



REQUIRED Cover Page

## APPLICATION FOR PROFESSIONAL DEVELOPMENT GRANT

\*\*All applicants please complete this cover page.

Choose one: <input type="checkbox"/> Creative activity <input type="checkbox"/> Research activity <input checked="" type="checkbox"/> Professional Enhancement activity	Date of Last PDG Award (Semester and Year awarded): <u>N/A</u> Date of ATU Faculty Appointment (Semester and Year): <u>Summer I, 1998</u>
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dept.chairs meeting solving. 1. Project Title: NCA - National Communication Association National Convention. Will attend  
meeting emphasizing administrative strategies; dept. fund raising; developmental; problem  
solving. 2. Name of Principal Investigator/Project Director: Dr. Donna R. Vocate

3. School (abbrev): ATU 4. Department: Speech, Theatre & Journalism5. Campus Mail Address: 502 West "M" Street 6. PI/PD Campus Phone: 479-964-08897. Amount Requested: \$ 1,456.42 8. Total Cost of Project: \$ 1,756.429. Does this project involve: 10. Duration of Project: 11/16/05 - 11/20/05

Yes No

- ☐ ☒ human subjects?  
☐ ☒ animals/animal care facility?  
☐ ☒ radioactive materials?  
☐ ☒ hazardous materials?  
☐ ☒ biological agents or toxins restricted by the USA Patriot Act?  
☐ ☒ copyright or patent potential?  
☐ ☒ utilization of space not currently available to the PI/PD?  
☐ ☒ the purchase of equipment/instrumentation/software currently available to the PI/PD?

NOTE: If the answer is "yes" to any of the above questions, the investigator must attach appropriate documentation of approval or justification for use/purchase.

SIGNATURES

Donna R. Vocate 10/17/05 (By DB)  
 Department Head Date

Yaluncan 10-17-05  
 Dean Date

This Section to be completed by the Office of Academic Affairs

PDC Committee Award Recommendation: Yes \_\_\_ No \_\_\_  
 PDC Committee Proposal Rank: \_\_\_ of \_\_\_ Total Proposals.  
 Recommendation of VPAA: Yes \_\_\_ No \_\_\_  
 Recommendation of President: Yes \_\_\_ No \_\_\_  
 Award Date: \_\_\_\_\_

# **PROPOSED BUDGET FACULTY RESEARCH GRANT** (include budget categories as appropriate)

1. Graduate assistant stipend \$ \_\_\_\_\_  
Fringe benefits @ .4% (4/10 percent) of graduate assistant stipend \_\_\_\_\_

2. Non-work study stipend \_\_\_\_\_  
Fringe benefits @ .4% (4/10 percent) of non-work study stipend \_\_\_\_\_

3. \*Supplies (please list items to be purchased and estimated price per item including taxes and shipping, if appropriate):

Item No. 1 (e.g., software)	Estimated Price	_____
Item No. 2 (e.g., copying costs)	Estimated Price	_____
Item No. 3	Estimated Price	_____
(additional lines as needed)		

Total estimated supplies \_\_\_\_\_

4. Travel (please list travel expenditures by date and estimated costs): 11/16/05 - 11/20/05

Travel No. 1	Estimated Price	\$1,456.42
Travel No. 2	Estimated Price	_____
Travel No. 3	Estimated Price	_____

(additional lines as needed) : Personal Car Transportation-\$58.50; Lodging -\$832.13  
Meals-\$140; Registration-\$150; Taxi/Shuttle-\$24; Parking- \$37.50; Airfare-\$464.29; Chairs

Meeting- \$50.00.

Total estimated travel \$1,456.42 (\$300 Faculty LFA Request)

5. \*Capital Outlay (please list items to be purchased and estimated price per item including taxes and shipping, if appropriate):

Item No. 1	Estimated Price	_____
Item No. 2	Estimated Price	_____
Item No. 3	Estimated Price	_____
(additional lines as needed)		

Total estimated capital outlay \_\_\_\_\_

**TOTAL PROPOSED BUDGET** \$ \_\_\_\_\_

\*Items purchased under \$2,500 (including taxes and shipping) are considered supply items. Capital Outlay items are those which cost \$2,500 or more (including taxes and shipping). Please contact the Purchasing Office for questionable items.

# FACULTY DEVELOPMENT REQUEST

Liberal and Fine Arts

Date of request: 9/29/05

Dept. Head approval: Anna R. Vacate

NAME: Dr. Anna R. Vacate

DEPARTMENT: Speech, Theatre, & Journalism

Date of faculty development activity:

Begin: Date 11/16/05 Time 9:30 a.m. End: Date 11/20/05 Time 4:30 p.m.

LOCATION: Boston, State/Country MA

Name of activity (full title): National Communication Association - annual national convention

Type of participation: Interview prospective faculty; attend research presentations; participate in department chair meetings.

How will participation in this faculty development activity affect your teaching/research/public service? (If more space is needed, attach a separate sheet).

Keep me informed about current research in various facets of the discipline; progress on developing an accreditation program in Speech Communication; do screening/recruiting for prospective faculty members.

Estimated cost of trip:

Transportation

.34/Mile (Personal Car).....	58.50
.34/Mile (University Car).....	
.34/Mile (University Van).....	

Lodging.....	832.13
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Meals.....	140.00
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Registration.....	150.00
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Taxi/Shuttle.....	24.00
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Parking.....	37.50
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Airfare.....	464.29
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Other... <u>Chair Breakfast Meeting</u> .....	50.00
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TOTAL ESTIMATED COST.....	\$1,756.42
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CASH ADVANCE? YES \_\_\_\_\_ NO X