

Advisor Assignments in Internet Native Banner

Assigning Advisor for New Student

1. Navigate to SGAADVR
2. Enter T number for student
3. Enter the term to begin assignment. Click Go.

Multiple Advisors SGAADVR 9.3.7 (PROD) ADD RETRIEVE RELATED TOOLS

ID: Herring, Ashley C. Term:

Get Started: Complete the fields above and click Go to search by name, press TAB from an ID field, enter your search criteria, and then press ENTER.

4. Enter T number for advisor, type MAJ1 for Major Advisor in the Advisor Type field, and click Primary Indicator. Save.

Multiple Advisors SGAADVR 9.3.7 (PROD) ADD RETRIEVE RELATED TOOLS

ID: **Herring, Ashley C.** Term: **201880**

ADVISOR INFORMATION

From Term: Maintenance To Term:

ID	Name	Advisor Type	Advisor Type Description	Primary Indicator *
T000...	Riedmueller, Daniel B.	MAJ1	Faculty Major Advisor	<input checked="" type="checkbox"/>

1 of 1 Per Page Record 1 of 1

Removing Old Advisor/Assigning New Advisor

1. Navigate to SGAADVR
2. Enter T number for student
3. Enter the term to begin assignment. Click Go.

Multiple Advisors SGAADVR 9.3.7 (PROD) ADD RETRIEVE RELATED TOOLS

ID: Herring, Ashley C. Term:

Get Started: Complete the fields above and click Go to search by name, press TAB from an ID field, enter your search criteria, and then press ENTER.

4. Click the Maintenance icon.

Multiple Advisors SGAADVR 9.3.7 (PROD) ADD RETRIEVE RELATED TOOLS

ID: **Herring, Ashley C.** Term: **201880**

ADVISOR INFORMATION

From Term: Maintenance To Term:

ID	Name	Advisor Type	Advisor Type Description	Primary Indicator *
T000...	Riedmueller, Daniel B.	MAJ1	Faculty Major Advisor	<input checked="" type="checkbox"/>

1 of 1 Per Page Record 1 of 1

5. Click Copy Advisor

Option List

Copy Advisor

End Advisor

6. Click Delete

Multiple Advisors SGAADVR 9.3.7 (PROD) ADD RETRIEVE RELATED TOOLS

ID: **T01161443 Herring, Ashley C.** Term: **201920**

ADVISOR INFORMATION

From Term: Maintenance To Term:

ID	Name	Advisor Type	Advisor Type Description	Primary Indicator *
T000...	Riedmueller, Daniel B.	AAC	Academic Advising Center	<input checked="" type="checkbox"/>

1 of 1 Per Page Record 1 of 1

- Enter T number for new advisor, type MAJ1 for Major Advisor in the Advisor Type box and click Primary Indicator. Save.

Multiple Advisors SGAADVR 9.3.7 (PROD)

ID: T01161443 Herring, Ashley C. Term: 201920

Start Over

ADVISOR INFORMATION

From Term: 201920 Maintenance To Term: 999999

ID	Name	Advisor Type	Advisor Type Description	Primary Indicator *
T000...	Tomlin, William S.	MAJ1	Faculty Major Advisor	<input checked="" type="checkbox"/>

Record 1 of 1

NOTE: If you are removing an advisor and assigning a new major advisor, do not remove additional advisors assigned such as Bridge to Excellence Mentor, Minor Advisors, University Honors Advisor, etc.

Multiple Advisors SGAADVR 9.3.7 (PROD)

ID: T01161443 Herring, Ashley C. Term: 201920

Start Over

ADVISOR INFORMATION

From Term: 201920 Maintenance To Term: 999999

ID	Name	Advisor Type	Advisor Type Description	Primary Indicator *
T000...	Tomlin, William S.	MAJ1	Faculty Major Advisor	<input checked="" type="checkbox"/>
T000...	Weaver, Tammy H.	B2E	Bridge to Excellence Mentor	<input type="checkbox"/>

Record 1 of 2

Ending Advisor Assignment for Graduating Student

- Navigate to SGAADVR.
- Enter T number for student
- Enter the term to end assignment. Click Go.

Multiple Advisors SGAADVR 9.3.7 (PROD)

ID: Herring, Ashley C. Term: 201880 Go

Get Started: Complete the fields above and click Go to search by name, press TAB from an ID field, enter your search criteria, and then press ENTER.

- Click the Maintenance icon.

Multiple Advisors SGAADVR 9.3.7 (PROD)

ID: Herring, Ashley C. Term: 201880

Start Over

ADVISOR INFORMATION

From Term: 201880 Maintenance To Term: 999999

ID	Name	Advisor Type	Advisor Type Description	Primary Indicator *
T000...	Riedmueller, Daniel B.	MAJ1	Faculty Major Advisor	<input checked="" type="checkbox"/>

Record 1 of 1

- Click End Advisor. Save.

Option List

Copy Advisor

End Advisor

Cancel