

Minutes of
THE FACULTY SENATE
OF
ARKANSAS TECH UNIVERSITY

The Faculty Senate met Wednesday, December 3, 2008, at 4 p.m. in Room 325 of the Ross Pendergraft Library and Technology Center. The following members were present:

Dr. Cheryl Smith	Mr. Ken Futterer
Dr. Glen Bishop	Dr. Cathy Baker
Dr. Eric Lovely	Dr. Annette Holeyfield
Dr. Pat Buford	Dr. Trey Philpotts
Dr. Linda Bean	Dr. Sammie Stephenson
Dr. Andrew Cannon	Mr. David Mudrinich
Dr. Hanna Norton	Dr. Jeff Robertson

Dr. Larry Morell, Ms. Beth Gray, and Dr. David Ward were absent. Mr. Jonathan Collins, Mr. Steve Lawrence, Dr. David Bell, Dr. Jackie Bowman, Ms. Melinda Wilkins, Dr. Lori Kim Troboy, Dr. Robin Lasey, Ms. Annette Stuckey, Dr. Charlie Gagen, Dr. Tom Limperis, Dr. Cathy Caldwell, Mr. Edwin Cuenco, and Dr. Jeff Mitchell were visitors.

CALL TO ORDER
APPROVAL OF
MINUTES

President Norton called the meeting to order and asked for action on the minutes of the November 12, 2008, meeting. There being no amendments or corrections, motion by Dr. Robertson, seconded by Dr. Lovely, to approve the minutes as distributed. Motion carried. Motion by Dr. Robertson, seconded by Dr. Buford, to amend the order of the agenda to allow discussion of New Business first and discussion of the General Education Committee as the second item of Old Business. Motion carried.

NEW BUSINESS:
CURRICULAR
ITEMS

Motion by Dr. Robertson, seconded by Mr. Futterer, to consider the following proposals as a group for discussion and action. Motion carried.

Department of Curriculum and Instruction

(a) delete SEED 3554, Adolescent Development and Exceptionalities, from the course descriptions and secondary education curricula; add SEED 3552, Adolescent Development, and SEED 4052, Adolescent Exceptionalities, to the course descriptions and the following curricula: Curriculum in Art for Teacher Licensure; Curriculum in Business Education for Teacher Licensure; Curriculum in Creative Writing for Teacher Licensure; Curriculum in English for Teacher Licensure; Curriculum in Foreign Language with Concentration in French for Teacher Licensure; Curriculum in Foreign Language with Concentration in German for Teacher Licensure; Curriculum in Foreign Language with Concentration in Spanish for Teacher Licensure; Curriculum in History and Political Science for Teacher Licensure; Curriculum in Mathematics for Teacher Licensure; Curriculum in Music Education for Teacher Licensure (Instrumental Music Option); Curriculum in Music Education for Teacher Licensure (Vocal Music Option); Curriculum in Music Education for Teacher Licensure (Keyboard Vocal Music Option); Curriculum in Music Education for Teacher Licensure (Keyboard Instrumental Music Option); Curriculum in Life Science and Earth Science for Teacher Licensure; Curriculum in Physical Science and Earth Science for

Teacher Licensure; Curriculum in Speech for Teacher Licensure; and Curriculum in Health and Physical Education including Teacher Licensure Requirements.

Department of Art

(a) add ART 3243, Web Design, to the course descriptions; (b) add ART 3253, Computer Illustration, to the course descriptions; (c) add ART 4133, Art History, Native American, to the course descriptions; (d) add ART 4143, Art History, Latin American, to the course descriptions; (e) add ART 4623, Animation Techniques, to the course descriptions; (f) modify the course description for ART 4243, Professional Portfolio Preparation for Graphic Designers; (g) modify the course description for ART 4703, Senior Project and Exhibition; (h) modify the prerequisites for ART 4823, Art Criticism and Aesthetics, from prerequisites: Sophomore Review, ART 3013, Art Education Practicum, and ART 3003, Concepts in Art Education or permission of instructor, to prerequisites: Sophomore Review, ART 2103, Art History I and/or ART 2113, Art History II, and modify the course description; and (i) modify the Curriculum in Graphic Design as follows: delete three hours of Elective and add three hours of Art Elective with the footnote 5 as follows: choose: ART 3253, ART 3303, or ART 4233; delete three hours of Art Elective and add ART 3243, Web Design; and delete three hours Elective and add ART 4623, Animation Techniques.

Department of Biological Sciences

(a) modify the prerequisite for BIOL 1114, Principles in Biology, from prerequisite: scores of 19 or higher on the reading and science reasoning portions of the enhanced ACT; or a grade of “C” or high in a science course; or approval of the instructor; to prerequisite: scores of 19 or higher on the reading, science reasoning, and mathematics portion of the enhanced ACT or completion of MATH 0903, Intermediate Algebra, with a grade of “C” or higher, or a grade of “C” or higher in a science course; (b) change BIOL 4116, Biology Internship, to BIOL 4112 and BIOL 4114; (c) add HIM/AHS 2033, Coding Principles for Medical Office, to the course descriptions; (d) change the course number for HIM 3024, Introduction to Health Information Management, to HIM 3023, Introduction to Health Information Management; change the course number for HIM 4033, Advanced Coding Principles, to HIM 4034, Advanced Coding Principles, and add a \$10 lab fee; modify the Curriculum in Medical Assistant as follows: (1) delete HIM 3033, Basic Coding Principles; and (2) add HIM 2033, Coding Principles for Medical Office; and modify the Curriculum in Health Information Management as follows: (1) replace HIM 3024, Introduction to Health Information Management, with HIM 3023, Introduction to Health Information Management; and (2) replace HIM 4033, Advanced Coding Principles, with HIM 4034, Advanced Coding Principles; and (e) delete HIM 2003, Fundamentals of Medical Transcription, from the course descriptions; delete HIM 3003, Advanced Medical Transcription, from the course descriptions; and delete the Certificate Program in Medical Transcription.

Department of Physical Sciences

(a) add CHEM 3423, Descriptive Inorganic Chemistry, to the course descriptions; (b) add GEOL 3174, Computer Applications in Geology, to the course descriptions with a \$20 course fee; (c) add PHSC 1011, Orientation to Physical Science II, to the course descriptions, and add to all majors in the Physical Science Department; delete one hour of elective to all majors in the Physical Science Department; (d) modify the course description for PHSC 1001, Orientation to Physical Science; (e) modify the course description for PHSC 1013, Introduction to Physical Science; (f) add the following statement to the course description for PHSC (BIOL) 3213, Science Education in the Elementary School: Note: To enroll in an internet section (TC1 or AT1) of this course, one of these prerequisite courses is

required: COMS 1003, EDMD 3013, or equivalent; (g) modify the Curriculum in Chemistry General Option and Curriculum in Chemistry Biochemistry Option, as follows: replace three hours of Elective with CHEM 3423, Descriptive Inorganic Chemistry; and (h) modify the Curriculum in Physical Science and Earth Science for Teacher Licensure, as follows: add the co-requisite laboratory to the option for the entry level physics courses and modify the entry level physics courses as follows: PHYS 2014, Physical Principles I, or PHYS 2114, General Physics I, and PHYS 2000, Physics Laboratory I; and PHYS 2024, Physical Principles II, or PHYS 2124, General Physics II, and PHYS 2010, Physics Laboratory II.

Department of Mathematics

(a) add MATH 4343(5343), Introduction to Partial Differential Equations, to the course descriptions (graduate course to be considered by Graduate Council); (b) modify the prerequisite for MATH 3033, Methods of Teaching Elementary Mathematics, from prerequisite: MATH 2043, Mathematical Concepts II, to prerequisite: MATH 2043, Mathematical Concepts II, and admission to Stage II; (c) modify the co-requisite for MATH 3243, Differential Equations I, from co-requisite: MATH 2934, Calculus III, to prerequisite: MATH 2924, Calculus II; (d) modify the Curriculum in Mathematics, as follows: change the computer science requirement from COMS 2104, Foundations of Computer Programming I, to COMS 2803, Programming in C, and one hour elective, or COMS 2104, Foundations of Computer Programming I; and (e) modify the Curriculum in Mathematics for Teacher Licensure, as follows: change the computer science requirement from COMS 2104, Foundations of Computer Programming I, to COMS 2803, Programming in C, and one hour elective, or COMS 2104, Foundations of Computer Programming I.

Motion by Mr. Futterer, seconded by Dr. Robertson, to approve the proposals as presented. Motion carried.

CURRICULUM PROPOSAL FORMS

President Norton asked Dr. Bowman, chair of the Curriculum Committee, to speak to the new proposed curriculum forms. Dr. Bowman noted that the forms are in table format and stated that she believes they are an improvement over the old forms. Dr. Bishop noted that there did not appear to be a place for a faculty member initiating a proposal to list their name. Dr. Bowman indicated that she would have the forms amended to include this information. Motion by Mr. Futterer, seconded by Dr. Stephenson, to approve the forms as amended. Motion carried.

OLD BUSINESS: CAMPUS SECURITY SYMPOSIUM/ SECURITY ISSUES

President Norton introduced Mr. Lawrence, Director of Public Safety, and Mr. Collins, EAM Technology Specialist, to speak to issues relating to campus security. Mr. Lawrence distributed copies of the Campus Emergency Operations Plan, noting that the plan serves as an outline for determining the staffing of the Emergency Operations Center (EOC) located in Dean Hall during a given emergency. Individuals making decisions during an emergency will include staff from Academic Affairs, Public Safety, Plant, Student Services, and others. Mr. Lawrence reported that campus sheltering areas are now being determined and that this information will be forthcoming.

Dr. Cannon noted that decisions would need to be made quickly in the event of a shooting on campus. Mr. Lawrence responded that the nature of the emergency would dictate how quickly decisions had to be made. He stated that, in the event of a shooting, certain decisions would be made fast (such as calling the city police) and before the designated personnel were even called to the EOC.

In response to questioning, Mr. Lawrence noted that a campus safety plan should include a tiered system utilizing text messaging and an automated telephone system. He stated that Tech has the text messaging in place with approximately 2,000 campus constituents signed up for the service; however, he stated that the automated telephone system is “not here yet.” It was noted that a college campus is five times safer than a general community.

Other topics discussed included bus service not being available for students living in Campus Courts and safety issues relating to students having access to academic buildings after hours. Mr. Lawrence and Mr. Collins then excused themselves from the meeting.

Discussion centered on the need for Public Safety to better disseminate information to the faculty and students relating to those safety initiatives and programs already in place and those being planned. Motion by Dr. Holeyfield, seconded by Dr. Cannon, for President Norton to communicate with Dr. Watson a request to have the information provided to the Senate this afternoon disseminated through the deans to the faculty. Motion carried.

Mr. Futterer noted that discussion of a symposium is a secondary issue and suggested that further discussion on the symposium be tabled until the Senate sees what happens as a result of the request to Academic Affairs. Additionally, Mr. Futterer commented that he would like to discuss the issue of student access to academic buildings after hours with Dr. Watson in the spring.

GENERAL EDUCATION COMMITTEE

President Norton referenced the revised proposal and reported that the ad hoc general education committee and the Faculty Senate subcommittee had met and worked on the proposal together. Mr. Futterer stated that he is now very comfortable with the newly stated mission of the committee but noted an issue with membership. He proposed a proportional membership structure similar to that of the Senate. Dr. Philpotts noted that the proposed committee would have 11 members and stated his belief that this was sufficient. Dr. Lasey, chair of the ad hoc general education committee, emphasized that the focus of the new committee would be on the general education goals, which she stated “are the responsibility of the entire campus.”

Mr. Futterer noted that part of the responsibilities of the new committee are the review of the goals every five years and recommended language be added to clarify the process for the review, stating that the new committee’s recommendations regarding the goals should go through the faculty governance process. Motion by Dr. Robertson, seconded by Dr. Philpotts, to approve the general education committee proposal with the following amendment: Section: Responsibilities, No. 2: Review of General Education Goals, revised to read: The General Education Committee will lead a focused review of general education goals approximately every 5 years *to be reported to the Assessment Committee*. Motion carried.

Mr. Mudrinich questioned whether TECH 1001, Orientation to the University, is part of general education and how the course is being assessed. Dr. Cannon noted that the course is not part of general education. Dr. Lasey asked that the Senate’s representative on the Assessment Committee bring this course to the attention of the committee to discuss its assessment. Dr. Philpotts stated that he would ask that this discussion be placed on the next agenda for the Assessment Committee.

PEDESTRIAN BRIDGE

President Norton asked Dr. Mitchell for a report. Dr. Mitchell noted that he was on the Senate until last spring and had worked on several campus safety issues over the past three years in his position of senator. One particular concern of the Senate has been the intersection of Highways 7 and 124 and the difficulties pedestrians have in crossing this

intersection. Dr. Mitchell reported that he had proposed a bridge that would cross Highway 7 as a solution. He noted that he had not been able to receive support for the bridge from the City of Russellville but had talked with an engineer with the state highway department who had agreed this was a hazardous crossing. The engineer had estimated a cost of approximately \$250,000 to build the bridge and indicated that a letter should be sent from the administration to the state highway department asking if funds were available for such a project. The highway department would then check to see if any federal funding might be available in addition to checking to see if the city could qualify for certain enhancement funds. Dr. Mitchell asked that the Senate consider making this request to the administration. Motion by Mr. Futterer, seconded by Dr. Lovely, to ask the administration to contact the highway department about funding for this project. Dr. Bishop requested an amendment to the motion to include study of the intersection as a whole, including access for student pedestrians to the apartment complex. Mr. Futterer accepted the amendment; motion carried.

FREE SPEECH
POLICY (*STUDENT
HANDBOOK*)

President Norton asked for a report from Dr. Lovely. Dr. Lovely commented that he had spoken with Mr. Pennington earlier in the day concerning the status of the proposed language for the free speech policy. Mr. Pennington had advised that the Senate should take the policy directly to Dr. Brown. He had indicated that the policy would not have to have Board of Trustee approval, although Dr. Brown might decide to take it to the Board. President Norton stated that she would meet with Dr. Brown and report back.

PROMOTION AND
TENURE CRITERIA

President Norton asked for a report from the subcommittee. Dr. Smith reported that the subcommittee had met and was working on a statement concerning the issue of faculty professional practice discussed at earlier meetings. She suggested that a change of format for listing the criteria for promotion and tenure in the *Faculty Handbook* might reinforce the notion that the criteria are of equal value. She distributed a draft illustrating a format change and including a statement on professional practice. Dr. Smith stated that she had also added to the teaching criteria review of the instructor's distribution of grades. Motion by Mr. Futterer to table further discussion until the next meeting.

OPEN FORUM

President Norton asked for any items for open forum. Dr. Bean reported that Ms. Rhodes, Registrar, had requested that the membership of the Admissions, Academic Standards, and Student Honors Committee be changed to two-year appointments with staggered terms. This item will be placed on the next Senate agenda for discussion.

Mr. Futterer reported that he had been contacted by "disgruntled faculty members" concerning the final exam schedule. President Norton reminded everyone that this will be a discussion with Dr. Watson at the February meeting.

Dr. Lovely commented that a student had read on the Registrar's website that students are required to walk at graduation unless excused for a hardship and questioned whether this was a new policy. He asked that this also be discussed with Dr. Watson.

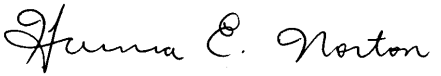
ANNOUNCEMENTS/
INFORMATION
ITEMS

After discussion it was determined that the regular meeting day and time for the Faculty Senate in spring, 2009, will be the second Tuesday of the month at 4:00 p.m. The Senate will not meet again until February 10, 2009.

It was announced that several of the weblinks on the University Standing Committees website were not currently working and that Dr. Carey Roberts is working to correct the links.

ADJOURNMENT The meeting adjourned at 5:55 p.m.

Respectfully submitted,



Hanna Norton, Ph.D., President



Ken Futterer, M.M., Secretary