**STAFF SENATE**

**December 6, 2017 Meeting Minutes**

**CALL TO ORDER**

President Guarino called the Tech Staff Senate to order on Wednesday, December 6, 2017, at 10:14a.m. In Baz Tech 204.

**ROLLCALL**

**Senators Present:**

Rachel Alexander Brittany Martin

Angela Bell Clay Moore

Josh Carey Tammy Rye

Pam Cooper Tera Simpson

Pam Dixon William Titsworth

Tammy Guarino Hope Vilavanh

James Higgs Denise Wallis

Ben King

Braxton Lay

**Senators Absent:**

Andrea Eubanks

Dona Kirkpatrick

Chelsea Martin

Michelle McMinn

**Visitor(s):**

Jennifer Thomas, Ozark Campus Representative

Teresa Lutz, College of Education Representative

On December 6th, the minutes from November 1st, meeting were distributed electronically and approved. Senator Higgs filed a motion to accept the minutes and Senator Cooper seconded the motion.

**Old Business**

Heath Whorton spoke in regards to the mass notification warnings and communication breakdown during inclement weather. All faculty, staff and students are to sign up for the notifications on closings, emergency alerts, etc. Heath will also go around to each building that needs clarification on where safety concerns are addressed.

Heath stated there will be an Active Shooter course in regards to the new concealed carry law that was passed in January and all are encouraged to attend.

Breakdown in Emergency Communication campus wide needs to be addressed to establish better communication between all Faculty, Staff, and Students. (I.e. power outage, inclement weather, flooding, etc.)

Senator King discussed the benefit of getting an exercise program to benefit Faculty/Staff with health benefits, reduction in insurance cost, and gym membership. Received information about sales on health products along with handouts.

The Leadership Tech team will begin the pilot workshops in January 2018 providing professional development opportunities. Training and development options will be How to video sessions, workshops, and guest speakers.

Senator Martin was concerned about the rock walk-way from the parking lot to the Brown Bldg. Brian Lasey and Galen Rounsaville stated there is money in the budget to get it paved in the new year after approval from Ms. Hinkle.

Senator Martin requested information in regards to hiring internally before advertising externally. Dr. Bob Freeman stated it will happen in the future. Data is being gathered to take to the board and President.

**New Business**

President Guarino presented a slide show of goals and what is expected of each Senator during this term. She would like to form several committees to help get the staff more involved with the community and boost moral on campus. Goals are as followed: 1.) Tech Thanksgiving Meal

2.) Spring Events 3.)Cash out a weeks’ worth of vacation/sick leave at the end of the year 4.) Form 3 subcommittees to get the Staff more involved with the community.

Senator Martin requested information about getting better facilities for nursing mothers on campus. Facilities that are available are subpar at the moment. President Guarino will speak with Inventory to see what is available to make the rooms more suitable.

**Meeting Adjourned**

President Guarino adjourned the meeting at 11:44 a.m.

Next meeting:

Wednesday, January 3, 2018 @ 9:30am in BazTech 204

Respectfully submitted,

Tammy Rye, Vice President