



STUDENT GOVERNMENT ASSOCIATION  
ARKANSAS TECH UNIVERSITY.

## Student Government Association Executive Board Election Application and Guidelines *2018-2019 Academic Year*

Thank you for your interest in serving on the Arkansas Tech University Student Government Association. By completing this packet, you apply for a position on the Executive Board of this body for the duration of the 2018-2019 academic year.

### **Student Government Association Mission**

The Arkansas Tech University Student Government Association serves as the official student voice to the Arkansas Tech University administration. Our mission is to genuinely represent the interests of students and enhance the student decision-making process, to improve campus life through the creation and continuation of viable and effective student services, to preserve and protect the traditions of the University and to support students and student organizations in their academic and community endeavors.

### **Eligibility Requirements:**

1. Must be a full-time student of Arkansas Tech University (ATU) immediately prior to assuming office and during the time the student assumes office;
2. Must serve on Student Government Association (SGA) Senate for two (2) full semesters immediately prior to assuming office if running for President or Vice-President; and, must serve one (1) full semester immediately prior to assuming office for all other SGA Executive Board positions;
3. Must have on record in the Registrar's Office a cumulative grade point of not less than 2.50;
4. Shall not be on disciplinary probation;
5. If running for President or Vice-President, student must be classified as at least a junior at the beginning of the new academic year following elections;
6. Must be able to meet during these scheduled Executive Board and Senate meeting times; the Student Government Senate meets each Wednesday at 12:05 pm in the Doc Bryan Senate Chamber and the Student Government Executive Board meets each Monday at 12:05 pm in the Doc Bryan Senate Chamber.

## **Executive Board Positions Available:**

1. President
2. Vice President
3. Secretary of Diversity and Inclusion
4. Secretary of Community Outreach
5. Secretary of Public Relations
6. Secretary of Internal Affairs
7. Secretary of Student Development
8. Secretary of Finance and Administration

## **Candidacy Procedures:**

The procedures for announcing candidacy for SGA and publication offices shall be as follows:

1. Petitions of the candidates shall be submitted to the Election Commission of the SGA, which shall set the date for such. ***Applications are due Friday, April 6<sup>th</sup>, 2018 by 5:00 pm to the Office of Student Services.***
2. The petitions shall contain the candidate's name, the office for which the candidate desires to run, and the signatures of at least twenty-five (25) full-time students at ATU who are from the body which the candidate is seeking to represent.
3. All write-in candidates must submit their petitions at least three (3) days prior to the date of the election. Write-in candidates must meet all qualifications pertaining to the office for which they are running, as outlined in the SGA Constitution.

## **Campaigning Rules and Regulations:**

### **Approved Activity**

- Campaigning materials are allowed for distribution at the candidate's expense, i.e. shirts, stickers, and buttons, etc.
- The balcony in Doc's Place and Baswell Techionery may be used for hanging posters. The posters can be no larger than 72L x 36W inches and MUST include the dates the election begins and ends (April 11<sup>th</sup> – 13<sup>th</sup>). The poster must be hole punched. No tape is allowed.
- Flyers are allowed to be posted, but must follow flyer route provided in this packet.
- All candidates must comply with all rules and regulations published in the Student Handbook and Guide to Residence Hall Living.

### **Prohibited Activity**

- No signs may be posted outdoors, i.e., on trees, bushes, poles, cars, benches, exterior of buildings, etc. The use of sidewalk chalk is prohibited. Yard signs are prohibited.
- No advertising on the scrolling marquee located at Doc Bryan Student Services Center.
- On the days of the election there will be no campaigning in the building in which elections are taking place by the candidate or **ANYONE** else.
- Candidates are not allowed to distribute any types of food, candy, snacks, beverages, etc.

Reports of campaign violations should be reported to the Election Commission Chairperson, Matthew Smith, msmith126@atu.edu. Each candidate is responsible for the activity of all individuals campaigning on his/her

behalf. Violation of these rules will result in a warning from the Election Commission for the first offense. If the violation continues, the candidate will be removed from the ballot.

**Executive Board Election Dates:**

Elections will be conducted electronically on the Link. Voting will open at 12:00 a.m. on Wednesday, April 11<sup>th</sup>, 2018 and will close at 11:59 pm on Friday, April 13<sup>th</sup>, 2018. Voting stations will be sponsored by SGA at Chambers Cafeteria on April 11<sup>th</sup> – April 13<sup>th</sup> from 11:00 pm-1:00 pm. Students may also vote independently during the election dates on theLink online or by stopping in at the Student Involvement Center.

**Application:**

I, \_\_\_\_\_, do hereby declare my intention to run for the position of

**Print Name**

\_\_\_\_\_ of the Student Government Association of Arkansas

**Print Title of Position**

Tech University. I give my permission for my grades and other qualifications for the position to be released to the Student Government Association. I further understand and I agree to attend the weekly SGA Senate meetings (Wednesdays at 12:05 pm), the weekly SGA Executive Board meetings (Mondays at 12:05 pm), and the meetings of any committees in which I am selected to serve.

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

**T#** \_\_\_\_\_

**Reminder: Applications are due Friday, April 6<sup>th</sup> by 5:00 pm to the Student Involvement Center located on the 1<sup>st</sup> floor of Doc Bryan near Doc's Place.**

**Candidate Petition:**

**Name:** \_\_\_\_\_

**Contact Telephone Number:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Position Seeking:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**T#:** \_\_\_\_\_

**Signatures: Last Name, First Name, T#**

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

7. \_\_\_\_\_

8. \_\_\_\_\_

9. \_\_\_\_\_

10. \_\_\_\_\_

11. \_\_\_\_\_

12. \_\_\_\_\_

13. \_\_\_\_\_

14. \_\_\_\_\_

15. \_\_\_\_\_

16. \_\_\_\_\_

- 17. \_\_\_\_\_
- 18. \_\_\_\_\_
- 19. \_\_\_\_\_
- 20. \_\_\_\_\_
- 21. \_\_\_\_\_
- 22. \_\_\_\_\_
- 23. \_\_\_\_\_
- 24. \_\_\_\_\_
- 25. \_\_\_\_\_

This is a petition for \_\_\_\_\_ to be placed on the ballot for

**Print Name**

\_\_\_\_\_ position in the Student Government Association at Arkansas Tech University.

**Print Title of Position**

\_\_\_\_\_  
**Candidate Signature**

\_\_\_\_\_  
**Date**