**STAFF SENATE**

**February 7, 2018**

 **Meeting Minutes**

**CALL TO ORDER**

President Guarino called the Tech Staff Senate to order on Wednesday, February 7, 2018, at 9:57 a.m. In Baz Tech 204.

**ROLLCALL**

**Senators Present:**

Clay Moore Michelle McMinn

Josh Carey Tammy Rye

Pam Cooper Tera Simpson

Pam Dixon William Titsworth

Andrea Eubanks Hope Vilavanh

Tammy Guarino Denise Wallis

James Higgs

Ben King

Braxton Lay

Brittany Martin

Chelsea Martin

**Senators Absent:**

Rachel Alexander

 Angela Bell

 Dona Kirkpatrick

**Visitor(s):**

Sandra Anderson, Ozark Campus Representative

On February 7th, the minutes from January 3rd, meeting were distributed and approved. Senator McMinn filed a motion to accept the minutes and Senator Titsworth seconded the motion.

**Old Business**

Senator Martin inquired about the status of paving the rock walkway between the parking lot and the Brown Building. President Guarino reported the request has been submitted and discussed multiple times.

Chief McMillian is in the process of installing a speed limit sign on Glenwood and a street sign on North Boulder.

Senator Martin inquired about the status of the furniture request for the Lactation Room. The Staff Senate completed the project and a wingback chair has been placed in the Lactation Room in the Tomlinson Building.

Senator Martin inquired about pro-rating the cost of hang tags. This option is not available at this time.

President Guarino discussed the Staff Senate hosting a Staff spring luncheon. Ideas presented were to have the lunch in the West Main dining room in the cafeteria or have a cookout. The members of the Executive Council would grill hamburgers and hot dogs. No Action was taken at this time.

**New Business**

President Guarino distributed a handout for the Scholarship Dinner extending an invitation to Staff with a discounted rate of 25%.

President Guarino presented Staff Appreciation night at the Ballgame on February 19th.

Volunteers are needed to help hand out swag and vouchers. Tera Simpson volunteered to create a

Flyer for the event. Vouchers for free popcorn and drink will be given to each staff member that presents their Tech ID. Staff and their family will get free entry to the game. Megaphones and Jerry stickers will be given out to the Staff and their families. The Athletic Department purchased the megaphones and donated them for the event. Student Services donated the Jerry Stickers. Dr. Bowen funded the drinks and popcorn.

President Guarino presented the Tuition Waiver Policy and has asked for feedback on changes. Senator Simpson requested a change into the Cohort program to be able to take more than 18 hrs. for people already registered in the program.

Senator Carey requested information on being able to donate sick leave to a designated person instead of catastrophic leave.

Senator Carey discussed issues regarding animals in residence hall rooms. He requested information in regards to the Service Animal Policy. Senator King stated they have no way of knowing if an animal in a dorm room is a service animal or a pet when they have to perform a work order. They ask if a sign could be placed on the doors in the specific dorms that have animals.

Senator King requested information regarding the Drug Free Workplace Policy. Is there a random drug test for employees that operate state equipment? He is requesting one be put into place if not already to help protect employees and students when working on heavy machinery.

**Meeting Adjourned**

President Guarino adjourned the meeting at 10:26 a.m.

Next meeting:

Wednesday, March 7th 2018 @ 9:30am in BazTech 204

Respectfully submitted,

Tammy Rye, Vice President