COSMETIC CHANGES ROUND #1

1. College of Arts & Humanities – Department of Communication & Journalism

   a. Change title for JOUR 4083/5083: Computer Mediated Communication, to Internet Communication.

2. College of Arts & Humanities – Department of English & World Languages

   a. Modify the Curriculum in Master of Arts Teaching English to Speakers of Other Languages, as follows: Modify item #1 after the Notes section FROM: three MA TESOL courses, TO: two MA TESOL courses. The paragraph should read as follows: 1. The satisfactory completion of an examination based on two MA TESOL courses selected by the student. Licensed teachers who complete TESL 6863: TESOL Practicum, are exempt from the examination requirement.

3. College of Arts & Humanities – Department of History & Political Science

   a. Modify the Curriculum in the Associate of Arts in General Education, as follows: Delete ART 1001: Orientation to Art, from the list of courses satisfying the orientation requirement in footnote 2.

4. College of Arts & Humanities – Department of Music

   a. Modify the prerequisites for MUS 3821: Secondary Choral Methods and Materials I, FROM: Prerequisite: MUS 3802 and acceptance into state II or permission of instructor; TO: Prerequisite: Acceptance into stage II or permission of instructor.

5. College of Business – Department of Accounting, Finance & Economics and Department of Management & Marketing

   a. Modify the prerequisites for ACCT 3023: Accounting Information Systems, FROM: Prerequisites: ACCT 3003: Intermediate Accounting I, BDA 2003: Business Problem Solving, BUAD 2053: Business Statistics, BLAW 2033: Legal Environment of Business, ECON 2003: Principles of Economics I, and ECON 2013: Principles of Economics II; TO: Prerequisites: ACCT 3003: Intermediate Accounting I, BDA 2003: Business Problem Solving, (BUAD 2053: Business Statistics, or PSY 2053: Statistics for the Behavioral Sciences, or STAT 2163: Introduction to Statistical Methods), BLAW 2033: Legal Environment of Business, ECON 2003: Principles of Economics I, and ECON 2013: Principles of Economics II;
   b. Modify the prerequisites for ACCT 3043: Federal Taxes I, FROM: Prerequisites: ACCT 2013: Accounting Principles II, with a grade of C or higher, BDA 2003: Business Problem Solving, BUAD 2053: Business Statistics, BLAW 2033: Legal Environment of Business, ECON 2003: Principles of Economics I, and ECON 2013: Principles of Economics II;

TO: Prerequisites: ACCT 2013: Accounting Principles II, with a grade of C or higher, BDA 2003: Business Problem Solving, (BUAD 2053: Business Statistics, or PSY 2053: Statistics for the Behavioral Sciences, or STAT 2163: Introduction to Statistical Methods), BLAW 2033: Legal Environment of Business, ECON 2003: Principles of Economics I, and ECON 2013: Principles of Economics II;

c. Modify the prerequisites for ACCT 4023: Cost Accounting,
FROM: Prerequisites ACCT 2013: Accounting Principles II, with a grade of C or better and BUAD 2053: Business Statistics;
TO: Prerequisites ACCT 2013: Accounting Principles II, with a grade of C or better and (BUAD 2053: Business Statistics, or PSY 2053: Statistics for the Behavioral Sciences, or STAT 2163: Introduction to Statistical Methods);

d. Modify the prerequisites for ACCT 4033: Auditing,
FROM: Prerequisites: ACCT 3013: Intermediate Accounting II, ACCT 3023: Accounting Information Systems, and BUAD 2053: Business Statistics;
TO: Prerequisites: ACCT 3013: Intermediate Accounting II, ACCT 3023: Accounting Information Systems, and (BUAD 2053: Business Statistics, or PSY 2053: Statistics for the Behavioral Sciences, or STAT 2163: Introduction to Statistical Methods);

e. Modify the prerequisites for BDA 3013: Business Spreadsheet Modeling,
FROM: Prerequisites: BDA 2003: Business Problem Solving, and BUAD 2053: Business Statistics with a C or better, and MATH 2223: Quantitative Business Analysis, or permission of instructor;
TO: Prerequisites: BDA 2003: Business Problem Solving, and (BUAD 2053: Business Statistics, or PSY 2053: Statistics for the Behavioral Sciences, or STAT 2163: Introduction to Statistical Methods, with a C or better), and MATH 2223: Quantitative Business Analysis, or permission of instructor;

f. Modify the prerequisites for BDA 3053: Business Data Analysis,
FROM: Prerequisites: BDA 2003: Business Problem Solving, and BUAD 2053: Business Statistics, with a C or better, or permission of instructor;
TO: Prerequisites: BDA 2003: Business Problem Solving, and (BUAD 2053: Business Statistics, or PSY 2053: Statistics for the Behavioral Sciences, or STAT 2163: Introduction to Statistical Methods, with a C or better), or permission of instructor;

g. Change the grade mode for BDA 4031-3: BDA Internship,
FROM: pass/fail grade mode;
TO: standard grade mode;

h. Modify the prerequisites for ECON 3003: Money and Banking,
FROM: Prerequisites: ACCT 2013: Accounting Principles II, ECON 2003: Principles of Economics I, ECON 2013: Principles of Economics II, BDA 2003: Business Problem Solving, and BUAD 2053: Business Statistics. Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours;
TO: Prerequisites: ACCT 2013: Accounting Principles II, ECON 2003: Principles of Economics I, ECON 2013: Principles of Economics II, BDA 2003: Business Problem Solving, and (BUAD 2053: Business Statistics, or PSY 2053: Statistics for the Behavioral Sciences, or STAT 2163: Introduction to Statistical Methods). Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours;

i. Modify the prerequisites for ECON 3013: Economics of Labor Relations,
FROM: Prerequisites: ACCT 2013: Accounting Principles II, ECON 2003: Principles of Economics I, ECON 2013: Principles of Economics II, BDA 2003: Business Problem Solving, and BUAD 2053: Business Statistics. Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours;
TO: Prerequisites: ACCT 2013: Accounting Principles II, ECON 2003: Principles of Economics I, ECON 2013: Principles of Economics II, BDA 2003: Business Problem Solving, and (BUAD 2053: Business Statistics, or PSY 2053: Statistics for the Behavioral Sciences, or STAT 2163: Introduction to Statistical Methods). Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours;

j. Modify the prerequisites for ECON 3073: Intermediate Microeconomic Theory,
FROM: Prerequisites: ACCT 2013: Accounting Principles II, ECON 2003: Principles of Economics I, ECON 2013: Principles of Economics II, BDA 2003: Business Problem Solving, and BUAD 2053: Business Statistics. Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours;
TO: Prerequisites: ACCT 2013: Accounting Principles II, ECON 2003: Principles of Economics I, ECON 2013: Principles of Economics II, BDA 2003: Business Problem Solving, and (BUAD 2053: Business Statistics, or PSY 2053: Statistics for the Behavioral Sciences, or STAT 2163: Introduction to Statistical Methods). Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours;

k. Modify the prerequisites for ECON 3093: Econometrics,
FROM: Prerequisites: ECON 2003: Principles of Economics I, ECON 2013: Principles of Economics II, BDA 2003: Business Problem Solving, choice of BUAD 2053: Business Statistics, or PSY 2053: Statistics for the Behavioral Sciences, or STAT 2163: Introduction to Statistical Methods, and 54 earned hours or permission of the instructor;
TO: Prerequisites: ECON 2003: Principles of Economics I, ECON 2013: Principles of Economics II, BDA 2003: Business Problem Solving, (BUAD 2053: Business Statistics, or PSY 2053: Statistics for the Behavioral Sciences, or STAT 2163: Introduction to Statistical Methods), and 54 earned hours or permission of the instructor;

l. Modify the prerequisites for ECON 4003: Readings in Economic Theory,
FROM: Prerequisites: ACCT 2013: Accounting Principles II, ECON 2003: Principles of Economics I, ECON 2013: Principles of Economics II, BDA 2003: Business Problem Solving, and BUAD 2053: Business Statistics. Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours;
TO: Prerequisites: ACCT 2013: Accounting Principles II, ECON 2003: Principles of Economics I, ECON 2013: Principles of Economics II, BDA 2003: Business Problem Solving, and (BUAD 2053: Business Statistics, or PSY 2053: Statistics for the Behavioral Sciences, or STAT 2163: Introduction to Statistical Methods). Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours;

m. Modify the prerequisites for ECON 4033: Current Economic Problems,
FROM: Prerequisites: ACCT 2013: Accounting Principles II, ECON 2003: Principles of Economics I, ECON 2013: Principles of Economics II, BDA 2003: Business Problem Solving, and BUAD 2053: Business Statistics. Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours;

TO: Prerequisites: ACCT 2013: Accounting Principles II, ECON 2003: Principles of Economics I, ECON 2013: Principles of Economics II, BDA 2003: Business Problem Solving, and (BUAD 2053: Business Statistics, or PSY 2053: Statistics for the Behavioral Sciences, or STAT 2163: Introduction to Statistical Methods). Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours;

n. Modify the prerequisites for ECON 4073: World Economic Systems,
FROM: Prerequisites: ACCT 2013: Accounting Principles II, ECON 2003: Principles of Economics I, ECON 2013: Principles of Economics II, BDA 2003: Business Problem Solving, and BUAD 2053: Business Statistics. Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours;
TO: Prerequisites: ACCT 2013: Accounting Principles II, ECON 2003: Principles of Economics I, ECON 2013: Principles of Economics II, BDA 2003: Business Problem Solving, and (BUAD 2053: Business Statistics, or PSY 2053: Statistics for the Behavioral Sciences, or STAT 2163: Introduction to Statistical Methods). Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours;

o. Modify the prerequisites for ECON 4093: International Economics and Finance,
FROM: Prerequisites: ACCT 2013: Accounting Principles II, ECON 2003: Principles of Economics I, ECON 2013: Principles of Economics II, BDA 2003: Business Problem Solving, and BUAD 2053: Business Statistics. Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours;
TO: Prerequisites: ACCT 2013: Accounting Principles II, ECON 2003: Principles of Economics I, ECON 2013: Principles of Economics II, BDA 2003: Business Problem Solving, and (BUAD 2053: Business Statistics, or PSY 2053: Statistics for the Behavioral Sciences, or STAT 2163: Introduction to Statistical Methods). Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours;

p. Modify the prerequisites for FIN 3063: Business Finance,
FROM: Prerequisites: ACCT 2013: Accounting Principles II, ECON 2003: Principles of Economics I, ECON 2013: Principles of Economics II, BUAD 2053: Business Statistics, BDA 2003: Business Problem Solving, and BLAW 2033: Legal Environment of Business. Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours;
TO: Prerequisites: ACCT 2013: Accounting Principles II, ECON 2003: Principles of Economics I, ECON 2013: Principles of Economics II, (BUAD 2053: Business Statistics, or PSY 2053: Statistics for the Behavioral Sciences, or STAT 2163: Introduction to Statistical Methods), BDA 2003: Business Problem Solving, and BLAW 2033: Legal Environment of Business. Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours;

q. Modify the prerequisites for MGMT 3103: Operations Management,
FROM: Prerequisites: BUAD 2053: Business Statistics, MGMT 3003: Management and Organizational Behavior, and at least 54 earned hours with a minimum GPA of 2.0;
TO: Prerequisites: (BUAD 2053: Business Statistics, or PSY 2053: Statistics for the Behavioral Sciences, or STAT 2163: Introduction to Statistical Methods), MGMT 3003: Management and Organizational Behavior, and at least 54 earned hours with a minimum GPA of 2.0;

r. Modify the prerequisites for MGMT 3113: Business Process Improvement,

FROM: Prerequisites: MGMT 3003: Management and Organizational Behavior, BUAD 2053: Business Statistics, and at least 54 earned hours with a minimum GPA of 2.0 or permission of the instructor;

TO: Prerequisites: MGMT 3003: Management and Organizational Behavior, (BUAD 2053: Business Statistics, or PSY 2053: Statistics for the Behavioral Sciences, or STAT 2163: Introduction to Statistical Methods), and at least 54 earned hours with a minimum GPA of 2.0 or permission of the instructor;

s. Modify the prerequisites for MKT 3153: Marketing Research and Analysis,
FROM: Prerequisites: BUAD 2053: Business Statistics, and MKT 3043: Principles of Marketing;

TO: Prerequisites: (BUAD 2053: Business Statistics, or PSY 2053: Statistics for the Behavioral Sciences, or STAT 2163: Introduction to Statistical Methods), and MKT 3043: Principles of Marketing;

College of Education – Department of Curriculum & Instruction

a. Change the title for EDMD 6113: Microcomputers for Education and Training, TO: Emerging Technologies for Education and Training, and modify the course description FROM: A study of the use of the microcomputer for administrative, instructional, and classroom management uses in educational and training settings. School-wide classroom and training facility uses and applications in the following areas will be emphasized: word processing, spreadsheet and database management, test bank, grade book, test scoring, CAI, skill development, and desktop publishing; TO: This course is a study of different technologies available for administrative, instructional, and management uses in education and training and focuses on both the current technologies available and those in the adjacent future. Students will explore the affordances provided by these technologies for productivity, skill development, and content creation;

b. Modify the Minor in Leadership Studies, as follows: add COMM 3003: Interpersonal Communication, OL/PS 4143: Nonprofit Governance, OL/PS 4343: Community Development, OL/PS 4543: Workplace Supervision, and OL/PS 4643: Organizational Globalization and Diversity, to the list of options for the 6 hours of electives; and

c. Modify the Curriculum in Middle Level Education – All Concentrations, as follows: move MLED 3012 Research Foundations, FROM: Junior Fall, TO: Junior Spring; and move MLED 3062 Tests & Educational Measurements, FROM: Junior Spring, TO: Junior Fall.

College of Education – Department of Student Affairs Administration

a. Change the course prefix for CSP 6023: Introduction to College Student Personnel Work, to: SAA Student Affairs Administration; and change the title to: Introduction to Student Affairs Administration;

b. Change the course prefix for CSP 6033: Student Development Theory, to: SAA Student Affairs Administration;

c. Change the course prefix for CSP 6043: College Students and Subcultures, to: SAA Student Affairs Administration;

d. Change the course prefix for CSP 6053: Legal Issues for Professionals in College Student Personnel, to: SAA Student Affairs Administration; and change the title to: Legal Issues for Student Affairs Administrators;

e. Change the course prefix for CSP 6063: CSP Capstone Seminar, to: SAA Student Affairs Administration; and change the title to: Student Affairs Administration Capstone Seminar;

f. Change the course prefix for CSP 6073: Counseling Theories and Helping Skills, to: SAA Student Affairs Administration;

g. Change the course prefix for CSP 6083: Practicum I in College Student Personnel, to: SAA Student Affairs Administration; and change the title to: Practicum I in Student Affairs Administration;

h. Change the course prefix for CSP 6093: Practicum II in College Student Personnel, to: SAA Student Affairs Administration; and change the title to: Practicum II in Student Affairs Administration;

i. Change the course prefix for CSP 6113: Research Design and Analysis, to: SAA Student Affairs Administration;

j. Change the course prefix for CSP 6123: Assessment and Evaluation in Higher Education, to: SAA Student Affairs Administration;

k. Change the course prefix for CSP 6133: Ethical Leadership in Higher Education, to: SAA Student Affairs Administration;

l. Change the course prefix for CSP 6143: Administration in College Student Personnel, to: SAA Student Affairs Administration; and change the title to: Administration in Student Affairs;

m. Change the course prefix for CSP 6153: Advising Student Groups, to: SAA Student Affairs Administration;

n. Change the course prefix for CSP 6163: Academic Advising, to: SAA Student Affairs Administration;

o. Change the course prefix for CSP 6173: Career Advising, to: SAA Student Affairs Administration;

p. Change the course prefix for CSP 6203: American Higher Education in Transition, to: SAA Student Affairs Administration;

q. Change the course prefix for CSP 6213: Diversity and Inclusion in Student Affairs, to: SAA Student Affairs Administration;

r. Change the course prefix for CSP 6283: Advising Practicum, to: SAA Student Affairs Administration;

s. Change the course prefix for CSP 6881, 6882, 6883: Special Problems (Workshop) for College Student Personnel, to: SAA Student Affairs Administration; and change the title to: Special Problems (Workshop) in Student Affairs Administration;

t. Change the course prefix for CSP 6893: Independent Study, to: SAA Student Affairs Administration.

College of Engineering & Applied Sciences – Department of Computer & Information Science

a. Add the Prerequisite: CSEC 1113: Introduction to Networking, to CSEC 2113: Introduction to Information Systems;

b. Modify the Prerequisites for CSEC 3123: Cyber Defense I, FROM: Prerequisites: CSEC 2223: Virtualization; TO: Prerequisites: CSEC 2213: Forensics and Incident Response, and CSEC 2223: Virtualization;

c. Modify the Prerequisites for CSEC 4123: Cryptography, FROM: Prerequisite: CSEC 3223: Programming Embedded Systems, TO: Prerequisite: CSEC 3243: Computer Architecture;

d. Modify the Prerequisites for CSEC 4133: Large Scale Distributed Systems, FROM: Prerequisite: CSEC 3223; TO: Prerequisites: CSEC 2223: Virtualization, and Junior Standing in Cybersecurity;

e. Modify the Prerequisites for CSEC 4143: Building Secure Software, FROM: Prerequisite: COMS 2213: Data Structures; TO: Prerequisite: CSEC 3243: Computer Architecture;

f. Modify the Prerequisites for CSEC 4213: Information Systems Risk Management, FROM: Prerequisites: CSEC 2113: Introduction to Information Systems, and CSEC 2213: Forensics and Incident Response; TO: Prerequisite: CSEC 2113: Introduction to Information Systems, and CSEC 3233: Cyber Defense II;

g. Modify the Prerequisites for CSEC 4243: Software Security Analysis and Reverse Engineering, FROM: Prerequisite: COMS 2213: Data Structures; TO: Prerequisites: COMS 2213: Data Structures, and CSEC 4143: Building Secure Software;

h. Modify the Curriculum in Associate of Applied Science in Cybersecurity, as follows: delete the Science Sequence and allow any general education science with laboratory to satisfy the general education science requirement; and delete footnote 2; and

i. Modify the Curriculum in Bachelor of Science in Cybersecurity, as follows: delete the Science Sequence and allow any general education science with laboratory to satisfy the general education science requirement; and delete footnote 2.

College of Engineering & Applied – Department of Electrical Engineering

a. Delete the Co-requisite: ELEG 2113: Electric Circuits II, for ELEG 2111: Electric Circuits Laboratory, and add the Prerequisite: ELEG 2103: Electric Circuits I;

b. Delete the Prerequisite: COMS 2104: Foundations of Computer Programming I, from ELEG 2130: Digital Logic Design Lab; and

c. Modify the Prerequisite for ELEG 3003: Engineering Modeling and Design, FROM: Prerequisites: COMS 2203: Foundations of Computer Programming II, or MCEG 2203: Computational Methods in Engineering, and MATH 3243: Differential Equations I; TO: COMS 2104: Foundations of Computer Programming I, or MCEG 2203: Computational Methods in Engineering, and MATH 3243: Differential Equations I.

College of Engineering & Applied Sciences – Department of Emergency Management

a. Delete the Prerequisites or Co-requisites: EMHS 6063: Principles of Emergency Management, or consent of instructor, for EMHS 5003: Principles and Practice of Disaster Relief and Recovery;

b. Delete the Prerequisite: consent of department head, for EMHS 5043: Disaster and Emergency Management Ethics;

c. Delete the Prerequisites or Co-requisites: EMHS 6063: Principles of Emergency Management, or consent of instructor, for EMHS 5053: Community Management of Hazardous Materials;

d. Delete the Prerequisites: Consent of instructor, for EMHS 5991, 5992, 5993: Special Problems and Topics;
e. Delete the Prerequisite: Consent of Graduate Program Director or Department Head, for EMHS 6003: Design and Management of Preparedness and Mitigation Systems;
f. Delete the Prerequisite: Consent of instructor, for EMHS 6043: Contemporary Issues in Emergency Management;
g. Modify the Prerequisites for EMHS 6083: Business Continuity Project Management, FROM: Prerequisites: EMHS 6043: Contemporary Issues in Emergency Management, and EMHS 6063: Principles of Emergency Management, or consent of instructor; TO: Prerequisites: EMHS 6063: Principles of Emergency Management, or consent of instructor;
h. Delete the Prerequisite: Consent of instructor, for EMHS 6103: Research Design and Methods;
i. Delete the Prerequisite: Consent of instructor, for EMHS 6193: Introduction to International Emergency Management;
j. Delete the Prerequisite: Consent of instructor, for EMHS 6203: Crisis Communications;
k. Delete the Prerequisite: Consent of instructor, for EMHS 6243: Intelligence in Emergency Management and Homeland Security;
l. Delete the Prerequisite: Consent of instructor, for EMHS 6253: Information Security for Public Managers;
m. Modify the Prerequisites for EMHS 6413: Capstone Research; FROM Prerequisite: EMHS 6103: Research Design and Methods, EMHS 6243: Intelligence in Emergency Management and Homeland Security, and EMHS 6933: Research I; TO: Prerequisite: EMHS 6103: Research Design and Methods, and EMHS 6933: Research I; Modify the course description FROM: This professional seminar is designed to promote the integration of the core curriculum and practitioner experiences in the Master of Science degree program in Emergency Management and Homeland Security and to help prepare students for transition to a professional position following completion of the degree; TO: This individualized course is designed to promote the integration of the core curriculum and practitioner experiences in the Master of Science degree program in Emergency Management and Homeland Security and to help prepare the student for transition to a professional position following completion of the degree; and Change the title TO: Capstone;
n. Delete the Prerequisites: Consent of instructor, for EMHS 6513: Technology for Comprehensive Emergency Management;
o. Delete the Prerequisites: Consent of instructor, for EMHS 6563: Situational Awareness of Environmental Threats;
p. Change the title for EMHS 6943: Research II, TO: Master's Thesis; and modify the course description FROM: Students will submit their completed formal research document (Thesis or Article suitable for publication). Students will successfully complete their Oral Defense of their research project; TO: Students will submit their completed formal Master's Thesis and successfully complete their Oral Defense of their Master's Thesis.

College of Engineering & Applied Sciences – Department of Mechanical Engineering

a. Modify the Prerequisites for MCEG 3003: Engineering Modeling and Design, FROM: Prerequisites: COMS 2203: Foundations of Computer Programming II, or MCEG 2203:

Computational Methods in Engineering, and MATH 3243: Differential Equations I; TO: COMS 2104: Foundations of Computer Programming I, or MCEG 2203: Computational Methods in Engineering, and MATH 3243: Differential Equations I.

College of eTech – Department of Professional Studies

a. Change the title for BAS 4353: Workflow Monitoring and Industrial Environments, TO: Project Management;

b. Change the title for BAS 4653: Manufacturing Systems, TO: Production Scheduling;

c. Modify the course description for OL/PS 4543: Workplace Supervision, FROM: This course provides an overview of various entry-level leadership and supervisory skills practiced by professionals in the public and private sector. The leadership skills identified will focus on the following competency areas: communication, employee coaching, project management, business analysis, continuous improvement, and resource management and how they pertain to front-line supervisors within the workplace. Note: Participation in the course requires access to a computer, the internet, and a webcam or other video capture technology.; TO: This course provides an overview of various leadership and supervisory skills practiced by professionals in the public and private sector. The leadership skills identified will focus on the following competency areas: communication, employee coaching, project management, business analysis, continuous improvement, and resource management and how they pertain to supervisors within the workplace. Note: Participation in the course requires access to a computer, the internet, and a webcam or other video capture technology;

d. Modify the prerequisites for OL/PS 4963: Organizational Leadership Capstone, FROM: Prerequisites: Successful completion of general education English requirement, OL/PS 4943, Applied Leadership Project, with a grade of C or higher; TO: Prerequisites: Successful completion of general education English requirement, permission of the department; and modify the course description FROM: In this course, students develop an ePortfolio highlighting various competencies learned throughout the degree program. The course prepares students with the skills, knowledge, and ability to communicate a critical understanding of his/her work through the articulation of goals, critique, and self-assessment. The course introduces students to the portfolio development process and improves their ability to think critically and communicate more effectively while developing personal goals and mission statements, understanding personal leadership styles, researching career options related to his/her concentration or focused area of study, working collaboratively with other students on competency-based case studies, and engaging in critical inquiry of the role Higher Education plays in one's life. Note: Student must earn a grade of C or higher. Note: Participation in the course requires access to a computer, the internet, and a webcam or other video capture technology; TO: In this course, students develop an ePortfolio highlighting various competencies learned throughout the degree program. The course prepares students with the skills, knowledge, and ability to communicate a critical understanding of their work through the articulation of goals, critique, and self-assessment. The course introduces students to the portfolio development process and improves their ability to think critically and communicate more effectively while developing personal goals and mission statements, understanding personal leadership styles, researching career options related to their concentration or focused

area of study, working collaboratively with other students, and engaging in critical inquiry of the role education and professional development plays in one's life. Note: Student must earn a grade of C or higher. Note: Participation in the course requires access to a computer, the internet, and a webcam or other video capture technology; and

e. Add the OL Organizational Leadership course prefix to PS 4991, 4992, 4993, 4994: Special Problems in Professional Studies.

College of Natural & Health Sciences – Department of Mathematics

a. (1) Modify the prerequisites for MATH 1003: College Mathematics, FROM: Prerequisite: Score of 19 or above on the math section of the ACTE; score of 500 or above on the math section of RSAT; score of 250 or above on the arithmetic section or quantitative reasoning, algebra, and statistics section of ACCUPLACER; or earn a grade of C* or higher in MATH 0803 or MATH 0903; TO: Score of 19 or above on the math section of the ACTE; score of 500 or above on the math section of RSAT; score of 250 or above on the arithmetic section or quantitative reasoning, algebra, and statistics section of ACCUPLACER, earn a grade of C* or higher in MATH 0803 or MATH 0903 or TMAT 1203; and (2) modify the course description, FROM: The course focuses upon the mathematics of contemporary life. Topics include Planning and Scheduling schemes from Management Science, Data Analysis, Probability and Inference from Statistics, Voting Systems and Division Schemes from the science of Social Choice, and various Growth Models; TO: This quantitative literacy course focuses upon the mathematics of contemporary life. Topics include Using and Understanding Number Quantities and Measurement, Statistics, Probability, Finances (personal, state, and national), and Mathematical Modeling. The co-requisite and note will remain as listed in the course description: Co-requisite: Students not meeting the above prerequisite, will enroll in MATH 1003 and the co-requisite MATH 0803 and Note: A grade of C of better must be earned in this course if being used to satisfy the general education mathematics requirement.

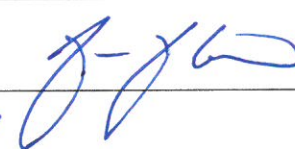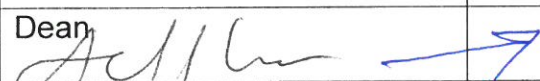College of Natural & Health Sciences – Department of Physical Sciences

a. Modify the course description for PHYS 2114: Calculus-Based Physics I. FROM: Introductory mechanics, heat and thermodynamics, kinetic theory, and sound; TO: This course is designed for physics and engineering majors and focuses on introductory mechanics including kinematics, force, energy, work, and conservation of linear and angular momentum. Heat and fluids are also introduced; and update the lecture and laboratory hours FROM: Lecture three hours, laboratory three hours. $40 laboratory fee; TO: Lecture and laboratory. $40 laboratory fee.

b. Modify the course description for PHYS 2124: Calculus-Based Physics II, FROM: Introductory electricity and magnetism, wave motion, optics, and elementary quantum concepts; TO: This course is the continuation of PHYS 2114 and focuses on introductory electricity, magnetism, and circuits. Electromagnetic waves and ray optics are also introduced; and update the lecture and laboratory hours FROM: Lecture three hours, laboratory three hours. $40 laboratory fee; TO: Lecture and laboratory. $40 laboratory fee.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Communication and Journalism	3/11/20

Title	Signature	Date
Department Head		3.11.20
Dean		3/11/20

Course Subject: (e.g., ACCT, ENGL) **JOUR**	Course Number: (e.g., 1003) **4083/5083**

Official Catalog Title:
- **Computer Mediated Communication**

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)
- Change the course title from 'Computer Mediated Communication' to 'Internet Communication'

Answer the following Assessment questions:
   a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.
   - Not applicable
   b. Explain the rationale for the cosmetic course change.
   - The current course title is somewhat outdated to represent the nature of the course. The new title sought defines the nature more appropriately.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.
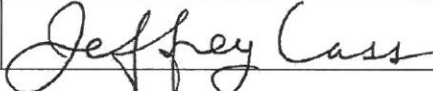
ARKANSAS TECH UNIVERSITY

COSMETIC PROGRAM CHANGE

Department Initiating Proposal	Date
English and World Languages	7/10/2020

Title	Signature	Date
Department Head	*[signature]*	July 13, 2020
Dean	*Jeffrey Cass*	07/20/2020

Program Title: M.A. in Teaching English to Speakers of Other Languages
Outline change in program: Change the wording under Degree Requirements to indicate that the required examination is based on two courses selected by the student instead of three. New wording: 1. The satisfactory completion of an examination based on two MA TESOL courses selected by the student. Licensed teachers who complete TESL 6863 TESOL Practicum are exempt from the examination requirement.

Answer the following Assessment questions:
  a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.
 	
    NA
 	
  b. Explain the rationale for the cosmetic program change.
 	
    The third-course examination does not provide meaningful new evidence of a student's ability to produce master's level work under some time pressure. In

addition, the three-course requirement often forces students to take examinations on courses that are still in progress in order to graduate on time.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

This change will have no effect on any other program or department.

TESL 6003 Linguistics for ESL Teachers
TESL 6013/ENGL 6013 Modern English Grammar and Usage
TESL 6023 Language and Society
TESL 6063 Instructional Strategies in Content Areas
TESL 6083 Seminar in Teaching English to Speakers of Other Languages**
TESL 6123 Teaching Writing to English Language Learners
TESL 6133 Teaching Listening and Speaking to English Language Learners
TESL 6143 Teaching Reading to English Language Learners
TESL 6863 TESOL Practicum or ENGL 6863 TESL Practicum***
ENGL 5083 Seminar in English Language**
ENGL 6023 Composition for Teachers
ENGL 6033 Rhetoric
ENGL 6083 Seminar in Linguistics**
ENGL 6283 Literature and Society**

*Note: These four courses compose the course work required by the Arkansas Department of Education for an ⟵ ESL endorsement to an Arkansas Teaching License.

**Note: These four courses are offered with different topics and may be repeated for credit if the topic differs.

***Note: Students who complete TESL 6863 TESOL Practicum as one of their electives are exempt from the ⟵ M.A. Examination requirement.

1. The satisfactory completion of an examination based on ~~three~~ *two* MA TESOL courses selected by the student. Licensed teachers who complete TESL 6863 TESOL Practicum are exempt from the examination requirement.

2. A cumulative grade point average of a 3.00 or better must be achieved in all graduate work attempted at Arkansas Tech University, with a maximum of six (6) hours of "C" grades. A student receiving more than six (6) hours of "C" or grades lower than "C" should refer to the section of the catalog on Academic Probation and Dismissal.

3. The completion of a minimum of 24 semester hours of graduate work at Arkansas Tech University. Full-time residence is not required.

4. The completion of all degree requirements within six (6) years of admission to the degree program.

Degree Works

Degree Works is a software tool utilized by Arkansas Tech University designed to detail academic progression. It allows both students and advisors to monitor course progress towards degree completion and clearly indicates which course requirements have been met as well as how courses transfer into a program. Transfer courses must be approved through the use of a substitution/waiver form available via the Registrar for progress to display correctly within Degree Works.

Degree Works will display course progression based on the current program of study, but a "what-if" scenario can be generated for any program to see how progression looks with the courses currently completed and in progress. Note that if you have applied to and been admitted to a graduate program while still finishing your undergraduate program, Degree Works will show your new program of study in the graduate program and you would have to generate a "what-if" query to see your undergraduate degree progress.

Application for Graduation

In addition to satisfying all degree requirements, a candidate for a degree must file an Application for Graduation online or at the Graduate College. Students must apply for graduation upon completion of fifteen (15) graduate credit hours.
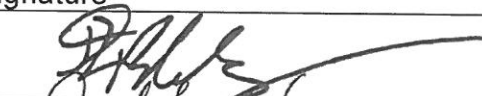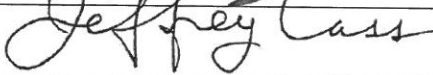
Special Conditions of Graduate Credit

ARKANSAS TECH UNIVERSITY

COSMETIC PROGRAM CHANGE

Department Initiating Proposal	Date
Department of History & Political Science	

Title	Signature	Date
Dr. David Blanks, Department Head		9/1/20
Dr. Jeff Cass, Dean		9/2/2020

Program Title:
Associate of Arts in General Education

Outline change in program: (e.g., list changes in program such as (1) delete three hours of elective and (2) add three hours of approved major electives)

Delete ART 1001: Orientation to Art, from the list of courses satisfying the orientation requirement in footnote 2.

Answer the following Assessment questions:
  a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. N/A

  b. Explain the rationale for the cosmetic program change. The course was deleted from the course descriptions.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

College of Arts & Humanities

Associate of Arts in General Education

The associate of arts degree offers students the background, knowledge, and academic preparation necessary to pursue career opportunities not requiring the traditional four-year degree while providing the foundation for continued study toward a bachelor's degree.

To qualify for the associate of arts in general education, the student must satisfy the associate degree requirements, see "Associate Degrees" and complete the following curriculum:

General Education courses[1]	35
TECH 1001 Orientation to the University or any approved orientation course[2]	1
Electives	24
Total	**60**

[1]See " General Education Requirements".

[2]Approved orientation courses: ART 1001 Orientation to Art, AGBU 1001 Agriculture Orientation, BIOL 1011 Orientation to Biological Science, ELEG 1011 Introduction to Electrical Engineering, FW 1001 Orientation to Fisheries and Wildlife Science, HA 1001 Orientation to Hospitality Administration, MCEG 1011 Introduction to Mechanical Engineering, MUS 1751 Orientation to Music, PE 1201 Orientation to Health, Physical Education, and Wellness Science, PHSC 1001 Orientation to Physical Science, RP 1001 Orientation to Recreation and Park Administration.

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ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Department of Music	

Title	Signature	Date
Department Head		3/12/2020
Dean		3/12/20

Course Subject: (e.g., ACCT, ENGL) **MUS**	Course Number: (e.g., 1003) **3821**

Official Catalog Title: **Secondary Choral Methods and Materials I**

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change: *Prerequisite: MUS 3802 and acceptance into stage II or permission of instructor*

To: *Acceptance into stage II or permission of instructor*

Answer the following Assessment questions:
   a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **N/A**

   b. Explain the rationale for the cosmetic course change. **To bring the course pre-requisite into alignment with our curriculum map.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Accounting, Finance, and Economics	**4/21/20**

Title	Signature	Date
Department Head **Tracy Cole**	*Tracy Cole*	4-23-20
Dean **Kevin Mason**	*Kevin Mason*	4-23-20

Course Subject: (e.g., ACCT, ENGL) **ACCT**	Course Number: (e.g., 1003) **3023**

Official Catalog Title:

Accounting Information Systems

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change the prerequisites from: ACCT 3003, BDA 2003, BUAD 2053, BLAW 2033, ECON 2003, and ECON 2013.

To: ACCT 3003, BDA 2003, (BUAD 2053 or PSY 2053 or STAT 2163) BLAW 2033, ECON 2003, and ECON 2013.

Answer the following Assessment questions:

  a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **N/A**

  b. Explain the rationale for the cosmetic course change.
  This provides more flexibility to the students, especially for those majors who began in a different degree program and have transferred to business.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

™ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Accounting, Finance, and Economics	**4/21/20**

Title	Signature	Date
Department Head **Tracy Cole**	*Tracy Cole*	4-23-20
Dean **Kevin Mason**	*Kevin Mason*	4-23-20

Course Subject: (e.g., ACCT, ENGL) **ACCT**	Course Number: (e.g., 1003) **3043**

Official Catalog Title:

Federal Taxes I

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change the prerequisites from: ACCT 2013 with a grade of C or higher, BDA 2003, BUAD 2053, BLAW 2033, ECON 2003, and ECON 2013.

To: ACCT 2013 with a grade of C or higher, BDA 2003, BUAD 2053 or PSY 2053 or STAT 2163, BLAW 2033, ECON 2003, and ECON 2013.

Answer the following Assessment questions:
  a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **N/A**

  b. Explain the rationale for the cosmetic course change.
   This provides more flexibility to the students, especially for those majors who began in a different degree program and have transferred to business.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Accounting, Finance, and Economics	4/21/20

Title	Signature	Date
Department Head **Tracy Cole**	*Tracy Cole*	4-23-20
Dean **Kevin Mason**	*Kevin Mason*	4-23-20

Course Subject: (e.g., ACCT, ENGL) **ACCT**	Course Number: (e.g., 1003) **4023**

Official Catalog Title:

Cost Accounting

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change the prerequisites from: ACCT 2013 with a grade of C or better and BUAD 2053.

To: ACCT 2013 with a grade of C or better and BUAD 2053 or PSY 2053 or STAT 2163.

Answer the following Assessment questions:
   a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **N/A**

   b. Explain the rationale for the cosmetic course change.
   This provides more flexibility to the students, especially for those majors who began in a different degree program and have transferred to business.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Accounting, Finance, and Economics	**4/21/20**

Title	Signature	Date
Department Head **Tracy Cole**	*Tracy Cole*	4-23-20
Dean **Kevin Mason**	*Kevin Mason*	4-23-20

Course Subject: (e.g., ACCT, ENGL) **ACCT**	Course Number: (e.g., 1003) **4033**

Official Catalog Title:
Auditing

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change the prerequisites from: ACCT 3013, ACCT 3023, and BUAD 2053.

To: ACCT 3013, ACCT 3023, and BUAD 2053 or PSY 2053 or STAT 2163.

Answer the following Assessment questions:
  a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **N/A**

  b. Explain the rationale for the cosmetic course change.
     This provides more flexibility to the students, especially for those majors who began in a different degree program and have transferred to business.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Management, Marketing, and BDA	**4/21/20**

Title	Signature	Date
Department Head **Tracy Cole**	*Tracy Cole*	4-23-20
Dean **Kevin Mason**	*Kevin Mason*	4-23-20

Course Subject: (e.g., ACCT, ENGL) **BDA**	Course Number: (e.g., 1003) **3013**

Official Catalog Title:

Business Spreadsheet Modeling

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change the prerequisites from: *BDA 2003 and BUAD 2053 with a C or better, and MATH 2223, or permission of instructor.*

To: *BDA 2003, BUAD 2053 or PSY 2053 or STAT 2163 with a C or better, and MATH 2223, or permission of instructor.*

Answer the following Assessment questions:

   c. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **N/A**

   d. Explain the rationale for the cosmetic course change.
     This provides more flexibility to the students, especially for those majors who began in a different degree program and have transferred to business.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Management, Marketing, and BDA	**4/21/20**

Title	Signature	Date
Department Head **Tracy Cole**	*Tracy Cole*	4-23-20
Dean **Kevin Mason**	*Kevin Mason*	4-23-20

Course Subject: (e.g., ACCT, ENGL) **BDA**	Course Number: (e.g., 1003) **3053**

Official Catalog Title:

Business Data Analysis

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change the prerequisites from: *BDA 2003 and BUAD 2053 with a C or better, or permission of instructor.*

To: *BDA 2003, BUAD 2053 or PSY 2053 or STAT 2163 with a C or better, or permission of instructor.*

Answer the following Assessment questions:

  a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **N/A**

  b. Explain the rationale for the cosmetic course change.
  This provides more flexibility to the students, especially for those majors who began in a different degree program and have transferred to business.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Department of Management and Marketing	

Title	Signature	Date
Department Head	*Kevin Mason*	8/27/20
Dean		8/27/20

Course Subject: (e.g., ACCT, ENGL)	Course Number: (e.g., 1003)
BDA	**4031-3**

Official Catalog Title:
BDA Internship

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)
Change grading from pass/fail to standard letter.

Answer the following Assessment questions:
  a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.
     Not applicable
  b. Explain the rationale for the cosmetic course change.
     For consistency with other College of Business internships and courses.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Accounting, Finance, and Economics	**4/21/20**

Title	Signature	Date
Department Head **Tracy Cole**	*Tracy Cole*	4-23-20
Dean **Kevin Mason**	*Kevin Mason*	4-23-20

Course Subject: (e.g., ACCT, ENGL) **ECON**	Course Number: (e.g., 1003) **3003**

Official Catalog Title:
Money & Banking

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change the prerequisites from: ACCT 2013, ECON 2003 and 2013, BDA 2003, and BUAD 2053. Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours.

To: ACCT 2013, ECON 2003 and 2013, BDA 2003, and BUAD 2053 or PSY 2053 or STAT 2163. Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours.

Answer the following Assessment questions:
  c. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **N/A**

  d. Explain the rationale for the cosmetic course change.
     This provides more flexibility to the students, especially for those majors who began in a different degree program and have transferred to business.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Accounting, Finance, and Economics	**4/21/20**

Title	Signature	Date
Department Head **Tracy Cole**	*Tracy Cole*	4-23-20
Dean **Kevin Mason**	*Kevin Mason*	4-23-20

Course Subject: (e.g., ACCT, ENGL) **ECON**	Course Number: (e.g., 1003) **3013**

Official Catalog Title: **Economics of Labor Relations**
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description). **Change the prerequisites** **From: ACCT 2013, ECON 2003 and 2013, BDA 2003, and BUAD 2053.** **Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours.** **To: ACCT 2013, ECON 2003 and 2013, BDA 2003, and BUAD 2053 or PSY 2053 or STAT 2163. Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours.**

Answer the following Assessment questions:
   a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **N/A**
 	
   b. Explain the rationale for the cosmetic course change.
     This provides more flexibility to the students, especially for those majors who began in a different degree program and have transferred to business.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Accounting, Finance, and Economics	**4/21/20**

Title	Signature	Date
Department Head **Tracy Cole**	*Tracy Cole*	4-23-20
Dean **Kevin Mason**	*Kevin Mason*	4-23-20

Course Subject: (e.g., ACCT, ENGL) **ECON**	Course Number: (e.g., 1003) **3073**

Official Catalog Title:
Intermediate Microeconomic Theory

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description). **Change the prerequisites**

From: ACCT 2013, ECON 2003 and 2013, BDA 2003, and BUAD 2053. Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours.

To: ACCT 2013, ECON 2003 and 2013, BDA 2003, and(BUAD 2053 or PSY 2053 or STAT 2163.)Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours.

Answer the following Assessment questions:

  a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **N/A**

  b. Explain the rationale for the cosmetic course change.
  This provides more flexibility to the students, especially for those majors who began in a different degree program and have transferred to business.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Accounting, Finance, and Economics	**4/21/20**

Title	Signature	Date
Department Head **Tracy Cole**	*Tracy Cole*	4-23-20
Dean **Kevin Mason**	*Kevin Mason*	4-23-20

Course Subject: (e.g., ACCT, ENGL) **ECON**	Course Number: (e.g., 1003) **3093**

Official Catalog Title: **Econometrics**

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description): **Change the prerequisites**

From: ECON 2003, Econ 2013, BDA 2003, ~~and~~ choice of BUAD 2053 or PSY 2053 or MATH 2163 and 54 earned hours or permission of the instructor.

To: ECON 2003, Econ 2013, BDA 2003, and (BUAD 2053 or PSY 2053 or STAT 2163) and 54 earned hours or permission of the instructor.

Answer the following Assessment questions:

  a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **N/A**

  b. Explain the rationale for the cosmetic course change.
  This provides more flexibility to the students, especially for those majors who began in a different degree program and have transferred to business.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Accounting, Finance, and Economics	**4/21/20**

Title	Signature	Date
Department Head **Tracy Cole**	*Tracy Cole*	4-23-20
Dean **Kevin Mason**	*Kevin Mason*	4-23-20

Course Subject: (e.g., ACCT, ENGL) **ECON**	Course Number: (e.g., 1003) **4003**

Official Catalog Title:
Readings in Economic Theory

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description). **Change the prerequisites**

From: ACCT 2013, ECON 2003 and 2013, BDA 2003, and BUAD 2053. Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours.

To: ACCT 2013, ECON 2003 and 2013, BDA 2003, and BUAD 2053 or PSY 2053 or STAT 2163. Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours.

Answer the following Assessment questions:

a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **N/A**

b. Explain the rationale for the cosmetic course change.
   This provides more flexibility to the students, especially for those majors who began in a different degree program and have transferred to business.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Accounting, Finance, and Economics	**4/21/20**

Title	Signature	Date
Department Head **Tracy Cole**	*Tracy Cole*	4-23-20
Dean **Kevin Mason**	*Kevin Mason*	4-23-20

Course Subject: (e.g., ACCT, ENGL) **ECON**	Course Number: (e.g., 1003) **4033**

Official Catalog Title:
Current Economic Problems

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description). **Change the prerequisites**

From: ACCT 2013, ECON 2003 and 2013, BDA 2003, and BUAD 2053. Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours.

To: ACCT 2013, ECON 2003 and 2013, BDA 2003, and BUAD 2053 or PSY 2053 or STAT 2163. Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours.

Answer the following Assessment questions:
   a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **N/A**

   b. Explain the rationale for the cosmetic course change.
      This provides more flexibility to the students, especially for those majors who began in a different degree program and have transferred to business.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Accounting, Finance, and Economics	**4/21/20**

Title	Signature	Date
Department Head **Tracy Cole**	*Tracy Cole*	4-23-20
Dean **Kevin Mason**	*Kevin Mason*	4-23-20

Course Subject: (e.g., ACCT, ENGL) **ECON**	Course Number: (e.g., 1003) **4073**

Official Catalog Title:
World Economic Systems

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description).   **Change the prerequisites**

From: ACCT 2013, ECON 2003 and 2013, BDA 2003, and BUAD 2053. Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours.

To: ACCT 2013, ECON 2003 and 2013, BDA 2003, and BUAD 2053 or PSY 2053 or STAT 2163 Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours.

Answer the following Assessment questions:

    a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **N/A**

    b. Explain the rationale for the cosmetic course change.
       This provides more flexibility to the students, especially for those majors who began in a different degree program and have transferred to business.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Accounting, Finance, and Economics	**4/21/20**

Title	Signature	Date
Department Head **Tracy Cole**	*Tracy Cole*	4-23-20
Dean **Kevin Mason**	*Kevin Mason*	4-23-20

Course Subject: (e.g., ACCT, ENGL) **ECON**	Course Number: (e.g., 1003) **4093**

Official Catalog Title: **International Economics and Finance**

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description).   **Change the prerequisites**

**From: ACCT 2013, ECON 2003 and 2013, BDA 2003, and BUAD 2053.
Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours.**

**To: ACCT 2013, ECON 2003 and 2013, BDA 2003, and BUAD 2053 or PSY 2053
or STAT 2163. Additionally, must have a minimum GPA of 2.0 on 54 or more
earned hours.**

Answer the following Assessment questions:
  a. If this course is mandated by an accrediting or certifying agency, include the
     directive. If not, state not applicable. **N/A**

  b. Explain the rationale for the cosmetic course change.
     **This provides more flexibility to the students, especially for those majors
     who began in a different degree program and have transferred to
     business.**

If this course will affect other departments, a Departmental Support Form for each
affected department must be attached. The form is located on the Curriculum forms
web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Accounting, Finance, and Economics	**4/21/20**

Title	Signature	Date
Department Head **Tracy Cole**	*Tracy Cole*	4-23-20
Dean **Kevin Mason**	*Kevin Mason*	4-23-20

Course Subject: (e.g., ACCT, ENGL) **FIN**	Course Number: (e.g., 1003) **3063**

Official Catalog Title: **Business Finance**

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description). **Change the prerequisites**

From: ACCT 2013, ECON 2003, ECON 2013, BDA 2003, BUAD 2053, and BLAW 2033. Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours.

To: ACCT 2013, ECON 2003, ECON 2013, BDA 2003, and BUAD 2053 or PSY 2053 or STAT 2163 and BLAW 2033. Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours.

Answer the following Assessment questions:

   c. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **N/A**

   d. Explain the rationale for the cosmetic course change.
This provides more flexibility to the students, especially for those majors who began in a different degree program and have transferred to business.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Management, Marketing, and BDA	**4/21/20**

Title	Signature	Date
Department Head **Tracy Cole**	*Tracy Cole*	4-23-20
Dean **Kevin Mason**	*Kevin Mason*	4-23-20

Course Subject: (e.g., ACCT, ENGL) **MGMT**	Course Number: (e.g., 1003) **3103**

Official Catalog Title:

Operations Management

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change the prerequisites from: *BUAD 2053, MGMT 3003, and at least 54 earned hours with a minimum GPA of 2.0.*

To: (*BUAD 2053 or PSY 2053 or STAT 2163*) *MGMT 3003, and at least 54 earned hours with a minimum GPA of 2.0.*

Answer the following Assessment questions:
   a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **N/A**

   b. Explain the rationale for the cosmetic course change.
      This provides more flexibility to the students, especially for those majors who began in a different degree program and have transferred to business.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Management, Marketing, and BDA	**4/21/20**

Title	Signature	Date
Department Head **Tracy Cole**	*Tracy Cole*	4-23-20
Dean **Kevin Mason**	*Kevin Mason*	4-23-20

Course Subject: (e.g., ACCT, ENGL) **MGMT**	Course Number: (e.g., 1003) **3113**

Official Catalog Title: **Business Process Improvement**

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description). **Change the prerequisites**

From: MGMT 3003, BUAD 2053, and at least 54 earned hours with a minimum GPA of 2.0 or permission of the instructor.

To: MGMT 3003, (BUAD 2053 or PSY 2053 or STAT 2163) and at least 54 earned hours with a minimum GPA of 2.0 or permission of the instructor.

Answer the following Assessment questions:

  a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **N/A**

  b. Explain the rationale for the cosmetic course change.
  This provides more flexibility to the students, especially for those majors who began in a different degree program and have transferred to business.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Management, Marketing, and BDA	**4/21/20**

Title	Signature	Date
Department Head **Tracy Cole**	*Tracy Cole*	4-23-20
Dean **Kevin Mason**	*Kevin Mason*	4-23-20

Course Subject: (e.g., ACCT, ENGL) **MKT**	Course Number: (e.g., 1003) **3153**

Official Catalog Title: **Marketing Research & Analysis**

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description). **Change the prerequisites**

From: *BUAD 2053 and MKT 3043.*

To: (*BUAD 2053 or PSY 2053 or STAT 2163*) *and MKT 3043.*
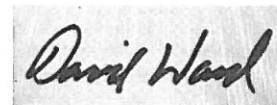
Answer the following Assessment questions:
a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **N/A**

b. Explain the rationale for the cosmetic course change.
   This provides more flexibility to the students, especially for those majors who began in a different degree program and have transferred to business.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University
DEPARTMENTAL SUPPORT FORM

This form must be completed for every department affected by the course change.

Department Affected: **Psychology**	This department **X supports** the change.
Comments:	

Comments:

The College of Business (COB) is requesting to formalize its acceptance of BUAD 2053 (Business Statistics) or PSY 2053 (Psychology Statistics) or STAT 2163 (Intro to Statistics) in its degree plans. The COB has been informally accepting PSY 2053 & STAT 2163 but because the "requirement" was for BUAD 2053, the COB faculty processed a number of substitution forms each year. This change affects the prerequisites for the following COB courses.

ACCT 3023 (AIS), **3043** (Tax I), **4023** (Cost), **4033** (Auditing)
BDA 3013 (Spreadsheet modeling), **3053** (Business Data Analysis)
ECON 3003 (Money & Banking), **3013** (Economics of Labor Relations), **3073** (Intermediate Microeconomics), **3093** (Econometrics), **4003** (Readings in Economic Theory), **4033** (Current Economic Problems), **4073** (World Economic Systems), **4093** (International Economics & Finance)
FIN 3063 (Business Finance)
MGMT 3103 (Ops Management), **MGMT 3113** (Business Process Improvement)
MKT 3153 (Marketing Research & Analysis)
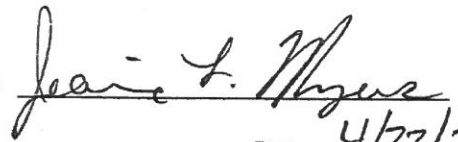
Department Head Signature: _____

Date:____4/23/20

Arkansas Tech University
DEPARTMENTAL SUPPORT FORM

This form must be completed for every department affected by the course change.

Department Affected: **Math/Statistics**	This department ☒ supports ☐ does not support the change.
Comments: The College of Business (COB) is requesting to formalize its acceptance of BUAD 2053 (Business Statistics) or PSY 2053 (Psychology Statistics) or STAT 2163 (Intro to Statistics) in its degree plans. The COB has been informally accepting PSY 2053 & STAT 2163 but because the "requirement" was for BUAD 2053, the COB faculty processed a number of substitution forms each year. This change affects the prerequisites for the following COB courses. **ACCT 3023** (AIS), **3043** (Tax I), **4023** (Cost), **4033** (Auditing) **BDA 3013** (Spreadsheet modeling), **3053** (Business Data Analysis) **ECON 3003** (Money & Banking), **3013** (Economics of Labor Relations), **3073** (Intermediate Microeconomics), **3093** (Econometrics), **4003** (Readings in Economic Theory), **4033** (Current Economic Problems), **4073** (World Economic Systems), **4093** (International Economics & Finance) **FIN 3063** (Business Finance) **MGMT 3103** (Ops Management), **MGMT 3113** (Business Process Improvement) **MKT 3153** (Marketing Research & Analysis)	

Department Head Signature: _Jeanie L. Myers_

Date: 4/23/20

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Curriculum and Instruction	

Title	Signature	Date
Department Head Dr. Theresa Cullen	*Theresa Cullen*	9/23/2020
Dean Dr. Linda Bean	*Linda Bean*	9/22/2020

Course Subject: (e.g., ACCT, ENGL) **EDMD**	Course Number: (e.g., 1003) **6113**

Official Catalog Title: EDMD6113: Microcomputers for Education and Training

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) Change the Course title and tweak the description.

Answer the following Assessment questions:
  a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

  b. Explain the rationale for the cosmetic course change.
     The term microcomputers is highly antiquated. We would like this course to have a more general title to allow for multiple technologies (Mobile devices, tablets, headsets etc..) to be able to be covered in this course.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Existing:
EDMD6113: **Microcomputers for Education and Training**
A study of the use of the microcomputer for administrative, instructional, and classroom management uses in educational and training settings. School-wide classroom and training facility uses and applications in the following areas will be emphasized: word processing, spreadsheet and database management, test bank, grade book, test scoring, CAI, skill development, and desktop publishing.

New:
EDMD6113: **Emerging Technologies for Education and Training**
This course is a study of different technologies available for administrative, instructional, and management uses in education and training and focuses on both the current technologies available and those in the adjacent future. Students will explore the affordances provided by these technologies for productivity, skill development, and content creation.

ARKANSAS TECH UNIVERSITY

COSMETIC PROGRAM CHANGE

Department Initiating Proposal Curriculum and Instruction	Date
College Student Personnel	2/24/2020

Title	Signature	Date
Department Head Dr. Alaric Williams		2/24/2020
Dean Dr. Linda Bean		2/24/2020

Program Title: ~~LEAD Minor~~ Leadership Studies minor

Outline change in program: (e.g., list changes in program such as (1) delete three hours of elective and (2) add three hours of approved major electives)

Add the following course options as electives:

PS/ OL 4143: Nonprofit Governance
PS/ OL 4343: Community Development
PS/ OL 4543: Workplace Supervision
PS/ OL 4643: Organizational Globalization and Diversity
COMM 3003: Interpersonal Communication

Answer the following Assessment questions:
  a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not applicable.

  b. Explain the rationale for the cosmetic program change: Students in the leadership minor have expressed a need for more online course options, as well as courses focused on communication.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University
DEPARTMENTAL SUPPORT FORM

This form must be completed for every department affected by the course change.

Department Affected: Communication and Journalism	This department x supports ☐ does not support the change.
Comments: I support the addition of COMM 3003: Interpersonal Communication as an approved elective in the leadership minor.	

Department Head Signature: _____

Date: 2.10.20

Arkansas Tech University
DEPARTMENTAL SUPPORT FORM

This form must be completed for every department affected by the course change.

Department Affected: Professional Studies	This department x supports ☐ does not support the change.
Comments: I support the addition of OL 4143, OL 4343, OL 4543, and OL 4643 as approved electives in the leadership minor.	

Department Head Signature: _____

Date: 2/23/2020

DEGREE AUDIT CHECK LIST
(MINOR-LEAD) Leadership Studies
~~2019-20~~ 2021-22

Date		Student's Name	
Grade Point	**Graduation Date**	**T#**	

General Education Requirements		Hrs
ENGL #		
MATH #		
SCIENCE		
US HIST/GOVT		
SOC SCI		
FINE ART/HUM		
COMM		
TECH 1001 ♦		
TOTAL GEN ED HOURS		
TOTAL ELECTIVE HOURS (0)		

Minor Requirements		Hrs
LEAD	1003 2003 3003 4003	12
*6 hrs from	AGLE 3003 3013 COMM 4063 **3003**	
	EAM 3013 3053 4043 4063	
	JOUR 3173 LEAD 4103 MGMT 4213	
	PHIL 3023 PSY/SOC 4043	
	OL 4143 4343 4543 4643	
	*3hrs must be outside the student's major	
		6
	C or better in all courses	
	TOTAL MINOR HOURS (18)	
	TOTAL HOURS	

Final Check:

Min. hours required	__18__
Earned Hrs	_____
to be completed	_____
TOTAL	_____

Must have 2.00 in minor
Must have minimum of 6 hours in residence
Must use same catalog for both major and minor

⊙ Skip to main content

Department of Curriculum & Instruction

Minor in Leadership Studies

The 18-hour interdisciplinary program is designed for undergraduate students wanting to gain leadership skills that can be applied to their involvement with co-curricular activities while they are pursuing their degree. Students will complete the minor with knowledge and experience so they may be better prepared to become leaders in both their professional careers and communities. This will be accomplished by offering students opportunities to practically apply what they have learned in the classroom into their real world experiences. In this program, students will interact with partners from the university, local, and state level leadership to role model, instruct, and mentor undergraduate students wanting to make a positive impact in their communities.

The curriculum includes courses specifically focused on leadership development, electives that are identified as leadership focused from a variety of disciplines, and will require completion of an internship (capstone seminar) that will have students put what they have learned in their leadership coursework into practical action.

Students pursuing the leadership minor will need to be actively pursuing a bachelor's degree and will need to earn a "C" or higher in each of the core leadership courses and in the 6 hours of approved leadership electives. In addition they will need to have 6 hours of residency at Arkansas Tech University.

Complete 18 hours from the courses below:

- LEAD 1003 Introduction to Leadership
- LEAD 2003 Ethical Decision Making with Leadership
- LEAD 3003 Leadership Skills Development/Group Dynamics
- LEAD 4003 Leadership Internship (Capstone Seminar)
- Six (6) hours of electives, with at least three (3) hours at the 3000-4000 level that are focused on leadership outside of the student's declared academic major offerings, from the following:
    - AGLE 3003 Personal Leadership Theory and Development
    - AGLE 3013 Team Leadership and Organizational Change
    - COMM 4063 Organizational Communication
    - EAM 3013 Public Policy and Politics in Emergency Management
    - EAM 3053 Introduction to Ethical and Legal Issues in Emergency Management
    - EAM 4043 Disaster and Emergency Management Ethics
    - EAM 4063 Leadership
    - JOUR 3173 Public Relations Principles
    - LEAD 4103 Special Problems in Leadership
    - MGMT 4213 Strategy and Leadership
    - PHIL 3023 Ethics
    - PSY/SOC 4043 Social Psychology

COMM 3003
OL 4143
OL 4343
OL 4543
OL 4643

©

ARKANSAS TECH UNIVERSITY

COSMETIC PROGRAM CHANGE

Department Initiating Proposal	Date
Curriculum and Instruction	09/07/2020

Title	Signature	Date
Department Head Dr. Terri Cullen	*Theresa Cullen*	9/7/2020
Dean Dr. Linda Bean	*Linda Bean*	9/8/2020

Program Title: **Middle Level Education (MLED)** *All Concentrations*
Outline change in program: (e.g., list changes in program such as (1) delete three hours of elective and (2) add three hours of approved major electives) *Move* 1 MLED 3012 Research Foundations. *to the Junior Spring and move* MLED 3062 Tests & Educational Measurements. *to the Junior Fall*
Answer the following Assessment questions: 　　a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. 　　　NOT Applicable 　　b. Explain the rationale for the cosmetic program change. 　　　The course sequence better serves students and builds on course content. All that we are doing is flipping the course offering – MLED 3012 is Offered in Fall, and MLED 3062 is offered in Spring. This is a cohort program so this swap affects no other programs or students.
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

In the attached matrix, include requested changes in the matrix and include course number and title.

Curriculum Matrix for Catalog
Curriculum in_____MLED _Middle Level Education ___ *All Concentrations*
(enter title for program changing)

Freshman Fall Semester Add/Change: Delete: Total Hours:	**Freshman Spring Semester** Add/Change: Delete: Total Hours:
Sophomore Fall Semester Add/Change: Delete: Total Hours:	**Sophomore Spring Semester** Add/Change: Delete: Total Hours:
Junior Fall Semester Add/Change: MLED 3062 added Delete: MLED 3012 Total Hours: 2	**Junior Spring Semester** Add/Change: MLED 3012 added. Delete: MLED 3062 Total Hours:2
Senior Fall Semester Add/Change: Delete: Total Hours:	**Senior Spring Semester** Add/Change: Delete: Total Hours:

Total Program Hours_____Net zero_____

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal		Date
Student Affairs Administration		6/11/2020

Title	Signature	Date
Department Head Dr. Alaric Williams	*Alaric A. Williams*	06/11/2020
Dean Dr. Linda Bean	*Linda Bean*	6/11/2020

Course Subject: (e.g., ACCT, ENGL)	Course Number: (e.g., 1003)
CSP	6023

Official Catalog Title:
Introduction to College Student Personnel Work

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)
Change CSP prefix to SAA and title to Introduction to Student Affairs Administration

Answer the following Assessment questions:
  a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

               N/A

  b. Explain the rationale for the cosmetic course change.

        Aligns with department name change

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Student Affairs Administration	6/11/2020

Title	Signature	Date
Department Head Dr. Alaric Williams	*Alaric Williams*	06/11/2020
Dean Dr. Linda Bean	*Linda Bean*	6/11/2020

Course Subject: (e.g., ACCT, ENGL) CSP	Course Number: (e.g., 1003) 6033
Official Catalog Title: Student Development Theory	
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) Change prefix to SAA	

Answer the following Assessment questions:
   a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.
 	
                     N/A
 	
   b. Explain the rationale for the cosmetic course change.
 	
        Aligns with department name change	

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.	

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Student Affairs Administration	6/11/2020

Title	Signature	Date
Department Head Dr. Alaric Williams	*Alaric A. Williams*	06/11/2020
Dean Dr. Linda Bean	*Linda Bean*	6/15/2020

Course Subject: (e.g., ACCT, ENGL)	Course Number: (e.g., 1003)
CSP	6043

Official Catalog Title: College Students & Subcultures

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) Change prefix to SAA

Answer the following Assessment questions:
  a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.   N/A
 	
  b. Explain the rationale for the cosmetic course change.
 	
      Aligns with department name change

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Student Affairs Administration	6/11/2020

Title	Signature	Date
Department Head Dr. Alaric Williams	*Alaric A. Williams*	06/11/2020
Dean Dr. Linda Bean	*Linda Bean*	6/15/2020

Course Subject: (e.g., ACCT, ENGL)	Course Number: (e.g., 1003)
CSP	6053

Official Catalog Title: Legal Issues for Professionals in College Student Personnel

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) Change prefix to SAA and title to Legal issues for Student Affairs Administrators

Answer the following Assessment questions:
  a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.   N/A

  b. Explain the rationale for the cosmetic course change.

        Aligns with department name change

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Student Affairs Administration	6/11/2020

Title	Signature	Date
Department Head Dr. Alaric Williams	*Alaric A. Williams*	06/11/2020
Dean Dr. Linda Bean	*Linda Bean*	6/15/2020

Course Subject: (e.g., ACCT, ENGL)	Course Number: (e.g., 1003)
CSP	6063

Official Catalog Title: College Student Personnel Capstone Seminar

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change prefix to SAA and title to Student Affairs Administration Capstone Seminar

Answer the following Assessment questions:
   a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.   N/A

   b. Explain the rationale for the cosmetic course change.
      Aligns with department name change

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal		Date
Student Affairs Administration		6/11/2020

Title	Signature	Date
Department Head Dr. Alaric Williams	*Alaric A. Williams*	06/11/2020
Dean Dr. Linda Bean	*Linda Bean*	6/15/2020

Course Subject: (e.g., ACCT, ENGL)	Course Number: (e.g., 1003)
CSP	6073

Official Catalog Title: Counseling Theories and Helping Skills

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change prefix to SAA

Answer the following Assessment questions:

   a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.   N/A

   b. Explain the rationale for the cosmetic course change.

       Aligns with department name change

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Student Affairs Administration	6/11/2020

Title	Signature	Date
Department Head Dr. Alaric Williams	*Alaric A. Williams*	06/11/2020
Dean Dr. Linda Bean	*Linda Bean*	6/15/2020

Course Subject: (e.g., ACCT, ENGL)	Course Number: (e.g., 1003)
CSP	6083

Official Catalog Title: Practicum 1 in College Student Personnel

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change prefix to SAA and title to Practicum 1 in Student Affairs Administration

Answer the following Assessment questions:
   a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.
       N/A

   b. Explain the rationale for the cosmetic course change.
       Aligns with department name change

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Student Affairs Administration	6/11/2020

Title	Signature	Date
Department Head Dr. Alaric Williams	*Alaric A. Williams*	06/11/2020
Dean Dr. Linda Bean	*Linda Bean*	6/15/2020

Course Subject: (e.g., ACCT, ENGL)	Course Number: (e.g., 1003)
CSP	6093

Official Catalog Title: Practicum 2 in College Student Personnel

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change prefix to SAA and title to Practicum 2 in Student Affairs Administration

Answer the following Assessment questions:
   a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. N/A

   b. Explain the rationale for the cosmetic course change.
      Aligns with department name change

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Student Affairs Administration	6/11/2020

Title	Signature	Date
Department Head Dr. Alaric Williams	*Alaric A. Williams*	06/11/2020
Dean Dr. Linda Bean	*Linda Bean*	6/15/2020

Course Subject: (e.g., ACCT, ENGL)	Course Number: (e.g., 1003)
CSP	6113

Official Catalog Title: Research Design and Analysis

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change prefix to SAA

Answer the following Assessment questions:
   a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.   n/a

   b. Explain the rationale for the cosmetic course change.
      Aligns with department name change

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Student Affairs Administration	6/11/2020

Title	Signature	Date
Department Head Dr. Alaric Williams	*Alaric A. Williams*	06/11/2020
Dean Dr. Linda Bean	*Linda Bean*	6/15/2020

Course Subject: (e.g., ACCT, ENGL)	Course Number: (e.g., 1003)
CSP	6123

Official Catalog Title: Assessment and Evaluation in Higher Education

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change prefix to SAA

Answer the following Assessment questions:
  a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.   N/A

  b. Explain the rationale for the cosmetic course change.
     Aligns with department name change

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Student Affairs Administration	6/11/2020

Title	Signature	Date
Department Head Dr. Alaric Williams	*Alaric A. Williams*	06/11/2020
Dean Dr. Linda Bean	*Linda Bean*	6/15/2020

Course Subject: (e.g., ACCT, ENGL)	Course Number: (e.g., 1003)
CSP	~~6113~~ 6133

Official Catalog Title: Ethical Leadership in Higher Education

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change prefix to SAA

Answer the following Assessment questions:
   a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.   N/A

   b. Explain the rationale for the cosmetic course change.
      Aligns with department name change

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Student Affairs Administration	6/11/2020

Title	Signature	Date
Department Head Dr. Alaric Williams	*Alaric A. Williams*	06/11/2020
Dean Dr. Linda Bean	*Linda Bean*	6/15/2020

Course Subject: (e.g., ACCT, ENGL)	Course Number: (e.g., 1003)
CSP	6143

Official Catalog Title: Administration in College Student Personnel

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change prefix to SAA and title to Administration in Student Affairs

Answer the following Assessment questions:

    a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.   N/A

    b. Explain the rationale for the cosmetic course change.

        Aligns with department name change

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Student Affairs Administration	6/11/2020

Title	Signature	Date
Department Head Dr. Alaric Williams	Alaric A. Williams	06/11/2020
Dean Dr. Linda Bean	Linda Bean	6/15/2020

Course Subject: (e.g., ACCT, ENGL)	Course Number: (e.g., 1003)
CSP	6153
Official Catalog Title: Advising Student Groups	

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change prefix to SAA

Answer the following Assessment questions:
   a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.   N/A

   b. Explain the rationale for the cosmetic course change.

   Aligns with department name change

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Student Affairs Administration	6/11/2020

Title	Signature	Date
Department Head Dr. Alaric Williams	*Alaric A. Williams*	06/11/2020
Dean Dr. Linda Bean	*Linda Bean*	6/15/2020

Course Subject: (e.g., ACCT, ENGL)	Course Number: (e.g., 1003)
CSP	6163

Official Catalog Title: Academic Advising

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change prefix to SAA

Answer the following Assessment questions:
   a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. N/A

   b. Explain the rationale for the cosmetic course change.
   Aligns with department name change

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Student Affairs Administration	6/11/2020

Title	Signature	Date
Department Head Dr. Alaric Williams	*Alaric A. Williams*	06/11/2020
Dean Dr. Linda Bean	*Linda Bean*	6/15/2020

Course Subject: (e.g., ACCT, ENGL)	Course Number: (e.g., 1003)
CSP	6173

Official Catalog Title: Career ~~Counseling~~ *Advising*

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change prefix to SAA

Answer the following Assessment questions:

    a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.   N/A

    b. Explain the rationale for the cosmetic course change.

   Aligns with department name change

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Student Affairs Administration	6/11/2020

Title	Signature	Date
Department Head Dr. Alaric Williams	*Alaric A. Williams*	06/11/2020
Dean Dr. Linda Bean	*Linda Bean*	6/11/2020

Course Subject: (e.g., ACCT, ENGL)	Course Number: (e.g., 1003)
CSP	6203

Official Catalog Title: American Higher Education in Transition

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change prefix to SAA

Answer the following Assessment questions:
   a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. N/A

   b. Explain the rationale for the cosmetic course change.

   Aligns with department name change

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Student Affairs Administration	6/11/2020

Title	Signature	Date
Department Head Dr. Alaric Williams	*Alaric A. Williams*	06/11/2020
Dean Dr. Linda Bean	*Linda Bean*	6/15/2020

Course Subject: (e.g., ACCT, ENGL)	Course Number: (e.g., 1003)
CSP	6213

Official Catalog Title: Diversity & Inclusion in Student Affairs

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change prefix to SAA

Answer the following Assessment questions:
   a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. N/A

   b. Explain the rationale for the cosmetic course change.

   Aligns with department name change

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Student Affairs Administration	6/11/2020

Title	Signature	Date
Department Head Dr. Alaric Williams	*Alaric A. Williams*	06/11/2020
Dean Dr. Linda Bean	*Linda Bean*	6/15/2020

Course Subject: (e.g., ACCT, ENGL) CSP	Course Number: (e.g., 1003) 6283

Official Catalog Title: Advising Practicum

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) Change prefix to SAA

Answer the following Assessment questions:
  a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. N/A

  b. Explain the rationale for the cosmetic course change.
     Aligns with department name change

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Student Affairs Administration	6/11/2020

Title	Signature	Date
Department Head Dr. Alaric Williams	Alaric A. Williams	06/11/2020
Dean Dr. Linda Bean	Linda Bean	6/15/2020

Course Subject: (e.g., ACCT, ENGL)	Course Number: (e.g., 1003)
CSP	6881-3

Official Catalog Title: Special Problem (Workshop) in College Student Personnel

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change prefix to SAA and title to Special Problem (Workshop) in Student Affairs Administration

Answer the following Assessment questions:
a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.   N/A

b. Explain the rationale for the cosmetic course change.

Aligns with department name change

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Student Affairs Administration	6/11/2020

Title	Signature	Date
Department Head Dr. Alaric Williams	*Alaric A. Williams*	07/14/20
Dean Dr. Linda Bean	*Linda Bean*	07/15/2020

Course Subject: (e.g., ACCT, ENGL) CSP	Course Number: (e.g., 1003) 6893-3
Official Catalog Title: Independent Study	

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change prefix to SAA

Answer the following Assessment questions:

    a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.   N/A

    b. Explain the rationale for the cosmetic course change.

   Aligns with department name change

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University Graduate College: Admission to Candidacy (~~2019-2020~~) *(2021-2022)*

Master of Science in ~~College Student Personnel~~ *Student Affairs Administration*

T#_____ Last Name: _____ First Name: _____

Daytime Phone: _____ Advisor: _____ Option: _____

Email:_____ Expected Graduation Term:_____ GPA: _____

I request permission to transfer the following from another institution (official transcript included):

Course: _____ Institution: _____ for ATU Course: _____
Course: _____ Institution: _____ for ATU Course: _____
Course: _____ Institution: _____ for ATU Course: _____

I request to substitute the following ATU courses (provide course prefix, number and title):

ATU Course: _____ for ATU Course: _____
ATU Course: _____ for ATU Course: _____
ATU Course: _____ for ATU Course: _____

Program of courses to be completed (36 hours)

Foundation Courses (3 hours): *Student Affairs Administration*	Grade	Term Completed	Term Anticipated
SAA ~~CSP~~ 6023 Introduction to ~~College Student Personnel Work~~			

Professional Studies (21 hours):	Grade	Term Completed	Term Anticipated
SAA ~~CSP~~ 6033 Student Development Theory			
SAA ~~CSP~~ 6043 College Students & Subcultures *Student Affairs Administrators*			
SAA ~~CSP~~ 6053 Legal Issues for ~~Professionals in College Student Personnel~~			
SAA ~~CSP~~ 6073 Counseling Theories and Helping Skills			
SAA CSP 6113 Research Design and Analysis			
SAA CSP 6123 Assessment and Evaluation in Higher Education			
SAA ~~CSP~~ 6143 Administration in ~~College Student Personnel~~ *Student Affairs*			

Supervised Practice (6 hours): *Student Affairs Administration*	Grade	Term Completed	Term Anticipated
SAA ~~CSP~~ 6083 Practicum *I* in ~~College Student Personnel~~			
SAA Or ~~CSP~~ 6283 Advising Practicum			
SAA ~~CSP~~ 6063 ~~College Student Personnel~~ Capstone Seminar			

Elective Courses (6 hours): *Student Affairs Administration* *II in Student Affairs Administration*	Grade	Term Completed	Term Anticipated
SAA ~~CSP~~ 6093 Practicum ~~2 in College Student Personnel~~			
SAA CSP 6133 Ethical Leadership in Higher Education			
SAA ~~CSP~~ 6153 Advising Student Groups			
SAA ~~CSP~~ 6163 Academic Advising			
SAA ~~CSP~~ 6173 Career Counseling			
SAA ~~CSP~~ 6203 American Higher Education in Transition			
SAA ~~CSP~~ 6213 Diversity & Inclusion in Student Affairs *for Student Affairs Administration*			
SAA ~~CSP~~ 6881-3 Special Problem (Workshop) ~~in College Student Personnel~~			

Please send signed and completed forms to the Graduate College Tomlinson Ste. 113 or scan and email to gradcollege@atu.edu

Students not currently in the SAA program will need to submit an application to the Graduate College (advising certificate); pay the application fee; submit a resume; and give a short statement about why you want to pursue the advising certificate and how you plan to use it to meet their personal or professional goals.

Academic Advisors

The director of the program will assign a faculty advisor to each student admitted to the degree program. The advisor will assist the student in the design of a curriculum of study that leads to the fulfillment of degree requirements. Subsequently, the academic advisor, the Department Graduate Committee, and the Graduate College will monitor the student's progress as they progress through the program. It remains, however, the student's responsibility to understand and to satisfy all degree requirements.

Degree Requirements

1. The completion of a minimum of 36 semester hours of graduate work including the following courses:
   Required Core Courses (30 Hours)

   Foundation Course (3 hours) *Student Affairs Administration*
   SAA ~~CSP~~ 6023 Introduction to ~~College Student Personnel Work~~

   Professional Studies (21 hours)
   SAA ~~CSP~~ 6033 Student Development Theory
   SAA ~~CSP~~ 6043 College Students & Subcultures
   SAA ~~CSP~~ 6053 Legal Issues for ~~Professionals in College Student Personnel~~ *Student Affairs Administrators*
   SAA ~~CSP~~ 6073 Counseling Theories and Helping Skills
   SAA ~~CSP~~ 6113 Research Design and Analysis
   SAA ~~CSP~~ 6123 Assessment and Evaluation in Higher Education
   SAA ~~CSP~~ 6143 Administration in ~~College~~ Student ~~Personnel~~ *Student Affairs*

   Supervised Practice (6 hours) *Student Affairs Administration*
   SAA ~~CSP~~ 6083 Practicum I in ~~College~~ Student Personnel **OR**
   SAA ~~CSP~~ 6283 Advising Practicum
   SAA ~~CSP~~ 6063 ~~College Student Personnel~~ Capstone Seminar
   student Affairs Administration

   Elective Courses (6 Hours Required) *II in Student Affairs Administration*
   SAA ~~CSP~~ 6093 Practicum ~~2 in College Student Personnel~~ (Required for students without student affairs related work experience)
   SAA ~~CSP~~ 6133 Ethical Leadership in Higher Education
   SAA ~~CSP~~ 6153 Advising Student Groups
   SAA ~~CSP~~ 6163 Academic Advising
   SAA ~~CSP~~ 6173 Career Counseling
   SAA ~~CSP~~ 6203 American Higher Education in Transition
   SAA ~~CSP~~ 6213 Diversity & Inclusion in Student Affairs *for Student Affairs Administration*
   SAA ~~CSP~~ 6881-3 Special Problem (Workshop) in ~~College Student Personnel~~

   Advising Certificate (15 Hours Required)
   SAA ~~CSP~~ 6073 Counseling Theories & Helping Skills
   SAA ~~CSP~~ 6153 Advising Student Groups
   SAA ~~CSP~~ 6163 Academic Advising
   SAA ~~CSP~~ 6173 Career Advising
   SAA ~~CSP~~ 6283 Advising Practicum

2. A cumulative grade point average of a 3.00 or better must be achieved in all graduate work attempted at Arkansas Tech University for the Graduate Degree and the Advising Certificate, with a maximum of six (6) hours of "C" grades for the Master's Degree and a maximum of three (3) hours of "C" grades for the Advising Certificate. A student receiving more than six (6) hours of "C" or grades lower than "C" should refer to the section of the catalog on Academic Probation and Dismissal.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Computer & Information Science	6/15/2020

Title	Signature	Date
Department Head Dr. Luay Wahsheh	*Luay Wahsheh*	6/28/2020
Dean Dr. Judy Cezeaux	*Judy L Cezeaux*	6/28/2020

Course Subject: (e.g., ACCT, ENGL) **CSEC**	Course Number: (e.g., 1003) **2113**

Official Catalog Title: **Introduction to Information Systems**
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **ADD** CSEC 1113 Introduction to Networking to the pre-requisite. No current pre-requisite.

Answer the following Assessment questions:
  a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.
     Not Applicable
  b. Explain the rationale for the cosmetic course change.
     Course currently has no pre-requisite, while requiring a functional understanding of computer networking to understand and complete many of the projects covered in the course. These topics are covered in CSEC 1113.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Computer & Information Science	6/15/2020

Title	Signature	Date
Department Head Dr. Luay Wahsheh	*Luay Wahsheh*	6/28/2020
Dean Dr. Judy Cezeaux	*Judy L Cezeaux*	6/28/2020

Course Subject: (e.g., ACCT, ENGL) **CSEC**	Course Number: (e.g., 1003) **3123**

Official Catalog Title:

Cyber Defense I

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Add CSEC 2213: Forensics and Incident response to the course pre-requisites. New pre-requisites would be CSEC 2213 and the current CSEC 2223.

Answer the following Assessment questions:
a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.
   Not Applicable
b. Explain the rationale for the cosmetic course change.
   Students need prior experience in identifying and investigating computer and network incidents in order to discuss and perform projects aimed at defending against such incidents. Forensic analysis of affected systems is a required skill for determining the success of remediation efforts.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Computer & Information Science	6/15/2020

Title	Signature	Date
Department Head Dr. Luay Wahsheh	*Luay Wahsheh*	6/28/2020
Dean Dr. Judy Cezeaux	*Judy L Cezeaux*	6/28/2020

Course Subject: (e.g., ACCT, ENGL) **CSEC**	Course Number: (e.g., 1003) **4123**

Official Catalog Title:

Cryptography

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

CHANGE pre-requisite from CSEC 3223 Programming Embedded Systems to CSEC 3243 Computer Architecture. New pre-requisites would be just CSEC 3243.

Answer the following Assessment questions:
- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

  Not Applicable
- b. Explain the rationale for the cosmetic course change.

  CSEC 3243 has much more relevance to the topics and projects for this course than CSEC 3223. CSEC 3243 (and the co-requisite of COMS 3703) ensure that students have a solid grounding in how software processes may be accelerated by dedicated circuitry (often used in cryptography), how computer performance is affected by workloads, how operating systems handle input/output operations and data processing, and related skills required for this course.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Computer & Information Science	6/15/2020

Title	Signature	Date
Department Head Dr. Luay Wahsheh	*Luay Wahsheh*	6/28/2020
Dean Dr. Judy Cezeaux	*Judy L Cezeaux*	6/28/2020

Course Subject: (e.g., ACCT, ENGL) **CSEC**	Course Number: (e.g., 1003) **4133**

Official Catalog Title:
Large Scale Distribute Systems
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)   **Change** pre-requisite from current CSEC 3223 Programming Embedded Systems to CSEC 2223 and Junior Standing in CSEC.
Answer the following Assessment questions: a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.   Not Applicable   b. Explain the rationale for the cosmetic course change.   This course is an extension of the topics and concepts of CSEC 2223, rather than the topics of CSEC 3223. Embedded Systems has little direct input to this course, while Virtualization is the absolute foundation behind all materials of the course. Junior standing is added to ensure that students don't attempt Senior-level courses without adequate experience and training in the area of CSEC, as would be possible by only specifying a 2000-level pre-requisite.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Computer & Information Science	6/15/2020

Title	Signature	Date
Department Head Dr. Luay Wahsheh	*Luay Wahsheh*	6/28/2020
Dean Dr. Judy Cezeaux	*Judy L Cezeaux*	6/28/2020

Course Subject: (e.g., ACCT, ENGL) **CSEC**	Course Number: (e.g., 1003) **4143**

Official Catalog Title:
Building Secure Software

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **Change** pre-requisite from ~~CSEC~~ *Coms* 2213 to CSEC 3243. New pre-requisites would be only CSEC 3243.
Answer the following Assessment questions: a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not Applicable b. Explain the rationale for the cosmetic course change. CSEC 2213 is added to the pre-requisite chain for CSEC 3243 and is no longer needed. CSEC 3243 is added as a pre-requisite to ensure that students have experience with assembly-level programming from CSEC 3113 and CSEC 3223 (both in the pre-requisite chain from CSEC 3243), as well as an understanding of how these programs are processed and executed in hardware from CSEC 3243 directly.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Computer & Information Science	6/15/2020

Title	Signature	Date
Department Head Dr. Luay Wahsheh	*Luay Wahsheh*	6/28/2020
Dean Dr. Judy Cezeaux	*Judy L Cezeaux*	6/28/2020

Course Subject: (e.g., ACCT, ENGL) **CSEC**	Course Number: (e.g., 1003) **4213**

Official Catalog Title:
Information Systems Risk Management

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

ADD CSEC 3233 Cyber Defense II and **REMOVE** CSEC 2213 from the pre-requisites.

Answer the following Assessment questions:
a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.
   Not Applicable
b. Explain the rationale for the cosmetic course change.
   CSEC 2213 is added to the pre-requisite chain of CSEC 3233 and is now redundant. CSEC 3233 is added to the pre-requisites for this course to ensure that students have the maximal amount of experience and training with attacks and attack methodology possible. This course deals with defining the risks of attacks and designing controls to mitigate and prevent against these attacks; these conceptualizations require familiarization with the materials of CSEC 3233.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Computer & Information Science	6/15/2020

Title	Signature	Date
Department Head Dr. Luay Wahsheh	*Luay Wahsheh*	6/28/2020
Dean Dr. Judy Cezeaux	*Judy L Cezeaux*	6/28/2020

Course Subject: (e.g., ACCT, ENGL) **CSEC**	Course Number: (e.g., 1003) **4243**

Official Catalog Title:
Software Security Analysis and Reverse Engineering
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **ADD** CSEC 4143 Building Secure Software to the pre-requisites for the course.

Answer the following Assessment questions:
  a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.
    Not Applicable
  b. Explain the rationale for the cosmetic course change.
    This course is a straightforward extension of the skills and topics taught in CSEC 4143. Projects and topics of the course will require mastery of the CSEC 4143 course topics.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC PROGRAM CHANGE

Department Initiating Proposal	Date
Computer & Information Science	6/15/2020

Title	Signature	Date
Department Head Dr. Luay Wahsheh	*Luay Wahsheh*	6/28/2020
Dean Dr. Judy Cezeaux	*Judy L Cezeaux*	6/28/2020

Program Title:
Bachelor of Science in Cybersecurity

Outline change in program: (e.g., list changes in program such as (1) delete three hours of elective and (2) add three hours of approved major electives)

CHANGE science course requirements to the General Education requirements, **REMOVING** the sequence requirement and exclusion of Biology. Delete footnote 2.

Answer the following Assessment questions:
  a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.
     Not Applicable
  b. Explain the rationale for the cosmetic program change.
     Students will receive an adequate grounding in scientific reasoning and critical thinking from the general education requirements of the science courses. There is no need to require a sequence of courses or to exclude Biology to further this goal.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

In the attached matrix, include requested changes in the matrix and include course number and title.

Curriculum Matrix for Catalog

Curriculum in __Bachelor of Science Cybersecurity__
(enter title for program changing)

Freshman Fall Semester	Freshman Spring Semester
Add/Change:	Add/Change:
Delete:	Delete:
Total Hours:	Total Hours:

Sophomore Fall Semester	Sophomore Spring Semester
Add/Change:	Add/Change: Science with Lab[1]
Delete:	Delete: Science Sequence1[2]
Total Hours:	Total Hours:

Junior Fall Semester	Junior Spring Semester
Add/Change: Science with Lab[1]	Add/Change:
Delete: Science Sequence1[2]	Delete:
Total Hours:	Total Hours:

Senior Fall Semester	Senior Spring Semester
Add/Change:	Add/Change:
Delete:	Delete:
Total Hours:	Total Hours:

Total Program Hours __120__

Department of Computer & Information Science

Bachelor of Science in Cybersecurity

The rise in cyber threats has created an unprecedented demand for cybersecurity specialists. Data breaches, malware infections, and software vulnerabilities are common in today's technology and it is critical to fully understand how these attacks occur, how to prevent them, and how to recover. A cybersecurity major will understand techniques used as well as the best methods to protect data. The cybersecurity degree includes courses in programming, wireless technologies, mathematics, and networking concentrating on theory and hands-on experience.

Curriculum

The matrix below is a sample plan for all coursework required for this program.

⊞ Freshman

ENGL 1013 Composition I[1]	3	ENGL 1023 Composition II[1]	3
Fine Arts & Humanities[1]	3	Social Science[1]	3
U.S. History/Government[1]	3	MATH 2914 Calculus I	4
TECH 1001 Orientation to the University	1	COMS 2104 Foundations of Computer Programming I	4
CSEC 1113 Introduction to Networking	3	CSEC 1213 Wireless and Cellular Security	3
Total Hours	**13**	**Total Hours**	**17**

⊞ Sophomore

ELEG 2130 Digital Logic Design Lab	0	Science Sequence I[2] *with lab'*	4
ELEG 2134 Digital Logic Design	4	COMM 2173 Business and Professional Speaking	3
COMS 2203 Foundations of Computer Programming II	3	COMS 2213 Data Structures	3
COMS 2733 Introduction to Computer Forensics and Security	3	CSEC 2213 Forensics and Incident Response	3
COMS 2903 Discrete Structures for Technical Majors	3	CSEC 2223 Virtualization	3
CSEC 2113 Introduction to Information Systems	3		
Total Hours	**16**	**Total Hours**	**16**

⊞ Junior

Science Sequence II[2] *with lab'*	4	Fine Arts and Humanities[1]	3
COMS 3213 Advanced Data Structures and Algorithm Design	3	COMS 3703 Operating Systems	3

STAT 3153 Applied Statistics	3	CSEC 3223 Programming Embedded Systems	3
CSEC 3113 Assembly Programming	3	CSEC 3233 Cyber Defense II	3
CSEC 3123 Cyber Defense I	3	CSEC 3243 Computer Architecture	3
Total Hours	**16**	**Total Hours**	**15**

⊞ Senior

Social Sciences[1]	3	CSEC 4213 Information Systems Risk Management	3
CSEC 4123 Cryptography	3	CSEC 4233 Legal Issues in Cybersecurity	3
CSEC 4133 Large Scale Distributed Systems	3	CSEC 4240 Software Security Analysis and Reverse Engineering Lab	0
CSEC 4143 Building Secure Software	3	CSEC 4243 Software Security Analysis and Reverse Engineering	3
		CSEC 4293 Cybersecurity Capstone Project/Internship	3
		Electives (3000-4000 Level)	3
Total Hours	**12**	**Total Hours**	**15**

[1]See appropriate alternatives or substitutions in "General Education Requirements".
[2]May be satisfied by any 1-year science sequence that requires a lab in each course, excluding biological science courses.

DEGREE AUDIT CHECK LIST
(BS-CSEC) Cybersecurity
~~2020-21~~ 2021-22

Date			Student's Name		
Grade Point	**Graduation Date**		**T#**		

General Education Requirements		Hrs	Major Requirements		Hrs
ENGL #	1013/1043 & 1023/1053	6	CSEC	1113 1213 2113 2213 2223 3113	
MATH #		0		3123 3223 3233 3243 4123 4133	
SCIENCE		~~0~~ 4		4143 4213 4233 4240 4243 4293	51
SCIENCE		~~0~~ 4			
US HIST/GOVT		3	COMS	2104 2203 2213 2733	
SOC SCI		3		2903 3213 3703	22
SOC SCI		3			
FINE ART/HUM		3			
FINE ART/HUM		3	COMM	2173**	3
COMM		0	ELEG	2130 2134	4
TECH 1001 ♦		1	MATH	2914#** 3153	7
			~~SCIENCE~~ Sequence (excluding BIOL)**		8
TOTAL GEN ED HOURS		~~22~~ 30			
Electives					
			TOTAL MAJOR HOURS		~~95~~
TOTAL ELECTIVE HOURS (3 UD)		3	**TOTAL HOURS**		87

Final Check:

Min. hours required __120__ ✔

40 hours upper level _____ thru _____

\# of "D" hours _____ thru _____

Max activity hours 4 _____

Earned Hrs _____

minus P/C HRS _____

to be completed _____

TOTAL _____

** **Satisfying Gen Ed**

♦ **Satisfying Institutional Requirement**

\# **C or better must be earned for Gen Ed**

ARKANSAS TECH UNIVERSITY

COSMETIC PROGRAM CHANGE

Department Initiating Proposal	Date
Computer & Information Science	6/15/2020

Title	Signature	Date
Department Head Dr. Luay Wahsheh	*Luay Wahsheh*	6/28/2020
Dean Dr. Judy Cezeaux	*Judy L Cezeaux*	6/28/2020

Program Title:
Associate of Appplied Science in Cybersecurity

Outline change in program: (e.g., list changes in program such as (1) delete three hours of elective and (2) add three hours of approved major electives)

CHANGE science course requirements to the General Education requirements, **REMOVING** the exclusion of Biology. Delete footnote 2.

Answer the following Assessment questions:

    a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

       Not Applicable

    b. Explain the rationale for the cosmetic program change.

       Students will receive an adequate grounding in scientific reasoning and critical thinking from the general education requirements of the science courses. There is no need to exclude Biology to further this goal.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

In the attached matrix, include requested changes in the matrix and include course number and title.

Curriculum Matrix for Catalog	
Curriculum in **Associate of Applied Science Cybersecurity**	
(enter title for program changing)	
Freshman Fall Semester Add/Change: Delete: Total Hours:	**Freshman Spring Semester** Add/Change: Delete: Total Hours:
Sophomore Fall Semester Add/Change: Delete: Total Hours:	**Sophomore Spring Semester** Add/Change: **Science with Lab**[1] Delete: **Science Sequence I**[2] Total Hours:
Junior Fall Semester Add/Change: Delete: Total Hours:	**Junior Spring Semester** Add/Change: Delete: Total Hours:
Senior Fall Semester Add/Change: Delete: Total Hours:	**Senior Spring Semester** Add/Change: Delete: Total Hours:
Total Program Hours **60**	

Department of Computer & Information Science

Associate of Applied Science in Cybersecurity

An Associates of Applied Science (AAS) in Cybersecurity graduate will understand the techniques used to compromise and infiltrate systems as well as the proven methods to protect data. The AAS in Cybersecurity degree includes courses in programming, wireless technologies, mathematics, and networking with focused concentrations in both theory and hands-on experience.

Curriculum

The matrix below is a sample plan for all coursework required for this program.

⊞ Freshman

ENGL 1013 Composition I[1]	3	ENGL 1023 Composition II[1]	3
Fine Arts & Humanities[1]	3	Social Sciences[1]	3
U.S. History/Government[1]	3	COMS 2104 Foundations of Computer Programming I	4
TECH 1001 Orientation to the University	1	MATH 2914 Calculus I	4
CSEC 1113 Introduction to Networking	3	CSEC 1213 Wireless and Cellular Security	3
Total Hours	**13**	**Total Hours**	**17**

⊞ Sophomore

ELEG 2130 Digital Logic Design Lab	0	COMM 2173 Business and Professional Speaking	3
ELEG 2134 Digital Logic Design	4	Science Sequence I [2] *with Lab*	4
COMS 2203 Foundations of Computer Programming II	3	COMS 2213 Data Structures	3
COMS 2903 Discrete Structures for Technical Majors	3	CSEC 2213 Forensics and Incident Response	3
CSEC 2113 Introduction to Information Systems	3	CSEC 2223 Virtualization	3
Elective	1		
Total Hours	**14**	**Total Hours**	**16**

[1]See appropriate alternatives or substitutions in "General Education Requirements".

[2]May be satisfied by any 1-year science sequence that requires a lab in each course, excluding biological science courses.

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DEGREE AUDIT CHECK LIST
(AAS-CSE) Cybersecurity
~~2020-21~~ 2021-22

Date	
Grade Point	**Graduation Date**

General Education Requirements		Hrs
ENGL #	1013/1043 & 1023/1053	6
MATH #		0
SCIENCE		4 ~~0~~
SCIENCE		0
US HIST/GOVT		3
SOC SCI		3
SOC SCI		0
FINE ART/HUM		3
FINE ART/HUM		0
COMM		0
TECH 1001 ♦		1
TOTAL GEN ED HOURS		20 ~~16~~
Electives		
TOTAL ELECTIVE HOURS		1

Student's Name	
T#	

Major Requirements		Hrs
CSEC	1113 1213 2113 2213 2223	15
COMS	2104 2203 2213 2903	13
COMM	2173**	3
ELEG	2130 2134	4
MATH	2914#**	4
~~SCIENCE Sequence (excluding BIOL)**~~		~~4~~
	TOTAL MAJOR HOURS	~~43~~
	TOTAL HOURS	39

Final Check:

Min. hours required	**60** ✓		
40 hours upper level	_____	thru	_____
# of "D" hours	_____	thru	_____
Max activity hours 4	_____		

Earned Hrs	_____
minus P/C HRS	_____
to be completed	_____
TOTAL	_____

** Satisfying Gen Ed

♦ Satisfying Institutional Requirement

 # C or better must be earned for Gen Ed

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Electrical Engineering	05/20/2020

Title	Signature	Date
Department Head Carl Greco	*[signature]*	5/20/20
Dean Judy L. Cezeaux	*[signature]*	5/27/2020

Course Subject: (e.g., ACCT, ENGL) **ELEG**	Course Number: (e.g., 1003) 2111

Official Catalog Title:
Electric Circuits Laboratory

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)
Add the pre-requisite of ELEG 2103
Delete the co-requisite of ELEG 2113

Answer the following Assessment questions:
  a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

ABET Curriculum requirements as listed on https://www.abet.org/accreditation/accreditation-criteria/criteria-for-accrediting-engineering-programs-2019-2020/#GC5
The curriculum requirements specify subject areas appropriate to engineering but do not prescribe specific courses. The program curriculum must provide adequate content for each area, consistent with the student outcomes and program educational objectives, to ensure that students are prepared to enter the practice of engineering. The curriculum must include:

a minimum of 30 semester credit hours (or equivalent) of a combination of college-level mathematics and basic sciences with experimental experience appropriate to the program.

a minimum of 45 semester credit hours (or equivalent) of engineering topics appropriate to the program, consisting of engineering and computer sciences and engineering design, and utilizing modern engineering tools.

a broad education component that complements the technical content of the curriculum and is consistent with the program educational objectives.

a culminating major engineering design experience that 1) incorporates appropriate engineering standards and multiple constraints, and 2) is based on the knowledge and skills acquired in earlier course work.

    b. Explain the rationale for the cosmetic course change.

It has been determined that some number of students cannot take ELEG 2111 Electric Circuits Laboratory with ELEG 2113 Electrical Circuits II due to restrictions on number of semester hours students can take in a given semester and due to restrictions on when courses are available. Students need flexibility to choose when they take ELEG 2111, instead of being required to take it at the same time as ELEG 2113. To, accommodate this student scheduling flexibility, the Electrical Engineering department would like to delete the co-requisite for ELEG 2111 of ELEG 2113. To make sure students are prepared to take ELEG 2111, the department would like to add the pre-requisite of ELEG 2103 Electric Circuits 1 for ELEG 2111. This added scheduling flexibility will reduce the number of registration waivers needed and also prevent the lack of progress in degree completion for students.

There will be no modifications to the accreditation requirements by requesting this change. See part a.) for ABET curriculum requirements.
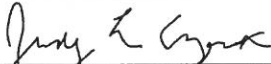
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Electrical Engineering	05/20/2020

Title	Signature	Date
Department Head Carl Greco	*(signature)*	5/20/20
Dean Judy L. Cezeaux	*(signature)*	5/27/2020

Course Subject: (e.g., ACCT, ENGL) **ELEG**	Course Number: (e.g., 1003) 2130

Official Catalog Title:
Digital Logic Design Laboratory

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)
Delete the pre-requisite of COMS 2104

Answer the following Assessment questions:
  a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

ABET Curriculum requirements as listed on https://www.abet.org/accreditation/accreditation-criteria/criteria-for-accrediting-engineering-programs-2019-2020/#GC5
The curriculum requirements specify subject areas appropriate to engineering but do not prescribe specific courses. The program curriculum must provide adequate content for each area, consistent with the student outcomes and program educational objectives, to ensure that students are prepared to enter the practice of engineering. The curriculum must include:

a minimum of 30 semester credit hours (or equivalent) of a combination of college-level mathematics and basic sciences with experimental experience appropriate to the program.

a minimum of 45 semester credit hours (or equivalent) of engineering topics appropriate to the program, consisting of engineering and computer sciences and engineering design, and utilizing modern engineering tools.

a broad education component that complements the technical content of the curriculum and is consistent with the program educational objectives.

a culminating major engineering design experience that 1) incorporates appropriate engineering standards and multiple constraints, and 2) is based on the knowledge and skills acquired in earlier course work.

    b. Explain the rationale for the cosmetic course change.

We recently submitted a change for ELEG 2134 Digital Logic Design that deleted the COMS 2104 pre-requisite. ELEG 2130 Digital Logic Design Laboratory is a laboratory course that is a co-requisite with ELEG 2134. In order to make ELEG 2130 consistent with the ELEG 2134 pre-requisites, we request deletion of the COMS 2104 pre-requisite for ELEG 2130.

There will be no modifications to the accreditation requirements by requesting this change. See part a.) for ABET curriculum requirements.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Electrical Engineering	6/26/2020

Title	Signature	Date
Department Head Carl Greco		6/26/2020
Dean Judy Cezeaux		6/26/2020

Course Subject: (e.g., ACCT, ENGL) **ELEG**	Course Number: (e.g., 1003) **3003**
Official Catalog Title: Engineering Modeling and Design	

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)
Change the prerequisite from (**COMS 2203** or MCEG 2203) and MATH 3243
to (**COMS 2104** or MCEG 2203) and MATH 3243

Answer the following Assessment questions:

a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

This course contributes to the engineering courses required by ABET.

b. Explain the rationale for the cosmetic course change.

MCEG 3003 and ELEG 3003 are cross-listed courses and taken interchangeably by students in the electrical and mechanical engineering programs. The MCEG 2203 is the sole course with a substantial programming component required for mechanical engineering students. The COMS 2203 course requires COMS 2104 as a prerequisite in effect requiring both as a prerequisite for ELEG 3003. Changing the prerequisite for students from the electrical engineering programs to COMS 2104 levels the required programming background to be closer to the mechanical engineering students prerequisite requirement.

If this course will affect other departments, a Departmental Support Form for each affected department must

be attached. The form is located on the Curriculum forms web page at
http://www.atu.edu/registrar/curriculum_forms.php.
The ELEG 3003 is cross-listed with MCEG 3003. A similar prerequisite change is
being submitted for MCEG 3003 by the Mechanical Engineering Department.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Emergency Management	6-11-20

Title	Signature	Date
Department Head	*Sandy M. Smith*	6-19-2020
Dean Judy L. Cezeaux	*Judy L. Cezeaux*	6/30/2020

Course Subject: (e.g., ACCT, ENGL) **EMHS**	Course Number: (e.g., 1003) **5003**

Official Catalog Title:
Principles and Practice of Disaster Relief and Recovery

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Delete the Prerequisites or Co-requisites

Answer the following Assessment questions:
  a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. NOT APPLICABLE.

  b. Explain the rationale for the cosmetic course change.
     This is a 5000 level course that should not require 6063 as a pre- or co-requisite. Knowledge gained from EMHS 6063 is not foundational to this 5000 level course.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Emergency Management	6-11-20

Title	Signature	Date
Department Head	Sandy M. Smith	6-19-2020
Dean Judy L. Cezeaux	Judy L Cezeaux	6/30/2020

Course Subject: (e.g., ACCT, ENGL) **EMHS**	Course Number: (e.g., 1003) **5043**

Official Catalog Title:
Disaster and Emergency Management Ethics

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)
Delete Prerequisite

Answer the following Assessment questions:
  a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. NOT APPLICABLE.

  b. Explain the rationale for the cosmetic course change.
     The consent of the department head is unnecessary.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Emergency Management	6-11-20

Title	Signature	Date
Department Head	*Sandy M. Smith*	6-19-2020
Dean Judy L. Cezeaux	*Judy L. Cezeaux*	6/30/2020

Course Subject: (e.g., ACCT, ENGL) **EMHS**	Course Number: (e.g., 1003) **5053**

Official Catalog Title:
Community Management of Hazardous Materials

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)
Delete Prerequisites and Co-requisites

Answer the following Assessment questions:
   a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. NOT APPLICABLE.

   b. Explain the rationale for the cosmetic course change.
   This is a 5000 level course that should not require 6063 as a pre- or co-requisite. Knowledge gained from EMHS 6063 is not foundational to this 5000 level course. The consent of the instructor is unnecessary.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Emergency Management	6-11-20

Title	Signature	Date
Department Head	*Sandy M. Smith*	6-19-2020
Dean Judy L. Cezeaux	*Judy L. Cezeaux*	6/30/2020

Course Subject: (e.g., ACCT, ENGL) **EMHS**	Course Number: (e.g., 1003) **5991, 5992, 5993**

Official Catalog Title:
Special Problems and Topics

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)
Delete Prerequisite

Answer the following Assessment questions:
   a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. NOT APPLICABLE.

   b. Explain the rationale for the cosmetic course change.
   The consent of the instructor is unnecessary.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Emergency Management	6-11-20

Title	Signature	Date
Department Head	*Sandy M. Smith*	6-19-2020
Dean Judy L. Cezeaux	*Judy L. Cezeaux*	6/30/2020

Course Subject: (e.g., ACCT, ENGL) **EMHS**	Course Number: (e.g., 1003) **6003**

Official Catalog Title:
Design and Management of Preparedness and Mitigation Systems

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)
Delete the Prerequisite: Consent of Graduate Program Director or Department Head

Answer the following Assessment questions:
  a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. NOT APPLICABLE.

  b. Explain the rationale for the cosmetic course change.
     EMHS 6003 is a program elective; consent of the Graduate Program Director or Department Head is unnecessary.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Emergency Management	6-11-20

Title	Signature	Date
Department Head	*Sandy M. Smith*	6-19-2020
Dean Judy L. Cezeaux	*Judy L. Cezeaux*	6/30/2020

Course Subject: (e.g., ACCT, ENGL) **EMHS**	Course Number: (e.g., 1003) **6043**

Official Catalog Title: Contemporary Issues in Emergency Management

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) Delete Prerequisite

Answer the following Assessment questions:
   a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. NOT APPLICABLE.

   b. Explain the rationale for the cosmetic course change.
   The consent of the instructor is unnecessary for this EMHS program elective.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Emergency Management	6-11-20

Title	Signature	Date
Department Head	*Sandy M. Smith*	6-19-2020
Dean Judy L. Cezeaux	*Judy L. Cezeaux*	6/30/2020

Course Subject: (e.g., ACCT, ENGL) **EMHS**	Course Number: (e.g., 1003) **6083**

Official Catalog Title:
Business Continuity Project Management

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)
Delete the Prerequisite of 6043
[leave the Prerequisite of 6063 or consent of instructor]

Answer the following Assessment questions:

   a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. NOT APPLICABLE.

   b. Explain the rationale for the cosmetic course change.
     EMHS 6043 is a program elective and is not necessary for success in this course.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Emergency Management	6-11-20

Title	Signature	Date
Department Head	*Sandy M. Smith*	6-19-2020
Dean Judy L. Cezeaux	*Judy L. Cezeaux*	6/30/2020

Course Subject: (e.g., ACCT, ENGL) **EMHS**	Course Number: (e.g., 1003) **6103**

Official Catalog Title: Research Design and Methods

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) Delete the Prerequisite: Consent of instructor

Answer the following Assessment questions:
   a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. NOT APPLICABLE.

   b. Explain the rationale for the cosmetic course change.
   EMHS 6103 is a required course of the EMHS program; consent of the instructor is unnecessary.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Emergency Management	6-11-20

Title	Signature	Date
Department Head	Sandy M. Smith	6-19-2020
Dean Judy L. Cezeaux	Judy L. Cezeaux	6/30/2020

Course Subject: (e.g., ACCT, ENGL) **EMHS**	Course Number: (e.g., 1003) **6193**

Official Catalog Title: Introduction to International Emergency Management

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) Delete the Prerequisite: Consent of instructor

Answer the following Assessment questions:
   a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. NOT APPLICABLE.

   b. Explain the rationale for the cosmetic course change.
      EMHS 6193 is a program elective; consent of the instructor is unnecessary.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Emergency Management	6-11-20

Title	Signature	Date
Department Head	_Sandy M. Smith_	6-19-2020
Dean Judy L. Cezeaux	_Judy L. Cezeaux_	6/30/2020

Course Subject: (e.g., ACCT, ENGL) **EMHS**	Course Number: (e.g., 1003) **6203**

Official Catalog Title: Crisis Communications

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) Delete the Prerequisite: Consent of instructor

Answer the following Assessment questions:
   a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. NOT APPLICABLE.

   b. Explain the rationale for the cosmetic course change.
       EMHS 6203 is a program elective; consent of the instructor is unnecessary.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Emergency Management	6-11-20

Title	Signature	Date
Department Head	*Sandy M. Smith*	6-19-2020
Dean Judy L. Cezeaux	*Judy L Cezeaux*	6/30/2020

Course Subject: (e.g., ACCT, ENGL) **EMHS**	Course Number: (e.g., 1003) **6243**

Official Catalog Title: Intelligence in Emergency Management and Homeland Security

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)
Delete the Prerequisite: Consent of instructor

Answer the following Assessment questions:
a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. NOT APPLICABLE.

b. Explain the rationale for the cosmetic course change.
EMHS 6243 is a program elective; consent of the instructor is unnecessary.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Emergency Management	6-11-20

Title	Signature	Date
Department Head	*Sandy M. Smith*	6-19-2020
Dean Judy L. Cezeaux	*Judy L Cezeaux*	6/30/2020

Course Subject: (e.g., ACCT, ENGL) **EMHS**	Course Number: (e.g., 1003) **6253**

Official Catalog Title: Information Security for Public Managers

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) Delete the Prerequisite: Consent of instructor

Answer the following Assessment questions:
  a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. NOT APPLICABLE.
 	
  b. Explain the rationale for the cosmetic course change.
    EMHS 6253 is a program elective; consent of the instructor is unnecessary.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Emergency Management	6-25-20

Title	Signature	Date
Department Head	*Sandy M. Smith*	6-25-2020
Dean Judy L. Cezeaux	*Judy L. Cezeaux*	6/28/2020

Course Subject: (e.g., ACCT, ENGL) **EMHS**	Course Number: (e.g., 1003) **6413**

Official Catalog Title: Capstone Research

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)
1. *Delete the Prerequisite of 6423*
[leave the Prerequisites of 6103 & 6933]
2. *Modify the Course Description:*
This individualized course is designed to promote the integration of the core curriculum and practitioner experiences in the Master of Science degree program in Emergency Management and Homeland Security and to help prepare the student for transition to a professional position following completion of the degree.
3. *Modify the Course Title:* Capstone [delete the word "Research"]

Answer the following Assessment questions:
 a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. NOT APPLICABLE.

 b. Explain the rationale for the cosmetic course change.

1. EMHS 6423 is a building-block for those pursuing a Practicum Research Project and is unnecessary for those pursuing the Comprehensive Examination option of the EMHS degree. We request this change for alignment with our proposed EMHS Program Change to allow for the Comprehensive Examination option as an option of EMHS 6413.
2. Clarify the course design and delivery.
3. Clarify the title.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Emergency Management	6-11-20

Title	Signature	Date
Department Head	*Sandy M. Smith*	6-19-2020
Dean Judy L. Cezeaux	*Judy L Cezeaux*	6/30/2020

Course Subject: (e.g., ACCT, ENGL) **EMHS**	Course Number: (e.g., 1003) **6513**

Official Catalog Title:
Technology for Comprehensive Emergency Management

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)
Delete the Prerequisite: Consent of instructor

Answer the following Assessment questions:
   a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. NOT APPLICABLE.

   b. Explain the rationale for the cosmetic course change.
      EMHS 6513 is a program requirement; consent of the instructor is unnecessary.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Emergency Management	6-11-20

Title	Signature	Date
Department Head	*Sandy M. Smith*	6-19-2020
Dean Judy L. Cezeaux	*Judy L. Cezeaux*	6/30/2020

Course Subject: (e.g., ACCT, ENGL) **EMHS**	Course Number: (e.g., 1003) **6563**

Official Catalog Title: Situational Awareness of Environmental Threats

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) Delete the Prerequisite: Consent of instructor

Answer the following Assessment questions:
  a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. NOT APPLICABLE.

  b. Explain the rationale for the cosmetic course change.
     EMHS 6563 is a program elective; consent of the instructor is unnecessary.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Emergency Management	6/25/20

Title	Signature	Date
Department Head	*Sandy M. Smith*	6-25-2020
Dean Judy L. Cezeaux	*Judy L. Cezeaux*	6/28/2020

Course Subject: (e.g., ACCT, ENGL) EMHS	Course Number: (e.g., 1003) 6943

Official Catalog Title: Master's Thesis

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)
1. *Course Title Change:* Master's Thesis
2. *Modify the course description* as follows:
Students will submit their completed formal Master's Thesis and successfully complete their Oral Defense of their Master's Thesis.

Answer the following Assessment questions:
  a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not applicable

  b. Explain the rationale for the cosmetic course change. To properly title and describe the original and formal research project conducted by our Master's students.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Mechanical Engineering	6/26/2020

Title	Signature	Date
Department Head John L. Krohn	*John L. Krohn*	6/26/2020
Dean Judy Cezeaux	*Judy L. Cezeaux*	6/28/2020

Course Subject: (e.g., ACCT, ENGL) **MCEG**	Course Number: (e.g., 1003) **3003**
Official Catalog Title: Engineering Modeling and Design	

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change the prerequisite from (**COMS 2203** or MCEG 2203) and MATH 3243
to   (**COMS 2104** or MCEG 2203) and MATH 3243

Answer the following Assessment questions:

    a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

       This course contributes to the engineering courses required by ABET.

    b. Explain the rationale for the cosmetic course change.

       MCEG 3003 and ELEG 3003 are cross-listed courses and taken interchangeably by students in the electrical and mechanical engineering programs. The MCEG 2203 is the sole course with a substantial programming component required for mechanical engineering students. The COMS 2203 course requires COMS 2104 as a prerequisite in effect requiring both as a prerequisite for ELEG 3003. Changing the prerequisite for students from the electrical engineering programs to COMS 2104 levels the required programming background to be closer to the mechanical engineering students prerequisite requirement.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

The ELEG 3003 is cross-listed with MCEG 3003. A similar prerequisite change is being submitted for ELEG 3003 by the Electrical Engineering Department.

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
BAS	**4353**

Official Catalog Title:

Workflow Monitoring and Industrial Environments

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change Catalog Title: Project Management

Answer the following Assessment questions:
   a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **Not applicable.**
   b. Explain the rationale for the cosmetic course change.

The current catalog title (Workflow Monitoring and Industrial Environments) is not reflective of the course description:

"This course provides the student with a substantive background in project management effective for deployment in multiple industrial, manufacturing, and technical domains. The course prepares the student to pursue the Certified Associate in Project Management (CAPM) credential offered by the Project Management Institute (PMI). The CAPM is designed for those with less project experience and is intended to demonstrate candidate's understanding of the fundamental knowledge, terminology, and processes of effective project management."

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
BAS	**4653**

Official Catalog Title:

Manufacturing Systems

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change Catalog Course Title to Production Scheduling

Answer the following Assessment questions:
   a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **Not Applicable**
   b. Explain the rationale for the cosmetic course change.

The current Course Catalog Title (Manufacturing Systems) does not accurately reflect the course description:

"This course provides the student with deployable knowledge and skills in production planning and scheduling, effective for use in multiple industrial, manufacturing, and technical domains. Master scheduling is the pivotal point in a manufacturing business when demand from the marketplace is balanced with the capabilities and capacities of the company and its suppliers in real-time terms. This course defines the master scheduling process, explores specific tools and techniques used in various manufacturing environments, and provides an introduction to the supporting functions of production planning and scheduling."

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Professional Studies	9/21/2020

Title	Signature	Date
Department Head Dr. Jeremy Schwehm	*[signature]*	9/22/2020
Dean Dr. Jeff Aulgur	*Jeff Aulgur*	9.22.2020

Course Subject: (e.g., ACCT, ENGL) PS/OL	Course Number: (e.g., 1003) 4543

Official Catalog Title: Workplace Supervision

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description): Modify course description.

Prerequisites: Successful completion of general education English requirement.

This course provides an overview of various leadership and supervisory skills practiced by professionals in the public and private sector. The leadership skills identified will focus on the following competency areas: communication, employee coaching, project management, business analysis, continuous improvement, and resource management and how they pertain to supervisors within the workplace.

Note: Participation in the course requires access to a computer, the internet, and a webcam or other video capture technology.

Answer the following Assessment questions:
  a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. N/A

b. Explain the rationale for the cosmetic course change.

   Minor wording changes made to the course description to appropriately reflect the content being taught.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Professional Studies	9/21/2020

Title	Signature	Date
Department Head Dr. Jeremy Schwehm	*[signature]*	9/22/2020
Dean Dr. Jeff Aulgur	*Jeff Aulgur*	9.22.2020

Course Subject: (e.g., ACCT, ENGL) PS/OL	Course Number: (e.g., 1003) 4963

Official Catalog Title: Organizational Leadership Capstone

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description): Modify course description.

Prerequisites: Successful completion of general education English requirement, permission of the department.

In this course, students develop an ePortfolio highlighting various competencies learned throughout the degree program. The course prepares students with the skills, knowledge, and ability to communicate a critical understanding of their work through the articulation of goals, critique, and self-assessment. The course introduces students to the portfolio development process and improves their ability to think critically and communicate more effectively while developing personal goals and mission statements, understanding personal leadership styles, researching career options related to their concentration or focused area of study, working collaboratively with other students, and engaging in critical inquiry of the role education and professional development plays in one's life.

Note: Student must earn a grade of C or higher.
Note: Participation in the course requires access to a computer, the internet, and a webcam or other video capture technology.

Answer the following Assessment questions:

a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. N/A

b. Explain the rationale for the cosmetic course change.

   Minor wording change made to the course description to reflect the updated course objectives.
   Pre-requisite updated to reflect departmental practices with student enrollment.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Professional Studies	9-4-2020

Title	Signature	Date
Department Head Dr. Jeremy Schwehm	*[signature]*	9-4-2020
Dean Dr. Jeff Aulgur	*Jeff Aulgur*	9.4.2020

Course Subject: (e.g., ACCT, ENGL) **PS**	Course Number: (e.g., 1003) **4991 - 4994**

Official Catalog Title: Special Problems in Professional Studies

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change course name to: Special Problems in Organizational Leadership

Create cross listing with Organizational Leadership (OL) prefix. OL 4991, OL 4992, OL 4993, OL 4994

Answer the following Assessment questions:
  a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not Applicable.

  b. Explain the rationale for the cosmetic course change. The purpose of creating a cross listing and changing the course name is to provide the option to deliver a special problems course within the Bachelor of Arts in Organizational Leadership. The special problems options is necessary to allow faculty to deliver timely content and to pilot courses for assessment purposes prior to

developing a new course proposal. It is standard practice for all degree programs to include a special problems or topics option. The change of name aligns the course with the degree program.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Mathematics	12/17/19

Title	Signature	Date
Department Head	*[signature]*	12/17/19
Dean	*[signature] Jeff W. Robertson*	2019 Dec 17

Course Subject: (e.g., ACCT, ENGL)	Course Number: (e.g., 1003)
MATH	**1003**

Official Catalog Title:

College Mathematics

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change prerequisite to:
Score of 19 or above on the math section of the ACTE; score of 500 or above on the math section of RSAT; score of 250 or above on the arithmetic section or quantitative reasoning, algebra, and statistics section of ACCUPLACER; earn a grade of C* or higher in MATH 0803 or MATH 0903 or TMAT 1203.

Change course description to:
This quantitative literacy course focuses upon the mathematics of contemporary life. Topics include Using and Understanding Number Quantities and Measurement, Statistics, Probability, Finances (personal, state and national), and Mathematical Modeling.

Answer the following Assessment questions:
  a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. NOT APPLICABLE

b. Explain the rationale for the cosmetic course change.

Prerequisite added TMAT 1203 to accommodate Ozark Campus students who want to take College Math. Course description changed to reflect the change in ADHE required curriculum for course.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
PHYS	**2114**

Official Catalog Title:
General Physics I / Calculus-Based Physics I

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change the course description from
Introductory mechanics, heat and thermodynamics, kinetic theory, and sound

Lecture three hours, laboratory three hours. $40 laboratory fee.

To

This course is designed for physics and engineering majors and focuses on introductory mechanics including kinematics, force, energy, work, and conservation of linear and angular momentum. Heat and fluids are also introduced.

Lecture and laboratory. $40 laboratory fee.

Answer the following Assessment questions:
   a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.
   Not applicable
   b. Explain the rationale for the cosmetic course change.
   This change is requested to more closely match the ACTS course description (PHYS2034).

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
PHYS	**2124**

Official Catalog Title:
General Physics II / Calculus-Based Physics II

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change the course description from
Introductory electricity and magnetism, wave motion, optics, and elementary quantum concepts.

Lecture three hours, laboratory three hours. $40 laboratory fee.

To

This course is the continuation of PHYS 2114 and focuses on introductory electricity, magnetism, and circuits. Electromagnetic waves and ray optics are also introduced.

Lecture and laboratory. $40 laboratory fee

Answer the following Assessment questions:
   a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.
      Not applicable
   b. Explain the rationale for the cosmetic course change.
      This change is requested to more closely match the ACTS course description (PHYS2044).

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

COSMETIC CHANGES ROUND #2

College of Education – Department of Curriculum and Instruction

a. Modify the admission requirement for the Certificate in Online Teaching, as follows: remove the practicing K-12 teacher stipulation.

College of Education – Department of Student Affairs Administration

a. Change the course prefix for CSP 1013: Principles of Collegiate Success, to TECH. Modify the Freshman Orientation and Nursing Pre-licensure Admission sections of the catalog to reflect new course prefix listed below:
    (1) Freshman Orientation – Beginning fall, 2008, all entering freshmen are required to take an orientation course during their first semester of enrollment (fall or spring). A number of the academic majors have an orientation course designed specific to the major. Students whose declared major does not have an orientation course or who are undeclared will take **CSP 1013 Principles of Collegiate Success**, or TECH 1001 Orientation to the University.
    (2) Nursing Pre-licensure Admission – Modify Item #3. Completion of the following General Education courses (See General Education Requirements for specific course alternatives): Option 1: Social Sciences 6 hours; Fine Arts/Humanities 6 hours; Communication 3 hours Option 2: Social Sciences 6 hours; Fine Arts/Humanities 9 hours Option 3: Social Sciences 9 hours; Fine Arts/Humanities 6 hours TECH 1001 or **CSP 1013** (1 hour only) OR 1 hour Elective (ATU requires TECH 1001 or **CSP 1013** unless student is a transfer student not coming in as a freshman) Physical Activity 1 hour.

College of eTech – Department of Professional Studies

a. Modify the variable credit for PLA 4201-4212: Prior Leaning Assessment Credit, to include PLA 4213, 4214, and 4215; and remove the maximum 12-hour limit; and add the Note: The Arkansas Higher Education Coordinating Board sets credit limits for experiential/prior learning assessment;

b. Change the title for OL/PS 4843: Training and Development, to Training and Organizational Development; and

c. In the introduction sections for the Department of Professional Studies Bachelor of Professional Studies Interdisciplinary Studies and Bachelor of Arts Organizational Leadership, modify paragraph for the Prior Learning Assessment (PLA) FROM: A Prior Learning Assessment (PLA) process is available that could award up to 12 hours of upper-division credit for relevant work experience, professional development, or military training. The basis for requesting credit for prior learning is the development of a portfolio with assistance from a faculty advisor. Every student requesting credit for prior learning must enroll in this course and complete a portfolio which demonstrates the college-level learning that has resulted from experiences outside a formal academic framework. The student utilizes this method to document knowledge acquired which is equivalent to upper-division college-level credit; TO: A Prior Learning Assessment (PLA) process is available that could award upper-division credit for relevant work experience,

professional development, or military training. The basis for requesting credit for prior learning is the development of a portfolio with assistance from a faculty advisor. Every student requesting credit for prior learning must enroll in this course and complete a portfolio, which demonstrates the college-level learning that has resulted from experiences outside a formal academic framework. The student utilizes this method to document knowledge acquired, which is equivalent to upper-division college-level credit. The Arkansas Higher Education Coordinating Board sets credit limits for experiential/prior learning assessment.

ARKANSAS TECH UNIVERSITY

COSMETIC PROGRAM CHANGE

Department Initiating Proposal	Date
Curriculum and Instruction	11/2/2020

Title	Signature	Date
Department Head Theresa Cullen	*Theresa Cullen*	11/2/2020
Dean Linda Bean	*Linda Bean*	11/03/2020

Program Title: Online Teaching Certificate
Outline change in program: (e.g., list changes in program such as (1) delete three hours of elective and (2) add three hours of approved major electives)

In the course description we originally said you had to be a practicing K12 teacher to pursue this certificate. We want to remove that stipulation and allow anyone to enroll. |
| Answer the following Assessment questions:
a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.
It is not.
b. Explain the rationale for the cosmetic program change.
Given COVID and all the needs for teaching, we want to open it up for anyone who wants to learn about teaching online. The teacher requirement was in preparation for it to be an endorsement on teaching licenses, which we never pursued. This program is a certificate and teaching licensure is not necessary. |
| If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

It will make it available to other programs at Tech but no adverse effects. |

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Student Affairs Administration	12/8/20

Title	Signature	Date
Department Head Dr. Sarah Gordon	*Sarah R gordon*	12.8.2020
Dean Dr. Linda Bean	*Linda Bean*	12.08.2020

Course Subject: (e.g., ACCT, ENGL) **CSP**	Course Number: (e.g., 1003) **1013**

Official Catalog Title: **Principles of Collegiate Success**

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **We are requesting changing CSP 1013 to TECH 1013.**
Answer the following Assessment questions: a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not applicable   b. Explain the rationale for the cosmetic course change. **There is no longer a CSP department, and TECH 1013 would align better with the other undergraduate course, TECH 1001.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Professional Studies	1.21.22

Title	Signature	Date
Department Head Dr. Jeff Aulgur	*Jeff Aulgur*	1.21.2022
Dean Dr. Jeff Aulgur, Interim	*Jeff Aulgur*	1.21.2022

Course Subject: (e.g., ACCT, ENGL) **PLA**	Course Number: (e.g., 1003) **4201-4212**

Official Catalog Title: **Prior Learning Assessment Credit**

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

(1) Modify the variable credit to include PLA 4213, 4214, and 4215;
(2) Remove the maximum 12-hour limit; and
(3) Add the Note: The Arkansas Higher Education Coordinating Board sets credit limits for experiential/prior learning assessment.

Answer the following Assessment questions:
a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not applicable.

b. Explain the rationale for the cosmetic course change. The current cap of 12 credit hours is not in line with Arkansas Higher Education Coordinating Board Policy 5.11, Section 8, which reads: Institutions may award a maximum of 30 semester credit hours in a certificate or degree program for documented learning or work experiences. The change in catalog language will align ATU's

prior learning assessment credit acceptance policy with standards set by the Arkansas Higher Education Coordinator Board policy.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
Professional Studies	1/12/2021

Title	Signature	Date
Department Head Dr. Jeff Aulgur	*Jeff Aulgur*	1.12.2021
Dean Dr. Jeff Aulgur	*Jeff Aulgur*	1.12.2021

Course Subject: (e.g., ACCT, ENGL) OL/PS	Course Number: (e.g., 1003) 4843
Official Catalog Title: Training and Development	

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)
Change course title to Training and Organizational Development

Answer the following Assessment questions:
  a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. NA

  b. Explain the rationale for the cosmetic course change. The change in title better reflects to content of the course as various concepts in organizational development are covered. These include: individual, systems, and organizational change, organizational analysis, interventions, coaching theory and application, consulting, learning strategy, and leadership development.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

ARKANSAS TECH UNIVERSITY

COSMETIC PROGRAM CHANGE

Department Initiating Proposal	Date
Professional Studies	1/12/21

Title	Signature	Date
Department Head Dr. Jeff Aulgur	*Jeff Aulgur*	1.12.2021
Dean Dr. Jeff Aulgur	*Jeff Aulgur*	1.12.2021

Program Title: Prior Learning Assessment

Outline change in program: (e.g., list changes in program such as (1) delete three hours of elective and (2) add three hours of approved major electives)

The current description of prior learning assessment reads (pages 398 & 406):

A Prior Learning Assessment (PLA) process is available that could award up to 12 hours of upper-division credit for relevant work experience, professional development, or military training. The basis for requesting credit for prior learning is the development of a portfolio with assistance from a faculty advisor. Every student requesting credit for prior learning must enroll in this course and complete a portfolio which demonstrates the college-level learning that has resulted from experiences outside a formal academic framework. The student utilizes this method to document knowledge acquired which is equivalent to upper-division college-level credit.

Change description to:

A Prior Learning Assessment (PLA) process is available that could award upper-division credit for relevant work experience, professional development, or military training. The basis for requesting credit for prior learning is the development of a portfolio with assistance from a faculty advisor. Every student requesting credit for prior learning must enroll in this course and complete a portfolio, which demonstrates the college-level learning that has resulted from experiences outside a formal academic framework. The student utilizes this method to document knowledge acquired, which is equivalent to upper-division college-level credit. The Arkansas Higher Education Coordinating Board sets credit limits for experiential/prior learning assessment.

Answer the following Assessment questions:

a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not applicable.

b. Explain the rationale for the cosmetic program change. The current cap of 12 credit hours is not in line with Arkansas Higher Education Coordinating Board Policy 5.11, Section 8, which reads:

> *Institutions may award a maximum of 30 semester credit hours in a certificate or degree program for documented learning or work experiences.*

The change in catalog language will align ATU's prior learning assessment credit acceptance policy with standards set by the Arkansas Higher Education Coordinator Board policy.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.