

# REGISTRATION WORKSHEET

Name: \_\_\_\_\_ T\_\_\_\_\_

Term:  Spring  Summer  Fall 20\_\_\_\_ Major: \_\_\_\_\_ Registration Code: \_\_\_\_\_

Date eligible to participate in Early Registration (based on total earned hours as of the last graded semester): \_\_\_\_\_ Date/time of Academic Advising appointment: \_\_\_\_\_

Scholarships, Financial Aid, Athletics –required number of hours to qualify/maintain eligibility: \_\_\_\_\_

CRN	Course Prefix	Course Number	Sec No.	Scheduled Meeting Times						Notes
				M	T	W	R	F	S	

**Alternate courses** (In case of closed or unavailable courses, list alternates below):

CRN	Course Prefix	Course Number	Sec No.	Scheduled Meeting Times						Notes
				M	T	W	R	F	S	

**Comments:**

- Once you have chosen courses for your upcoming schedule and have consulted with your advisor, complete registration in one of the following ways:
- Using your registration code, complete your registration online using the OneTech portal, or
  - Your advisor may choose to register you in your classes.

If you do not complete your registration during the Early or Regular registration periods and still wish to register, you can participate in Late Registration by completing the Permit to Register and submitting it to the Registrar’s Office for processing; a \$25.00 Late Registration Fee will be charged to your student account. Do not complete the Permit to Register to Add or Drop classes from an existing schedule; for schedule changes, use the Add/Drop form.