

**Curriculum Committee Luncheon & Meeting  
AGENDA**

**Monday, August 19, 2024**

**11:30 a.m. – 1:30 p.m.**

I. Call to Order

II. New Business

2024-25 Curriculum Committee members include:

2 - Year Term:

Dr. James Stobaugh (AH)

Dr. DongSoo Lee (BED)

Dr. Robert Stevens (EH)

Dr. Jessica Young (STEM)

1-Year Term:

Dr. David Ward (AH) - CHAIR

Dr. Syed Imran Meerza (BED)

Dr. Rejina Manandhar (EH)

Dr. Michael Davis (STEM)

Dr. Kristin Henderson (at large; 1- year term)

Ms. Tammy Weaver, Registrar (ex officio)

Ms. Amanda Gardner, Assessment (ex officio)

Ms. Sherry Tinerella, Library (ex officio)

VACANT SGA members (ex officio)

VACANT SGA members (ex officio)

A. Election of the positions: Chair-Elect and Secretary (to review minutes for accuracy)

1. Members eligible for Chair-Elect

Dr. James Stobaugh (AH)

Dr. DongSoo Lee (BED)

Dr. Robert Stevens (EH)

Dr. Jessica Young (STEM)

2. Member eligible for Secretary

Dr. David Ward (AH) - CHAIR

Dr. Syed Imran Meerza (BED)

Dr. Rejina Manandhar (EH)

Dr. Michael Davis (STEM)  
Dr. Kristin Henderson (at large; 1- year term)

**B. Information Items**

1. Approval Process  
Proposals approved today will go to Faculty Senate on September 10  
Proposals requiring ADHE approval (New Programs Proposals and LON Letters of Notification) will go to the October Board of Trustees and on to ADHE by the ADHE November 1 agenda deadline for the January ADHE Coordinating Board meeting.
2. Assessment
  - a. START with assessment outcome when contemplating curriculum change
  - b. HLC review required for curriculum change with 25% or more substantive change
3. CourseLeaf Curriculum Management Software Update
4. Fall meetings will be held at 3 p.m. via WebEx on the following dates:  
Tuesday, September 24, 2024  
Tuesday, October 22, 2024  
Tuesday, November 26, 2024  
TBA December, 2024

**C. Curricular Items**

**College of Business and Economic Development  
Department of Agriculture and Tourism**

1. Add RP 2043: Trail Advocacy;
2. Add the TR-Therapeutic Recreation cross-list to RP 3013: Inclusive Recreation;
3. Add the TR-Therapeutic Recreation cross-list to RP 4073: Principles and Techniques of Therapeutic Recreation;
4. Add the TR-Therapeutic Recreation cross-list to RP 4173: Therapeutic Recreation Assessment and Documentation;
5. Add the TR-Therapeutic Recreation cross-list to RP 4273: Administration and Operation of Therapeutic Recreation Programs;
6. Add the TR-Therapeutic Recreation cross-list to RP 4373: Interventions in Therapeutic Recreation;
7. Add the TR-Therapeutic Recreation cross-list to RP 4473: Issues and Trends in Therapeutic Recreation;
8. Add the TR-Therapeutic Recreation cross-list to RP 4573: Interventions in Therapeutic Recreation II;
9. Modify the Bachelor of Science in Tourism;
10. Curriculum Revision for the Bachelor of Science in Tourism to create the Bachelor of Science in Tourism Natural Resource Management Option;

**College of Education and Health  
Department of Kinesiology and Rehabilitation Science**

1. Add PE 1491: Pickleball, to the course descriptions;
2. Add RP 4119: Mastering in Professional Practice;

3. Change the title for HES 2013: Weight Training for Personal Trainers, High School Coaches, and Physical Education, TO: Weight Training for Personal Trainers, High School Coaches, and Strength Coaching;
4. Change the title for HES 4063: Wellness and Fitness Programming, TO: Health and Fitness Programming;
5. Change the title for PE 1201: Orientation to Health, Physical Education, and Wellness Science, TO: Orientation to Kinesiology;
6. Change the title for PE 3543: Motor Development and Lifespan Applications in Pedagogy, TO: Lifespan Motor Development;
7. Change the title for PE 3573: Prevention and Care of Athletic Injuries, TO: Prevention and Care of Activity Injuries;
8. Change the title for PE 3583: Methods and Materials in Physical Education for Kindergarten and Elementary Grades, TO: Coaching Physical Activity K-12;
9. Change the title for PE 4513: Organization and Administration of Health and Physical Education, TO: Organization and Administration of Athletics and Physical Education;
10. Change the title for RS 3243: Social Services for Individuals and Families, TO: Child Welfare; and modify the course description;
11. Curriculum Revision for Bachelor of Science in Health and Exercise Science to create Bachelor of Science in Health and Exercise Science Public Health Option, and Bachelor of Science in Health and Exercise Science Coaching Athletics and Physical Activity Option;
12. Change the Program Title for the Bachelor of Science in Health and Physical Education Teacher Licensure, TO: Bachelor of Science in Coaching Athletics and Physical Activity;
13. Curriculum Revision for the Bachelor of Science in Rehabilitation Science to create the Bachelor of Science in Rehabilitation Science Therapeutic Recreation Option;
14. Add the Basic Certificate of Proficiency in Coaching Travel Team and Recreational Sport; and
15. Add the Certificate of Proficiency in Coaching Strength and Conditioning;

#### **College of Education and Health**

##### **Department of Teaching and Educational Leadership**

1. Modify the course description for ECE 2113: Basic Child Growth and Development;
2. Delete the Co-requisite: ECE 2113: Basic Child Growth and Development, for ECE 2513: Curriculum for Early Childhood Education, and modify the course description;
3. Delete the Co-requisite: ECE 2113: Basic Child Growth and Development, for ECE 2613: Methods and Materials Using Developmentally Appropriate Practices and Activities for Young Children, and modify the course description;
4. Delete the Prerequisite for ECE 2996: Practicum in Early Childhood Education;
5. Modify the Curriculum in Associate of Science in Early Childhood Education; and
6. Add the Certificate of Proficiency in Early Childhood Education.

**College of Science, Technology, Engineering, and Mathematics**  
**Department of Biological and Earth Sciences**

1. Modify the prerequisite for GEOL 3014: Mineralogy, FROM: Prerequisite: GEOL 1014: Physical Geology, and CHEM 1113: A Survey of Chemistry, and CHEM 1111: Survey of Chemistry Laboratory, or CHEM 2124: General Chemistry I, TO: Prerequisite: GEOL 1004: Essentials of Earth Science, or GEOL 1014: Physical Geology; and add the NOTE: GEOL 2024: Historical Geology, and CHEM 2124: General Chemistry I recommended;
2. Change the course number for GEOL 4043: Geochemistry, TO: GEOL 4044, and modify the prerequisite FROM: Prerequisite: GEOL 3014: Mineralogy, and CHEM 2124: General Chemistry I, and CHEM 2134: General Chemistry II, TO: Prerequisite: CHEM 2124: General Chemistry I, and CHEM 2134: General Chemistry II;
3. Change the title for the Bachelor of Science in Geosciences Professional Option, TO: Bachelor of Science in Geosciences, and modify the curriculum;
4. Change the title for the Minor in Geology to Minor in Geosciences; and
5. Delete the Bachelor of Science in Geosciences in Environmental Option, Bachelor of Science in Geosciences in Petroleum Option, and Bachelor of Science in Geosciences in Professional Option.

**College of Science Technology, Engineering and Mathematics**  
**Department of Mathematics and Physical Sciences**

1. Add STEM 1001: Orientation to the College of STEM, to the course descriptions;
2. Modify the prerequisite for CHEM 2134: General Chemistry II, FROM: Prerequisite: A grade of C or better in CHEM 2124: General Chemistry I, or equivalent, TO: Prerequisite: A grade of C or better in CHEM 2124: General Chemistry I, or equivalent, or approval of the instructor;
3. Modify the prerequisite for CHEM 3245: Quantitative Analysis, FROM: Prerequisite: A grade of C or better in CHEM 2134: General Chemistry II, TO: Prerequisite: A grade of C or better in CHEM 2134: General Chemistry II, or approval of the instructor;
4. Modify the prerequisite for CHEM 3254: Fundamentals of Organic Chemistry, FROM: Prerequisite: CHEM 2134: General Chemistry II, TO: Prerequisite: A grade of C or better in CHEM 2134: General Chemistry II, or approval of the instructor;
5. Modify the prerequisite for CHEM 3264: Mechanistic Organic Chemistry, FROM: Prerequisite: A grade of C or better in CHEM 3254: Fundamentals of Organic Chemistry, or equivalent, TO: Prerequisite: A grade of C or better in CHEM 3254: Fundamentals of Organic Chemistry, or equivalent, or approval of the instructor;
6. Modify the prerequisite for CHEM 3344: Principles of Biochemistry, FROM: Prerequisite: A grade of C or better in CHEM 3264: Mechanistic Organic Chemistry, and BIOL 1014: Introduction to Biological Science, or BIOL 1114: Principles of Biology, TO: Prerequisite: A grade of C or better in CHEM 3264: Mechanistic Organic Chemistry, and BIOL 1014: Introduction to Biological Science, or BIOL 1114: Principles of Biology, or approval of the instructor;
7. Modify the prerequisite for CHEM 3363: Metabolic Biochemistry, FROM: Prerequisite: grade of C or better in CHEM 3344: Principles of Biochemistry, TO:

- Prerequisite: grade of C or better in CHEM 3344: Principles of Biochemistry, or approval of the instructor;
8. Modify the prerequisite for CHEM 3423: Descriptive Inorganic Chemistry, FROM: Prerequisite: A grade of C or better in CHEM 2134: General Chemistry II, TO: Prerequisite: A grade of C or better in CHEM 2134: General Chemistry II, or approval of the instructor;
  9. Modify the prerequisite for MATH 3203: Introduction to Analysis, FROM: Prerequisite: MATH 3003: Foundations of Advanced Mathematics, TO: Prerequisite: MATH 2703: Discrete Mathematics, and MATH 2924: Calculus II;
  10. Modify the prerequisite for MATH 4033: Abstract Algebra I, FROM: Prerequisite: MATH 3003: Foundations of Advanced Mathematics, TO: Prerequisite: MATH 2703: Discrete Mathematics;
  11. Modify the prerequisite for PHYS 2114: Calculus-Based Physics I, FROM: Co-requisite: MATH 2924: Calculus II, TO: Prerequisite or Co-requisite: MATH 2914: Calculus I, and Co-requisite: PHYS 2000: Physics Laboratory I;
  12. Modify the prerequisite for PHYS 2124: Calculus-Based Physics II, FROM: Co-requisite: PHYS 2010: Physics Laboratory II, and Prerequisite: Permission of instructor; Prerequisite or Co-requisite, MATH 2934: Calculus III, TO: Prerequisite or Co-requisite: MATH 2924: Calculus II, and Co-requisite: PHYS 2010: Physics Laboratory II;
  13. Modify the Bachelor of Science in Mathematics;
  14. Modify the Bachelor of Science in Physics, and add the Accelerated Bachelor of Science in Physics to Master of Arts in Teaching;
  15. Delete the Bachelor of Science in Applied Science Actuarial Science Option, and Bachelor of Science in Applied Science Data Science Option;
  16. Delete the Bachelor of Science in Chemistry Environmental Option; and
  17. Delete the Bachelor of Science in Mathematics Education for Teacher Licensure.

D. Adjournment.

**Curriculum Committee Meeting**  
**AGENDA**  
**Tuesday, September 24, 2024, 3 p.m.**  
**WebEx**

I. Call to Order

II. New Business

Approval of minutes from August 19, 2024 meeting

III. Curricular Items

**College of Arts and Humanities - Department of Behavioral Sciences**

1. Add the Accelerated BA Criminal Justice and Criminology to MS Emergency Management and Homeland Security;
2. Add the Accelerated BA Psychology to MS Emergency Management and Homeland Security;
3. Add the Accelerated BA Psychology to MA Organizational Leadership and Learning;
4. Add the Accelerated BA Sociology to MS Emergency Management and Homeland Security; and
5. Add the Accelerated BA Sociology to MA Organizational Leadership and Learning.

**College of Arts and Humanities - Department of Communication and Media Studies**

1. Delete COMM 2023: Communication Research and Writing, from the course descriptions;
2. Delete the following courses from the course descriptions: JOUR 2153: Introduction to Telecommunication, and JOUR 4113: History of American Journalism;
3. Modify the Prerequisite for COMM 4003: Human Communication Theory, FROM: Prerequisite: COMM 1003: Introduction to Communication, COMM 2003: Public Speaking, and COMM 2023: Communication Research and Writing, or consent of instructor, TO: Prerequisite: strongly recommend COMM 1003: Introduction to Communication, COMM 2003: Public Speaking; and modify the course description;
4. Change the title for COMM 4053: Speech Communication Seminar, TO: Communication Seminar;
5. Change the title for COMM 4173: Internship in Speech Communication, TO: Internship in Communication; and allow variable credit creating COMM 4171, 4172, 4173, and 4174;
6. Change the title for COMM 4951-4: Undergraduate Research in Communications, TO: Undergraduate Research in Communication, and COMM 4991-4: Special Problems in Communications, TO: Special Problems in Communication;

7. Modify the Prerequisite for JOUR 3714: Copy Editing, FROM: Prerequisite: JOUR 2143: Media Writing, and JOUR 3143: News Reporting, TO: Prerequisite: JOUR 3143: News Reporting;
8. Change the title for the following courses, TO: Performance Production Practicum: TH 2611: Practicum in Costume and Makeup, TH 2621: Practicum in Costume and Makeup, TH 3711: Practicum in Stage Management, TH 3721: Practicum in Stage Management, TH 4711: Practicum in Stage Management, TH 4721: Practicum in Stage Management; and delete the following courses from the course descriptions: TH 2511: Practicum in Set Construction and Lighting, TH 2521: Practicum in Set Construction and Lighting, TH 2711: Acting Practicum, TH 2721: Acting Practicum, TH 3731: Practicum in Acting, TH 3741: Practicum in Acting, TH 3811: Directing Practicum, TH 3821: Directing Practicum, TH 4511: Practicum in Set Construction and Lighting, TH 4521: Practicum in Set Construction and Lighting, TH 4611: Practicum in Costume and Makeup, TH 4621: Practicum in Costume and Makeup, TH 4731: Practicum in Acting, TH 4741: Practicum in Acting, TH 4821: Practicum in Directing, and TH 4831: Practicum in Directing ;
9. Modify the Curriculum in Bachelor of Arts in Digital Content Creation;
10. Modify the Curriculum in Certificate of Proficiency in Print Journalism;
11. Modify the Minor in Journalism;
12. Change the title for the Minor in Speech Communication, TO: Communication; and
13. Modify the Minor in Social Media;

#### **College of Arts and Humanities - Department of History and Political Science**

1. Modify the Curriculum in Bachelor of Arts in History.

#### **College of Arts and Humanities - Department of Music**

1. Remove the Note: Offered: Spring, from MUS 1191: Vocal Diction;
2. Modify the Prerequisite for MUS 1431: Class Piano III, FROM: Prerequisite: Pass MUS 1421: Class Piano II, with a "C" or better, TO: Prerequisite: Pass MUS 1421: Class Piano II, with a "C" or better, and music majors only;
3. Modify the Prerequisite for MUS 1441: Class Piano IV, FROM: Prerequisite: Pass MUS 1431: Class Piano III, with a "C" or better, Prerequisite: Pass MUS 1431: Class Piano III, with a "C" or better, and music majors only;
4. Remove the Note: Offered: Fall, from MUS 2191: Vocal Diction II;
5. Modify the Prerequisite for MUS 2703: Music Technology, FROM: Prerequisite: Music major with junior standing, TO: Prerequisite: music major only;
6. Modify the Prerequisite for the following applied music courses, FROM: Prerequisite: Passage of sophomore barrier, TO: Prerequisite: Passage of MUS 2000: Applied Competency:
  - MUS 3001: Applied Music - Trumpet
  - MUS 3002: Applied Music - Trumpet
  - MUS 3003: Applied Music – Trumpet

MUS 3011: Applied Music - French Horn  
 MUS 3012: Applied Music - French Horn  
 MUS 3013: Applied Music - French Horn  
 MUS 3021: Applied Music – Trombone  
 MUS 3022: Applied Music - Trombone  
 MUS 3023: Applied Music - Trombone  
 MUS 3031: Applied Music – Euphonium  
 MUS 3032: Applied Music - Euphonium  
 MUS 3033: Applied Music - Euphonium  
 MUS 3041: Applied Music – Tuba  
 MUS 3042: Applied Music - Tuba  
 MUS 3043: Applied Music - Tuba  
 MUS 3051: Applied Music - Clarinet  
 MUS 3052: Applied Music - Clarinet  
 MUS 3053: Applied Music - Clarinet  
 MUS 3061: Applied Music - Oboe  
 MUS 3062: Applied Music - Oboe  
 MUS 3063: Applied Music - Oboe  
 MUS 3071: Applied Music – Flute  
 MUS 3072: Applied Music - Flute  
 MUS 3073: Applied Music - Flute  
 MUS 3081: Applied Music - Saxophone  
 MUS 3082: Applied Music - Saxophone  
 MUS 3083: Applied Music – Saxophone  
 MUS 3091: Applied Music - Bassoon  
 MUS 3092: Applied Music - Bassoon  
 MUS 3093: Applied Music – Bassoon  
 MUS 3141: Applied Music - Percussion  
 MUS 3142: Applied Music - Percussion  
 MUS 3143: Applied Music - Percussion  
 MUS 3201: Applied Music - Piano  
 MUS 3202: Applied Music - Piano  
 MUS 3203: Applied Music - Piano  
 MUS 3221: Applied Music - Organ  
 MUS 3222: Applied Music - Organ  
 MUS 3231: Applied Music - Voice  
 MUS 3232: Applied Music – Voice

7. Remove the Note: Offered: Fall, from MUS 3421: Woodwind Instruments, Double Reeds;
8. Remove the Note: Offered: Spring, from MUS 3431: Woodwind Instruments, Single Reeds;
9. Modify the Prerequisite for MUS 3442: Piano Pedagogy, FROM: Prerequisite: Passage of sophomore barrier, TO: Prerequisite: Passage of MUS 2000: Applied Competency;



10. Remove the Note: Offered: Fall, from MUS 3481: Stringed Instruments;
11. Remove the Note: Offered: Spring, from MUS 3762: Instrumental and Choral Arranging;
12. Remove the Note: Offered: Spring, from MUS 4832: Vocal Pedagogy;
13. Modify the Curriculum in Bachelor of Arts in Music;
14. Modify the Curriculum in Bachelor of Music Arts in Music Arts;
15. Modify the Curriculum in Bachelor of Music Education in Music Education for Teacher Licensure Instrumental Music Option;
16. Modify the Curriculum in Bachelor of Music Education in Music Education for Teacher Licensure Keyboard Instrumental Music Option;
17. Modify the Curriculum in Bachelor of Music Education in Music Education for Teacher Licensure Keyboard Vocal Music Option; and
18. Modify the Curriculum in Bachelor of Music Education in Music Education for Teacher Licensure Vocal Music Option.

### **College of Education and Health - School of Professional and Community Education**

#### **Emergency Management and Homeland Security**

1. Add EAM 2003: Introduction to Homeland Security;
2. Add EAM 3323: Emergency Management Exercise Design and Evaluation;
3. Add EAM 4193: Crisis Communication;
4. Add EAM 4203: Externship;
5. Change title for EAM 1013: Aim and Scope of Emergency Management, to Introduction to Emergency Management;
6. Delete the Prerequisite ENGL 1013: Composition I, from EAM 2413: UAVs in Emergency Management;
7. Change the course number for EAM 4106: Internship/Practicum to EAM 4503-6, and change the title to Internship, and modify the course description;
8. Change the course number for EAM 4606: Capstone, to EAM 4603;
9. Modify the Bachelor of Science in Emergency Management and Homeland Security;
10. Add the Accelerated BS Emergency Management and Homeland Security to MA Organizational Leadership and Learning;
11. Modify the Certificate of Proficiency in Global Security; and
12. Delete the minor in Emergency Management;

#### **Organizational Studies**

1. Change the title for OL 4043: Ethical Leadership, TO: Ethical Decision-Making and Development, and modify the course description;
2. Modify the Bachelor of Arts in Organizational Leadership - Agriculture Business Concentration, Child Development Concentration, Criminal Justice Concentration, Emergency Management Concentration, Inter-College Concentration, Military Leadership Concentration, Psychology Concentration, and Public Relations Concentration;

3. Add the Accelerated BA Organizational Leadership Inter-College Option to MS Emergency Management and Homeland Security; and
4. Modify the Certificate of Proficiency in Nonprofit Leadership;

**College of Science, Technology, Engineering, and Mathematics - Department of Engineering and Computing Sciences**

1. Change the title for ELEG 1011: Introduction to Electrical Engineering, TO: Introduction to Electrical and Computer Engineering, and modify the prerequisites, FROM: Prerequisite: Math ACTE score of 24 or higher, or a grade of C or higher in MATH 1113: College Algebra, or MATH 1914: Precalculus, or MATH 1203: Plane Trigonometry, or consent of the instructor, TO: Co-requisites: MATH 1203: Plane Trigonometry, and MATH 1914: Precalculus;
2. Modify the prerequisite for MCEG 1011: Introduction to Mechanical Engineering, FROM: Prerequisite: Math ACTE score of 24 or higher, or grade of C or higher in MATH 1113: College Algebra, MATH 1914: Precalculus, or MATH 1203: Plane Trigonometry, or consent of instructor, TO: Co-requisites: MATH 1203: Plane Trigonometry, and MATH 1914: Precalculus or a higher-level mathematics course; and
3. Modify the Associate of Applied Science in Information Technology.

**IV. Announcements**

Course Leaf Catalog Update

Course Leaf Curriculum Management Software Update

Fall meetings will be held at 3 p.m. via WebEx on the following dates:

Tuesday, October 22, 2024

Tuesday, November 26, 2024

TBA December, 2024

**Curriculum Committee Meeting**  
**AGENDA**  
**Tuesday, October 22, 2024, 3 p.m.**  
**WebEx**

I. Call to Order

II. New Business

Approval of minutes from September 24, 2024 meeting

III. Curricular Items

**College of Business and Economic Development – School of Business**

1. Modify the prerequisites for ACCT 2033: Fundamental Accounting Concepts, FROM: Prerequisite: Sophomore standing; "C" or better in MATH 1113: College Algebra (or MATH 1203: Plane Trigonometry, MATH 1914: Precalculus, MATH 2223: Quantitative Business Analysis, MATH 2243: Calculus for Business and Economics, MATH 2914: Calculus I); TO: Prerequisite: Sophomore standing; "C" or better in MATH 1113: College Algebra (or MATH 1003: College Mathematics, MATH 1203: Plane Trigonometry, MATH 1914: Precalculus, MATH 2223: Quantitative Business Analysis, MATH 2243: Calculus for Business and Economics, MATH 2914: Calculus I.

**College of Education and Health- Department of Kinesiology and Rehabilitation Science**

1. Change the title for RS 3243: Social Services for Individuals and Families, TO: Child Welfare; and modify the course description.

**College of Education and Health- Department of Nursing**

1. Delete NUR 3503: End-of-Life Care, from the course descriptions; and
2. Delete NUR 4983: Nursing Perspectives on Aging, from the course descriptions.

**College of Education and Health – School of Professional and Community Education**

1. Add the accelerated Bachelor of Professional Studies in Interdisciplinary Studies Concentration to Master of Arts in Organizational Leadership and Learning;
2. Add the accelerated Bachelor of Applied Science in Applied Science to Master of Arts in Organizational Leadership and Learning; and
3. Add the accelerated Bachelor of Arts in Organizational Leadership to Master of Arts in Organizational Leadership and Learning, to the following Options: Agriculture Business Option, Child Development Option, Criminal Justice Option, Emergency

Management Option, Military Leadership Option, Inter-College Option, Psychology Option, and Public Relations Option.

IV. Announcements

Course Leaf Curriculum Management Software Update

Fall meetings will be held at 3 p.m. via WebEx on the following dates:

Tuesday, November 26, 2024

TBA December, 2024

**Curriculum Committee Meeting**  
**AGENDA**  
**Tuesday, February 25, 2025, 3 p.m.**  
**WebEx**

I. Call to Order

II. New Business

Approval of minutes from October 22, 2024 meeting

III. Curricular Items

I. College of Arts and Humanities – Department of Behavioral Sciences

1. Delete the Certificate of Proficiency in Diversity.

II. College of Business and Economic Development – Department of Agriculture and Tourism

1. Delete the Minor in Hospitality Administration; and
2. Delete the Minor in Recreation and Park Administration.

III. College of Business and Economic Development – Le Moyne Smith School of Business

1. Delete the Bachelor of Science in Health Information Management (Do not have signed curriculum form requesting deletion of program). See the memo from Faculty Senate regarding the Faculty Retrenchment Policy.

IV. College of Education and Health – School of Professional and Community Education

1. Change the title for OL 5643, Organizational Globalization and Diversity, to Organizational Culture.

V. In an effort for the catalog to reflect current offerings, the departments were asked to review courses not taught in three years or more and submit a list for deletions. Below is a list of courses to be deleted:

College of Arts and Humanities – Department of Behavioral Sciences

1. SOC 2023 Sociology of the Ozark-Ouachita Region

College of Arts and Humanities – Department of English and World Languages

1. FR 3003 Conversation and Composition I
2. FR 3013 Conversation and Composition II
3. FR 3023 Introduction to Linguistics

4. FR 4701 Foreign Language Pedagogy
5. FR 4703 Foreign Language Teaching Methods
6. FR 4801 Cultural Immersion and Research
7. GER 4701 Foreign Language Pedagogy
8. GER 4703 Foreign Language Teaching Methods

College of Arts and Humanities – Department of History and Political Science

1. HIST 3103 The Old South, 1607-1865
2. HIST 3123 The New South
3. HIST 3493 Age of Empire, 1871-1919
4. HIST 4023 Vietnam War
5. HIST 4093 American Culture Since 1800
6. HIST 4163 American history Through Film
7. HIST 4513 History of Science
8. PHIL 2033 The Meaning of Life
9. PHIL 3003 Ancient Greek and Roman Philosophy
10. PHIL 3043 Health Care Ethics
11. PHIL 3083 Leadership Ethics
12. PHIL 3123 Environmental Ethics
13. POLS 3513 Research Methods

College of Business and Economic Development – Department of Agriculture and Tourism

1. HA 1001 Orientation to Hospitality Administration
2. HA 4243 Advanced Lodging Operations Management
3. RP 1031 Introduction to Cycling

College of Education and Health – School of Professional and Community Education

1. PS 3013 Professional Studies Seminar

College of Science, Technology, Engineering, and Mathematics – Department of Biological and Earth Sciences

1. GEOL 2111 Environmental Seminar
2. GEOL 3111 Environmental Seminar
3. GEOL 4111 Environmental Seminar

College of Science, Technology, Engineering, and Mathematics – Department of Mathematical and Physical Sciences

1. CHEM 2111 Environmental Seminar
2. CHEM 3111 Environmental Seminar
3. CHEM 4111 Environmental Seminar
4. PHSC 1004 Principles of Environmental Science
5. PHSC 1074 Physical Science Inquiry
6. PHSC 2003 Physics in Society and the Environment
7. PHSC 4701 Special Methods in Physical Science

#### IV. Announcements

Course Leaf Curriculum Management Software Update

**Curriculum Committee**  
**AGENDA**  
**March, 2025**  
**Email**

New Business

Curricular Items

- I. College of Business and Economic Development – Le Moyne Smith School of Business
  1. Delete the Bachelor of Science in Health Information Management.



Arkansas Tech University  
Curriculum Committee Minutes

The Curriculum Committee met on Monday, August 19, 2024, at 11:30 a.m. for a luncheon and meeting. The following are members of the committee:

2024-25 Curriculum Committee members include:

2 - Year Term:

Dr. James Stobaugh (AH)  
Dr. DongSoo Lee (BED)  
Dr. Robert Stevens (EH)  
Dr. Jessica Young (STEM)

1-Year Term:

Dr. David Ward (AH) - CHAIR  
Dr. Syed Imran Meerza (BED)  
Dr. Rejina Manandhar (EH)  
Dr. Michael Davis (STEM)

Dr. Kristin Henderson (at large; 1- year term)

Ms. Tammy Weaver, Registrar (ex officio)  
Ms. Amanda Gardner, Assessment (ex officio)  
Ms. Sherry Tinerella, Library (ex officio)  
VACANT SGA members (ex officio)  
VACANT SGA members (ex officio)

All committee members were present with the exception of Dr. Stobaugh attending via WebEx. Dr. Adolfo Santos, executive vice president for academic affairs and provost, and Dr. Jeanine Myers, associate vice president for academic affairs, were present as guests. Dr. Tim Carter, Dr. John Jackson, Dr. Michael Bradley, Dr. Rockie Pederson, and Dr. Hamed Shojaei were present to represent proposals. Ms. Brandi Tripp, and Ms. Alexis Scrimshire from the Registrar's Office was present to assist with technology, attendance, and minutes.

After attendees were introduced, Dr. Santos and attendees welcomed the group. Dr. Ward called the meeting to order. After a quorum was determined, Dr. Ward asked for nominations for the chair elect and secretary positions. Dr. Lee nominated Dr. Stevens for position of chair elect. Motion by Dr. Lee, seconded by Dr. Davis, to approve Dr. Stevens, as chair elect. Motion approved. Dr. Davis nominated Dr. Stobaugh for position of for secretary. Motion by Dr. Davis, seconded by Dr. Young, to approve Dr. Stobaugh as secretary. Motion approved.

OLD BUSINESS: No old business. Minutes approved by email vote after last meeting.

## Curricular Items

### College of Business and Economic Development - Department of Agriculture and Tourism

Motion by Dr. Davis, seconded by Dr. Stevens, to consider all proposals from the Department of Agriculture and Tourism as a block. Motion approved. Motion by Dr. Stevens to approve proposals. Motion approved.

1. Add RP 2043: Trail Advocacy;
2. Add the TR-Therapeutic Recreation cross-list to RP 3013: Inclusive Recreation;
3. Add the TR-Therapeutic Recreation cross-list to RP 4073: Principles and Techniques of Therapeutic Recreation;
4. Add the TR-Therapeutic Recreation cross-list to RP 4173: Therapeutic Recreation Assessment and Documentation;
5. Add the TR-Therapeutic Recreation cross-list to RP 4273: Administration and Operation of Therapeutic Recreation Programs;
6. Add the TR-Therapeutic Recreation cross-list to RP 4373: Interventions in Therapeutic Recreation;
7. Add the TR-Therapeutic Recreation cross-list to RP 4473: Issues and Trends in Therapeutic Recreation;
8. Add the TR-Therapeutic Recreation cross-list to RP 4573: Interventions in Therapeutic Recreation II;
9. Modify the Bachelor of Science in Tourism; and
10. Curriculum Revision for the Bachelor of Science in Tourism to create the Bachelor of Science in Tourism Natural Resource Management Option;

### College of Education and Health - Department of Kinesiology and Rehabilitation Science

Motion by Dr. Manandhar, seconded by Dr. Henderson, to consider all proposals from the Department of Kinesiology and Rehabilitation Science. Motion approved. Motion by Dr. Manandhar to approve proposals with corrected title for item #9. Motion approved.

1. Add PE 1491: Pickleball, to the course descriptions;
2. Add RP 4119: Mastering in Professional Practice;
3. Change the title for HES 2013: Weight Training for Personal Trainers, High School Coaches, and Physical Education, TO: Weight Training for Personal Trainers, High School Coaches, and Strength Coaching;
4. Change the title for HES 4063: Wellness and Fitness Programming, TO: Health and Fitness Programming;
5. Change the title for PE 1201: Orientation to Health, Physical Education, and Wellness Science, TO: Orientation to Kinesiology;
6. Change the title for PE 3543: Motor Development and Lifespan Applications in Pedagogy, TO: Lifespan Motor Development;
7. Change the title for PE 3573: Prevention and Care of Athletic Injuries, TO: Prevention and Care of Activity Injuries;

8. Change the title for PE 3583: Methods and Materials in Physical Education for Kindergarten and Elementary Grades, TO: Coaching Physical Activity K-12;
9. Change the title for PE 4513: Organization and Administration of Health and Physical Education, TO: Organization and Administration of ~~Health~~ Athletics and Physical Education;
10. Change the title for RS 3243: Social Services for Individuals and Families, TO: Child Welfare; and modify the course description;
11. Curriculum Revision for Bachelor of Science in Health and Exercise Science to create Bachelor of Science in Health and Exercise Science Public Health Option, and Bachelor of Science in Health and Exercise Science Coaching Athletics and Physical Activity Option;
12. Change the Program Title for the Bachelor of Science in Health and Physical Education Teacher Licensure, TO: Bachelor of Science in Coaching Athletics and Physical Activity;
13. Curriculum Revision for the Bachelor of Science in Rehabilitation Science to create the Bachelor of Science in Rehabilitation Science Therapeutic Recreation Option;
14. Add the Basic Certificate of Proficiency in Coaching Travel Team and Recreational Sport; and
15. Add the Certificate of Proficiency in Coaching Strength and Conditioning;

College of Education and Health – Department of Teaching and Educational Leadership

Motion by Dr. Meerza, seconded by Dr. Henderson, to consider all proposals from the Department of Teaching and Educational Leadership. Motion approved. Motion by Dr. Stevens to approve the proposals. Motion approved.

1. Modify the course description for ECE 2113: Basic Child Growth and Development;
2. Delete the Co-requisite: ECE 2113: Basic Child Growth and Development, for ECE 2513: Curriculum for Early Childhood Education, and modify the course description;
3. Delete the Co-requisite: ECE 2113: Basic Child Growth and Development, for ECE 2613: Methods and Materials Using Developmentally Appropriate Practices and Activities for Young Children, and modify the course description;
4. Delete the Prerequisite for ECE 2996: Practicum in Early Childhood Education;
5. Modify the Curriculum in Associate of Science in Early Childhood Education; and
6. Add the Certificate of Proficiency in Early Childhood Education.

College of Science, Technology, Engineering, and Mathematics - Department of Biological and Earth Sciences

Motion by Dr. Young, seconded by Dr. Henderson, to consider all proposals from the Department of Biological and Earth Sciences. Motion approved. Dr. Davis asked to correct the summary for #1 to add a note. Motion by Dr. Manandhar, seconded by Dr. Stevens, to approve amended summary. Motion by Dr. Young to approve the proposals. Motion approved.

1. Modify the prerequisite for GEOL 3014: Mineralogy, FROM: Prerequisite: GEOL 1014: Physical Geology, and CHEM 1113: A Survey of Chemistry, and CHEM 1111: Survey of

Chemistry Laboratory, or CHEM 2124: General Chemistry I, TO: Prerequisite: GEOL 1004: Essentials of Earth Science, or GEOL 1014: Physical Geology; and add the NOTE: GEOL 2024: Historical Geology, and CHEM 2124: General Chemistry I recommended;

2. Change the course number for GEOL 4043: Geochemistry, TO: GEOL 4044, and modify the prerequisite FROM: Prerequisite: GEOL 3014: Mineralogy, and CHEM 2124: General Chemistry I, and CHEM 2134: General Chemistry II, TO: Prerequisite: CHEM 2124: General Chemistry I, and CHEM 2134: General Chemistry II;
3. Change the title for the Bachelor of Science in Geosciences Professional Option, TO: Bachelor of Science in Geosciences, and modify the curriculum;
4. Change the title for the Minor in Geology to Minor in Geosciences; and
5. Delete the Bachelor of Science in Geosciences in Environmental Option, Bachelor of Science in Geosciences in Petroleum Option, and Bachelor of Science in Geosciences in Professional Option.

College of Science Technology, Engineering and Mathematics - Department of Mathematics and Physical Sciences

Motion by Dr. Davis, seconded by Dr. Manandhar, to consider all proposals from the Department of Mathematics and Physical Sciences. Motion approved. Motion by Dr. Stevens to approve the proposals. Motion approved.

1. Add STEM 1001: Orientation to the College of STEM, to the course descriptions;
2. Modify the prerequisite for CHEM 2134: General Chemistry II, FROM: Prerequisite: A grade of C or better in CHEM 2124: General Chemistry I, or equivalent, TO: Prerequisite: A grade of C or better in CHEM 2124: General Chemistry I, or equivalent, or approval of the instructor;
3. Modify the prerequisite for CHEM 3245: Quantitative Analysis, FROM: Prerequisite: A grade of C or better in CHEM 2134: General Chemistry II, TO: Prerequisite: A grade of C or better in CHEM 2134: General Chemistry II, or approval of the instructor;
4. Modify the prerequisite for CHEM 3254: Fundamentals of Organic Chemistry, FROM: Prerequisite: CHEM 2134: General Chemistry II, TO: Prerequisite: A grade of C or better in CHEM 2134: General Chemistry II, or approval of the instructor;
5. Modify the prerequisite for CHEM 3264: Mechanistic Organic Chemistry, FROM: Prerequisite: A grade of C or better in CHEM 3254: Fundamentals of Organic Chemistry, or equivalent, TO: Prerequisite: A grade of C or better in CHEM 3254: Fundamentals of Organic Chemistry, or equivalent, or approval of the instructor;
6. Modify the prerequisite for CHEM 3344: Principles of Biochemistry, FROM: Prerequisite: A grade of C or better in CHEM 3264: Mechanistic Organic Chemistry, and BIOL 1014: Introduction to Biological Science, or BIOL 1114: Principles of Biology, TO: Prerequisite: A grade of C or better in CHEM 3264: Mechanistic Organic Chemistry, and BIOL 1014: Introduction to Biological Science, or BIOL 1114: Principles of Biology, or approval of the instructor;
7. Modify the prerequisite for CHEM 3363: Metabolic Biochemistry, FROM: Prerequisite: grade of C or better in CHEM 3344: Principles of Biochemistry, TO: Prerequisite: grade of C or better in CHEM 3344: Principles of Biochemistry, or approval of the instructor;

8. Modify the prerequisite for CHEM 3423: Descriptive Inorganic Chemistry, FROM: Prerequisite: A grade of C or better in CHEM 2134: General Chemistry II, TO: Prerequisite: A grade of C or better in CHEM 2134: General Chemistry II, or approval of the instructor;
9. Modify the prerequisite for MATH 3203: Introduction to Analysis, FROM: Prerequisite: MATH 3003: Foundations of Advanced Mathematics, TO: Prerequisite: MATH 2703: Discrete Mathematics, and MATH 2924: Calculus II;
10. Modify the prerequisite for MATH 4033: Abstract Algebra I, FROM: Prerequisite: MATH 3003: Foundations of Advanced Mathematics, TO: Prerequisite: MATH 2703: Discrete Mathematics;
11. Modify the prerequisite for PHYS 2114: Calculus-Based Physics I, FROM: Co-requisite: MATH 2924: Calculus II, TO: Prerequisite or Co-requisite: MATH 2914: Calculus I, and Co-requisite: PHYS 2000: Physics Laboratory I;
12. Modify the prerequisite for PHYS 2124: Calculus-Based Physics II, FROM: Co-requisite: PHYS 2010: Physics Laboratory II, and Prerequisite: Permission of instructor; Prerequisite or Co-requisite, MATH 2934: Calculus III, TO: Prerequisite or Co-requisite: MATH 2924: Calculus II, and Co-requisite: PHYS 2010: Physics Laboratory II;
13. Modify the Bachelor of Science in Mathematics;
14. Modify the Bachelor of Science in Physics, and add the Accelerated Bachelor of Science in Physics to Master of Arts in Teaching;
15. Delete the Bachelor of Science in Applied Science Actuarial Science Option, and Bachelor of Science in Applied Science Data Science Option;
16. Delete the Bachelor of Science in Chemistry Environmental Option; and
17. Delete the Bachelor of Science in Mathematics Education for Teacher Licensure.

#### Information Items

1. Approval Process  
Proposals approved today will go to Faculty Senate on September 10. Proposals requiring ADHE approval (New Programs Proposals and LON Letters of Notification) will go to the October Board of Trustees and on to ADHE by the ADHE November 1 agenda deadline for the January ADHE Coordinating Board meeting.
2. Assessment
  - a. START with assessment outcome when contemplating curriculum change; and
  - b. HLC review required for curriculum change with 25% or more substantive change.
3. CourseLeaf Curriculum Management Software implementation will start end of August or first of September.
4. Fall meetings will be held at 3 p.m. via WebEx on the following dates:  
 Tuesday, September 24, 2024  
 Tuesday, October 22, 2024  
 Tuesday, November 26, 2024  
 TBA December, 2024

Adjournment 1:12 p.m.

Arkansas Tech University  
Curriculum Committee Minutes

The Curriculum Committee met on Tuesday, September 24, 2024, at 3:30 p.m. via WebEx. The following are members of the committee:

2024-25 Curriculum Committee members include:

2 - Year Term:

Dr. James Stobaugh (AH)

Dr. Dong Soo Lee (BED)

Dr. Robert Stevens (EH)

Dr. Jessica Young (STEM)

1-Year Term:

Dr. David Ward (AH) - CHAIR

Dr. Syed Imran Meerza (BED)

Dr. Rejina Manandhar (EH)

Dr. Michael Davis (STEM)

Dr. Kristin Henderson (at large; 1- year term)

Ms. Tammy Weaver, Registrar (ex officio)

Ms. Amanda Gardner, Assessment (ex officio)

Ms. Sherry Tinerella, Library (ex officio)

VACANT SGA members (ex officio)

VACANT SGA members (ex officio)

All committee members were present with the exception of Dr. Young and Dr. Meerza. Dr. Tim Carter, Dr. David Eshleman, Dr. Jeff Bright, Dr. Rene Couture, Dr. Bethany Swindell, Dr. Jamie Stacy, Dr. Jeremy Schwehm, and Dr. John Krohn, were present to represent proposals. Ms. Brandi Tripp and Ms. Alexis Scrimshire from the Registrar's Office was present to assist with technology, attendance, and minutes.

Motion by Dr. Davis, seconded by Dr. Henderson, to approve the minutes from August 19, 2024 meeting. Motion approved.

OLD BUSINESS: No old business.

Curricular Items

College of Arts and Humanities - Department of Behavioral Sciences

Motion by Dr. Stobaugh, seconded by Dr. Manandhar, to consider the proposal from the

Department of History and Political Science. Motion approved.

1. Add the Accelerated BA Criminal Justice and Criminology to MS Emergency Management and Homeland Security;
2. Add the Accelerated BA Psychology to MS Emergency Management and Homeland Security;
3. Add the Accelerated BA Psychology to MA Organizational Leadership and Learning;
4. Add the Accelerated BA Sociology to MS Emergency Management and Homeland Security; and
5. Add the Accelerated BA Sociology to MA Organizational Leadership and Learning.

College of Arts and Humanities - Department of Communication and Media Studies

Motion by Dr. Davis, seconded by Dr. Stobaugh, to consider proposals #1-13 from the Department of Communication and Media Studies. Motion by Dr. Stobaugh, seconded by Dr. Stevens, to approve proposals #1-13 with an amendment to remove JOUR 4113 from the list of courses to be deleted in #2. Motion approved.

1. Delete COMM 2023: Communication Research and Writing, from the course descriptions;
2. Delete the following courses from the course descriptions: JOUR 2153: Introduction to Telecommunication, ~~and JOUR 4113: History of American Journalism;~~
3. Modify the Prerequisite for COMM 4003: Human Communication Theory, FROM: Prerequisite: COMM 1003: Introduction to Communication, COMM 2003: Public Speaking, and COMM 2023: Communication Research and Writing, or consent of instructor, TO: Prerequisite: strongly recommend COMM 1003: Introduction to Communication, COMM 2003: Public Speaking; and modify the course description;
4. Change the title for COMM 4053: Speech Communication Seminar, TO: Communication Seminar;
5. Change the title for COMM 4173: Internship in Speech Communication, TO: Internship in Communication; and allow variable credit creating COMM 4171, 4172, 4173, and 4174;
6. Change the title for COMM 4951-4: Undergraduate Research in Communications, TO: Undergraduate Research in Communication, and COMM 4991-4: Special Problems in Communications, TO: Special Problems in Communication;
7. Modify the Prerequisite for JOUR 3714: Copy Editing, FROM: Prerequisite: JOUR 2143: Media Writing, and JOUR 3143: News Reporting, TO: Prerequisite: JOUR 3143: News Reporting;
8. Change the title for the following courses, TO: Performance Production Practicum: TH 2611: Practicum in Costume and Makeup, TH 2621: Practicum in Costume and Makeup, TH 3711: Practicum in Stage Management, TH 3721: Practicum in Stage Management, TH 4711: Practicum in Stage Management, TH 4721: Practicum in Stage Management; and delete the following courses from the course descriptions: TH 2511: Practicum in Set Construction and Lighting, TH 2521: Practicum in Set Construction and Lighting, TH 2711: Acting Practicum, TH 2721: Acting Practicum, TH 3731: Practicum in Acting, TH 3741: Practicum in Acting, TH 3811: Directing

Practicum, TH 3821: Directing Practicum, TH 4511: Practicum in Set Construction and Lighting, TH 4521: Practicum in Set Construction and Lighting, TH 4611: Practicum in Costume and Makeup, TH 4621: Practicum in Costume and Makeup, TH 4731: Practicum in Acting, TH 4741: Practicum in Acting, TH 4821: Practicum in Directing, and TH 4831: Practicum in Directing ;

9. Modify the Curriculum in Bachelor of Arts in Digital Content Creation;
10. Modify the Curriculum in Certificate of Proficiency in Print Journalism;
11. Modify the Minor in Journalism;
12. Change the title for the Minor in Speech Communication, TO: Communication; and
13. Modify the Minor in Social Media;

College of Arts and Humanities - Department of History and Political Science

Motion by Dr. Davis, seconded by Dr. Stobaugh, to consider the proposal from the Department of History and Political Science. Motion approved.

1. Modify the Curriculum in Bachelor of Arts in History.

College of Arts and Humanities - Department of Music

Motion by Dr. Stobaugh, seconded by Dr. Henderson, to consider proposals #1-18 from the Department of Music. Motion approved.

1. Remove the Note: Offered: Spring, from MUS 1191: Vocal Diction;
2. Modify the Prerequisite for MUS 1431: Class Piano III, FROM: Prerequisite: Pass MUS 1421: Class Piano II, with a "C" or better, TO: Prerequisite: Pass MUS 1421: Class Piano II, with a "C" or better, and music majors only;
3. Modify the Prerequisite for MUS 1441: Class Piano IV, FROM: Prerequisite: Pass MUS 1431: Class Piano III, with a "C" or better, Prerequisite: Pass MUS 1431: Class Piano III, with a "C" or better, and music majors only;
4. Remove the Note: Offered: Fall, from MUS 2191: Vocal Diction II;
5. Modify the Prerequisite for MUS 2703: Music Technology, FROM: Prerequisite: Music major with junior standing, TO: Prerequisite: music major only;
6. Modify the Prerequisite for the following applied music courses, FROM: Prerequisite: Passage of sophomore barrier, TO: Prerequisite: Passage of MUS 2000: Applied Competency:
  - MUS 3001: Applied Music - Trumpet
  - MUS 3002: Applied Music - Trumpet
  - MUS 3003: Applied Music – Trumpet
  - MUS 3011: Applied Music - French Horn
  - MUS 3012: Applied Music - French Horn
  - MUS 3013: Applied Music - French Horn
  - MUS 3021: Applied Music – Trombone
  - MUS 3022: Applied Music - Trombone
  - MUS 3023: Applied Music - Trombone
  - MUS 3031: Applied Music – Euphonium



MUS 3032: Applied Music - Euphonium  
 MUS 3033: Applied Music - Euphonium  
 MUS 3041: Applied Music – Tuba  
 MUS 3042: Applied Music - Tuba  
 MUS 3043: Applied Music - Tuba  
 MUS 3051: Applied Music - Clarinet  
 MUS 3052: Applied Music - Clarinet  
 MUS 3053: Applied Music - Clarinet  
 MUS 3061: Applied Music - Oboe  
 MUS 3062: Applied Music - Oboe  
 MUS 3063: Applied Music - Oboe  
 MUS 3071: Applied Music – Flute  
 MUS 3072: Applied Music - Flute  
 MUS 3073: Applied Music - Flute  
 MUS 3081: Applied Music - Saxophone  
 MUS 3082: Applied Music - Saxophone  
 MUS 3083: Applied Music – Saxophone  
 MUS 3091: Applied Music - Bassoon  
 MUS 3092: Applied Music - Bassoon  
 MUS 3093: Applied Music – Bassoon  
 MUS 3141: Applied Music - Percussion  
 MUS 3142: Applied Music - Percussion  
 MUS 3143: Applied Music - Percussion  
 MUS 3201: Applied Music - Piano  
 MUS 3202: Applied Music - Piano  
 MUS 3203: Applied Music - Piano  
 MUS 3221: Applied Music - Organ  
 MUS 3222: Applied Music - Organ  
 MUS 3231: Applied Music - Voice  
 MUS 3232: Applied Music – Voice

7. Remove the Note: Offered: Fall, from MUS 3421: Woodwind Instruments, Double Reeds;
8. Remove the Note: Offered: Spring, from MUS 3431: Woodwind Instruments, Single Reeds;
9. Modify the Prerequisite for MUS 3442: Piano Pedagogy, FROM: Prerequisite: Passage of sophomore barrier, TO: Prerequisite: Passage of MUS 2000: Applied Competency;
10. Remove the Note: Offered: Fall, from MUS 3481: Stringed Instruments;
11. Remove the Note: Offered: Spring, from MUS 3762: Instrumental and Choral Arranging;
12. Remove the Note: Offered: Spring, from MUS 4832: Vocal Pedagogy;
13. Modify the Curriculum in Bachelor of Arts in Music;
14. Modify the Curriculum in Bachelor of Music Arts in Music Arts;
15. Modify the Curriculum in Bachelor of Music Education in Music Education for Teacher Licensure Instrumental Music Option;
16. Modify the Curriculum in Bachelor of Music Education in Music Education for Teacher Licensure Keyboard Instrumental Music Option;

17. Modify the Curriculum in Bachelor of Music Education in Music Education for Teacher Licensure Keyboard Vocal Music Option; and
18. Modify the Curriculum in Bachelor of Music Education in Music Education for Teacher Licensure Vocal Music Option.

College of Education and Health - School of Professional and Community Education

Emergency Management and Homeland Security

Motion by Dr. Manandhar, seconded by Dr. Davis, to consider proposals #1-12 from the School of Professional and Community Education. Motion approved.

1. Add EAM 2003: Introduction to Homeland Security;
2. Add EAM 3323: Emergency Management Exercise Design and Evaluation;
3. Add EAM 4193: Crisis Communication;
4. Add EAM 4203: Externship;
5. Change title for EAM 1013: Aim and Scope of Emergency Management, to Introduction to Emergency Management;
6. Delete the Prerequisite ENGL 1013: Composition I, from EAM 2413: UAVs in Emergency Management;
7. Change the course number for EAM 4106: Internship/Practicum to EAM 4503-6, and change the title to Internship, and modify the course description;
8. Change the course number for EAM 4606: Capstone, to EAM 4603;
9. Modify the Bachelor of Science in Emergency Management and Homeland Security;
10. Add the Accelerated BS Emergency Management and Homeland Security to MA Organizational Leadership and Learning;
11. Modify the Certificate of Proficiency in Global Security; and
12. Delete the minor in Emergency Management;

Organizational Studies

Motion by Dr. Manandhar, seconded by Dr. Stevens, to consider proposals #1-4 from the School of Professional and Community Education. Motion approved.

1. Change the title for OL 4043: Ethical Leadership, TO: Ethical Decision-Making and Development, and modify the course description;
2. Modify the Bachelor of Arts in Organizational Leadership - Agriculture Business Concentration, Child Development Concentration, Criminal Justice Concentration, Emergency Management Concentration, Inter-College Concentration, Military Leadership Concentration, Psychology Concentration, and Public Relations Concentration;
3. Add the Accelerated BA Organizational Leadership Inter-College Option to MS Emergency Management and Homeland Security; and
4. Modify the Certificate of Proficiency in Nonprofit Leadership;

College of Science, Technology, Engineering, and Mathematics - Department of Engineering and Computing Sciences

Motion by Dr. Davis, seconded by Dr. Stobaugh, to consider proposals #1-3 from the Department of Engineering and Computing Sciences. Motion approved.

1. Change the title for ELEG 1011: Introduction to Electrical Engineering, TO: Introduction to Electrical and Computer Engineering, and modify the prerequisites, FROM: Prerequisite: Math ACTE score of 24 or higher, or a grade of C or higher in MATH 1113: College Algebra, or MATH 1914: Precalculus, or MATH 1203: Plane Trigonometry, or consent of the instructor, TO: Co-requisites: MATH 1203: Plane Trigonometry, and MATH 1914: Precalculus;
2. Modify the prerequisite for MCEG 1011: Introduction to Mechanical Engineering, FROM: Prerequisite: Math ACTE score of 24 or higher, or grade of C or higher in MATH 1113: College Algebra, MATH 1914: Precalculus, or MATH 1203: Plan Trigonometry, or consent of instructor, TO: Co-requisites: MATH 1203: Plane Trigonometry, and MATH 1914: Precalculus or a higher-level mathematics course; and
3. Modify the Associate of Applied Science in Information Technology.

IV. Announcements

1. Fall meetings will be held at 3 p.m. via WebEx on the following dates:  
Tuesday, October 22, 2024  
Tuesday, November 26, 2024  
TBA December, 2024

V. The meeting adjourned at 3:20.

Arkansas Tech University  
Curriculum Committee Minutes

The Curriculum Committee met on Tuesday, October 22, 2024, at 3:30 p.m. via WebEx. The following are members of the committee:

2024-25 Curriculum Committee members include:

2 - Year Term:

Dr. James Stobaugh (AH)  
Dr. Dong Soo Lee (BED)  
Dr. Robert Stevens (EH)  
Dr. Jessica Young (STEM)

1-Year Term:

Dr. David Ward (AH) - CHAIR  
Dr. Syed Imran Meerza (BED)  
Dr. Rejina Manandhar (EH)  
Dr. Michael Davis (STEM)

Dr. Kristin Henderson (at large; 1- year term)

Ms. Tammy Weaver, Registrar (ex officio)  
Ms. Amanda Gardner, Assessment (ex officio)  
Ms. Sherry Tinerella, Library (ex officio)  
VACANT SGA members (ex officio)  
VACANT SGA members (ex officio)

All committee members were present. Dr. Kuldeep Singh, Dr. Matt Brown, Dr. Jeremy Schwehm, and Dr. Rockie Pederson were present to represent proposals. Ms. Brandi Tripp and Ms. Michelle Price from the Registrar's Office was present to assist with technology, attendance, and minutes. Ms. Payton Scrivner, a University of Arkansas graduate student, was present to better understand curriculum for a class project.

Motion by Dr. Davis, seconded by Dr. Stevens, to approve the minutes from September 24, 2024 meeting. Motion approved.

OLD BUSINESS: No old business.

## Curricular Items

### College of Business and Economic Development – School of Business

Motion by Dr. Davis, seconded by Dr. Stobaugh, to consider the proposal from the School of Business. Motion approved.

1. Modify the prerequisites for ACCT 2033: Fundamental Accounting Concepts, FROM: Prerequisite: Sophomore standing; "C" or better in MATH 1113: College Algebra (or MATH 1203: Plane Trigonometry, MATH 1914: Precalculus, MATH 2223: Quantitative Business Analysis, MATH 2243: Calculus for Business and Economics, MATH 2914: Calculus I); TO: Prerequisite: Sophomore standing; "C" or better in MATH 1113: College Algebra (or MATH 1003: College Mathematics, MATH 1203: Plane Trigonometry, MATH 1914: Precalculus, MATH 2223: Quantitative Business Analysis, MATH 2243: Calculus for Business and Economics, MATH 2914: Calculus I.

### College of Education and Health- Department of Kinesiology and Rehabilitation Science

Motion by Dr. Davis, seconded by Dr. Stobaugh, to consider the proposal from the Department of Kinesiology and Rehabilitation Science. Motion approved.

1. Change the title for RS 3243: Social Services for Individuals and Families, TO: Child Welfare; and modify the course description.

### College of Education and Health- Department of Nursing

Motion by Dr. Stevens, seconded by Dr. Stobaugh, to consider the two proposals from the Department of Nursing. Motion approved.

1. Delete NUR 3503: End-of-Life Care, from the course descriptions; and
2. Delete NUR 4983: Nursing Perspectives on Aging, from the course descriptions.

### College of Education and Health – School of Professional and Community Education

Motion by Dr. Davis, seconded by Dr. Young, to consider the three proposals from the School of Professional and Community Education. Motion approved

1. Add the accelerated Bachelor of Professional Studies in Interdisciplinary Studies Concentration to Master of Arts in Organizational Leadership and Learning;
2. Add the accelerated Bachelor of Applied Science in Applied Science to Master of Arts in Organizational Leadership and Learning; and
3. Add the accelerated Bachelor of Arts in Organizational Leadership to Master of Arts in Organizational Leadership and Learning, to the following Options: Agriculture Business Option, Child Development Option, Criminal Justice Option, Emergency Management Option, Military Leadership Option, Inter-College Option, Psychology Option, and Public Relations Option.

#### AMENDMENT TO AGENDA

Motion by Dr. Stobaugh, seconded by Dr. Henderson, to amend the agenda to consider a late proposal from the Department of History and Political Sciences. Motion approved.

College of Arts and Humanities – Department of History and Political Sciences

Motion by Dr. Stobaugh, seconded by Dr. Henderson, to consider the proposal from the Department of History and Political Sciences. Motion approved.

1. Move courses in the matrix in the junior and senior year in the curriculum Bachelor of Arts in History.

#### Announcements

1. The Curriculum Committee will not meet on Tuesday, November 26, 2024.
2. Course Leaf Curriculum Management Software implementation ongoing.

The meeting adjourned at 3:18.

Arkansas Tech University  
Curriculum Committee Minutes

The Curriculum Committee met on Tuesday, February 25, 2025, at 3 p.m. via WebEx. The following are members of the committee:

2024-25 Curriculum Committee members include:

2 - Year Term:

Dr. James Stobaugh (AH)

Dr. Dong Soo Lee (BED)

Dr. Robert Stevens (EH)

Dr. Jessica Young (STEM)

1-Year Term:

Dr. David Ward (AH) - CHAIR

Dr. Syed Imran Meerza (BED)

Dr. Rejina Manandhar (EH)

Dr. Michael Davis (STEM)

Dr. Kristin Henderson (at large; 1- year term)

Ms. Tammy Weaver, Registrar (ex officio)

Ms. Amanda Gardner, Assessment (ex officio)

Ms. Sherry Tinerella, Library (ex officio)

VACANT SGA members (ex officio)

VACANT SGA members (ex officio)

All committee members were present except Dr. Young and Ms. Gardner. Dr. Tom Nupp was present as a special guest. Dr. Tim Carter, Ms. Tracy Cole, Ms. Sara Daniel, Dr. Rene Couture, Dr. Justin Killingsworth, and Dr. Brett Stone were present to represent proposals. Ms. Brandi Tripp and Alexis Scrimshire from the Registrar's Office was present to assist with technology, attendance, and minutes.

Motion by Dr. Stobaugh, seconded by Dr. Davis, to approve the minutes from October 22, 2024 meeting. Motion approved.

OLD BUSINESS: No old business.

## Curricular Items

NOTE: See Curriculum Committee email vote from March 3, 2025, to approve proposal # I to Delete the Bachelor of Science in Health Information Management. Faculty Senate didn't approve proposal # I to Delete the Bachelor of Science in Health Information Management at the March 11, 2025 Faculty Senate meeting. Faculty Senate didn't consider the remainder this agenda Proposals # II-V at the March 11, 2025 Faculty Senate meeting. Proposals # II-V were considered and approved at April 8, 2025 Faculty Senate meeting.

Motion by Dr. Davis, seconded by Dr. Henderson, to reorder the agenda and consider the proposal from Le Moyne Smith School of Business. Motion approved.

Dr. Ward gave Dr. Tom Nupp, Faculty Senate Chair, the floor to discuss the Curriculum Committee's role in program deletion and the faculty retrenchment policy. Dr. Ward explained the Curriculum Committee was charged with reviewing the curricular aspects of a program deletion. An example was used which illustrated a program deletion where a course taught in the program was used across disciplines in other programs. Dr. Nupp explained that the curriculum program deletion form would start the faculty retrenchment policy.

### I. College of Business and Economic Development – Le Moyne Smith School of Business

Motion by Dr. Stobaugh, seconded by Dr. Davis, to consider the proposal from the Le Moyne Smith School of Business. Motion tabled. Motion by Dr. Stobaugh, seconded by Dr. Davis, to consider deletion of the program by email vote once the curriculum program deletion form requesting to delete the Bachelor of Science in Health Information Management was received. Motion approved.

#### 1. Delete the Bachelor of Science in Health Information Management.

### II. College of Arts and Humanities – Department of Behavioral Sciences

Motion by Dr. Stobaugh, seconded by Dr. Stevens, to approve the proposal from the Department of Behavioral Sciences. Motion approved.

#### 1. Delete the Certificate of Proficiency in Diversity.

### III. College of Business and Economic Development – Department of Agriculture and Tourism

Motion by Dr. Stevens, seconded by Dr. Henderson, to approve the proposal from the Department of Agriculture and Tourism. Motion approved.

1. Delete the Minor in Hospitality Administration; and
2. Delete the Minor in Recreation and Park Administration. (End term changed to spring 2026 at request of Dr. McMahan after discovering one more student who could complete the minor.)



IV. College of Education and Health – School of Professional and Community Education

Motion by Dr. Davis, seconded by Dr. Stobaugh, to consider the proposal from the School of Professional and Community Education. Motion approved.

1. Change the title for OL 4643/5643, Organizational Globalization and Diversity, to Organizational Culture.

V. In an effort for the catalog to reflect current offerings, the departments were asked to review courses not taught in three years or more and submit a list for deletions. Below is a list of courses to be deleted:

Motion by Dr. David, seconded by Dr. Stevens, to delete the following courses not taught in the last three years. Motion approved.

College of Arts and Humanities – Department of Behavioral Sciences

1. SOC 2023 Sociology of the Ozark-Ouachita Region

College of Arts and Humanities – Department of English and World Languages

1. FR 3003 Conversation and Composition I
2. FR 3013 Conversation and Composition II
3. FR 3023 Introduction to Linguistics
4. FR 4701 Foreign Language Pedagogy
5. FR 4703 Foreign Language Teaching Methods
6. FR 4801 Cultural Immersion and Research
7. GER 4701 Foreign Language Pedagogy
8. GER 4703 Foreign Language Teaching Methods

College of Arts and Humanities – Department of History and Political Science

1. HIST 3103 The Old South, 1607-1865
2. HIST 3123 The New South
3. HIST 3493 Age of Empire, 1871-1919
4. HIST 4023 Vietnam War
5. HIST 4093 American Culture Since 1800
6. HIST 4163 American history Through Film
7. HIST 4513 History of Science
8. PHIL 2033 The Meaning of Life
9. PHIL 3003 Ancient Greek and Roman Philosophy
10. PHIL 3043 Health Care Ethics
11. PHIL 3083 Leadership Ethics
12. PHIL 3123 Environmental Ethics
13. POLS 3513 Research Methods

College of Business and Economic Development – Department of Agriculture and Tourism

1. HA 1001 Orientation to Hospitality Administration
2. HA 4243 Advanced Lodging Operations Management

3. RP 1031 Introduction to Cycling

College of Education and Health – School of Professional and Community Education

1. PS 3013 Professional Studies Seminar

College of Science, Technology, Engineering, and Mathematics – Department of Biological and Earth Sciences

1. GEOL 2111 Environmental Seminar

2. GEOL 3111 Environmental Seminar

3. GEOL 4111 Environmental Seminar

College of Science, Technology, Engineering, and Mathematics – Department of Mathematical and Physical Sciences

1. CHEM 2111 Environmental Seminar

2. CHEM 3111 Environmental Seminar

3. CHEM 4111 Environmental Seminar

4. PHSC 1004 Principles of Environmental Science

5. PHSC 1074 Physical Science Inquiry

6. PHSC 2003 Physics in Society and the Environment

7. PHSC 4701 Special Methods in Physical Science

Announcements

Course Leaf Curriculum Management Software implementation is starting in March.

The meeting adjourned at 3:40.

Arkansas Tech University  
Curriculum Committee Minutes

The Curriculum Committee voted electronically on Monday, March 3, 2025. The following are members of the committee:

2 - Year Term:

Dr. James Stobaugh (AH)  
Dr. Dong Soo Lee (BED)  
Dr. Robert Stevens (EH)  
Dr. Jessica Young (STEM)

1-Year Term:

Dr. David Ward (AH) - CHAIR  
Dr. Syed Imran Meerza (BED)  
Dr. Rejina Manandhar (EH)  
Dr. Michael Davis (STEM)

Dr. Kristin Henderson (at large; 1- year term)

In the February 25<sup>th</sup> meeting of the Curriculum Committee, the group agreed to hold an email vote to consider the proposal to delete the Bachelor of Science in Health Information Management from the Le Moyne Smith School of Business. The vote was 4 to approve and 4 to not approve. The chair cast the vote to approve. Motion approved.

## Tammy Weaver

---

**From:** David Ward  
**Sent:** Thursday, March 6, 2025 10:30 AM  
**To:** Rejina Manandhar; Tammy Weaver; Michael Davis  
**Cc:** Tracy Cole; Andrea Eubanks; Dong Soo Lee; James Stobaugh; Jessica Young; Henderson, Kristin Jaye; Robert Stevens; Syed Meerza; Michelle Price; Alexis Scrimshire; Amanda Gardner; Brandi Tripp; Sherry Tinerella  
**Subject:** Re: Curriculum Committee Email Vote

Everyone,

The vote for the deletion of the HIM classes was a 4/4 tie, so I cast a "yes" as the deciding vote.

Sincerely,

David

David Ward, Ph.D.  
Department Head and Professor of Psychology  
Department of Behavioral Sciences  
Arkansas Tech University  
Russellville, AR 72801  
(479) 968-0305

---

**From:** Rejina Manandhar <rmanandhar@atu.edu>  
**Sent:** Tuesday, March 4, 2025 1:33 PM  
**To:** Tammy Weaver <tweaver@atu.edu>; Michael Davis <mdavis@atu.edu>  
**Cc:** Tracy Cole <tc7@atu.edu>; Andrea Eubanks <aeubanks3@atu.edu>; David Ward <dward@atu.edu>; Dong Soo Lee <dlee13@atu.edu>; James Stobaugh <jstobaugh3@atu.edu>; Jessica Young <jyoung35@atu.edu>; Henderson, Kristin Jaye <khenderson20@atu.edu>; Robert Stevens <rsteven5@atu.edu>; Syed Meerza <smeerza@atu.edu>; Michelle Price <mprice@atu.edu>; Alexis Scrimshire <ascrimshire@atu.edu>; Amanda Gardner <agardner6@atu.edu>; Brandi Tripp <btripp@atu.edu>; Sherry Tinerella <stinerella@atu.edu>  
**Subject:** Re: Curriculum Committee Email Vote

Tammy,

I was not able to find the support forms from the other departments in the link that you provided. Where can I find those support forms?

Thanks,  
Rejina

## Tammy Weaver

---

**From:** David Ward  
**Sent:** Wednesday, March 5, 2025 10:45 AM  
**To:** Tammy Weaver  
**Subject:** Re: Curriculum Committee Email Vote

If it is a tie, I vote yes. Otherwise, just leave my vote off.

d

David Ward, Ph.D.  
Department Head and Professor of Psychology  
Department of Behavioral Sciences  
Arkansas Tech University  
Russellville, AR 72801  
(479) 968-0305

---

**From:** Tammy Weaver <tweaver@atu.edu>  
**Sent:** Tuesday, March 4, 2025 4:14 PM  
**To:** David Ward <dwward@atu.edu>  
**Subject:** Curriculum Committee Email Vote

Dr. Ward

I am waiting on one Curriculum Committee member to vote. She wanted to see the departmental support forms. I just received them by email and sent her a pdf. I will post the forms as soon as I have time.

The votes so far are Yes – 4 and No – 3. When I receive the last vote, you may have to be the tie breaker so you can think about your vote.

Dr. Nupp indicated he will not move this forward to the Faculty Senate agenda for March so we have time to report to him. Thanks.

Tammy

Tammy Weaver, Registrar  
Arkansas Tech University  
Office of the Registrar  
Brown Building, Suite 307  
105 West O Street  
Russellville, AR 72801-2222

Telephone: 479.968.0643  
Fax: 479.968.0683  
Email: [tweaver@atu.edu](mailto:tweaver@atu.edu)

Please take a minute to complete this survey on the service you received.  
<http://www.atu.edu/registrar/survey.php>

## Tammy Weaver

---

**From:** Michael Davis  
**Sent:** Monday, March 3, 2025 9:26 AM  
**To:** Tammy Weaver  
**Cc:** Tracy Cole; Andrea Eubanks; David Ward; Dong Soo Lee; James Stobaugh; Jessica Young; Henderson, Kristin Jaye; Robert Stevens; Syed Meerza; Michelle Price; Alexis Scrimshire; Amanda Gardner; Brandi Tripp; Sherry Tinerella; Rejina Manandhar  
**Subject:** Re: Curriculum Committee Email Vote

A couple questions regarding the letter of notification.

1. If I understand correctly, the effective date for deletion of the program CAN be prior to final students being awarded the degree because of the teach out? So the deletion date indicates the degree is not available beginning the next academic year (Fall 2025) but at the same time it is still available (because there are students in a teach out) until summer 2027?
2. Should there be any departmental support forms from affected departments and/or an indication of how the Medical Terminology class will be addressed if the program is eliminated?

On Mar 3, 2025, at 8:49 AM, Tammy Weaver <[tweaver@atu.edu](mailto:tweaver@atu.edu)> wrote:

Curriculum Committee:

The proposal to delete the BS Health Information Management is available on the Curriculum web page at the following link:

[https://www.atu.edu/standingcommittees/curriculum/2025-26catalog\\_curriculum\\_proposals.php](https://www.atu.edu/standingcommittees/curriculum/2025-26catalog_curriculum_proposals.php) See the link titled: March 3, 2025 Curriculum Committee Email Vote/March 11, 2025 Faculty Senate.

As discussed in the February 25<sup>th</sup> Curriculum Committee meeting, you will vote to support or not support the proposal in an email vote. You can reply to the email YES to approve or NO to deny approval. Please submit your vote by noon on Tuesday, March 4, so that the item can be submitted for the Faculty Senate agenda.

If you have questions or another discussion point, please let me know. Thanks.

Tammy

Tammy Weaver, Registrar  
Arkansas Tech University  
Office of the Registrar  
Brown Building, Suite 307  
105 West O Street  
Russellville, AR 72801-2222

Telephone: 479.968.0643  
Fax: 479.968.0683  
Email: [tweaver@atu.edu](mailto:tweaver@atu.edu)

Please take a minute to complete this survey on the service you received.  
<http://www.atu.edu/registrar/survey.php>

## **Tammy Weaver**

---

**From:** Tracy Cole  
**Sent:** Monday, March 3, 2025 10:02 AM  
**To:** Tammy Weaver; Michael Davis  
**Subject:** Re: Curriculum Department Support

Dr. Davis,

If the BS-HIM program is discontinued, the university would have at least three potential options to continue offering AHS 2013:

1. Work with existing faculty members who are qualified and willing to teach the course. Such faculty might include our current HIM faculty if the retrenchment process results in their continuing to teach at ATU, or possibly nursing faculty.
2. Adjunct faculty - ATU has successfully found qualified adjuncts to teach this course in the past.
3. Students might take HSCI 1113 Medical Terminology from ATU Ozark as a substitution.

Thanks,  
Tracy

***Tracy Cole, J.D.***

Dean, College of Business and Economic Development  
Professor of Legal Studies

Arkansas Tech University  
Rothwell Hall 435  
Russellville, AR 72801  
479-968-0491

---

**From:** Tammy Weaver <tweaver@atu.edu>  
**Sent:** Monday, March 3, 2025 9:45 AM  
**To:** Michael Davis <mdavis@atu.edu>  
**Cc:** Tracy Cole <tcole7@atu.edu>  
**Subject:** Curriculum Department Support

Dr. Davis

Can you complete a departmental support form for deletion of BS HIM as quickly as possible? You can visit with Tracy Cole regarding the continued offering of AHS 2013 Medical Terminology. AHS 2013 Medical Terminology is required in the following programs:

Biology - Biomedical Option, Bachelor of Science - Major Support Elective courses include: AHS 2013 Medical Terminology, PE 2513 First Aid, or PHIL 3103 Logic

The form is available on the Curriculum web page at  
[https://www.atu.edu/standingcommittees/curriculum/curriculum\\_forms.php](https://www.atu.edu/standingcommittees/curriculum/curriculum_forms.php)

Thanks.

## **Tammy Weaver**

---

**From:** Tracy Cole  
**Sent:** Monday, March 3, 2025 10:03 AM  
**To:** Tammy Weaver; Justin Killingsworth  
**Cc:** Cathi McMahan  
**Subject:** Re: Curriculum Department Support Form

Justin,

If the BS-HIM program is discontinued, the university would have at least three potential options to continue offering AHS 2013:

1. Work with existing faculty members who are qualified and willing to teach the course. Such faculty might include our current HIM faculty if the retrenchment process results in their continuing to teach at ATU, or possibly nursing faculty.
2. Adjunct faculty - ATU has successfully found qualified adjuncts to teach this course in the past.
3. Students might take HSCI 1113 Medical Terminology from ATU Ozark as a substitution.

Thanks,  
Tracy

***Tracy Cole, J.D.***

Dean, College of Business and Economic Development  
Professor of Legal Studies

Arkansas Tech University  
Rothwell Hall 435  
Russellville, AR 72801  
479-968-0491

---

**From:** Tammy Weaver <tweaver@atu.edu>  
**Sent:** Monday, March 3, 2025 9:53 AM  
**To:** Justin Killingsworth <jkillingsworth2@atu.edu>  
**Cc:** Tracy Cole <tcole7@atu.edu>  
**Subject:** Curriculum Department Support Form

Dr. Killingsworth

Can you complete a departmental support form for deletion of BS HIM as quickly as possible? You can visit with Tracy Cole regarding the continued offering of AHS 2013 Medical Terminology. AHS 2013 Medical Terminology is required in the following programs:

Tourism - Therapeutic Recreation Emphasis, Bachelor of Science

The form is available on the Curriculum web page at  
[https://www.atu.edu/standingcommittees/curriculum/curriculum\\_forms.php](https://www.atu.edu/standingcommittees/curriculum/curriculum_forms.php)

Thanks.



## **Tammy Weaver**

---

**From:** Michael Davis  
**Sent:** Monday, March 3, 2025 10:04 AM  
**To:** Tracy Cole  
**Cc:** Tammy Weaver  
**Subject:** Re: Curriculum Department Support

Thank you Tracy, that is what I was hoping to see.

Michael

On Mar 3, 2025, at 10:02 AM, Tracy Cole <tcole7@atu.edu> wrote:

Dr. Davis,

If the BS-HIM program is discontinued, the university would have at least three potential options to continue offering AHS 2013:

1. Work with existing faculty members who are qualified and willing to teach the course. Such faculty might include our current HIM faculty if the retrenchment process results in their continuing to teach at ATU, or possibly nursing faculty.
2. Adjunct faculty - ATU has successfully found qualified adjuncts to teach this course in the past.
3. Students might take HSCI 1113 Medical Terminology from ATU Ozark as a substitution.

Thanks,  
Tracy

***Tracy Cole, J.D.***

Dean, College of Business and Economic Development  
Professor of Legal Studies

Arkansas Tech University  
Rothwell Hall 435  
Russellville, AR 72801  
479-968-0491

---

**From:** Tammy Weaver <tweaver@atu.edu>  
**Sent:** Monday, March 3, 2025 9:45 AM  
**To:** Michael Davis <mdavis@atu.edu>  
**Cc:** Tracy Cole <tcole7@atu.edu>  
**Subject:** Curriculum Department Support

Dr. Davis

Can you complete a departmental support form for deletion of BS HIM as quickly as possible? You can visit with Tracy Cole regarding the continued offering of AHS 2013 Medical Terminology. AHS 2013 Medical Terminology is required in the following programs:

Biology - Biomedical Option, Bachelor of Science - Major Support Elective courses include: AHS 2013 Medical Terminology, PE 2513 First Aid, or PHIL 3103 Logic

The form is available on the Curriculum web page  
at [https://www.atu.edu/standingcommittees/curriculum/curriculum\\_forms.php](https://www.atu.edu/standingcommittees/curriculum/curriculum_forms.php)

Thanks.

Tammy

Tammy Weaver, Registrar  
Arkansas Tech University  
Office of the Registrar  
Brown Building, Suite 307  
105 West O Street  
Russellville, AR 72801-2222

Telephone: 479.968.0643  
Fax: 479.968.0683  
Email: [tweaver@atu.edu](mailto:tweaver@atu.edu)

Please take a minute to complete this survey on the service you received.  
<http://www.atu.edu/registrar/survey.php>  
<image001.jpg>

## Tammy Weaver

---

**From:** Dong Soo Lee  
**Sent:** Monday, March 3, 2025 10:41 AM  
**To:** Tammy Weaver  
**Subject:** Re: Curriculum Committee Email Vote

YES

Sincerely,

Dong-Soo Lee, Ph.D.

Professor, Agriculture and Tourism  
Arkansas Tech University  
Williamson Rm.123  
1205 N. El Paso Ave. Russellville, AR 72801  
Phone: 479-968-0607  
Fax: 479-968-0600  
Email: [dlee13@atu.edu](mailto:dlee13@atu.edu)

---

**From:** Tammy Weaver <[tweaver@atu.edu](mailto:tweaver@atu.edu)>  
**Sent:** Friday, February 28, 2025 2:54 PM  
**To:** Tammy Weaver <[tweaver@atu.edu](mailto:tweaver@atu.edu)>  
**Cc:** Tracy Cole <[tcote7@atu.edu](mailto:tcote7@atu.edu)>; Andrea Eubanks <[aeubanks3@atu.edu](mailto:aeubanks3@atu.edu)>; David Ward <[dward@atu.edu](mailto:dward@atu.edu)>; Dong Soo Lee <[dlee13@atu.edu](mailto:dlee13@atu.edu)>; James Stobaugh <[jstobaugh3@atu.edu](mailto:jstobaugh3@atu.edu)>; Jessica Young <[jyoung35@atu.edu](mailto:jyoung35@atu.edu)>; Henderson, Kristin Jaye <[khenderson20@atu.edu](mailto:khenderson20@atu.edu)>; Michael Davis <[mdavis@atu.edu](mailto:mdavis@atu.edu)>; Robert Stevens <[rsteven5@atu.edu](mailto:rsteven5@atu.edu)>; Syed Meerza <[smeerza@atu.edu](mailto:smeerza@atu.edu)>; Michelle Price <[mprice@atu.edu](mailto:mprice@atu.edu)>; Alexis Scrimshire <[ascrimshire@atu.edu](mailto:ascrimshire@atu.edu)>; Amanda Gardner <[agardner6@atu.edu](mailto:agardner6@atu.edu)>; Brandi Tripp <[btripp@atu.edu](mailto:btripp@atu.edu)>; Sherry Tinerella <[stinerella@atu.edu](mailto:stinerella@atu.edu)>; Rejina Manandhar <[rmanandhar@atu.edu](mailto:rmanandhar@atu.edu)>; Tammy Weaver <[tweaver@atu.edu](mailto:tweaver@atu.edu)>  
**Subject:** Curriculum Committee Email Vote

Curriculum Committee:

The proposal to delete the BS Health Information Management is available on the Curriculum web page at the following link:

[https://www.atu.edu/standingcommittees/curriculum/2025-26catalog\\_curriculum\\_proposals.php](https://www.atu.edu/standingcommittees/curriculum/2025-26catalog_curriculum_proposals.php) See the link titled: March 3, 2025 Curriculum Committee Email Vote/March 11, 2025 Faculty Senate.

As discussed in the February 25<sup>th</sup> Curriculum Committee meeting, you will vote to support or not support the proposal in an email vote. You can reply to the email YES to approve or NO to deny approval. Please submit your vote by noon on Tuesday, March 4, so that the item can be submitted for the Faculty Senate agenda.

If you have questions or another discussion point, please let me know. Thanks.

Tammy

Tammy Weaver, Registrar  
Arkansas Tech University  
Office of the Registrar

## Tammy Weaver

---

**From:** Robert Stevens  
**Sent:** Monday, March 3, 2025 11:40 AM  
**To:** Tammy Weaver; Michael Davis  
**Cc:** Tracy Cole; Andrea Eubanks; David Ward; Dong Soo Lee; James Stobaugh; Jessica Young; Henderson, Kristin Jaye; Syed Meerza; Michelle Price; Alexis Scrimshire; Amanda Gardner; Brandi Tripp; Sherry Tinerella; Rejina Manandhar  
**Subject:** Re: Curriculum Committee Email Vote

Thanks for asking this, Dr Davis. I know a lot of students who are planning to attend graduate school need the Medical Terminology course due to it being a pre-requisite for admission. So, I agree, we need to see how this is going to be handled so we can ensure students from the programs that Ms. Weaver just emailed us about can still get that class. I know it was mentioned an adjunct would be hired in nursing to teach it, but the nursing department didn't seem aware of that plan.

My other concern is we getting rid of this program too soon? This is the only Health Information Management (HIM) accredited program in Arkansas and one of only 72 bachelor's programs in the country. The program was working with their accreditation to find out more information about substituting courses that could build a 2 plus 2 programs with 2-year colleges and all of that was in the works but had not been able to be implemented yet. I hate to see us get rid of a program when the faculty was really trying to save it. I know accreditation can be expensive, but if the program was given a bit more time they may could increase enrollment with these 2 plus 2 agreements they were working on.



**ROBERT L STEVENS, PHD,  
CRC, LPC (HE/HIM)**  
Associate Professor of Rehabilitation  
Science & Counseling  
Graduate Program Director of  
MS in Counseling

---

✉ [rstevens5@atu.edu](mailto:rstevens5@atu.edu)

---

☎ (479) 964-0545

---

📍 1505 N Boulder Ave,  
305 Browning Hall,  
Russellville, AR 72801

---

Advisor to SPECTRUM &  
Prism Living Learning Community

---

**From:** Tammy Weaver <[tweaver@atu.edu](mailto:tweaver@atu.edu)>  
**Sent:** Monday, March 3, 2025 9:40 AM  
**To:** Michael Davis <[mdavis@atu.edu](mailto:mdavis@atu.edu)>  
**Cc:** Tracy Cole <[tcote7@atu.edu](mailto:tcote7@atu.edu)>; Andrea Eubanks <[aeubanks3@atu.edu](mailto:aeubanks3@atu.edu)>; David Ward <[dward@atu.edu](mailto:dward@atu.edu)>; Dong Soo Lee <[dlee13@atu.edu](mailto:dlee13@atu.edu)>; James Stobaugh <[jstobaugh3@atu.edu](mailto:jstobaugh3@atu.edu)>; Jessica Young <[jyoung35@atu.edu](mailto:jyoung35@atu.edu)>; Henderson, Kristin Jaye <[khenderson20@atu.edu](mailto:khenderson20@atu.edu)>; Robert Stevens <[rstevens5@atu.edu](mailto:rstevens5@atu.edu)>; Syed Meerza <[smeerza@atu.edu](mailto:smeerza@atu.edu)>; Michelle Price <[mprice@atu.edu](mailto:mprice@atu.edu)>; Alexis Scrimshire <[ascrimshire@atu.edu](mailto:ascrimshire@atu.edu)>; Amanda Gardner <[agardner6@atu.edu](mailto:agardner6@atu.edu)>; Brandi Tripp <[btripp@atu.edu](mailto:btripp@atu.edu)>; Sherry Tinerella <[stinerella@atu.edu](mailto:stinerella@atu.edu)>; Rejina Manandhar <[rmanandhar@atu.edu](mailto:rmanandhar@atu.edu)>  
**Subject:** RE: Curriculum Committee Email Vote

Dr. Davis

1. If I understand correctly, the effective date for deletion of the program CAN be prior to final students being awarded the degree because of the teach out? So the deletion date indicates the degree is not available beginning the next academic year (Fall 2025) but at the same time it is still available (because there are students in a teach out) until summer 2027?

The deletion term can be prior to the teach out term. The department would like to accept no more applications for the program for the fall 2025 term unless the student could finish prior to the teach out term.

2. Should there be any departmental support forms from affected departments and/or an indication of how the Medical Terminology class will be addressed if the program is eliminated?

I will have the below programs supply a Department Support form:

Tourism - Therapeutic Recreation Emphasis, Bachelor of Science

Health and Exercise Science, Bachelor of Science

Health and Exercise Science, Bachelor of Science - Kinesiology Option

Health and Exercise Science, Bachelor of Science - Pre-Allied Health Studies Option

Addictions Minor (For Rehabilitation Science Majors Only)

Child Welfare and Social Services Minor (Only for Rehabilitation Science Majors)

Disability Minor (For Rehabilitation Science Majors Only)

Recreation Services (For Rehabilitation Science Majors Only)

Biology - Biomedical Option, Bachelor of Science - Major Support Elective courses include: AHS 2013 Medical Terminology, PE 2513 First Aid, or PHIL 3103 Logic

Thanks.

Tammy

Tammy Weaver, Registrar  
Arkansas Tech University  
Office of the Registrar  
Brown Building, Suite 307  
105 West O Street  
Russellville, AR 72801-2222

Telephone: 479.968.0643

Fax: 479.968.0683

Email: [tweaver@atu.edu](mailto:tweaver@atu.edu)

Please take a minute to complete this survey on the service you received.

<http://www.atu.edu/registrar/survey.php>



**From:** Michael Davis <mdavis@atu.edu>

**Sent:** Monday, March 3, 2025 9:26 AM

**To:** Tammy Weaver <tweaver@atu.edu>

**Cc:** Tracy Cole <tc7@atu.edu>; Andrea Eubanks <aeubanks3@atu.edu>; David Ward <dward@atu.edu>; Dong Soo Lee <dlee13@atu.edu>; James Stobaugh <jstobaugh3@atu.edu>; Jessica Young <jyoung35@atu.edu>; Henderson, Kristin Jaye <khenderson20@atu.edu>; Robert Stevens <rstevens5@atu.edu>; Syed Meerza <smeerza@atu.edu>; Michelle Price <mprice@atu.edu>; Alexis Scrimshire <ascrimshire@atu.edu>; Amanda Gardner <agardner6@atu.edu>; Brandi Tripp <btripp@atu.edu>; Sherry Tinerella <stinerella@atu.edu>; Rejina Manandhar <rmanandhar@atu.edu>

**Subject:** Re: Curriculum Committee Email Vote

A couple questions regarding the letter of notification.

## **Tammy Weaver**

---

**From:** Rockie Pederson  
**Sent:** Monday, March 3, 2025 1:13 PM  
**To:** Tammy Weaver; Tracy Cole  
**Subject:** Re: Curriculum Department Support  
**Attachments:** BS HIM deletion.pdf

See attached.

## *Rockie D. Pederson*



Professor and Department Head  
Kinesiology and Rehabilitation Science Department  
479 964 0583 ext 4900



***Celebrating More Than 90 Years of Excellence***

---

**From:** Tammy Weaver <tweaver@atu.edu>  
**Sent:** Monday, March 3, 2025 9:43 AM  
**To:** Rockie Pederson <rpederson@atu.edu>  
**Cc:** Tracy Cole <tc7@atu.edu>  
**Subject:** Curriculum Department Support

Rockie

Can you complete a departmental support form for deletion of BS HIM as quickly as possible? You can visit with Tracy Cole regarding the continued offering of AHS 2013 Medical Terminology. AHS 2013 Medical Terminology is required in the following programs:

**Arkansas Tech University**  
**DEPARTMENTAL SUPPORT FORM**

This form must be completed for every department affected by the course change.

Department Affected: Kinesiology and Rehabilitation Science	This department <input checked="" type="checkbox"/> supports the change. <input type="checkbox"/> does not support
Comments:	

Department Head Signature: Rockie Pederson

Date: 03/03/2025

## Tammy Weaver

---

**From:** Michael Davis  
**Sent:** Monday, March 3, 2025 9:19 PM  
**To:** Tammy Weaver  
**Subject:** Re: Curriculum Department Support  
**Attachments:** BES\_departmental\_support-HIM.pdf

Attached is my department support form. Can't say I am super supportive.

Michael

On Mar 3, 2025, at 9:45 AM, Tammy Weaver <tweaver@atu.edu> wrote:

Dr. Davis

Can you complete a departmental support form for deletion of BS HIM as quickly as possible? You can visit with Tracy Cole regarding the continued offering of AHS 2013 Medical Terminology. AHS 2013 Medical Terminology is required in the following programs:

Biology - Biomedical Option, Bachelor of Science - Major Support Elective courses include: AHS 2013 Medical Terminology, PE 2513 First Aid, or PHIL 3103 Logic

The form is available on the Curriculum web page at  
[https://www.atu.edu/standingcommittees/curriculum/curriculum\\_forms.php](https://www.atu.edu/standingcommittees/curriculum/curriculum_forms.php)

Thanks.

Tammy

Tammy Weaver, Registrar  
Arkansas Tech University  
Office of the Registrar  
Brown Building, Suite 307  
105 West O Street  
Russellville, AR 72801-2222

Telephone: 479.968.0643  
Fax: 479.968.0683  
Email: [tweaver@atu.edu](mailto:tweaver@atu.edu)

Please take a minute to complete this survey on the service you received.  
<http://www.atu.edu/registrar/survey.php>  
<image001.jpg>



**Arkansas Tech University**  
**DEPARTMENTAL SUPPORT FORM**

This form must be completed for every department affected by the course change.

Department Affected: <b>Biological and Earth Sciences</b>	This department <input checked="" type="checkbox"/> supports <input type="checkbox"/> does not support the change.
Comments: We support this only under the assumption that AHS 2013: Medical Terminology is still offered and as curricular support only.	

Department Head Signature: Michael G. Davis

Date: 03/03/2025

## Tammy Weaver

---

**From:** Michael Davis  
**Sent:** Tuesday, March 4, 2025 9:28 AM  
**To:** Tammy Weaver; David Ward; Dong Soo Lee; James Stobaugh; Jessica Young; Henderson, Kristin Jaye; Robert Stevens; Syed Meerza; Michelle Price; Rejina Manandhar  
**Subject:** Re: Curriculum Committee Email Vote

I am very conflicted regarding this vote. This is far more than a "simple" program closing driven by a department as it is being driven above the college.

On Mar 4, 2025, at 9:11 AM, Tammy Weaver <[tweaver@atu.edu](mailto:tweaver@atu.edu)> wrote:

You can submit to both or you can reply all to the entire committee. I am managing the email votes so I can share with the entire committee.

Tammy Weaver, Registrar  
Arkansas Tech University  
Office of the Registrar  
Brown Building, Suite 307  
105 West O Street  
Russellville, AR 72801-2222

Telephone: 479.968.0643  
Fax: 479.968.0683  
Email: [tweaver@atu.edu](mailto:tweaver@atu.edu)

Please take a minute to complete this survey on the service you received.  
<http://www.atu.edu/registrar/survey.php>



---

**From:** Michael Davis <[mdavis@atu.edu](mailto:mdavis@atu.edu)>  
**Sent:** Tuesday, March 4, 2025 9:09 AM  
**To:** Tammy Weaver <[tweaver@atu.edu](mailto:tweaver@atu.edu)>; David Ward <[dwward@atu.edu](mailto:dwward@atu.edu)>  
**Subject:** Re: Curriculum Committee Email Vote

To whom do we submit our vote? Either or both of you?

On Mar 3, 2025, at 8:49 AM, Tammy Weaver <[tweaver@atu.edu](mailto:tweaver@atu.edu)> wrote:

Curriculum Committee:

The proposal to delete the BS Health Information Management is available on the Curriculum web page at the following link:

## Tammy Weaver

---

**From:** Robert Stevens  
**Sent:** Tuesday, March 4, 2025 9:53 AM  
**To:** Michael Davis  
**Cc:** Tammy Weaver; David Ward; Dong Soo Lee; James Stobaugh; Jessica Young; Henderson, Kristin Jaye; Syed Meerza; Michelle Price; Rejina Manandhar  
**Subject:** Re: Curriculum Committee Email Vote

I agree with Dr Davis. I am very conflicted about this vote. I am leaning towards a no vote as I don't think this program was given enough time to restructure to try to raise their student numbers in my personal opinion. Plus it is such a unique program being one of two and the only accredited program in Arkansas.

When is the vote due by again?

Robert (Rob) L Stevens, PhD, CRC, LPC  
Pronouns: He/Him/His  
Associate Professor of Rehabilitation Science  
Department of Kinesiology & Rehabilitation Science & Counseling  
Graduate Program Director- Master's of Science in Counseling

## Arkansas Tech University

1505 N Boulder Ave,  
305 Browning Hall  
Russellville, AR. 72801  
(479) 964-0545  
rstevens5@atu.edu

Faculty Advisor: SPECTRUM

Faculty Advisor: Prism LLC

On Mar 4, 2025, at 9:28 AM, Michael Davis <mdavis@atu.edu> wrote:

I am very conflicted regarding this vote. This is far more than a "simple" program closing driven by a department as it is being driven above the college.

On Mar 4, 2025, at 9:11 AM, Tammy Weaver <tweaver@atu.edu> wrote:

You can submit to both or you can reply all to the entire committee. I am managing the email votes so I can share with the entire committee.

Tammy Weaver, Registrar  
Arkansas Tech University  
Office of the Registrar  
Brown Building, Suite 307  
105 West O Street  
Russellville, AR 72801-2222

## Tammy Weaver

---

**From:** Michael Davis  
**Sent:** Tuesday, March 4, 2025 11:21 AM  
**To:** Tammy Weaver  
**Cc:** David Ward  
**Subject:** Re: Curriculum Committee Email Vote

I vote yes to approve from a curricular standpoint only.

---

Michael G. Davis, Ph.D.  
Department Head, Department of Biological and Earth Sciences  
Associate Professor of Geology  
Arkansas Tech University  
1701 N. Boulder Avenue  
Russellville, AR 72801

Phone: 479-964-0816  
Office: McEver 4  
Email: mdavis@atu.edu

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You can submit to both or you can reply all to the entire committee. I am managing the email votes so I can share with the entire committee.

Tammy Weaver, Registrar  
Arkansas Tech University  
Office of the Registrar  
Brown Building, Suite 307  
105 West O Street  
Russellville, AR 72801-2222

Telephone: 479.968.0643  
Fax: 479.968.0683  
Email: [tweaver@atu.edu](mailto:tweaver@atu.edu)

Please take a minute to complete this survey on the service you received.  
<http://www.atu.edu/registrar/survey.php>  
<image001.jpg>

**From:** Michael Davis <mdavis@atu.edu>  
**Sent:** Tuesday, March 4, 2025 9:09 AM  
**To:** Tammy Weaver <tweaver@atu.edu>; David Ward <dward@atu.edu>  
**Subject:** Re: Curriculum Committee Email Vote

## Tammy Weaver

---

**From:** Michael Davis  
**Sent:** Tuesday, March 4, 2025 11:38 AM  
**To:** Tammy Weaver  
**Subject:** Re: Curriculum Committee Email Vote

That is fine.

I don't know how else to vote on this from the standpoint of our committee. Faculty senate should very strongly make the argument that this is hasty and that the curriculum committee only considered the curricular issues.

On Mar 4, 2025, at 11:24 AM, Tammy Weaver <tweaver@atu.edu> wrote:

Dr. Davis

I feel you vote with note is a good compromise. Is it okay to share this with Dr. Stevens? He shares your concerns.

Tammy Weaver, Registrar  
Arkansas Tech University  
Office of the Registrar  
Brown Building, Suite 307  
105 West O Street  
Russellville, AR 72801-2222

Telephone: 479.968.0643  
Fax: 479.968.0683  
Email: [tweaver@atu.edu](mailto:tweaver@atu.edu)

Please take a minute to complete this survey on the service you received.  
<http://www.atu.edu/registrar/survey.php>  
<image001.jpg>

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**Sent:** Tuesday, March 4, 2025 11:21 AM  
**To:** Tammy Weaver <tweaver@atu.edu>  
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---

Michael G. Davis, Ph.D.  
Department Head, Department of Biological and Earth Sciences  
Associate Professor of Geology  
Arkansas Tech University  
1701 N. Boulder Avenue

## Tammy Weaver

---

**From:** Jessica Young  
**Sent:** Tuesday, March 4, 2025 11:57 AM  
**Cc:** Tammy Weaver  
**Subject:** Re: Curriculum Committee Email Vote

I too, am conflicted. But feel I need to vote "no" at this point.

Get [Outlook for Android](#)

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**From:** Robert Stevens <rstevens5@atu.edu>  
**Sent:** Tuesday, March 4, 2025 9:53:00 AM  
**To:** Michael Davis <mdavis@atu.edu>  
**Cc:** Tammy Weaver <tweaver@atu.edu>; David Ward <dward@atu.edu>; Dong Soo Lee <dlee13@atu.edu>; James Stobaugh <jstobaugh3@atu.edu>; Jessica Young <jyoung35@atu.edu>; Henderson, Kristin Jaye <khenderson20@atu.edu>; Syed Meerza <smeerza@atu.edu>; Michelle Price <mprice@atu.edu>; Rejina Manandhar <rmanandhar@atu.edu>  
**Subject:** Re: Curriculum Committee Email Vote

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When is the vote due by again?

Robert (Rob) L Stevens, PhD, CRC, LPC  
Pronouns: He/Him/His  
Associate Professor of Rehabilitation Science  
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Graduate Program Director- Master's of Science in Counseling

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Faculty Advisor: SPECTRUM

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I am very conflicted regarding this vote. This is far more than a "simple" program closing driven by a department as it is being driven above the college.

## Tammy Weaver

---

**From:** Syed Meerza  
**Sent:** Tuesday, March 4, 2025 12:03 PM  
**To:** Tammy Weaver  
**Subject:** Re: Curriculum Committee Email Vote

Vote: Yes

Thanks,  
Imran

**Syed Imran Ali Meerza, Ph.D.**  
Assistant Professor of Agricultural Economics  
Department of Agriculture & Tourism  
Arkansas Tech University  
Phone: 479-880-4001



---

**From:** Tammy Weaver <tweaver@atu.edu>  
**Sent:** Friday, February 28, 2025 2:54 PM  
**To:** Tammy Weaver <tweaver@atu.edu>  
**Cc:** Tracy Cole <tc7@atu.edu>; Andrea Eubanks <aeubanks3@atu.edu>; David Ward <dward@atu.edu>; Dong Soo Lee <dlee13@atu.edu>; James Stobaugh <jstobaugh3@atu.edu>; Jessica Young <jyoung35@atu.edu>; Henderson, Kristin Jaye <khenderson20@atu.edu>; Michael Davis <mdavis@atu.edu>; Robert Stevens <rstevens5@atu.edu>; Syed Meerza <smeerza@atu.edu>; Michelle Price <mprice@atu.edu>; Alexis Scrimshire <ascrimshire@atu.edu>; Amanda Gardner <agardner6@atu.edu>; Brandi Tripp <btripp@atu.edu>; Sherry Tinerella <stinerella@atu.edu>; Rejina Manandhar <rmanandhar@atu.edu>; Tammy Weaver <tweaver@atu.edu>  
**Subject:** Curriculum Committee Email Vote

Curriculum Committee:

The proposal to delete the BS Health Information Management is available on the Curriculum web page at the following link:

[https://www.atu.edu/standingcommittees/curriculum/2025-26catalog\\_curriculum\\_proposals.php](https://www.atu.edu/standingcommittees/curriculum/2025-26catalog_curriculum_proposals.php) See the link titled: March 3, 2025 Curriculum Committee Email Vote/March 11, 2025 Faculty Senate.

As discussed in the February 25<sup>th</sup> Curriculum Committee meeting, you will vote to support or not support the proposal in an email vote. You can reply to the email YES to approve or NO to deny approval. Please submit your vote by noon on Tuesday, March 4, so that the item can be submitted for the Faculty Senate agenda.

If you have questions or another discussion point, please let me know. Thanks.

## Tammy Weaver

---

**From:** Henderson, Kristin Jaye  
**Sent:** Tuesday, March 4, 2025 12:24 PM  
**To:** Tammy Weaver  
**Subject:** Re: Curriculum Committee Email Vote

Good afternoon,

I apologize for my tardiness. I have been conflicted. I vote NO at this time because I think there needs to be more discussion/information.

Warmly,



**Jaye Henderson, PhD, RN**  
Assistant Professor of Nursing  
Arkansas Tech University, Dean 224N  
(479)964-0583 x4652  
[khenderson20@atu.edu](mailto:khenderson20@atu.edu)

---

**From:** Tammy Weaver <[tweaver@atu.edu](mailto:tweaver@atu.edu)>  
**Sent:** Friday, February 28, 2025 2:54 PM  
**To:** Tammy Weaver <[tweaver@atu.edu](mailto:tweaver@atu.edu)>  
**Cc:** Tracy Cole <[tcole7@atu.edu](mailto:tcole7@atu.edu)>; Andrea Eubanks <[aeubanks3@atu.edu](mailto:aeubanks3@atu.edu)>; David Ward <[dward@atu.edu](mailto:dward@atu.edu)>; Dong Soo Lee <[dlee13@atu.edu](mailto:dlee13@atu.edu)>; James Stobaugh <[jstobaugh3@atu.edu](mailto:jstobaugh3@atu.edu)>; Jessica Young <[jyoung35@atu.edu](mailto:jyoung35@atu.edu)>; Henderson, Kristin Jaye <[khenderson20@atu.edu](mailto:khenderson20@atu.edu)>; Michael Davis <[mdavis@atu.edu](mailto:mdavis@atu.edu)>; Robert Stevens <[rstevens5@atu.edu](mailto:rstevens5@atu.edu)>; Syed Meerza <[smeerza@atu.edu](mailto:smeerza@atu.edu)>; Michelle Price <[mprice@atu.edu](mailto:mprice@atu.edu)>; Alexis Scrimshire <[ascrimshire@atu.edu](mailto:ascrimshire@atu.edu)>; Amanda Gardner <[agardner6@atu.edu](mailto:agardner6@atu.edu)>; Brandi Tripp <[btripp@atu.edu](mailto:btripp@atu.edu)>; Sherry Tinerella <[stinerella@atu.edu](mailto:stinerella@atu.edu)>; Rejina Manandhar <[rmanandhar@atu.edu](mailto:rmanandhar@atu.edu)>; Tammy Weaver <[tweaver@atu.edu](mailto:tweaver@atu.edu)>  
**Subject:** Curriculum Committee Email Vote

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If you have questions or another discussion point, please let me know. Thanks.

Tammy



## Tammy Weaver

---

**From:** James Stobaugh  
**Sent:** Tuesday, March 4, 2025 12:27 PM  
**To:** Robert Stevens  
**Cc:** Michael Davis; Tammy Weaver; David Ward; Dong Soo Lee; Jessica Young; Henderson, Kristin Jaye; Syed Meerza; Michelle Price; Rejina Manandhar  
**Subject:** Re: Curriculum Committee Email Vote

I vote yes.

James

James Stobaugh, Ph.D.  
Associate Professor of Sociology and Criminal Justice  
Department of Behavioral Sciences  
Arkansas Tech University  
SWAPLA Treasurer  
Russellville, AR 72801  
479-968-0463

On Mar 4, 2025, at 9:53 AM, Robert Stevens <[rstevens5@atu.edu](mailto:rstevens5@atu.edu)> wrote:

I agree with Dr Davis. I am very conflicted about this vote. I am leaning towards a no vote as I don't think this program was given enough time to restructure to try to raise their student numbers in my personal opinion. Plus it is such a unique program being one of two and the only accredited program in Arkansas.

When is the vote due by again?

Robert (Rob) L Stevens, PhD, CRC, LPC  
Pronouns: He/Him/His  
Associate Professor of Rehabilitation Science  
Department of Kinesiology & Rehabilitation Science & Counseling  
Graduate Program Director- Master's of Science in Counseling

### Arkansas Tech University

1505 N Boulder Ave,  
305 Browning Hall  
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(479) 964-0545  
[rstevens5@atu.edu](mailto:rstevens5@atu.edu)

Faculty Advisor: SPECTRUM  
Faculty Advisor: Prism LLC

On Mar 4, 2025, at 9:28 AM, Michael Davis <[mdavis@atu.edu](mailto:mdavis@atu.edu)> wrote:

I am very conflicted regarding this vote. This is far more than a "simple" program closing driven by a department as it is being driven above the college.

## Tammy Weaver

---

**From:** Robert Stevens  
**Sent:** Tuesday, March 4, 2025 12:44 PM  
**To:** James Stobaugh  
**Cc:** Michael Davis; Tammy Weaver; David Ward; Dong Soo Lee; Jessica Young; Henderson, Kristin Jaye; Syed Meerza; Michelle Price; Rejina Manandhar  
**Subject:** Re: Curriculum Committee Email Vote

I vote no.



---

**From:** James Stobaugh <jstobaugh3@atu.edu>  
**Sent:** Tuesday, March 4, 2025 12:26 PM  
**To:** Robert Stevens <rstevens5@atu.edu>  
**Cc:** Michael Davis <mdavis@atu.edu>; Tammy Weaver <tweaver@atu.edu>; David Ward <dwward@atu.edu>; Dong Soo Lee <dlee13@atu.edu>; Jessica Young <jyoung35@atu.edu>; Henderson, Kristin Jaye <khenderson20@atu.edu>; Syed Meerza <smeerza@atu.edu>; Michelle Price <mprice@atu.edu>; Rejina Manandhar <rmanandhar@atu.edu>  
**Subject:** Re: Curriculum Committee Email Vote

I vote yes.

James

James Stobaugh, Ph.D.  
Associate Professor of Sociology and Criminal Justice  
Department of Behavioral Sciences  
Arkansas Tech University  
SWAPLA Treasurer  
Russellville, AR 72801  
479-968-0463

On Mar 4, 2025, at 9:53 AM, Robert Stevens <rstevens5@atu.edu> wrote:

## Tammy Weaver


---


**From:** Rejina Manandhar  
**Sent:** Wednesday, March 5, 2025 1:07 PM  
**To:** Tammy Weaver  
**Subject:** Re: Curriculum Committee Email Vote


I vote "No".

## Rejina Manandhar, Ph.D.

Associate Professor & Graduate Program Director  
Emergency Management & Homeland Security

 479-356-2014

 rmanandhar@atu.edu

 Dean Hall, Room 107 A  
402 West O Street  
Russellville, AR 72801



---

**From:** Tammy Weaver <tweaver@atu.edu>  
**Sent:** Wednesday, March 5, 2025 10:48 AM  
**To:** Rejina Manandhar <rmanandhar@atu.edu>  
**Subject:** RE: Curriculum Committee Email Vote

Rejina

Attached are the Departmental Support forms supplied to support deletion of the BS Health Information Management.

Tourism - Therapeutic Recreation Emphasis, Bachelor of Science  
Health and Exercise Science, Bachelor of Science  
Health and Exercise Science, Bachelor of Science - Kinesiology Option  
Health and Exercise Science, Bachelor of Science - Pre-Allied Health Studies Option  
Addictions Minor (For Rehabilitation Science Majors Only)  
Child Welfare and Social Services Minor (Only for Rehabilitation Science Majors)  
Disability Minor (For Rehabilitation Science Majors Only)  
Recreation Services (For Rehabilitation Science Majors Only)  
Biology - Biomedical Option, Bachelor of Science - Major Support Elective courses include: AHS 2013 Medical Terminology, PE 2513 First Aid, or PHIL 3103 Logic

If possible, can you email me your vote by the end of the day? Thanks.

Tammy

Tammy Weaver, Registrar  
Arkansas Tech University  
Office of the Registrar  
Brown Building, Suite 307  
105 West O Street