



STAFF SENATE

Wednesday, October 7, 2015
Meeting Minutes

CALL TO ORDER

The Tech Staff Senate was called to order by Vice President Williamson on Wednesday, October 7, 2015 at 10:00 a.m. in Room 203 of Baswell Techionery.

ROLL CALL

Senators Present:

Sandra Anderson	Debra Howard
Regina Burris	Margie Link
Pam Cooper	Jeff Mumert
Shawna Davis	Kim Newman
Rhonda Fleming	Jeff Nichols
Brittany Flippo	Julia Pope
Amanda Handley	Lindsey Riedmueller
Luke Heffley	Roger Trusty
James Higgs	Bettye Williamson

Senators Absent:

Brandi Collins	Ryan Taylor
Danny Jones	

Visitors

Dr. Jason Warnick
Mrs. Brooke Southard

The minutes from the September 2nd and 30th meetings were distributed electronically and approved as written on October 7, 2015.

OLD BUSINESS

Dr. Jason Warnick gave us an update on Strategic Planning. The working groups are conducting interviews on campus and getting ideas. All minutes from the meetings are on the Strategic Planning website. He stated ideas are easy to come up with, but it's the implementation that is hard. Dr. Warnick asked for more comments, concerns, issues and ideas. We can email these to strategicplanning@atu.edu, or there is a place on the website to submit comments www.atu.edu/strategicplanning, and he is starting a blog that he hopes people will check out. He asked each senator to take a few minutes and list one important issue on notecards he passed out, so he could discuss them at the forum today in the Doc Bryan Lecture Hall, 11:00 a.m. to 1:00 p.m. Feel free to come and go as needed. Very informal.



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OLD BUSINESS (continued)

Mrs. Brooke Southard from Human Resources gave us updates since the last meeting. Flu shots are free to employees and their dependents if covered by their insurance. These will be administered on October 14th in the W.O. Young Ballroom at two different times, 8:00 a.m. to noon, and 3:00 to 6:30 p.m. You will not have to worry with bringing your insurance card. HR will have a list of everyone that is eligible. To make it go faster, a consent form will be put out on the HR website before October 14th so everyone getting the shot can print off the form and already have it signed and just bring with them that day. She reminded us of Open Enrollment, October 26th through November 6th. On October 30th there will be a Benefits Fair from 9:00 a.m. to 4:00 p.m. in W.O. Young Ballroom. Employees can meet with an HR person who can help you. Other vendors there will be BCBS, Humana, USABLE Life, American Fidelity, TIAA-CREF, VALIC, AirEvac, Priority Federal Credit Union, Arkansas Federal Credit Union, Chartwell's and Tech Bookstore. If you want to make changes to your American Fidelity, you have to meet with one of the representatives in person. With USABLE you can make changes online. There will be an Employee Health Event November 3rd and 4th from 10:00 a.m. to 2:00 p.m. in Doc Bryan Student Services Center, Room 242, to conduct blood pressure screenings, body composition screenings, pulse ox readings, and help schedule your yearly wellness exams and mammograms. Mrs. Southard also handed out a draft to the new Inclement Weather policy and asked for feedback. Please route any comments or questions through Brandi Collins.

Margie Link, Julia Pope and Bettye Williamson presented their findings of the Faculty Welfare Committee, to possibly model the Confidential Disclosure committee after. They gave us an overview of how the faculty welfare committee works for faculty. Julia suggested someone from the faculty welfare committee come talk to staff senate to further explain their committee and how issues are handled. This was agreed upon and it was decided the December meeting would be a good meeting for this person to attend.

NEW BUSINESS

Rhonda Fleming reported she has invited Mr. Heath Whorton (Emergency Manager) and Chief McMillian to a staff senate meeting to discuss the possibility of an Active Shooter Drill/Training session for the whole campus. It's one thing to read about it in our Emergency Procedure Guide, and another to actively have a drill to participate in. They could not attend today's meeting, but can come to the November meeting. It was mentioned by several senators that they'd rather have a special called meeting if they can come sooner and not wait a whole month.



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NEW BUSINESS (continued)

Margie Link conveyed it was brought to her attention by another employee that outside of Ross Pendergraft Library there isn't sufficient lighting nor the presence of security. Since they are open until 1:00 a.m. most nights, it appears there is the need for better lighting and security for students and employees. After a discussion it was decided Brandi Collins will discuss this matter with Chief McMillian.

Roger Trusty pointed out we have veterans and military present on campus that might be beneficial during an active shooter drill/training.

Kim Newman reported when she works on Saturdays she has found the Corley Building unlocked, which gives you an insecure feeling in the building, when no one else should be in this building. With Corley being the hub for our computer system, it should remain secure at all times. Even the custodian for the building finds the doors unlocked when reporting for work in the early morning hours.

GOOD AND WELFARE

Our next regular meeting will be Wednesday, November 4, 2015 at 10:00 a.m. in Baswell Techionery, Room 202.

ADJOURNMENT

The meeting was adjourned at 11:33 a.m. by Vice President Williamson.

Respectfully submitted,

Rhonda Fleming, Secretary

