



## STAFF SENATE

Wednesday, August 5, 2015  
Meeting Minutes

### CALL TO ORDER

The Tech Staff Senate was called to order by President Collins on Wednesday, August 5, 2015 at 10:00 a.m. in Room 202 of Baswell Techionery.

### ROLL CALL

#### Senators Present:

Sandra Anderson	Debra Howard
Regina Burris	Danny Jones
Brandi Collins	Margie Link
Pam Cooper	Jeff Mumert
Shawna Davis	Jeff Nichols
Rhonda Fleming	Julia Pope
Brittany Flippo	Ryan Taylor
Amanda Handley	Roger Trusty
Luke Heffley	Bettye Williamson
James Higgs	

#### Senators Absent:

Kim Newman	Lindsey Riedmueller
------------	---------------------

The minutes from the previous meeting were distributed electronically and approved as written on August 5, 2015.

### GENERAL ANNOUNCEMENTS

Amanda Handley was introduced to the Staff Senate. Ms. Handley is replacing David Page who has retired from Tech.

There are no current plans for Tech Fit to be open year-round, but there are talks of year-round operation for the future recreational sports facility.

Dr. Bowen has invited all staff to a meeting August 21<sup>st</sup>. You should attend either the 11:00 a.m. session or the 1:30 p.m. session. It will be held in the Doc Bryan Lecture Hall.

Upcoming concert – Saturday, August 29<sup>th</sup> at 8:00 p.m. at Centennial Plaza (for 18 year olds and up), featuring Backroad Anthem, Whiskey Myers and Josh Abbott Band.

## **STAFF SENATE**

### **General Announcements – (continued)**

Liz Chrisman will be taking head shot pictures Tuesday, August 18<sup>th</sup>. If you need one, please make an appointment with Liz. Her contact info is: (479) 880-4245 or email her at [echrisman@atu.edu](mailto:echrisman@atu.edu).

The issue with the dumpster between Rothwell and Doc Bryan is on hold while the construction of the new side walk at Doc Bryan's south entrance is ongoing. Then Mr. Moseley will take it to executive council.

### **OLD BUSINESS**

- The Childcare Usage Survey was finalized with the revision of #4 (choices of ages will be listed on the survey) and #11 (give suggested prices to select from).

### **NEW BUSINESS**

- The Confidential Incident Disclosure committee met with Jennifer Fleming, (Coordinator of Affirmative Action and Title IX), on July 10<sup>th</sup>. The confidential disclosure incidents could include harassment (non-sexual), bullying, intimidation, or hostile work environment. Margie Link gave a report. Training and education of everyone on campus could have a significant impact on changing the current culture of Tech's work environment for staff. The report will be sent to Brooke Southard in Human Resources for suggestions from her. Presently there is no one to go to for this type incident. If anyone has suggestions, please present them to Brandi Collins who will filter them to Human Resources.
- Parking Hang Tags – there were complaints about people parking at Facilities Management without ever purchasing hang tags and not getting ticketed. The question as to whether or not they are required to purchase them was asked since they aren't technically "on campus". Also it was mentioned about getting a "warning" versus a "ticket" for the first time parking illegal and how does a staff member appeal a ticket. Brandi Collins will talk to Chief McMillian.
- Child Leave Act – An act to provide leave for state employees to participate in their children's educational activities. You get 8 hours a calendar year and cannot carry any leftover hours over to the next year. It was brought to our attention that some people are abusing it. When asked who is to monitor this, we were told it's up to the supervisor that signs that time sheet to verify the employee has a "legal" child they are taking the leave for and they should follow the handbook.

## **STAFF SENATE**

### **NEW BUSINESS (continued)**

- There have been numerous complaints from people that apply for jobs at Tech that say they never hear anything at all about the job they applied for. This brought up questions like how does Human Resources (HR) deem someone eligible for the job, do all applications go to the department whether HR considers them eligible or not, who is responsible for sending all the applicants a letter, etc. Brandi Collins will discuss this with HR.
- Staff Senate will be preparing for the upcoming election for the 2015-16 year. Seven senators will rotate off, but only 6 new ones will be elected (this is to correct error last year of having one too many in the Technology area). The elections will be in October with new senators taking office in November. Areas that will have senators rotating off are Academic Affairs, Administration and Finance, Admissions/Registrar, Facilities Management, Student Services/Residence Life and one At-Large (from any area).

### **GOOD AND WELFARE**

Our next regular meeting will be Wednesday, September 2, 2015 at 10:00 a.m. in Baswell Techionery, Room 202.

### **ADJOURNMENT**

The meeting was adjourned at 11:00 a.m. by President Collins.

Respectfully submitted,

Rhonda Fleming, Secretary

