

Minutes of  
THE FACULTY SENATE  
OF  
ARKANSAS TECH UNIVERSITY

The Faculty Senate met Tuesday, December 10, 2002, at 3:00 p.m. in Room 325 of the Ross Pendergraft Library and Technology Center. The following members were present:

Dr. Annette Holeyfield	Dr. David Bell
Dr. Steve Shry	Mr. Ron Robison
Dr. Kathy Pearson	Dr. Ken Trantham
Dr. Scott Kirkconnell	Ms. Darla Sparacino
Mr. Ken Futterer	Dr. Trey Philpotts
Dr. Kevin Mason	Dr. Theresa Herrick

Dr. Richard Smith, Dr. Charles Busch, and Ms. Peggy Lee were absent. Dr. Jack Hamm, Dr. Richard Cohoon, Dr. Glenn Sheets, Dr. Donna Vocate, Dr. Micheal Tarver, Dr. Cathy Caldwell, Dr. Don Carnahan, Dr. Lyman Harris, Dr. Dan Martin, Dr. David Ward, Dr. James Gadberry, Dr. Ursula Chandler, Dr. Mary Ann Rollans, Dr. Charles Gagen, and Dr. Jeff Mitchell were visitors.

CALL TO ORDER  
REPORT BY  
VICE PRESIDENT

Dr. Bell called the meeting to order and asked Dr. Hamm for his report. Dr. Hamm distributed three pages from the *Faculty Handbook* and a handout outlining proposed changes in the promotion and tenure policy and the peer review process. The changes stemmed from Faculty Senate motions made during the 2002 spring semester. Dr. Hamm stated that a subcommittee of deans had reviewed the motions in consultation with their department heads and departmental faculty during this past summer and had also made recommendations which were included on the handout. After reviewing all comments received in Academic Affairs concerning the motions and recommendations, Dr. Hamm stated that his responses were also included in the handout for review and discussion by the Senate. Motion by Dr. Herrick, seconded by Mr. Futterer, to hold this discussion at the next meeting of the Faculty Senate. Motion carried. Dr. Bell asked that any specific questions relating to Dr. Hamm's responses be directed to him and he will forward these to Dr. Hamm so that they may be addressed at the next meeting. Dr. Bell thanked Dr. Hamm for his attendance at the meeting, and Dr. Hamm excused himself.

APPROVAL OF  
MINUTES

Dr. Bell asked for action on the November 19, 2002, minutes. Motion by Dr. Holeyfield, seconded by Ms. Sparacino, to approve the minutes as distributed. Motion carried.

Dr. Bell asked that the order of the agenda be suspended to allow Dr. Sheets to address the change in the WP/WF drop period and the proposed minors at this time. Motion by Mr. Futterer, seconded by Dr. Mason, to so suspend the order of the agenda. Motion carried.

WP/WF

Dr. Sheets reported that the current drop policy stated that a course dropped within the first ten weeks of the semester would be posted with a grade of a "W" and a course dropped within the next three weeks would be posted with either a "WP" or a "WF" on the student's transcript. As the grade of "WF" calculates as an "F" in the student's grade point average, students have questioned what purpose the "WP/WF" period serves. Dr. Sheets stated that the Admissions, Academic Standards, and Student Honors Committee had looked at the

drop period be extended through the 13<sup>th</sup> week of the semester, thus eliminating the “WP/WF” drop period. The Deans Council had approved this recommendation in a recent meeting.

#### MINORS

As a prelude to action on curriculum items, Dr. Bell asked Dr. Sheets to discuss issues relating to the creation of minors. Dr. Sheets briefly outlined certain administrative procedures to be followed in the Registrar’s Office in accounting for students pursuing minors. He then stated that all minors would meet the following requirements: (1) All minors will require a minimum 2.00 grade point average. (2) A minimum of six hours must be taken in residency at Arkansas Tech University. (3) Only one minor will be posted on the transcript. Dr. Sheets then excused himself from the meeting.

#### CURRICULAR ITEMS

The following actions were taken with regards to recommendations from the Curriculum Committee:

##### (A) Addition of Minors:

Motion by Mr. Futterer, seconded by Dr. Mason, to add minors in the following areas: Emergency Administration and Management, Art, Sociology, Criminal Justice, Rehabilitation Science, Psychology, Anthropology, and English. (Note: The proposal for the creation of the sociology minor also modified the curriculum in sociology to accommodate the inclusion of a minor by deleting three hours of “Electives or related courses” and fifteen hours of a “Second Area of Study” and indicating that these eighteen hours are for the completion of a minor.) Motion carried.

Motion by Mr. Futterer, seconded by Ms. Sparacino, to table the proposal for the addition of a minor in Creative Writing. Motion carried.

Motion by Dr. Herrick, seconded by Dr. Pearson, to add minors in the following areas: Teaching English as a Second Language, Foreign Languages (i.e., French, German, Italian/Latin, Japanese, Spanish, Latin American and Latino Studies with Language Proficiency, and Latin American and Latino Studies without Language Proficiency), History, Philosophy, Political Science, Speech, Theatre, Journalism, Biology, Physical Sciences (i.e., Chemistry, Engineering Physics, Geology, and Physical Science), and Mathematics. Motion carried.

Dr. Bell stated that the items listed on the agenda from the Department of Curriculum and Instruction would not be considered today. The order of the remaining agenda items was resumed at this point.

##### (B) Department of Business and Economics:

Motion by Mr. Futterer, seconded by Ms. Sparacino, to delete footnote 4 which states “At least ten hours of electives must be above the 1000-level” from the degree requirements for the Management and Marketing degree program. Motion carried.

##### (C) Department of Art:

Motion by Dr. Holeyfield, seconded by Dr. Pearson, to: (a) change the General Education requirement in Fine Arts for Art Education Majors to require ART 2123, Experiencing Art; (b) change the title of ART 3003, Art Education I, K-12, to

the course description; (d) add ART 2103, Art History I, World, as a core requirement and expand the art history course requirement from six to twelve hours for all art majors; and modify the curriculum in Art for Teacher Licensure by: (1) adding ART 2103, Art History I, World, and ART 2113, Art History II, World; and (2) deleting three hours of electives and three hours of general art history (Note: ART 2123 will serve as the fourth art history course.); (e) change the prerequisites of ART 2503, Introduction to Opaque Painting, by adding the phrase "or permission of instructor"; (f) change the prerequisites of ART 3303, Drawing Studio I, by adding the phrase "or permission of instructor" and change the course description; (g) change the prerequisites of ART 3533, Watercolor Painting, by adding the phrase "or permission of instructor," change the course description, and add a \$30 materials fee; (h) change the title of ART 3603, Ceramics, to Introduction to Ceramics, and add a prerequisite of "ART 1403 or permission of instructor"; (i) delete ART 3613 as a course prerequisite for ART 4603, 4613, Ceramics Studio I, II (Note: ART 3613, Ceramics Wheelthrowing, was deleted from the catalog during this past year.); (j) modify the curriculum in Fine Art by: (1) adding ART 2103, Art History I, World, and ART 2113, Art History II, World; and (2) deleting six hours of electives to account for the six-hour increase in art history hours; and (k) modify the curriculum in Graphic Design by: (1) deleting ART 3813, Printmaking Studio I; (2) adding three hours of art electives (3000-4000 level); (3) adding ART 2103, Art History I, World, and ART 2113, Art History II, World; and (4) deleting six hours of electives to account for the six-hour increase in art history hours. Motion carried.

(D) Department of Social Sciences and Philosophy:

Motion by Ms. Sparacino, seconded by Dr. Shry, to add HIST 4513, History of Science, to the course descriptions. Motion carried.

(E) Department of Physical Sciences:

Motion by Dr. Herrick, seconded by Dr. Kirkconnell, to refer the proposal to modify the curriculum in Physical Science and Earth Science for Teacher Licensure back to the Teacher Education Council. Motion carried.

(F) Department of Mathematics:

Motion by Mr. Futterer, seconded by Dr. Holeyfield, to refer the proposal to modify the curriculum in Mathematics for Teacher Licensure back to the Teacher Education Council. Motion carried.

Motion by Mr. Futterer, seconded by Dr. Holeyfield, to: (a) change the number of MATH 1913, Precalculus, to MATH 1914 and change the prerequisites to "High School Algebra II and a Math ACTE subscore of at least 19 or a grade of C or better in MATH 0903"; (b) change the prerequisites of MATH 2914, Calculus I, to "MATH 1203 and MATH 1914 or a Math ACTE subscore of 23 or consent of the Math Department"; and (c) change the course description of MATH 3243, Differential Equations I. Motion carried.

OPEN FORUM Dr. Trantham questioned the liability of the University and the instructor relating to field trips and lab assignments. After discussion, Dr. Bell stated that he would ask Dr. Hamm for permission to invite Mr. Pennington, University Counsel, to attend the next meeting of the Senate to

address this issue.

The Faculty Senate -- December 10, 2002

4

Dr. Philpotts reported that some faculty who had received negative recommendations on promotion and tenure from the University Promotion and Tenure Committee had expressed concern that the Committee did not give reasons for the negative recommendations. As the current chair of this committee, Dr. Philpotts stated that he was in his third year of service on the committee and that he was also concerned with this issue. Discussion centered on what constitutes due process and concerns relating to the feedback being given to applicants during the process. Dr. Shry stated that he would draft a motion for consideration at the next Senate meeting relating to this issue. Dr. Mason asked if Mr. Pennington could also address legalities relating to recommendations made by the Promotion and Tenure Committee, and Dr. Bell stated that he would include this issue in his request to Dr. Hamm.

Dr. Philpotts reported that some members of the Insurance Committee had asked that the Senate formally request that Insurance Committee members be given proposals on health insurance coverage for an upcoming calendar year at least one month in advance of the proposals being voted upon. Dr. Philpotts stated that he would bring a motion relating to this issue to the next Senate meeting.

Dr. Kirkconnell reported that he had received several complaints from students relating to slow or intermittent internet access in their residence halls, apparently the result of music being downloaded to personal computers. He also stated that students were concerned that computers in the Library were unavailable due to students using them for personal rather than academic purposes. Dr. Kirkconnell requested that Mr. Pennington address the issue of the rights of students relating to Internet access and whether the University can deny access in the open computer labs for purposes other than academic, especially if students are waiting to use the computers to complete course assignments. Dr. Bell stated that this issue would be added to his request to Dr. Hamm.

ANNOUNCEMENTS/  
INFORMATION  
ITEMS After discussion, it was determined that the Faculty Senate will meet the second Friday of each month at 2 p.m. in the spring, starting with February. As some final curriculum proposals will be forthcoming after a Curriculum Committee meeting in mid-January, Dr. Bell asked if the Senate would be willing to meet in January also in order to expedite the catalog process. He stated that a Friday late in January would be selected and the Senators would be polled to determine if a quorum were possible.

Dr. Bell commended the Senators for their diligence to duty in meeting during finals week.

ADJOURNMENT The meeting adjourned at 4:20 p.m.

Respectfully submitted,

Kathy Pearson, Ed.D., Secretary