

Curriculum Committee Luncheon
AGENDA
Monday, August 21, 2023
Noon

I. Call to Order

II. New Business

2023-24 Curriculum Committee members include:

1 - Year Term:

Dr. James Stobaugh (AH)

Dr. Matt Brown (BED) - CHAIR

Dr. Tennille Lasker-Scott (EH)

Dr. Tsunemi Yamashita (STEM)

2-Year Term:

Dr. David Ward (AH)

Dr. Matt Wilson (BED)

Dr. Rejina Manandhar (EH)

Dr. Michael Davis (STEM)

Dr. Kristin Henderson (at large; 1- year term)

Ms. Tammy Weaver, Registrar (ex officio)

Dr. Christine Austin, Assessment (ex officio)

Ms. Sherry Tinerella, Library (ex officio)

VACANT SGA members (ex officio)

VACANT SGA members (ex officio)

A. Election of the positions: Chair-Elect and Secretary (to review minutes for accuracy)

1. Members eligible for Chair-Elect

Dr. David Ward (AH)

Dr. Matt Wilson (BED)

Dr. Rejina Manandhar (EH)

Dr. Michael Davis (STEM)

2. Member eligible for Secretary

Dr. James Stobaugh (AH)

Dr. Matt Brown (BED) - CHAIR

Dr. Tennille Lasker-Scott (EH)

Dr. Tsunemi Yamashita (STEM)
Dr. Kristin Henderson (at large; 1- year term)

B. Information Items

1. Curricular items requiring ADHE approval appear on the August 29, 2023, Curriculum Committee agenda/September 12th Faculty Senate. A summary of the proposals along with the proposals are posted on the Curriculum web page at <https://www.atu.edu/standingcommittees/curriculum.php>
2. ADHE Timeline for Approval of New Programs and LON Letters of Notification
3. Assessment
 - a. START with assessment outcome when contemplating curriculum change
 - b. HLC review required for curriculum change with 25% or more substantive change
4. Curriculum Forms
5. Fall meetings will be held at 3 p.m. via WebEx on the following dates:
Tuesday, September 26, 2023
Tuesday, October 24, 2023
Tuesday, November 28, 2023
TBA December, 2023

C. Curricular Items

College of Arts & Humanities – Department of Behavioral Sciences

1. Add the Accelerated Bachelor of Arts in Criminal Justice to Master of Science in Student Affairs Administration;
2. Add the Accelerated Bachelor of Arts in Psychology to Master of Science in Student Affairs Administration; and
3. Add the Accelerated Bachelor of Arts in Sociology to Master of Science in Student Affairs Administration.

College of Education and Health – Department of Nursing

1. Add the Accelerated Bachelor of Science in Nursing to Master of Science in Nursing Administration and Emergency Management.

College of Science, Technology, Engineering, & Mathematics – Department of Biological Sciences

1. Add the Accelerated Bachelor of Science in Fisheries and Wildlife Sciences to Master of Science in Fisheries and Wildlife Science.

D. Adjournment.

Arkansas Tech University
Curriculum Committee Minutes

The Curriculum Committee met on Monday, August 21, 2023, at noon in the West Dining Room. The following are members of the committee:

2023-24 Curriculum Committee members include:

1 - Year Term:

Dr. James Stobaugh (AH)

Dr. Matt Brown (BED) - CHAIR

Dr. Tennille Lasker-Scott (EH)

Dr. Tsunemi Yamashita (STEM)

2-Year Term:

Dr. David Ward (AH)

Dr. Matt Wilson (BED)

Dr. Rejina Manandhar (EH)

Dr. Michael Davis (STEM)

Dr. Kristin Henderson (at large; 1- year term)

Ms. Tammy Weaver, Registrar (ex officio)

Dr. Christine Austin, Assessment (ex officio)

Ms. Sherry Tinerella, Library (ex officio)

VACANT SGA members (ex officio)

VACANT SGA members (ex officio)

All committee members were present. Dr. Julie Furst-Bowe, vice president for academic affairs, and Dr. Jeanine Myers, associate vice president for academic affairs, were present as guests. Dr. Jeff Cass, Dr. David Ward, Dr. Shelly Daily, and Dr. Tom Nupp were present to represent proposals. Ms. Brandi Tripp, Ms. Alexis Scrimshire, and Ms. Michelle Price from the Registrar's Office was present to assist with technology, attendance, and minutes.

After the membership was welcomed by Dr. Furst-Bowe and attendees introduced, Dr. Brown called the meeting to order and asked for volunteers or nominations for the chair elect and secretary positions. Motion by Dr. Stobaugh, seconded by Dr. Davis, to nominate Dr. Ward, as chair elect. Motion approved. Dr. Stobaugh, seconded by Dr. Lasker-Scott, to nominate himself for secretary. Motion approved.

OLD BUSINESS: No old business. Minutes approved by email vote after last meeting.

NEW BUSINESS:

Motion by Dr. Davis, seconded by Dr. Ward, to amend the agenda to allow curriculum items to be consider before information items. Motion approved.

CURRICULAR ITEMS

College of Arts & Humanities – Department of Behavioral Sciences

Motion by Dr. Ward, seconded by Dr. Davis to table item 1 and 3. Motion approved. Motion by Dr. Davis, seconded by Dr. Stobaugh to discuss item 2. Motion approved. Dr. Stobaugh, seconded by Dr. Lasker-Scott, to approve item 2. Motion approved.

1. TABLED: Add the Accelerated Bachelor of Arts in Criminal Justice to Master of Science in Student Affairs Administration;
2. Add the Accelerated Bachelor of Arts in Psychology to Master of Science in Student Affairs Administration; and
3. TABLED: Add the Accelerated Bachelor of Arts in Sociology to Master of Science in Student Affairs Administration.

College of Education and Health – Department of Nursing

Motion by Dr. Henderson, seconded by Dr. Wilson, to discuss item 1. Motion approved. Motion by Dr. Ward, seconded by Dr. Manandhar, to approve item 1. Motion approved.

1. Add the Accelerated Bachelor of Science in Nursing to Master of Science in Nursing Administration and Emergency Management.

College of Science, Technology, Engineering, & Mathematics – Department of Biological Sciences

Motion by Dr. Davis, seconded by Dr. Lasker-Scott, to discuss item 1. Motion approved. Motion by Dr. Ward, seconded by Dr. Stobaugh, to approve item 1. Motion approved.

1. Add the Accelerated Bachelor of Science in Fisheries and Wildlife Sciences to Master of Science in Fisheries and Wildlife Science.

INFORMATION ITEMS

1. Curricular items requiring ADHE approval appear on the August 29, 2023, Curriculum Committee agenda/September 12th Faculty Senate. A summary of the proposals along with the proposals are posted on the Curriculum web page at <https://www.atu.edu/standingcommittees/curriculum.php>
2. ADHE Timeline for Approval of New Programs and LON Letters of Notification - Ms. Weaver explained proposals requiring ADHE approval will be considered at the next August meeting to ensure all committee approvals are received in time to meet the catalog deadline. August proposals approved by the Curriculum Committee would be submitted for approval to the September Faculty Senate and October Board of Trustees. After approval, the proposals would be sent to ADHE by their November 1 deadline. The ADHE Coordinating Board meets in January. The catalog goes live March 1.
3. Assessment - Dr. Austin explained the departments should start the curriculum change process with reviewing assessment outcomes. This information should be included in the curriculum proposal as rationale for the change requested. Any new program

proposals should come to Dr. Austin to enter into the HLC Review System to determine if substantive change paper is needed. Dr. Austin also explained that HLC considers a substantive change to have occurred when the curriculum has changed by 25% or more during the period between HLC reviews. Individual course changes, as well as program changes are cumulative. Dr. Austin is logging changes between major HLC reviews (4-6 years). Programs that reach 25% changes in that period may need to file substantive change paper work with HLC.

4. Curriculum Forms - Ms. Weaver indicated curriculum forms are available on the Curriculum web page at <https://www.atu.edu/standingcommittees/curriculum.php>. She emphasized that departments should contact her and Dr. Austin before starting the process.
5. Fall meetings will be held at 3 p.m. via WebEx on the following dates:
 - Tuesday, August 29, 2023
 - Tuesday, September 26, 2023
 - Tuesday, October 24, 2023
 - Tuesday, November 28, 2023
 - TBA December, 2023

ADJOURNMENT

Adjourned at 12:57 p.m.

Curriculum Committee
AGENDA
Tuesday, August 29, 2023, 3 p.m.
WebEx

I. Call to Order

II. New Business

Approval of the minutes from the August 21, 2023 meeting

III. Curricular Items

College of Education & Health – Department of Department of Emergency Management,
Professional Studies, & Student Affairs Administration

1. Add EAM 3263: Disasters in Pop Culture, to the course descriptions;
2. Add EAM 3413: UAVs for Commercial Use, to the course descriptions; and
3. Add the Certificate of Proficiency in Nonprofit Leadership.

College of Education & Health – Department of Department of Kinesiology & Rehabilitation
Science

1. Add the minor Sport Coaching;

College of Education & Health – Department of Nursing

1. Modify the Curriculum in BSN in Pre-licensure Program.

College of Education & Health – Department of Department of Teaching &
Educational Leadership

1. Add MLED 3103: Writing in the Content Area, to the course descriptions;
2. Add MLED 4903: Residency B Seminar, to the course descriptions;
3. Add the SEED cross-list to ELED 2003: Educational Research and the Teacher as a Lifelong Learner; and change the title to Education as a Profession;
4. Add the SEED cross-list to ELED 2113: Human Development and Learning Theories;
5. Change the course number for MLED 3024: Psychological Foundations for the Nature and Needs of Middle Level Students, to MLED 3023;
6. Change the course number for MLED 3034: Literacy Development in the Middle Grades, to MLED 3033;
7. Change the course number for MLED 3062: Tests & Educational Measurements, to MLED 3063;

8. Change the course number for MLED 3072: Diversity in the Classroom, to MLED 3073;
9. Change the course number for MLED 4004: Middle Level Curriculum and Pedagogy, to MLED 4003;
10. Change the title for MLED 4023: Guided Field Experiences, to Residency A Seminar; modify the co-requisite; and modify the course description;
11. Change the course number for MLED 4912: Internship, to MLED 4909; change the title to Residency B; modify the co-requisite; and modify the course description;
12. Change the course subject for SEED 4052: Educating Diverse and Exceptional Learners, to SPED;
13. Change the course number for SEED 4556: Classroom Application of Educational Psychology, to SEED 4553
14. Curriculum Revision to modify the Curriculum in Middle Level Education, as follows:
 - a. Delete the following options:
 English/Language Arts and Social Studies,
 English/Language Arts, Social Studies and Math,
 English/Language Arts, Social Studies and Science,
 Math and English/Language Arts,
 Math and Science,
 Math and Social Studies,
 Math, Science and English/Language Arts,
 Math, Science and Social Studies,
 Science and English/Language Arts,
 Science and Social Studies; and
 - b. Add the following options:
 English and Language Arts, Social Studies, Mathematics, and Science;
15. Modify the Curriculum in Agriculture Education for Teacher Licensure, English Education for Teacher Licensure, Health and Physical Education for Teacher Licensure, and Social Studies Education for Teacher Licensure;
16. Add the Advanced Certificate in Secondary Education; and
17. Add the Minor in Middle Level Education (Non-Licensure)

College of Arts & Humanities – Department of Art

1. Modify the Curriculum in Art for Teacher Licensure;
2. Add the Certificate of Proficiency in Game and Interactive Media Design; and
3. Add the Certificate of Proficiency in Graphic Design.

College of Arts & Humanities – Department of Communication and Media Studies

1. Add COMM 4043: Sports Communication, to the course descriptions;
2. Add JOUR 2511 and JOUR 2521: Sports Media Practicum, to the course descriptions;
3. Add JOUR 3283: Digital Media Production, to the course descriptions;
4. Add JOUR 3583: Sports Reporting, to the course descriptions;

5. Modify the Certificate of Proficiency in Technical and Professional Communication; and
6. Add the Certificate of Proficiency in Sports Media.

College of Arts & Humanities – Department of English & World Languages

1. Add ENGL 2193: Introduction to Creative Nonfiction, to the course descriptions;
2. Add SPAN 3173: Hispanic Civilizations and Cultures, to the course descriptions;
3. Add SPAN 4233: Hispanic Literature, to the course descriptions;
4. Modify the Curriculum in Bachelor of Arts World Languages – Spanish;
5. Modify the Certificate of Proficiency in Teaching English to Speakers of Other Languages;
6. Modify the Minor in Latin American/Latino Studies with Language Proficiency;
7. Modify the Minor in Spanish Medical Interpretation;
8. Modify the Minor in World Languages – Spanish;
9. Delete the Curriculum in World Language with Concentration in Spanish Education for Teacher Licensure; and
10. Delete the Certificate of Proficiency in Spanish for Medical Interpretation.

NOTE: The Department of Teaching and Educational Leadership submitted a proposal on behalf of the English Education for Teacher Licensure and Social Studies Education for Teacher Licensure programs changing secondary education courses.

College of Arts & Humanities – Department of History & Political Science

1. Add POLS 3153: Sports and Politics, to the course descriptions;
2. Change the title for HIST 3623: History of India, TO: History of Modern South Asia; and modify the course description; and
3. Delete the Curriculum in Bachelor of Arts in International Studies.

College of Arts & Humanities – Department of Music

1. Add MUS 1411: Class Piano I, to the course descriptions;
2. Add MUS 1421: Class Piano II, to the course descriptions;
3. Add MUS 2023: American Popular Music, to the course descriptions;
4. Add MUS 3901: Secondary Music Methods and Materials I, to the course descriptions;
5. Add MUS 4801: Advanced Conducting, to the course descriptions;
6. Add MUS 4901: Secondary Music Methods and Materials II, to the course descriptions;
7. Change the course number for MUS 3702: Music Education Technology, to MUS 2703;
8. Change the course number for MUS 3802: Principles of Conducting, to MUS 3801;
9. Modify the Curriculum in Music;

10. Modify the Curriculum in Music Education for Teacher Licensure Instrumental Music Option;
11. Modify the Curriculum in Music Education for Teacher Licensure Keyboard Instrumental Music Option;
12. Modify the Curriculum in Music Education for Teacher Licensure Keyboard Vocal Music Option;
13. Modify the Curriculum in Music Education for Teacher Licensure Vocal Music Option;
14. Program Reconfiguration to create the Bachelor of Music Arts from the existing Bachelor of Arts in Music and BME Music Education programs; and
15. Delete the Certificate of Proficiency in Performance;

NOTE: The Department of Teaching and Educational Leadership submitted a proposal on behalf of the English Education for Teacher Licensure and Social Studies Education for Teacher Licensure programs changing secondary education courses.

College of Business & Economic Development – School of Business

1. Modify the Curriculum for Advanced Certificate in Data Analytics.

College of Business & Economic Development – Department of Agriculture & Tourism

1. Add RP 2112: Introduction to Professional Practice;
2. Add RP 2113: Global Perspectives of Tourism;
3. Change the title for HA 2063: Guest Service Management, to Guest Relations, and modify the course description;
4. Change the title for HA 3013: Hospitality Marketing and Sales, to Tourism Marketing, and modify the course description;
5. Change the title for HA/RP 3113: Human Resource Management in Parks, Recreation, and Hospitality Administration, to Talent Acquisition and Management, and modify the course description;
6. Change the title for HA 4033: Legal Aspects of Hospitality Administration, to Legal Aspects of Tourism, and modify the course description;
7. Change the title for RP 1013: Principles of Recreation and Park Administration, to Principles of Tourism, and modify the course descriptions;
8. Change the title for RP 2003: Experience Programming, to Events and Experience Management, and modify the course description;
9. Change the title for RP 3043: Work Experience, to Developing Professional Practices, and modify the course descriptions;
10. Change the title for RP 4023: Research Methods, to Tourism Research, and modify the course description;
11. Change the course number for RP 4114: Internship I, to RP 4119, change the title to Mastery in Professional Practices, modify the course description, and update the mode of instruction; and

12. Program Reconfiguration to combine the Bachelor of Science degrees in Hospitality Administration Event Management, Food Service Management, and Lodging Management Emphasis, and Recreation and Park Administration Interpretation, Natural Resources, Recreation Sport Management, and Therapeutic Recreation Emphasis, to create the Bachelor of Science in Tourism and Bachelor of Science in Tourism Therapeutic Recreation.

College of Science, Technology, Engineering, & Mathematics – Department of Biological Sciences

1. Curriculum Revision to modify the Curriculum in Biology, as follows:
 - a. Modify the Biomedical Option;
 - b. Delete the General Option;
 - c. Add the following options:
Environmental Option, Ecology and Evolution, and Biostatistics;
2. Add the Advanced Certificate in Pre-Health Profession in Biology;
3. Delete the Curriculum in Environmental Science;
4. Delete the Curriculum in Medical Laboratory Science; and
5. Delete the Curriculum in Nuclear Medicine Technology.

College of Science, Technology, Engineering, & Mathematics – Department of Engineering & Computing Sciences

1. Add the Certificate of Proficiency in Electronic Circuit Design and Analysis.

College of Science, Technology, Engineering, & Mathematics – Department of Mathematics & Statistics

1. Modify the course description for MATH 1001: Orientation to Mathematics;
2. Change the title for MATH 3703: Mathematics in the Secondary Schools, to Mathematics in the Middle and Secondary Schools, modify the course description and prerequisites;
3. Change the course number for MATH 3772: Praxis II Mathematics: Content Knowledge Test Preparation, to MATH 3771, change the title to Praxis Middle School and Secondary Mathematics Test Preparation, and modify the course description and prerequisites;
4. Modify the co-requisites and prerequisites for MATH 4703: Special Methods in Mathematics;
5. Modify the Curriculum in Mathematics Education for Teacher Licensure; and
6. Add the Certificate of Proficiency for Mathematics.

College of Science, Technology, Engineering, & Mathematics – Department of Physical & Earth Sciences

1. Add the Certificate of Proficiency in Chemistry Technician; and
2. Add the Certificate of Proficiency in Instrumental Analysis.

AMENDMENT TO THE AGENDA

College of Education & Health – Department of Department of Emergency Management,
Professional Studies, & Student Affairs Administration

1. Add the Certificate of Proficiency in Cyber Resiliency;
2. Add the Certificate of Proficiency in Emergency Management;
3. Add the Certificate of Proficiency in Project Management;
4. Add the Certificate of Proficiency in Small Unmanned Aerial Systems (sUAS);
5. Add the Certificate of Proficiency in Security Studies;
6. Add the Certificate of Proficiency in Training and Organizational Development; and
7. Add the Certificate of Proficiency in Workplace Supervision.

IV. Upcoming meetings

Fall meetings will be held at 3 p.m. via WebEx on the following dates:

Tuesday, September 26, 2023

Tuesday, October 24, 2023

Tuesday, November 28, 2023

TBA December, 2023