ARKANSAS TECH UNIVERSITY

OFFICE OF THE REGISTRAR

Brown Hall, 307

Special Topics/Problems, Independent Study, Research, Internships

Student ID Number	Date
T	

Name Enrolled Under (Last, First, Middle, Other)	Phone Number
	- -

Registration Term: ☐ Spring ☐ Summer Session _____ ☐ Fall ☐ Winter Intersession 20 _____

Course Dates (*complete only if different from regular full-term dates*) _____ /_____ /_____ to _____ /_____ /_____

The student must be in good academic standing to be eligible to enroll in Special Problems, Independent Study, or Research courses. The student must bring this completed form, with all signatures required below, to the Registrar's Office for processing.

The Course Prefix and Number, Instructor's name and T-number, and instructional method must be provided by department offering the course. *To use this form, the course must already exist in the catalog as an Independent Study, Special Topics, Special Problems, Directed Research, Thesis Research, Undergraduate Research, or Internship course.*

Prefix	Number	Instructional Method†	Instructor	Instructor T-number	Section	CRN
				T	*	*

†FACE, WEB, MT49, MT99, INDV

*Section number and CRN will be assigned by the Registrar's Office.

FACE (100% classroom instruction), **WEB** (100% online instruction), **MT49** (mixed technology with 1-49% online instruction), **MT99** (mixed technology with 50-99% online instruction), **INDV** (internships or non-web classes that do not meet on ATU campus with individualized instruction)

Enter the course title as it should appear on the student's transcript (**25 character maximum**, including spaces and punctuation):

Explain the student's need for taking a course of this nature: _____

_____

Describe the objective/purpose of this problem/research/study: _____

_____

Outline the procedures/method for investigating this topic: _____

_____

Student Signature Date
*Can be signed electronically if opened in Adobe

Instructor Signature (Graduate courses ONLY) Date
*Can be signed electronically if opened in Adobe

Dean or Department Head Signature Date
*Can be signed electronically if opened in Adobe

Graduate Dean Signature (Graduate courses ONLY) Date
*Can be signed electronically if opened in Adobe

Overload Approval by Dean (if necessary) Max Hours Date
*Can be signed electronically if opened in Adobe

Revised March 3, 2021