

Summer, Fall, and Winter Intersession 2026
Development of Schedule of Courses
Procedures and Time Line

Development of Course Offerings Through February 20	The ARGOS report Course Information by Department may be used to review 2025 course offerings to assist in developing the 2026 schedule.
Departments Enter Courses Through February 20	Departments develop the 2026 summer, fall, and winter intersession schedule by entering course information in Banner. See Banner Schedule Procedures for details on entering courses in Banner.
Courses recommendations for Ozark Campus due to Department Heads February 10	Departments view courses using the ARGOS report Course Information by Department. The Schedule of Course Check List may be used to verify information is entered correctly, e.g., sections are correct, web classes have correct instructional method.
*Condensed Courses Requests Forms Due in Registrar's Office February 10	* Note: For courses with dates other than the full-term please submit Course Addition form to the Registrar's Office by February 14.
Note: for Book Adoption forms (including Inclusive Access and Zero Textbook Cost participation) to be completed when received enter courses no later than: April 1	Submit Inclusive Access and Zero Textbook Cost lists to the Registrar's Office no later than April 1.
Dean of School Review Course Offerings February 23-27	Departmental recommendations of course offerings to dean of school. <i>Department must have course offerings entered in Banner prior to this date.</i> Dean of School reviews course offerings through ARGOS.
Corrections February 23-27	Departments may make corrections in Banner with dean's approval.
Official Schedule Available Online March 1	Official 2026 Summer, Fall, and Winter Intersession Schedule of Courses available online.
Schedule Changes May Session: March 2 - May 5 June & 10 week session: March 2 - May 26 July session: March 2 – June 29 Fall: March 2 - August 13 Winter Intersession: March 2 - December 8	Although the Schedule of Courses is considered set, with dean's approval departments may make necessary changes using Application Navigator.
Changes made in Registrar's Office May Session: May 11 June & 10 week session: May 27 July session: June 30 Fall: August 14 Winter Intersession: December 9	Course additions, deletion or changes should be submitted on the appropriate Course Schedule Change Forms on the Academic Documents card in OneTech. *Note: Changes in enrollment limits and location may be made by the academic departments.