

Request to Commute from Parent or Legal Guardian

Only those students whose parent/legal guardian lives within 30 miles of Arkansas Tech University will be allowed to commute. If the student is outside the 30-mile radius or living with someone other than their parent/legal guardian, please return to the exemption request form on the housing portal and select a different reason.

This form must be submitted by the priority deadline below for the semester in which you are enrolled:

- **July 1st for the Academic Year**
- **December 1st for Spring Term Only**

For the _____ (i.e. 2026-2027) academic year, I plan to live at the home of my parent or legal guardian, which is located within 30 miles of the Arkansas Tech University Russellville Campus.

Student Name: _____

T-Number: _____ Student Phone: _____

Commuting Address: _____

City: _____ Zip Code: _____

Student Email: _____

This Section Must Be Completed by Parent or Legal Guardian

Parent/Legal Guardian Statement

"As the parent/legal guardian of _____, I am verifying that he/she is commuting from my residence at the address listed above. I am also aware that if he/she is found NOT to be living at this address, he/she will be held financially responsible for all room and board charges."

Parent/Legal Guardian Signature

X _____ Date: _____

IMPORTANT INFORMATION and NEXT STEPS

- A copy of the parent/legal guardian driver's license must accompany this form for the request to commute form to be processed.
- The address on the driver's license must match the commuting address where the student will live for the academic year.
- Upload form and copy of the parent/legal guardian's driver's license to the exemption request form in the housing portal. Your application will be reviewed, and you will be notified via your atu.edu email address as to the outcome of your request. Thank you!