

# HOW TO CHANGE YOUR MEAL PLAN For Campus Residents

1

## GO TO THE HOUSING PORTAL

Log in through OneTech/Student Life/Housing  
and Dining/Housing Portal

## SELECT ACADEMIC YEAR

- Select the current Academic Year

2

## MEAL PLAN SELECTION

Go to the meal plan selection page  
Select new meal plan

3

## SAVE & CONTINUE

Click save & continue

4

DO  
NOT  
WAIT!

## DEADLINE: 5TH DAY OF CLASSES @ 5 P.M.

It takes around 24-48 hours for OneTech to be updated.  
Check OneTech before 5th day of classes and contact us at  
479-968-0376 if account not updated.

**After the 5th day of classes no meal plan changes will be  
accepted.**