

ADMISSIONS, ACADEMIC STANDARDS,
AND STUDENT HONORS COMMITTEE
MINUTES
OCTOBER 11, 2004

The Admissions, Academic Standards, and Student Honors Committee met in RPL 323 on Monday, October 11, 2004, at 3:30 p.m. The following members were present: Ms. Pat Nation, Mr. Randy Renfro, Dr. Eric Lovely, Ms. Tammy Rhodes, Ms. Shauna Donnell, Ms. Alice Batch, and Ms. Cheryl Smith. Mr. Seth Brown, Mr. Bob Veach, and Mr. Jayme Smith were absent.

Ms. Rhodes called the meeting to order and asked for a motion to approve the minutes from the Meeting of September 27, 2004. Motion by Mr. Renfro, seconded by Dr. Lovely, to approve the minutes as distributed. Motion carried.

Ms. Rhodes asked for discussion of Dr. Hamm's charge to look for recommendations to address retention and graduation of conditionally admitted and other at risk students. Ms. Rhodes read a brief report from Mr. Veach. He felt he fared better than many of his fellow students because he took the additional math during his senior year. He indicated several of his friends were on academic probation because they were not consistently going to class, not studying, and not taking advantage of help available.

Ms. Donnell suggested a subcommittee be formed to look at material from other schools and talked briefly about current campus activities: CSP1013, TLC Program, and learning communities. She discussed the SIS IAV screen to assist advisors in identifying advisees. Although Ms. Donnell stated she was not in support of a University Center, she mentioned other universities use it as a retention initiative. Ms. Smith agreed with Ms. Donnell. She did not support second phase only advising for faculty. Ms. Smith indicated that in her area the contact with the student early on was beneficial to avoid improper advising.

Ms. Smith discussed dorm learning communities. The students in specific dorms shared the same general education classes.

Ms. Batch discussed the benefits of assigning Bridge to Excellence students to their academic advisor. Ms. Smith indicated that in the nursing area advisors served as the students mentor. Advisor/mentor assignments are made by the secretary in the nursing department in conjunction with the Bridge to Excellence program.

Dr. Lovely indicated that he polled the biology faculty. He reported the following recommendations: students should continue meeting with mentor after freshman year; impose some kind of repercussion for not meeting with mentor; report mid-term grades for at risk students; limit work; implement a withdrawal notification process for advisors.

Ms. Rhodes suggested that credit hour load be limited for students on probation or at risk. She also suggested more advisor training opportunities through the Center for Leadership and Learning supported through the dean and department head levels.

Ms. Nation discussed that it would benefit her to have a note on the class roster indicating probation status. She could address special needs with these students if appropriate. Ms. Nation presented a written recommendation to assist students with passing the required mathematics course. The recommendations are attached.

Ms. Batch inquired about the guidelines for enrollment in CSP 1013. Ms. Donnell stated all incoming freshman who were perceived to benefit were offered the class as an option. Enrollment was not mandatory. She indicated that the classes were comprised of at-risk students as well as students with excellent act scores and grade point.

Ms. Donnell suggested that each committee member visit with their departments for recommendations for the next meeting. She indicated that Web Surveyor was available to survey students, faculty, a course, etc.

Motion by Ms. Smith, seconded by Ms. Batch, to adjourn. Adjournment at 4:30 p.m.

Respectfully submitted,

Tammy Rhodes, Secretary