

ADMISSIONS, ACADEMIC STANDARDS,
AND STUDENT HONORS COMMITTEE

Minutes

Friday, January 20, 2012

The Admissions, Academic Standards, and Student Honors Committee met on Friday, January 20, 2012, at noon in the Baswell Techionery, Room 204. Lunch was served. The following committee members were present: Dr. Cynthia Hukill, Dr. Ron Tackett, Dr. Seung Suk Lee, Mr. Roger Norman, Ms. Shauna Donnell, and Ms. Tammy Rhodes. Dr. Gene Black, Dr. Jackie Paxton, Ms. Lisa Harless, and Mr. Hunter Mullins were absent. Dr. John Watson and Ms. Brandi Tripp were guests.

Dr. Watson addressed the committee. He indicated Governor Beebe has challenged higher education institutions to double the number of degrees awarded by 2025, and graduation rate would be one of the performance factors of formula funding.

Dr. Watson indicated he has reviewed policies in the catalog that impact retention and graduation rate. He questioned why we have certain rules and whether the rules applied to current educational practices. After the review, he recommended the committee consider the following changes

NEW BUSINESS:

Ms. Donnell made a motion, seconded by Mr. Norman, to consider all items in one motion. After discussion, motion approved.

Dr. Tackett made a motion, seconded by Dr. Hukill, to approve all items with amendments to item 7, 12, and 13. Motion carried.

Deletions indicated by strikethrough
Additions indicated in red.

1) Admission - Transfer Credit

The following policy is effective July 7, 2010. ATU will recognize transfer credit from the same U.S. regional accreditation associations; along with, additional colleges listed by ADHE in ACTS. The ACTS courses will be the only transfer credit accepted from that institution. Acceptance of the course credit will be determined by the date the institution was formally recognized by ADHE, and the student's matriculation term that must coincide or follow the date of that recognition. Credit from U.S. colleges and universities not accredited by one of the six regional accreditation associations or listed by ADHE in ACTS will not be accepted for transfer credit. Credit from colleges or universities outside the U.S. presented for transfer credit will be considered on an individual basis. A

~~maximum of 68 semester hours of acceptable credit may be transferred from community colleges.~~ Transfer credit, although accepted by the university, is not guaranteed to be applicable toward meeting degree requirements for all programs offered by the university. Applicability of transfer credit to meet degree requirements depends on the major selected by the transfer student.

2) Regulations and Procedures - Clemency

~~In accordance with Act 1000 of 1991, an undergraduate student who has not attended Arkansas Tech University for a period of at least three years who has previously attended Arkansas Tech University may apply to have the grades and credits for one or more consecutive terms or semesters earned prior to the three year separation removed from his/her grade point average. Any undergraduate student who has previously attended Arkansas Tech University may qualify to request academic clemency providing the following criteria are met.~~

After re-entering Tech following a separation of at least three years, a student may request academic clemency at the Office of the Registrar ~~for approval by the Vice President for Academic Affairs.~~ The student must specify the term or consecutive terms for which academic clemency is desired. ~~Any petition for academic clemency must be requested and granted prior to the beginning of the second semester of enrollment after returning to Tech.~~ The period of separation may be waived in the case of impending graduation. Academic clemency may be granted only one time and is irreversible. If the request is approved, Academic Clemency will cover all credits earned during the term or terms for which academic clemency is requested. The student's complete record will remain on the transcript with the added notation of "academic clemency granted" and the effective date.

~~For purposes of degree requirements, a student who received academic clemency must follow the provisions of the catalog in effect at the time of re-enrollment.~~

Academic clemency does not restore eligibility for student financial aid, scholarships or athletic eligibility.

For the reader's information: From Act 1000 – not in Tech Catalog [*2] SECTION 2. (a) Beginning with the 1991-92 school year, the State Board of Higher Education in cooperation with the institutions of higher education, shall develop guidelines which may be incorporated into the policies of the colleges and universities that provide for academic clemency for undergraduate students. Under this program of academic clemency, a student returning to a college or university after a separation of a defined number of years may petition the appropriate dean to have previously earned grades and credits removed from the calculations of their cumulative grade point average. Grades and credits earned at any other college or university shall be disregarded under this program.

(b) A student enrolled in an institution of higher education on the date of the passage of this act shall be eligible for academic clemency. End of copy from Act 1000.

3) Regulations and Procedures - Repeated Courses

Students may repeat courses they have taken at Arkansas Tech University for the purpose of grade point adjustments (1) only by re-enrolling in the same courses at Arkansas Tech University and (2) subject to the following provisions. For repeated ~~1000- and 2000-level~~ courses, only the grade from the best attempt of the repeated course is calculated into a student's cumulative grade point although all grades and all attempts are recorded on the student's academic record. For repeated ~~3000- and 4000-level~~ courses, ~~all grades for repeated courses are calculated into the student's cumulative grade point and all attempts of the repeated course are recorded on the student's academic record.~~ Students may not repeat a course in which the highest grade possible has already been earned. Adjustments to cumulative grade points are not made for courses transferred from other colleges or universities.

4) Graduation Requirements

~~Students have a choice of the catalog under which they may complete graduation requirements. Non-transfer students must choose to complete requirements for graduation under the provisions of the Arkansas Tech University catalog in force at the time they enter Tech or in any subsequent Arkansas Tech catalog provided they were enrolled at the University during the year the catalog was in effect. Transfer students must choose to complete graduation requirements under the provisions of the Arkansas Tech catalog in force at the time they first enrolled in any college or any subsequent Arkansas Tech catalog, provided the Tech catalog was not over four years old at the time they entered Arkansas Tech, and they were enrolled in college either at Tech or elsewhere during the year in which the catalog was in effect. The catalog a student selects to use to complete degree requirements may require departmental approval and approval of the Registrar's Office if significant curriculum changes have occurred. For effective use of the results of its constant reexamination of student needs and as a means for improving its total educational program,~~ Students may graduate under the catalog in force when they first enroll in the University, or any subsequent catalog, subject to the approval of the appropriate department head and dean. Students should keep in mind that curricula change in order to maintain relevance, up-to-date knowledge, and, in some cases, accreditation standards. The University reserves the right to make effective immediately any change in graduation requirements for students whose studies have not advanced beyond the level at which the change becomes operative.

5) Graduation Requirements - Requirements for Baccalaureate Degrees

In compliance with Act 1014 of 2005, Arkansas Tech University has developed guaranteed, eight-semester degree completion plans for most of the baccalaureate degree programs offered by the institution. ~~Incoming freshmen, beginning with fall, 2005, may elect to participate in these plans, which are published in a Freshmen Catalog Supplement and are accessible on the Tech website.~~

~~A. Residence~~

A. General Requirements

~~1. The last 30 semester hours of work toward a degree must be done in residence.~~

1. A student must earn a minimum of 30 semester hours taken from Arkansas Tech, at least 6 semester hours of which must be upper division work in the student's major. Certain programs may have more rigorous standards due to, for example, accreditation standards or licensure requirements.

2. No more than a total of 30 semester hours of correspondence, extension, military service, or credit by examination work may be applied as credit towards a degree.

6) Graduation Requirements

~~B. Hours of Credit and Grades~~ (remove heading, renumber the following, beginning with 3.

1. At least ~~124~~ 120 semester hours (excluding pre-college level courses) must be successfully completed.

2. The cumulative grade point average must not be less than 2.00 and not more than 2.50 percent of the semester hours may carry the "D" grade. Students must have a 2.00 grade point in their major and a 2.00 grade point in their minor, if applicable.

3. At least 40 semester hours must be in junior and senior courses, preferably more.

7) Graduation Requirements

AMENDEMENT to not remove the sentence in italics in item 7.

4. No more than four semester hours of activity credit (~~basic military science and these courses that may be used to meet the General Education activity requirement~~) may be counted toward graduation. *The only exception is that a student may have the standard allowance of military credit (three hours of military science and three hours of PE credit) and four other hours of activity credit for a total of ten semester hours.* A student registering for an activities course in excess of these limits receives no credit for the additional course and the grade is not included in the computation of grade point.

5. Only six hours of freshman English composition may be used to satisfy degree requirements.

8) Graduation Requirements continued

6. ~~A transfer student must present a minimum of six semester hours in junior-senior courses taken at Arkansas Tech University in the major in which the degree is to be granted.~~

9) Graduation Requirements continued

7. ~~A student finishing two baccalaureate degrees concurrently must successfully complete a minimum of 154 semester hours (excluding precollege level courses) and all requirements for each degree. Fifty-eight hours must be Junior and Senior courses.~~

8. For non-business majors, no more than 30 hours of courses offered by the College of Business may be counted towards completion of degree requirements.

GB. General Education Requirements

To meet the need for all students to have educational experiences which broaden their knowledge of the arts, humanities, and sciences, all curricula are designed to include basic courses in these areas. Students should refer to the curriculum in their major area of study for specific courses either recommended or required by the academic department to fulfill the general education requirements (see "English - 6 hours").

DC. Competence in English, Mathematics, and Reading

Each candidate for a baccalaureate degree is required to demonstrate the ability to write English clearly and correctly by completing the freshman composition

courses (ENGL 1013 or 1043 and ENGL 1023 or 1053) with a grade of "C" or better. A student who receives a grade of "D" or "F" in English 0303, 1013, or 1043 must repeat the course to earn a grade of "C" or better before enrolling in the next course of the English sequence. The same criteria apply to transfer students.

A student who is placed in READ 0103 must earn a grade of "C" or better in the course or receive a departmental waiver to complete the reading requirement.

Students showing evidence of deficiency in mathematics will be counseled to enroll in appropriate remedial courses. All students must earn a grade of "C" or higher in the course used to satisfy the general education mathematics requirement.

ED. Examination for Education Majors or Teacher Candidates

Section 1 (b) of Act 5 of the first Special Extraordinary Session (1983) of the Arkansas General Assembly stipulates: "After July 1, 1984, all colleges and universities in this State shall require persons who are education majors or teacher candidates to take the examination prescribed by the State Board of Education for initial certification as a teacher in the public schools of this State and to report the results of the examination to the college or university prior to graduation. All colleges and universities in this State shall report the results of the examinations to the Department of Education upon request."

10) Graduation Requirements Continued

~~F. Complete all assessment activities required by the University.~~

GE. An official record of any correspondence or transfer work completed at another institution must be on file in the Registrar's Office prior to the end of the semester or term in which graduation is planned.

Requirements for Associate Degrees

The requirements for the associate degree in medical assistant are outlined under the statements of the College of Natural and Health Sciences; requirements for the associate degrees in information technology and nuclear technology are outlined under the statements of the College of Applied Sciences; and requirements for the associate degree in early childhood education is outlined under the statements of the College of Professional Studies and Community Outreach. The requirements for the associate degree in general studies are outlined under the statements of the College of Arts and Humanities. In addition to completing the necessary hours prescribed, candidates for associate degrees must meet the following requirements:

11) Graduation Requirements Continued

~~A. Residence~~

- ~~1. The last 30 semester hours of work toward a degree must be done in residence.~~ A student must earn a minimum of 30 semester hours taken from Arkansas Tech.
2. No more than a total of 30 semester hours of correspondence, extension, military service, or credit by examination work may be applied as credit towards a degree.

~~B. Hours of Credit and Grades~~ (renumber the following)

1. Refer to major field of study for semester hour requirements.
2. The cumulative grade point average must not be less than 2.00 and not more than 25 percent of the semester hours may carry the "D" grade. Students must have a 2.00 grade point in their major.

12) Graduation Requirements Continued

AMENDEMENT to delete below item 12 and renumber items.

- ~~3. At least 20 semester hours of course work above the 1000 level are required for the degree of Associate of Arts in General Studies.~~

13) Graduation Requirements Continued

AMENDEMENT to not remove the sentence in italics in item 13.

4. No more than four semester hours of activity credit (~~basic military science and those courses that may be used to meet the General Education activity requirement~~) may be counted toward graduation. *The only exception is that a student may have the standard allowance of military credit (three hours of military science and three hours of PE credit) and four other hours of activity credit for a total of ten semester hours.* A student registering for an activities course in excess of these limits receives no credit for the additional course and the grade is not included in the computation of grade point.
5. Only six hours of freshman English composition may be used to satisfy degree requirements.

14) Graduation Requirements Continued

- ~~6. Complete all assessment activities required by the University.~~

7. An official record of any correspondence or transfer work completed at another institution must be on file in the Registrar's Office prior to the end of the semester or term in which graduation is planned.

15) Requirements for Additional Degrees - Baccalaureate Degrees

~~To complete an additional baccalaureate degree or a baccalaureate degree after completing the associate degree, the following must be completed: (a) a minimum of 30 semester hours (18 of which must be upper division) at Arkansas Tech in addition to the hours earned for the first degree, (b) all University catalog requirements for the major field of study with the exception of the university-wide general education requirements, (c) applicable requirements specified under "Requirements for Baccalaureate Degrees".~~

Students who have already received a baccalaureate degree may earn an additional baccalaureate degree by completing a minimum of 30 additional semester hours from Arkansas Tech, at least 6 semester hours of which must be upper division work in the student's major. Certain programs may have more rigorous standards due to, for example, accreditation standards or licensure requirements. All degree requirements must be satisfied. Students pursuing a second baccalaureate degree must use the Arkansas Tech University catalog in effect at the time they first enroll subsequent to receiving the first degree or any subsequent Tech catalog provided they were enrolled at the University during the year the catalog was in effect.

16) Assessment Program

~~Arkansas Tech University began systematically assessing student learning in 1994 with the creation of two university-wide assessment plans. The first focused upon General Education and implemented guidelines of the State Board of Higher Education as required by legislative Act 874 of 1993. The second plan related to all academic programs and support offices in response to new initiatives of the Higher Learning Commission of the North Central Association of Colleges and Schools.~~

~~The University's initial efforts to assess General Education began in 1995 with the administration of tests to eligible students. While useful information was gleaned from such tests, university faculty devised a more comprehensive assessment plan in 2007. The new plan included direct measurement of student learning in the Core Curriculum courses and tracking the impact of such learning in upper-division courses and programs.~~

17) Assessment Program Continued

Both departmental and university-wide measures are used to evaluate student progress toward general and program-related educational goals. The measures include best practices used throughout the United States and Canada and

involve faculty, students, and staff. In addition to direct measurement of student learning in specific classes, capstone courses, and student internships, students may be asked to complete surveys or participate in focus groups, senior exit interviews, and other assessment activities designed to ensure continual improvement in quality of learning. A final key component of program assessment involves detailed monitoring of student scores on nationally standardized exams, licensure tests, and certification requirements.

18) Assessment Program Continued

Information specific to each academic major is available on ~~every~~ the appropriate departmental website. Information about assessment of general education goals may be found on the University Assessment website. Additional details about university assessment can be obtained by contacting the Coordinator of University Assessment or the Director of Institutional Research.

Adjournment

Suggested deletions indicated by strikethrough; suggested additions indicated in red.

Admission

Transfer Credit

The following policy is effective July 7, 2010. ATU will recognize transfer credit from the same U.S. regional accreditation associations; along with, additional colleges listed by ADHE in ACTS. The ACTS courses will be the only transfer credit accepted from that institution. Acceptance of the course credit will be determined by the date the institution was formally recognized by ADHE, and the student's matriculation term that must coincide or follow the date of that recognition. Credit from U.S. colleges and universities not accredited by one of the six regional accreditation associations or listed by ADHE in ACTS will not be accepted for transfer credit. Credit from colleges or universities outside the U.S. presented for transfer credit will be considered on an individual basis. ~~A maximum of 68 semester hours of acceptable credit may be transferred from community colleges.~~ **Transfer credit, although accepted by the university, is not guaranteed to be applicable toward meeting degree requirements for all programs offered by the university. Applicability of transfer credit to meet degree requirements depends on the major selected by the transfer student.**

Regulations and Procedures

Clemency

In accordance with Act 1000 of 1991, ~~an undergraduate student who has not attended Arkansas Tech University for a period of at least three years~~ **who has previously attended Arkansas Tech University** may apply to have the grades and credits for one or more consecutive terms or semesters earned ~~prior to the three year separation removed from his/her grade point average.~~ ~~Any undergraduate student who has previously attended Arkansas Tech University may qualify to request academic clemency~~ providing the following criteria are met.

After re-entering Tech following a separation of at least three years, a student may request academic clemency at the Office of the Registrar ~~for approval by the Vice President for Academic Affairs.~~ The student must specify the term or consecutive terms for which academic clemency is desired. ~~Any petition for academic clemency must be requested and granted prior to the beginning of the second semester of enrollment after returning to Tech.~~ **The period of separation may be waived in the case of impending graduation.** Academic clemency may be granted only one time and is irreversible. If the request is approved, Academic Clemency will cover all credits earned during the term or terms for which academic clemency is requested. The student's complete record will remain on the transcript with the added notation of "academic clemency granted" and the effective date.

~~For purposes of degree requirements, a student who received academic clemency must follow the provisions of the catalog in effect at the time of re-enrollment.~~

Academic clemency does not restore eligibility for student financial aid, scholarships or athletic eligibility.

For the reader's information: From Act 1000 – not in Tech Catalog [*2] SECTION 2. (a) Beginning with the 1991-92 school year, the State Board of Higher Education in cooperation with the institutions of higher education, shall develop guidelines which may be incorporated into the policies of the colleges and universities that provide for academic clemency for undergraduate students. Under this program of academic clemency, a student returning to a college or university after a separation of a defined number of years may petition the appropriate dean to have previously earned grades and credits removed from the calculations of their cumulative grade point average. Grades and credits earned at any other college or university shall be disregarded under this program.

(b) A student enrolled in an institution of higher education on the date of the passage of this act shall be eligible for academic clemency. **End of copy from Act 1000**

Repeated Courses

Students may repeat courses they have taken at Arkansas Tech University for the purpose of grade point adjustments (1) only by re-enrolling in the same courses at Arkansas Tech University and (2) subject to the following provisions. For repeated 1000 and 2000 level courses, only the grade from the best attempt of the repeated course is calculated into a student's cumulative grade point although all grades and all attempts are recorded on the student's academic record. ~~For repeated 3000 and 4000 level courses, all grades for repeated courses are calculated into the student's cumulative grade point and all attempts of the repeated course are recorded on the student's academic record.~~ Students may not repeat a course in which the highest grade possible has already been earned. Adjustments to cumulative grade points are not made for courses transferred from other colleges or universities.

Graduation Requirements

~~Students have a choice of the catalog under which they may complete graduation requirements. Non-transfer students must choose to complete requirements for graduation under the provisions of the Arkansas Tech University catalog in force at the time they enter Tech or in any subsequent Arkansas Tech catalog provided they were enrolled at the University during the year the catalog was in effect. Transfer students must choose to complete graduation requirements under the provisions of the Arkansas Tech catalog in force at the time they first enrolled in any college or any subsequent Arkansas Tech catalog, provided the Tech catalog was not over four years old at the time they entered Arkansas Tech, and they were enrolled in college either at Tech or elsewhere during the year in which the catalog was in effect. The catalog a student selects to use to complete degree requirements may require departmental approval and approval of the Registrar's Office if significant curriculum changes have occurred.~~ For effective use of the results of its constant reexamination of student needs and as a means for improving its total educational program, **Students may graduate under the catalog in force when they first enroll in the University, or any subsequent catalog, subject to the approval of the appropriate department head and dean. Students should keep in mind that curricula change in order to maintain relevance, up-to-date knowledge, and, in some cases, accreditation standards. The University reserves the right to make effective immediately any change in graduation requirements for students whose studies have not advanced beyond the level at which the change becomes operative.**

Requirements for Baccalaureate Degrees

In compliance with Act 1014 of 2005, Arkansas Tech University has developed guaranteed, eight-semester degree completion plans for most of the baccalaureate degree programs offered by the institution. ~~incoming freshmen, beginning with fall, 2005, may elect to participate in these plans, which are published in a Freshmen Catalog Supplement and are accessible on the Tech website.~~

A. Residence

A. General Requirements

~~1. The last 30 semester hours of work toward a degree must be done in residence.~~

1. A student must earn a minimum of 30 semester hours taken from Arkansas Tech, at least 6 semester hours of which must be upper division work in the student's major. Certain programs may have more rigorous standards due to, for example, accreditation standards or licensure requirements.

2. No more than a total of 30 semester hours of correspondence, extension, military service, or credit by examination work may be applied as credit towards a degree.

~~B.~~ **Hours of Credit and Grades** (remove heading, renumber the following, beginning with 3.

1. At least ~~424~~ **120** semester hours (excluding pre-college level courses) must be successfully completed.
2. The cumulative grade point average must not be less than 2.00 and not more than 25 percent of the semester hours may carry the "D" grade. Students must have a 2.00 grade point in their major and a 2.00 grade point in their minor, if applicable.
3. At least 40 semester hours must be in junior and senior courses, preferably more.
4. No more than four semester hours of activity credit (~~basic military science and those courses that may be used to meet the General Education activity requirement~~) may be counted toward graduation. ~~The only exception is that a student may have the standard allowance of military credit (three hours of military science and three hours of PE credit) and four other hours of activity credit for a total of ten semester hours.~~ A student registering for an activities course in excess of these limits receives no credit for the additional course and the grade is not included in the computation of grade point.
5. Only six hours of freshman English composition may be used to satisfy degree requirements.
6. ~~A transfer student must present a minimum of six semester hours in junior senior courses taken at Arkansas Tech University in the major in which the degree is to be granted.~~
7. ~~A student finishing two baccalaureate degrees concurrently must successfully complete a minimum of 154 semester hours (excluding precollege level courses) and all requirements for each degree. Fifty eight hours must be Junior and Senior courses.~~
8. For non-business majors, no more than 30 hours of courses offered by the College of Business may be counted towards completion of degree requirements.

~~€~~ **B. General Education Requirements**

To meet the need for all students to have educational experiences which broaden their knowledge of the arts, humanities, and sciences, all curricula are designed to include basic courses in these areas. Students should refer to the curriculum in their major area of study for specific courses either recommended or required by the academic department to fulfill the general education requirements (see "English - 6 hours").

~~Ɔ~~ **C. Competence in English, Mathematics, and Reading**

Each candidate for a baccalaureate degree is required to demonstrate the ability to write English clearly and correctly by completing the freshman composition courses (ENGL 1013 or 1043 and ENGL 1023 or 1053) with a grade of "C" or better. A student who receives a grade of "D" or "F" in English 0303, 1013, or 1043 must repeat the course to earn a grade of "C" or better before enrolling in the next course of the English sequence. The same criteria apply to transfer students.

A student who is placed in READ 0103 must earn a grade of "C" or better in the course or receive a departmental waiver to complete the reading requirement.

Students showing evidence of deficiency in mathematics will be counseled to enroll in appropriate remedial courses. All students must earn a grade of "C" or higher in the course used to satisfy the general education mathematics requirement.

~~£~~ **D. Examination for Education Majors or Teacher Candidates**

Section 1 (b) of Act 5 of the first Special Extraordinary Session (1983) of the Arkansas General Assembly stipulates: "After July 1, 1984, all colleges and universities in this State shall require persons who are education majors or teacher candidates to take the examination prescribed by the State Board of Education for initial certification as a teacher in the public schools of this State and to report the results of the examination to the college or university prior to graduation. All colleges and universities in this State shall report the results of the examinations to the Department of Education upon request."

~~F. Complete all assessment activities required by the University.~~

~~G.E.~~ An official record of any correspondence or transfer work completed at another institution must be on file in the Registrar's Office prior to the end of the semester or term in which graduation is planned.

Requirements for Associate Degrees

The requirements for the associate degree in medical assistant are outlined under the statements of the College of Natural and Health Sciences; requirements for the associate degrees in information technology and nuclear technology are outlined under the statements of the College of Applied Sciences; and requirements for the associate degree in early childhood education is outlined under the statements of the College of Professional Studies and Community Outreach. The requirements for the associate degree in general studies are outlined under the statements of the College of Arts and Humanities. In addition to completing the necessary hours prescribed, candidates for associate degrees must meet the following requirements:

~~A. Residence~~

~~1. The last 30 semester hours of work toward a degree must be done in residence. A student must earn a minimum of 30 semester hours taken from Arkansas Tech.~~

2. No more than a total of 30 semester hours of correspondence, extension, military service, or credit by examination work may be applied as credit towards a degree.

~~B. Hours of Credit and Grades~~ (renumber the following)

1. Refer to major field of study for semester hour requirements.

2. The cumulative grade point average must not be less than 2.00 and not more than 25 percent of the semester hours may carry the "D" grade. Students must have a 2.00 grade point in their major.

3. At least 20 semester hours of course work above the 1000 level are required for the degree of Associate of Arts in General Studies.

~~4. No more than four semester hours of activity credit (basic military science and those courses that may be used to meet the General Education activity requirement) may be counted toward graduation. The only exception is that a student may have the standard allowance of military credit (three hours of military science and three hours of PE credit) and four other hours of activity credit for a total of ten semester hours. A student registering for an activities course in excess of these limits receives no credit for the additional course and the grade is not included in the computation of grade point.~~

5. Only six hours of freshman English composition may be used to satisfy degree requirements.

~~6. Complete all assessment activities required by the University.~~

7. An official record of any correspondence or transfer work completed at another institution must be on file in the Registrar's Office prior to the end of the semester or term in which graduation is planned.

Requirements for Additional Degrees

Baccalaureate Degrees

~~To complete an additional baccalaureate degree or a baccalaureate degree after completing the associate degree, the following must be completed: (a) a minimum of 30 semester hours (18 of which must be upper division) at Arkansas Tech in addition to the hours earned for the first degree, (b) all University catalog requirements for the major field of study with the exception of the university wide general education requirements, (c) applicable requirements specified under "Requirements for Baccalaureate Degrees".~~

Students who have already received a baccalaureate degree may earn an additional baccalaureate degree by completing a minimum of 30 additional semester hours from Arkansas Tech, at least 6 semester hours of which must be upper division work in the student's major. Certain programs may have more rigorous standards due to, for example, accreditation standards or licensure requirements. All degree requirements must be satisfied. Students pursuing a second baccalaureate degree must use the Arkansas Tech University catalog in effect at the time they first enroll subsequent to receiving the first degree or any subsequent Tech catalog provided they were enrolled at the University during the year the catalog was in effect.

Assessment Program

~~Arkansas Tech University began systematically assessing student learning in 1994 with the creation of two university wide assessment plans. The first focused upon General Education and implemented guidelines of the State Board of Higher Education as required by legislative Act 874 of 1993. The second plan related to all academic programs and support offices in response to new initiatives of the Higher Learning Commission of the North Central Association of Colleges and Schools.~~

~~The University's initial efforts to assess General Education began in 1995 with the administration of tests to eligible students. While useful information was gleaned from such tests, university faculty devised a more comprehensive assessment plan in 2007. The new plan included direct measurement of student learning in the Core Curriculum courses and tracking the impact of such learning in upper division courses and programs.~~

Both departmental and university-wide measures are used to evaluate student progress toward **general and** program-related educational goals. The measures include best practices used throughout the United States and Canada and involve faculty, students, and staff. In addition to direct measurement of student learning in specific classes, capstone courses, and student internships, students may be asked to complete surveys or participate in focus groups, senior exit interviews, and other assessment activities designed to ensure continual improvement in quality of learning. A final key component of program assessment involves detailed monitoring of student scores on nationally standardized exams, licensure tests, and certification requirements.

Information specific to each academic major is available on ~~every~~ **the appropriate** departmental website. **Information about assessment of general education goals may be found on the University Assessment website.** Additional details about university assessment can be obtained by contacting the Coordinator of University Assessment or the Director of Institutional Research.