems, or BUAD 2003, Business Information Systems, and modify the course description; (e) modify the prerequisite for COMS 2104, Foundations of Computer Programming I, as follows: change prerequisite: COMS 1403, Orientation to Computing, Information, and Technology; COMS 1411, Computer and Information Science Lab; or consent of instructor; and corequisite: MATH 1113, College Algebra, to prerequisite: either COMS 1403, Orientation to Computing, Information, and Technology; and COMS 1411, Computer and Information Science Lab; or consent of instructor; and prerequisite: MATH 1113, College Algebra; and modify the course description; (f) modify the course description for COMS 2203, Foundations of Computer Programming II; (g) modify the prerequisite for COMS 2213, Data Structures, as follows: change prerequisite: COMS 2203, Foundations of Computer Programming II, and either COMS 2903, Discrete Structures for Technical Majors, or MATH 2703, Discrete Mathematics, to prerequisite: COMS 2203, Foundations of Computer Programming II, and COMS 2903, Discrete Structures for Technical Majors; (h) modify the prerequisite for COMS 2223, Computer Organization and Programming, as follows: prerequisite: COMS 2203, Foundations of Computer Programming II, and ENGR 2134, Digital Logic Design, to prerequisite: COMS 2203, Foundations of Computer Programming II, and ELEG 2134, Digital Logic Design; (i) modify the course description for COMS 2803, Programming in C; (j) change the title of COMS 2853, File Processing in COBOL, to Business Application Programming using COBOL, and modify the course description; (k) modify the prerequisite for COMS 3603, Principles of Management Science, as follows: prerequisite: MATH 4003, Linear Algebra I, or equivalent, to prerequisite: BUAD 2053, Business Statistics, and junior standing, and modify the course description; (l) add the prerequisite: COMS 2703, Computer and Networks and Architecture, and junior standing, to COMS 3903, Systems Software and Architecture, and modify the course description; (m) change the title for COMS 4013, Operations Research, to COMS 4013, Quality Management in Information Technology; change the prerequisite: MATH 3153, Applied Statistics I, as follows: prerequisite: BUAD 2053, Business Statistics, and COMS 4203, Database Concepts; and modify the course description; (n) change the co-requisite for COMS 4033, Systems Analysis and Design I, from co-requisite: COMS 4203, Database

Concepts, to prerequisite: COMS 4203, Database Concepts; and modify the course description; (o) change the prerequisite for COMS 4043, Systems Analysis and Design II, from prerequisite: COMS 4033, Systems Analysis and Design I, and COMS 4133, Application Program Development, to prerequisites: COMS 4033, Systems Analysis and Design I, and either COMS 4133, Application Program Development, COMS 4163, Personal Software Engineering, or COMS 4313, Web Server Administration; and modify the course description; (p) change the prerequisite for COMS 4053, Information Systems Resource Management, from prerequisite: COMS 3803, Computer Applications in Accounting and Business, and junior standing in information science or business, to prerequisite: junior standing in information systems, information technology, or computer science; and modify the course description; (q) add the prerequisite: junior standing in information technology, information systems, or computer science, to COMS 4063, IT Project Administration; and modify the course description; (r) change the prerequisite for COMS 4103, Organization of Programming Languages, from prerequisite: COMS 2213, Data Structures; COMS 2223, Computer Organization and Programming, or COMS 3903, Systems Software and Architecture, to prerequisites: COMS 2213, Data Structures, and COMS 2223, Computer Organization and Programming; (s) modify the course description for COMS 4133, Application Program Development; (t) add the prerequisite: COMS 3213, Advanced Data Structures and Algorithm Design, to COMS 4163, Personal Software Engineering; (u) modify the prerequisite for COMS 4603, System Programming, from COMS 4033, Systems Analysis and Design I, and COMS 3703, Operating Systems, or COMS 3903, Systems Software and Architecture, to prerequisites: COMS 2213, Data Structures, and either COMS 3703, Operating Systems, or COMS 3903, Systems Software and Architecture; (v) change the title for COMS 4700, Networking Laboratory, to COMS 4700, Data Communications and Networks Lab; change the co-requisite from upper-level networking course, to co-requisite: COMS 4703, Data Communications and Networks; and modify the course description; (w) modify the co-requisite for COMS 4713, Heterogeneous Networks, from co-requisite: COMS 4700, Networking Laboratory, to co-requisite: COMS 4710, Heterogeneous Networks Lab; and modify the course description; (x) change the title for COMS 4981-3, Seminar in Computer Science, to COMS 4981-3, Seminar in Computer and Information Science; and modify the course description; (y) change the title for COMS 4991-4, Special Problems in Computer Science, to COMS 4991-4, Special Problems in Computer and Information Science; and modify the course description; (z) modify the Curriculum in Information Systems as follows: replace three hour Elective 3000-4000 with COMS 3053, Implications of Technology on Society; (aa) modify the Curriculum in Computer Science as follows: delete BUAD 1003, Introduction to Business Systems, and three hours Elective 3000-4000; add Management Elective and COMS 3053, Implications of Technology on Society; and add footnote; and (ab) modify the Curriculum in Information Technology as follows: replace three hours of social science with ECON 2003, Principles of Economics I, and add COMS 4710, Heterogeneous Networks Lab.

Department of Electrical Engineering

a) modify the prerequisite and co-requisite for ELEG 3131, Electronics Laboratory, from prerequisite: ELEG 2111, Electric Circuits Laboratory, and co-requisite: ELEG 3103, Electronics I, to prerequisite: ELEG 2111, Electric Circuits Laboratory, and ELEG 3103, Electronics I; (b) modify the co-requisite for ELEG 3143, Electromagnetics, from co-requisite: ELEG 3123, Signals and Systems, to prerequisite or co-requisite: ELEG 3123, Signals and Systems; (c) modify the prerequisite for ELEG 4113, Digital Signal Processing, from prerequisite: ELEG 3123, Signals and Systems, and ELEG 3133, Microprocessor Systems Design, to prerequisite: ELEG 3123, Signals and Systems; (d) modify the course

description for ELEG 4133, Advanced Digital Design; and (e) add a Computer Engineering Option to the Curriculum in Electrical Engineering.

Motion carried.

Motion by Dr. Bishop, seconded by Dr. Bean, for discussion on the following proposals.
Motion carried.

Department of Parks, Recreation, and Hospitality Administration

(a) add the Associate of Science Degree in Culinary; (b) add the following courses to the course descriptions: CUL 2903, Garde Manger; CUL 2923, Sauces, Stocks, and Soups; CUL 2933, Advanced Food Preparations; CUL 2943, Introduction to Baking and Pastry; and CUL 2996, Externship; (c) add the Culinary cross-listing to the following Hospitality courses: CUL (HA) 1013, Sanitation Safety; CUL (HA) 1923, Introduction to Food and Beverage Management; CUL (HA) 2003, Cost Controls; CUL (HA) 2023, Hospitality Supervision and Leadership; CUL (HA) 2053, Work Experience; CUL (HA) 2063, Guest Services Management; CUL (HA) 2813, Basic Human Nutrition in Hospitality Administration; and CUL (HA) 2913, Principles of Food Preparations; (d) modify the title for RP 1031, Introduction to Mountain Biking, to RP 1031, Introduction to Cycling, and modify the course description; and (e) modify the course description for RP 4042, Field Seminar in Interpretive Methods.

Motion by Mr. Futterer, seconded by Dr. Bean, to modify the degree title for the culinary degree to “Associate of Science Degree in Culinary Arts.” After discussion, Mr. Futterer withdrew his motion. Motion by Dr. Bean, seconded by Dr. Buford, to approve the proposals as presented. Motion carried.

Motion by Mr. Futterer, seconded by Dr. Bean, to resume the order of the agenda. Motion carried.

APPROVAL OF
MINUTES

President Norton asked for action on the October 8, 2008, minutes. Motion by Dr. Smith, seconded by Dr. Lovely, to approve the minutes as distributed. There being no amendments or corrections, motion carried.

OLD BUSINESS:
FREE SPEECH
POLICY (*STUDENT
HANDBOOK*)

President Norton reported that she had received an email from Dr. Watson, originally sent by Dr. Duncan, concerning the proposed free speech policy. The email had noted that O Street, as referenced in the proposal, is now Dr. Martin Luther King Jr. Drive and had questioned the boundaries for the area in the policy listed as the grass area located between Nutt Hall and Chambers Cafeteria. Dr. Bishop questioned if the policy should define where individuals cannot gather as opposed to where they can. Ms. Gray noted that the proposed policy followed guidelines set forth by the Eighth Circuit Court of Appeals.

Motion by Mr. Futterer, seconded by Dr. Holeyfield, to approve the proposed policy with two amendments: correcting the reference to O Street and defining the free speech area as between Nutt Hall and Chambers, north of Dr. Martin Luther King Jr. Drive, and south of the Pendergraft Library and Technology Center. Motion carried

President Norton asked Ms. Gray to determine the next step in submission of the recommended policy to the administration.

CAMPUS SECURITY SYMPOSIUM/ SECURITY ISSUES President Norton reported that she had originally intended to talk with Dr. Biller concerning posting in classrooms the color-coded safety instructions from the Department of Emergency Administration and Management’s website; however, she noted that the opportunity had arisen to talk with Dr. Underwood about the issue. President Norton stated that Dr. Underwood is working to have the emergency procedures printed and posted in the academic buildings. She also reported that the location of the safe rooms in the buildings will also be posted soon in a central location in each building.

President Norton stated that the idea of a security symposium has support in Academic Affairs. She noted, however, that the Senate needs to determine how to proceed with this initiative. President Norton commented that “proactive things are going on” relating to campus safety and that the symposium could be used as a venue for informing the campus community of initiatives taking place. Dr. Holeyfield reminded the Senators that the original intent of the symposium was to educate faculty concerning what to do in emergency situations. Dr. Philpotts agreed that the main focus of any event should be centered on emergency procedures and advocated including students in some format.

Other suggestions for the symposium included bringing in outside speakers, organizing a national conference and inviting papers to be submitted, and asking Community Education and the Department of Emergency Administration and Management to set up a presentation. Ms. Gray noted that campus security is under the purview of Public Safety and that any initiative should involve this office. Motion by Dr. Robertson requesting that the director of Public Safety speak briefly at the spring school meetings concerning the emergency operations plan for the campus. Motion to amend by Mr. Futterer, seconded by Dr. Cannon, to ask that the Public Safety director make a presentation first to the Senate. Motion carried.

President Norton stated that she would confer with Steve Lawrence, Director of Public Safety, concerning this request and determine when he would be able to make a presentation to the Senate.

CRITERIA FOR PROMOTION (SCHOLARLY/ CREATIVE ACTIVITY) President Norton asked Dr. Smith to begin the discussion. Dr. Smith referenced the material distributed with the agenda concerning the definition of scholarship by other universities as it relates to nursing faculty. She distributed an additional sheet that Dr. Burris had recently acquired during an accreditation visit to another institution. Dr. Smith noted some apparent resistance to including “professional practice” as part of the listing on page 27 of the *Faculty Handbook*, item B.1., and stated that Dr. Burris had recommended instead “evidence-based nursing practice.”

Mr. Futterer commented that the promotion criteria should be studied in depth and not in a piecemeal manner resulting in “tweaking a few words.” Dr. Philpotts agreed and suggested formation of a subcommittee. Motion by Dr. Bishop, seconded by Mr. Futterer, to establish a subcommittee of the Senate to review the promotion and tenure criteria and make recommendations for any changes to the Senate. Motion carried. Dr. Philpotts, Mr. Futterer, Dr. Smith, Dr. Cannon, Dr. Robertson, and Dr. Bishop volunteered to serve. President Norton asked that the subcommittee have a preliminary report for the next meeting. Dr. Cannon asked that Dr. Watson be apprised of the action taken by the Senate.

NEW BUSINESS: JOB PLACEMENT FOR WORK STUDY STUDENTS President Norton referenced the previous concern that a process is not in place to assist work study students in finding employment on campus. However, she noted that, based on the information supplied by the senators, it does appear that many of the academic departments have an in-house process they use to hire student labor. She stated she would share the information gathered with Dr. Boop in Career Services. Dr. Cannon noted that many students do not understand their financial aid awards and may not realize that they have

work study hours available to them. President Norton stated that she would personally continue to look at this issue and would appreciate any further suggestions on how to assist these students.

GENERAL
EDUCATION
COMMITTEE

President Norton asked Dr. Lasey for any comments. Dr. Lasey reported that she is the chair of the ad hoc general education committee appointed by Dr. Watson for the 2008-09 academic year. She indicated her interest in the proposal being considered today by the Senate.

Mr. Futterer expressed his objection to the proposed committee having the ability to remove a course from the general education offerings and to the committee developing course proposals. He emphasized that these “powers go way beyond the scope of elected standing committees as they currently stand.” Dr. Bishop noted that any recommendations made by the general education committee would still go through the regular curricular process. In response to a question, Mr. Futterer indicated his belief that the general education committee should only be concerned with the assessment of general education. Dr. Baker noted concerns with the policy after hearing the discussion today and expressed her reluctance to vote on the policy as it now stands. Motion to table by Dr. Robertson (no second necessary). Motion carried.

OPEN FORUM

President Norton reported that she had spoken with Brian Lasey in Physical Plant concerning the campus lighting issues noted at last month’s meeting. Mr. Lasey had indicated that Physical Plant receives a monthly report from Public Safety concerning lights out across campus. If the lights are part of Entergy’s responsibility, then those are reported to Entergy each month. If the light is part of Physical Plant’s responsibility, then they try to replace them immediately unless it is physically impossible and a contractor needs to be hired. Mr. Lasey had advised that Physical Plant waits until there are sufficient lights out before hiring a contractor. Responding to a question, President Norton stated that interior lights were not addressed during this conversation. Dr. Bean noted that reporting interior lighting being out was most likely under the purview of the custodial staff.

President Norton advised that Dr. Vocate had asked for discussion in the Senate concerning the advising of student athletes and the involvement of the coaches in the advising process.

Dr. Lovely observed that, with the change in the exam schedule, faculty who travel during the December break are facing more expensive plane tickets. He suggested allowing faculty to participate in commencement exercises only once each year and being able to choose which ceremony (i.e., December or May) to attend.

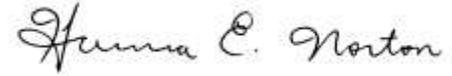
President Norton recommended having the discussions with Dr. Watson concerning the exam schedule and Dr. Lovely’s suggestion and a discussion on advising issues during the February meeting of the Senate due to the number of items pending for the December meeting. There was no objection.

ANNOUNCEMENTS/
INFORMATION
ITEMS

President Norton reminded the senators that the next meeting will be December 3 at 4 p.m. in Pendergraft 325 and that the agenda for the meeting will go out on November 20.

ADJOURNMENT The meeting adjourned at 5:50 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Hanna E. Norton".

Hanna Norton, Ph.D., President

A handwritten signature in cursive script that reads "Ken Futterer".

Ken Futterer, M.M., Secretary