

Minutes of
THE FACULTY SENATE
OF
ARKANSAS TECH UNIVERSITY

The Faculty Senate met Friday, April 11, 2003, at 2:00 p.m. in Room 325 of the Ross Pendergraft Library and Technology Center. The following members were present:

Dr. David Bell	Dr. Annette Holeyfield
Ms. Peggy Lee	Mr. Ron Robison
Dr. Kathy Pearson	Dr. Theresa Herrick
Dr. Scott Kirkconnell	Dr. Richard Smith
Mr. Ken Futterer	Dr. Trey Philpotts

Ms. Darla Sparacino, Dr. Kevin Mason, Dr. Charles Busch, Dr. Steve Shry, and Dr. Kenneth Trantham were absent.

CALL TO ORDER
APPROVAL OF
MINUTES

Dr. Bell called the meeting to order and asked for action on the February 14, 2003, minutes. Motion by Dr. Herrick, seconded by Dr. Kirkconnell, to approve the minutes as distributed. Motion carried.

NEW BUSINESS:
CURRICULUM
PROCESS

Dr. Bell presented a recommendation from the January 17, 2003, meeting of the Curriculum Committee to amend the curriculum process by requiring "...that curriculum proposals include letters of support from departments and programs affected by proposed curriculum changes." Dr. Holeyfield stated that the intent of the recommendation was to require the individual proposing a curriculum change to determine which departments, if any, would be affected by the change, advise them of the proposed change, and ask for letters of support to be included with the completed curriculum proposal. Discussion centered on the need for a matrix diagramming interrelated courses and programs across campus and an office to serve as a point of reference for the information or as a "clearinghouse." Motion by Dr. Herrick, seconded by Ms. Lee, to approve the recommendation from the Curriculum Committee with the amendment that the Registrar's Office function as the described clearinghouse. Motion carried.

STANDING
COMMITTEE
ELECTIONS

Dr. Bell announced that the Standing Committee Elections would be held on Wednesday, April 23, 2003, from 10 a.m. to 1:30 p.m. in Pendergraft 325. He asked for volunteers to conduct the election. Dr. Holeyfield volunteered to serve from 10 a.m. to 11 a.m.; Ms. Lee from 11 a.m. to 12 noon; and Dr. Philpotts from noon to 1:30 p.m. Dr. Pearson and Mr. Robison will count the ballots beginning at 1:30 p.m.

OPEN FORUM

Dr. Philpotts reported that he had received some suggestions concerning portfolio preparation which he wished to pass along as information but stated that he did not necessarily agree with all of the recommendations. These suggestions included the following: (a) Written comments should not be included selectively. Both positive and negative comments from student evaluations should be included to present a balanced overview. (b) The videotaping of class meetings should be made available to those faculty who wish to do so, and the videotapes included in the portfolio. (c) Research should be documented in the curriculum vita, and faculty should be discouraged from including copies of articles, etc.

ANNOUNCEMENTS/ Dr. Bell reported that Dr. Hamm will consider the recommendation from the Senate (i.e.,
INFORMATION the University Promotion and Tenure Committee providing a written explanation for
ITEMS denying a faculty member for tenure or promotion) over the summer and will respond to the Senate in
the fall.

Dr. Bell stated that any agenda items for a May meeting are due by the end of April. If none are received, the May meeting will be cancelled, and the Senate will be notified.

ADJOURNMENT Motion by Mr. Futterer, seconded by Dr. Philpotts, to adjourn at 2:30 p.m.

Respectfully submitted,

Kathy Pearson, Ed.D., Secretary