



Residence Life

Request to Commute from Home of Parent or Legal Guardian

Only those students whose parent/legal guardian lives within the 30 miles of Arkansas Tech University, will be allowed to commute. If outside the 30 mile radius please complete the Residence Life Exemption Form in addition to the commute form.

This notarized form must be submitted prior to the first day of classes for the semester in which you are enrolled.

For the _____ (i.e. 2022-2023, 2023-2024) academic year, I plan to live at the home of my parent/legal guardian, which is located within 30 miles.

Student Name: _____ T#: _____

Commuting Address: _____

City: _____ Zip: _____

Student Cell Phone Number: _____ Student Email: _____

THIS SECTION MUST BE COMPLETED IN FRONT OF A NOTARY (available at any bank)

Parent/Legal Guardian

As the **parent/legal guardian** of _____ I am verifying that s/he is commuting from my residence at the address listed above. I am also aware that if s/he is found NOT to be living at this address, s/he will be held financially responsible for all room charges.

Parent/Legal Guardian's Signature _____ **Date** _____

Notary Public

This instrument was signed and sworn to before me in the city of _____ on _____
(City) (Date)

By _____
(Printed name of parent/legal guardian)

_____, Notary Public, State of: _____ County of: _____
(Notary signature)

My Commission expires on _____ Stamp: _____

IMPORTANT: A copy of the parent/legal guardian's driver's license must accompany this form in order for the commuter form to be processed. The address on the driver's license must match the commuting address where the student will live for the academic year.

INSTRUCTIONS: Upload notarized form and copy of the parent/legal guardian's driver's license to the commuter form in the housing portal.

Your application will be reviewed and you will be notified via your ATU e-mail account as to the outcome of your request.