

October 22, 2019, Curriculum Committee/November 12, 2019, Faculty Senate

College of Business – Department of Accounting, Finance, and Economics

1. Delete ACCT 4071, 4072, and 4073: Seminar in Accounting, from the course descriptions.

College of Arts and Humanities – Department of Behavioral Sciences

1. delete RS 4294: Field Placement II, from the course descriptions;
2. add RS 2003: Introduction to Rehabilitation Science, as a prerequisite to the following courses:
 - RS 3013: The World of Work;
 - RS 3073: Organization and Structure in the Rehabilitation-Human Services Setting;
 - RS 3083: Supported Employment Concepts and Strategies;
 - RS 3093: Rehabilitation Services for the Aging Adult;
 - RS 3123: Ethics and Professional Development;
 - RS 3133: Diversity and Inclusion in Human Service Settings;
 - RS 3141, 3142, 3143: Rehabilitation Science Seminar;
 - RS 3183: Mental Health Issues in Rehabilitation Settings;
 - RS 3243: Social Services for Individuals and Families;
 - RS 4023: Case Management Strategies;
 - RS 4084: Field Placement Related to Child Welfare Services;
 - RS 4104: Service Learning in Rehabilitation Science;
 - RS 4123: Survey of Counseling Theories;
 - RS 4173: Family Centered Services;
 - RS 4183: Family Services Seminar;
 - RS 4951, 4952, 4953, 4954: Undergraduate Research in Rehabilitation Science; and
 - RS 4991, 4992, 4993, 4994: Special Problems in Rehabilitation Science;
3. Change the course number for RS 3004: Medical and Psychosocial Aspects of Disability, TO: 3003; and add RS 2003: Introduction to Rehabilitation Science, as a prerequisite; and add RS 2003: Introduction to Rehabilitation Science, as a prerequisite;
4. Change the course number for RS 3033: Introduction to Vocational Rehabilitation and the Vocational Rehabilitation Process, TO: 2033; change the title TO: Introduction to Vocational Rehabilitation; and add RS 2003: Introduction to Rehabilitation Science, as a prerequisite;
5. Change the course number for RS 3043: Introduction to Social Services and the Social Service Case Process, TO: 2043; change the title TO: Introduction to Social Services; and add RS 2003: Introduction to Rehabilitation Science, as a prerequisite;
6. Change the course number for RS 3203: Interviewing Skills, TO: 3204; and add RS 2003: Introduction to Rehabilitation Science, as a prerequisite;
7. Change the course number for RS 4163: Introduction to Addictions, TO: 2163; and add RS 2003: Introduction to Rehabilitation Science, as a prerequisite;
8. Change the title for RS 4194: Field Placement I, to Field Placement; modify the prerequisites FROM: Prerequisites: RS 2003: Introduction to Rehabilitation Science, RS 3203: Interviewing Skills, RS 3123: Ethics and Professional Development, and RS 4023: Case Management Strategies, all with C or better, junior standing, 2.000 grade point average, and consent of the instructor; TO: Prerequisites: RS 2003: Introduction to Rehabilitation Science, RS 3204: Interviewing Skills, RS 3123: Ethics and Professional Development, and RS 4023: Case

Management Strategies, all with C or better, junior standing, 2.000 grade point average, and consent of the instructor; and add the NOTE: This course must be taken twice. It can only be taken once in a semester;

9. Modify the Curriculum in Rehabilitation Sciences, as follows: (a) require RS 4194: Field Placement I, (title change Field Placement) be taken twice; (b) delete RS 4294: Field Placement II; (c) replace RS 3004: Medical and Psychosocial Aspects of Disability, with RS 3003 Medical and Psychosocial Aspects of Disability; and (d) replace RS 3203: Interviewing Skills with RS 3204: Interviewing Skills;
10. Modify the Minor in Addictions for Rehabilitation Science majors only, as follows: (a) require RS 3013: The World of Work; (b) change the section: Complete 18 hours from the below courses; TO: 15 hours; and (c) modify the list as follows: delete RS 3013: The World of Work; change RS 4163: Introduction to Addictions, TO: 2163; add RS 4133: Seminar in Severe Disabilities; and add PSY 3053: Physiological Psychology;
11. Modify the Minor in Aging for Rehabilitation Science majors only, as follows: (a) require RS 3013: The World of Work; (b) change the section: Complete 18 hours from the below courses; TO: 15 hours; and (c) modify the list as follows: delete RS 3013: The World of Work; change RS 4163: Introduction to Addictions, TO: 2163; and add RS 4133: Seminar in Severe Disabilities;
12. Modify the Minor in Child Welfare and Social Services for Rehabilitation Science majors only, as follows: (a) require RS 3013: The World of Work; (b) change the section: Complete 18 hours from the below courses; TO: 15 hours; and (c) modify the list as follows: delete RS 3013: The World of Work; change RS 3043: Introduction to Social Services and the Social Service Case Process, TO: 2043; change RS 4163: Introduction to Addictions, TO: 2163; add RS 4133: Seminar in Severe Disabilities;
13. Delete the Minor in Corrections for Rehabilitation Science majors only;
14. Modify the Minor in Disability Studies for Rehabilitation Science majors only, as follows: (a) require RS 3013: The World of Work; (b) change the section: Complete 18 hours from the below courses; TO: 15 hours; and (c) modify the list as follows: delete RS 3013: The World of Work; change RS 3033: Introduction to Vocational Rehabilitation and the Vocational Rehabilitation Process, TO: 2033; change RS 4163: Introduction to Addictions, TO: 2163; add RS 4133: Seminar in Severe Disabilities; and add PSY 3053: Physiological Psychology;
15. Modify the Minor in Recreation Services for Rehabilitation Science majors only, as follows: (a) require RS 3013: The World of Work; (b) change the section: Complete 9 hours from the below courses, and Complete 15 hours from the below courses; TO: Complete 15 hours from the below courses; and (c) modify the list as follows: delete RP 3013: Inclusive Rehabilitation, and RS 4163: Introduction to Addictions, and add RS 2163: Introduction to Addictions, and RS 4133: Seminar in Severe Disabilities; and
16. Modify the Minor in Rehabilitation Science, as follows: (a) add RS 3113: Diversity and Inclusion in Human Services Settings; (b) change RS 3203: Interviewing Skills, TO: 3204; (c) delete RS 4023: Case Management Strategies; and (d) change the RS Electives FROM: 9 hours, TO: 8 hours.



ARKANSAS TECH UNIVERSITY

REQUEST FOR COURSE DELETION

Department Initiating Proposal	Date
Accounting, Finance, and Economics	8/28/2019

Title	Signature	Date
Department Head Tracy Cole	<i>Tracy Cole</i>	9-11-19
Dean Kevin Mason	<i>Kevin Mason</i>	9-11-19
Assessment Christine Austin	<i>Christine Austin</i>	9-11-19
Registrar Tammy Weaver	<i>Tammy Weaver</i>	9/19/19
Graduate Dean (Graduate Proposals Only)		
Vice President for Academic Affairs Barbara Johnson		

Committee	Approval Date
General Education Committee (Undergraduate Proposals Only)	
Teacher Education Committee (Graduate or Undergraduate Proposals)	
Curriculum Committee (Undergraduate Proposals Only)	
Faculty Senate (Undergraduate Proposals Only)	
Graduate Council (Graduate Proposals Only)	

Course Subject: (e.g., ACCT, ENGL)	Course Number: (e.g., 1003)
ACCT	4071,4072,4073
Official Catalog Title:	
Seminar in Accounting	

Is this course cross-listed with another existing course? If so, list course subject and number.

☐ Yes ☒ No

Will the cross-listed course be deleted? ☐ Yes ☒ No

(NOTE: If major or minor course, you must complete the Request for Program Change form to delete course from program.)

Answer the following Assessment questions:

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **N/A**
- b. If this course was required for the major or minor, complete the following.
 1. How will program level learning outcome(s) previously addressed by this course now be addressed? **N/A**
- c. What is the rationale for deleting this course? What evidence supports this action?
This course has not been offered in over eight years and it is not a required course in the accounting major or minor. Any "special" topics class can be taught using the ACCT 4103: Special Topics in Accounting course number.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php. **N/A**

NOTE: This deletion will be effective at the end of the spring term of the current catalog year.



ARKANSAS TECH UNIVERSITY

REQUEST FOR COURSE DELETION

*Deletes
old Field
Placement*

Department Initiating Proposal	Date
Behavioral Sciences	9/5/19

Title	Signature	Date
Department Head <i>D. Ward</i>	<i>[Signature]</i>	<i>9/16/19</i>
Dean <i>W Powell</i>	<i>W Powell</i>	<i>9/16/19</i>
Assessment <i>P. Austin</i>	<i>[Signature]</i>	<i>9/18/19</i>
Registrar	<i>Sammy Weaver</i>	<i>9/19/19</i>
Graduate Dean (Graduate Proposals Only)		
Vice President for Academic Affairs		

Committee	Approval Date
General Education Committee (Undergraduate Proposals Only)	
Teacher Education Committee (Graduate or Undergraduate Proposals)	
Curriculum Committee (Undergraduate Proposals Only)	
Faculty Senate (Undergraduate Proposals Only)	
Graduate Council (Graduate Proposals Only)	

Course Subject: (e.g., ACCT, ENGL) RS	Course Number: (e.g., 1003) 4294
Official Catalog Title: Field Placement II	

Received by the
Registrar's Office

SEP 16 2019

Is this course cross-listed with another existing course? If so, list course subject and number.

☐ Yes ☒ No

Will the cross-listed course be deleted? N/A

(NOTE: If major or minor course, you must complete the Request for Program Change form to delete course from program.)

Answer the following Assessment questions:

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.
- b. If this course was required for the major or minor, complete the following.
 1. How will program level learning outcome(s) previously addressed by this course now be addressed? ***The materials will be taught in Field Placement, RS 4194, which is being changed to RS 4194- Field Placement Experiences. Students will be required to complete RS 4194 twice in order to meet the requirements of CAAHEP accreditation standard, Experiential Learning .***
- c. What is the rationale for deleting this course? What evidence supports this action? ***Due to the fact that we do not have enough faculty resources to offer both RS 4194 and RS 4294 every semester this deletion allows us to offer RS 4194 only every semester.***

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

NOTE: This deletion will be effective at the end of the spring term of the current catalog year.

Received by the
Registrar's Office

SEP 16 2019



ARKANSAS TECH UNIVERSITY

REQUEST FOR COURSE CHANGE

(Note: contains list of changes for all forms)

Department Initiating Proposal	Date
Department of Behavioral Sciences	9/5/19

Title	Signature	Date
Department Head D. Ward		7/4/19
Dean W. Powell		9/14/19
Assessment P. Austin		9/18/19
Registrar Tammy Wallace		9/19/19
Graduate Dean (Graduate Proposals Only)		
Vice President for Academic Affairs		

Committee	Approval Date
General Education Committee (Undergraduate Proposals Only)	
Teacher Education Committee (Graduate or Undergraduate Proposals)	
Curriculum Committee (Undergraduate Proposals Only)	
Faculty Senate (Undergraduate Proposals Only)	
Graduate Council (Graduate Proposals Only)	

Course Subject: (e.g., ACCT, ENGL) RS	Course Number: (e.g., 1003) See attached list.
Official Catalog Title: See attached list.	

Received by the
Registrar's Office

SEP 16 2019

Is this course cross-listed with another existing course? If so, list course subject and number.

☐ Yes ☒ No

Request to change: (check appropriate box):

☐ Course Number

☐ Title

☐ Course Description

☐ Cross-Listing

☒ Prerequisite

☐ Co-requisite

☐ Grading

☐ Fee

☐ Other

NOTES: These changes will become effective in the Summer I Term of the new catalog year. If this course is cross-listed, a prerequisite/co-requisite, or included in the course description of other courses, a Course Change must be submitted to address all changes in related courses.

New Course Number: (e.g., 1003)

New Official Catalog Title: (If official title exceeds 30 characters, indicate Banner Title below)

Banner Title: (limited to 30 characters, including spaces, capitalize all letters - this will display on the transcript)

New Course Description:

See the attached list.

New Cross List:

☐ Adding Cross-Listing

☐ Changing Cross-Listing

☐ Deleting Cross-Listing

If adding or changing cross-listing, indicate course subject and number

New Prerequisite (list all, as you want them to appear in the catalog):

See attached list.

New Co-requisite (list all, as you want them to appear in the catalog):

☒ Elective

☒ Major

☒ Minor

(If major or minor course, you must complete the Request for Program Change form to add course to program.)

Answer the following Assessment questions:

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **New CAAHEP Standards including Lived Experiences of Disabilities, Legislation, and Service Delivery Systems.**
- b. If this course is required for the major or minor, complete the following.
 - a. Provide the program level learning outcome(s) it addresses. This course addresses multiple domains in the new CAAHEP standards, and serves as the foundation for the other RS Courses. **Students will obtain knowledge related to disabilities, legislation, and service delivery systems.**
 - b. Provide tool or measure directly linked to each program learning outcome. (How will student learning in this outcome be measured?). Course exams, discussion questions and short papers with class achievement of 80% or better on all assignments.

Received by the
Registrar's Office

SEP 16 2019

Add RS 2003: Introduction to Rehabilitation Science, as a prerequisite to the following courses:

- RS 3013: The World of Work
- RS 3073: Organization and Structure in the Rehabilitation-Human Services Setting
- RS 3083: Supported Employment Concepts and Strategies
- RS 3093: Rehabilitation Services for the Aging Adult
- RS 3123: Ethics and Professional Development
- RS 3133: Diversity and Inclusion in Human Service Settings
- RS 3141, 3142, 3143: Rehabilitation Science Seminar
- RS 3183: Mental Health Issues in Rehabilitation Settings
- RS 3243: Social Services for Individuals and Families
- RS 4023: Case Management Strategies
- RS 4084: Field Placement Related to Child Welfare Services
- RS 4104: Service Learning in Rehabilitation Science
- RS 4123: Survey of Counseling Theories
- RS 4173: Family Centered Services
- RS 4183: Family Services Seminar
- RS 4951, 4952, 4953, 4954: Undergraduate Research in Rehabilitation Science
- RS 4991, 4992, 4993, 4994: Special Problems in Rehabilitation Science



ARKANSAS TECH UNIVERSITY

REQUEST FOR COURSE CHANGE

Proposal Title

Department Initiating Proposal	Date
Behavioral Sciences	9/5/19

Title	Signature	Date
Department Head <i>D. Warr</i>	<i>D. Warr</i>	<i>9/16/19</i>
Dean <i>W. Powell</i>	<i>W. Powell</i>	<i>9/14/19</i>
Assessment <i>A. Austin</i>	<i>A. Austin</i>	<i>9/18/19</i>
Registrar <i>Yammy Guevara</i>	<i>Yammy Guevara</i>	<i>9/19/19</i>
Graduate Dean (Graduate Proposals Only)		
Vice President for Academic Affairs		

Committee	Approval Date
General Education Committee (Undergraduate Proposals Only)	
Teacher Education Committee (Graduate or Undergraduate Proposals)	
Curriculum Committee (Undergraduate Proposals Only)	
Faculty Senate (Undergraduate Proposals Only)	
Graduate Council (Graduate Proposals Only)	

Course Subject: (e.g., ACCT, ENGL) RS	Course Number: (e.g., 1003) 3004
Official Catalog Title: Medical and Psychosocial Aspects of Disability	

Is this course cross-listed with another existing course? If so, list course subject and number

☐ Yes ☒ No

Received by the
Registrar's Office

SEP 16 2019

Request to change: (check appropriate box):

☒ **XX Course Number**

☐ **XX Title**

☐ Course Description

☐ Cross-Listing

☐ **XX Prerequisite**

☐ Co-requisite

☐ Grading

☐ Fee

☐ Other

NOTES: These changes will become effective in the Summer I Term of the new catalog year. If this course is cross-listed, a prerequisite/co-requisite, or included in the course description of other courses, a Course Change must be submitted to address all changes in related courses.

New Course Number: (e.g., 1003)

RS 3003

New Official Catalog Title: (If official title exceeds 30 characters, indicate Banner Title below)

Introduction to Vocational Rehabilitation

Banner Title: (limited to 30 characters, including spaces, capitalize all letters - this will display on the transcript)

New Course Description:

New Cross List:

☐ Adding Cross-Listing

☐ Changing Cross-Listing

☐ Deleting Cross-Listing

If adding or changing cross-listing, indicate course subject and number

New Prerequisite (list all, as you want them to appear in the catalog):

RS 2003

New Co-requisite (list all, as you want them to appear in the catalog):

☐ Elective

☐ **XX Major**

☐ Minor

(If major or minor course, you must complete the Request for Program Change form to add course to program.)

Answer the following Assessment questions:

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **New CAAHEP Standards require this course content.**
- b. If this course is required for the major or minor, complete the following.
 - a. Provide the program level learning outcome(s) it addresses. **Students will demonstrate knowledge in varied disabilities in terms of medical and psychological implications.**
 - b. Provide tool or measure directly linked to each program learning outcome. (How will student learning in this outcome be measured?). **Case Studies, papers, presentations, class discussions and overall class performance of 80% or better across all assignments.**
- c. What is the rationale for adding this course? What evidence supports this action? **This course does not have enough materials to require it to be a 4 hour course.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Received by the
Registrar's Office
SEP 16 2019

Tammy Weaver

From: Penny Willmering
Sent: Thursday, September 19, 2019 4:19 PM
To: Tammy Weaver
Cc: Christine Austin; David Ward
Subject: Re: Rehabilitation Science Curriculum Changes

Hello,
My apologies!

RS 3004-title should remain: Medical and Psychosocial Aspects of Disability and the new course number should be RS 3003

RS 3033-title should be changed from Introduction to Vocational Rehabilitation and the Vocational Rehabilitation Process TO: RS 3033 Introduction to Vocational Rehabilitation

Thank you so much for your patience and for working with us on these important changes.

Best,
Penny

Penny P. Willmering, Ph.D., CRC, LPC, FNRC, Certified Humor
Professional
Director and Professor of Rehabilitation Science
Arkansas Tech University
336E Witherspoon Hall
Russellville, AR 72801
479-968-0461

"You may encounter many defeats, but you must not be defeated".
-Maya Angelou-

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From: Tammy Weaver <tweaver@atu.edu>
Sent: Thursday, September 19, 2019 4:10 PM
To: Penny Willmering <pwillmering@atu.edu>
Cc: Christine Austin <caustin@atu.edu>; David Ward <dward@atu.edu>
Subject: RE: Rehabilitation Science Curriculum Changes



ARKANSAS TECH UNIVERSITY

REQUEST FOR COURSE CHANGE

*New Number/
prereq*

Department Initiating Proposal	Date
Behavioral Sciences	9/5/19

Title	Signature	Date
Department Head <i>D. Ward</i>	<i>D. Ward</i>	<i>9/16/19</i>
Dean <i>W. Powell</i>	<i>W. Powell</i>	<i>9/16/19</i>
Assessment <i>C. Austin</i>	<i>C. Austin</i>	<i>9/18/19</i>
Registrar <i>Gammage</i>	<i>Gammage</i>	<i>9/19/19</i>
Graduate Dean (Graduate Proposals Only)		
Vice President for Academic Affairs		

Committee	Approval Date
General Education Committee (Undergraduate Proposals Only)	
Teacher Education Committee (Graduate or Undergraduate Proposals)	
Curriculum Committee (Undergraduate Proposals Only)	
Faculty Senate (Undergraduate Proposals Only)	
Graduate Council (Graduate Proposals Only)	

Course Subject: (e.g., ACCT, ENGL) RS	Course Number: (e.g., 1003) 3033
Official Catalog Title: Introduction to Vocational Rehabilitation and the Rehabilitation Process	

Is this course cross-listed with another existing course? If so, list course subject and number.

☐ Yes ☒ No

Received by the
Registrar's Office

SEP 16 2019

Request to change: (check appropriate box):

XX Course Number

XX Title

☐ Course Description

☐ Cross-Listing

XX Prerequisite

☐ Co-requisite

☐ Grading

☐ Fee

XX Other--Change Course Name

NOTES: These changes will become effective in the Summer I Term of the new catalog year. If this course is cross-listed, a prerequisite/co-requisite, or included in the course description of other courses, a Course Change must be submitted to address all changes in related courses.

New Course Number: (e.g., 1003)

RS 2033

New Official Catalog Title: (If official title exceeds 30 characters, indicate Banner Title below)

Introduction to Vocational Rehabilitation

Banner Title: (limited to 30 characters, including spaces, capitalize all letters - this will display on the transcript)

New Course Description:

New Cross List:

☐ Adding Cross-Listing

☐ Changing Cross-Listing

☐ Deleting Cross-Listing

If adding or changing cross-listing, indicate course subject and number

New Prerequisite (list all, as you want them to appear in the catalog):

RS 2003

New Co-requisite (list all, as you want them to appear in the catalog):

☐ Elective

☐ Major

XX Minor

(If major or minor course, you must complete the Request for Program Change form to add course to program.)

Answer the following Assessment questions:

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.
- b. If this course is required for the major or minor, complete the following.
 - a. Provide the program level learning outcome(s) it addresses. ***Students will demonstrate the knowledge regarding how the State-Public Vocational Rehabilitation Program works as well as its' benefits to consumers and taxpayers.***
 - b. Provide tool or measure directly linked to each program learning outcome. (How will student learning in this outcome be measured?). ***Short case studies, papers, discussion questions with overall class performance at 80% or better.***
- c. What is the rationale for adding this course? What evidence supports this action?
Not a new course. Course is more consistent with 2000 level coursework in terms of depth and breadth of materials.

Received by the
Registrar's Office

SEP 16 2017



ARKANSAS TECH UNIVERSITY

REQUEST FOR COURSE CHANGE

15/16
Cravens

Department Initiating Proposal	Date
Behavioral Sciences	9/5/19

Title	Signature	Date
Department Head <i>D. Warz</i>	<i>[Signature]</i>	<i>9/16/19</i>
Dean <i>W. Powell</i>	<i>[Signature]</i>	<i>9/16/19</i>
Assessment <i>P. Austin</i>	<i>[Signature]</i>	<i>9/18/19</i>
Registrar <i>[Signature]</i>	<i>[Signature]</i>	<i>9/19/19</i>
Graduate Dean (Graduate Proposals Only)		
Vice President for Academic Affairs		

Committee	Approval Date
General Education Committee (Undergraduate Proposals Only)	
Teacher Education Committee (Graduate or Undergraduate Proposals)	
Curriculum Committee (Undergraduate Proposals Only)	
Faculty Senate (Undergraduate Proposals Only)	
Graduate Council (Graduate Proposals Only)	

Course Subject: (e.g., ACCT, ENGL) RS	Course Number: (e.g., 1003) 3043
Official Catalog Title: Introduction to Social Services and the Social Service Process	

Received by the
Registrar's Office
SEP 16 2019

Is this course cross-listed with another existing course? If so, list course subject and number.

☐ Yes ☒ No

Request to change: (check appropriate box):

XX Course Number

XX Title

☐ Course Description

☐ Cross-Listing

XX Prerequisite

☐ Co-requisite

☐ Grading

☐ Fee

XX Other--Course Name

NOTES: These changes will become effective in the Summer I Term of the new catalog year. If this course is cross-listed, a prerequisite/co-requisite, or included in the course description of other courses, a Course Change must be submitted to address all changes in related courses.

New Course Number: (e.g., 1003)

RS 2043

New Official Catalog Title: (If official title exceeds 30 characters, indicate Banner Title below)

Introduction to Social Services

Banner Title: (limited to 30 characters, including spaces, capitalize all letters - this will display on the transcript)

New Course Description:

New Cross List:

☐ Adding Cross-Listing

☐ Changing Cross-Listing

☐ Deleting Cross-Listing

If adding or changing cross-listing, indicate course subject and number

New Prerequisite (list all, as you want them to appear in the catalog):

RS 2003

New Co-requisite (list all, as you want them to appear in the catalog):

☐ Elective

☐ Major

XX Minor

(If major or minor course, you must complete the Request for Program Change form to add course to program.)

Answer the following Assessment questions:

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.
- b. If this course is required for the major or minor, complete the following.
 - a. Provide the program level learning outcome(s) it addresses. ***Students will demonstrate knowledge regarding social services available for children and families, and the social service (DHS, DCFS) programs.***
 - b. Provide tool or measure directly linked to each program learning outcome. (How will student learning in this outcome be measured?). ***Case studies, discussions, class presentations, with overall class performance of 80% or better.***
- c. What is the rationale for adding this course? What evidence supports this action?
Course is not being added. Depth and breadth of subject material does not justify it being above 2000 level course.

Received by the
Registrar's Office

SEP 16 2019



ARKANSAS TECH UNIVERSITY

REQUEST FOR COURSE CHANGE

Pre req

Department Initiating Proposal	Date
Behavioral Sciences	9/5/19

Title	Signature	Date
Department Head <i>D. Ward</i>	<i>[Signature]</i>	<i>9/16/19</i>
Dean <i>W. B. Wells</i>	<i>[Signature]</i>	<i>9/14/19</i>
Assessment <i>[Signature]</i>		
Registrar <i>[Signature]</i>		<i>9/19/19</i>
Graduate Dean (Graduate Proposals Only)		
Vice President for Academic Affairs		

Committee	Approval Date
General Education Committee (Undergraduate Proposals Only)	
Teacher Education Committee (Graduate or Undergraduate Proposals)	
Curriculum Committee (Undergraduate Proposals Only)	
Faculty Senate (Undergraduate Proposals Only)	
Graduate Council (Graduate Proposals Only)	

Course Subject: (e.g., ACCT, ENGL) RS	Course Number: (e.g., 1003) 3203
Official Catalog Title: Interviewing Skills	

Received by the
Registrar's Office

SEP 16 2019

Is this course cross-listed with another existing course? If so, list course subject and number.

☐ Yes ☒ No

Request to change: (check appropriate box):

XX Course Number

☐ Title

☐ Course Description

☐ Cross-Listing

XX Prerequisite

☐ Co-requisite

☐ Grading

☐ Fee

☐ Other

Increase hours from 3 to 4

NOTES: These changes will become effective in the Summer I Term of the new catalog year. If this course is cross-listed, a prerequisite/co-requisite, or included in the course description of other courses, a Course Change must be submitted to address all changes in related courses.

New Course Number: (e.g., 1003)

RS 3204

New Official Catalog Title: (If official title exceeds 30 characters, indicate Banner Title below)

Banner Title: (limited to 30 characters, including spaces, capitalize all letters - this will display on the transcript)

New Course Description:

New Cross List:

☐ Adding Cross-Listing

☐ Changing Cross-Listing

☐ Deleting Cross-Listing

If adding or changing cross-listing, indicate course subject and number

New Prerequisite (list all, as you want them to appear in the catalog):

RS 2003

New Co-requisite (list all, as you want them to appear in the catalog):

☐ Elective

XX Major

☐ Minor

(If major or minor course, you must complete the Request for Program Change form to add course to program.)

Answer the following Assessment questions:

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **Skills and knowledge taught in course mandated by new CAAHEP Standards.**
- b. If this course is required for the major or minor, complete the following.
 - a. Provide the program level learning outcome(s) it addresses. **Students will acquire and demonstrate knowledge and skills involved in basic interviewing competencies such as active listening, effective confrontation, and problem solving, as well as open and closed ended questions.**
 - b. Provide tool or measure directly linked to each program learning outcome. (How will student learning in this outcome be measured?) Required class videotapes reviewed by instructor and attainment of an overall score of 80% or above for each student.

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- c. What is the rationale for adding this course? What evidence supports this action?
Not a course addition. However, this course requires a great deal of outside work for both students and the instructor. An analysis of the course requirements and time spent in each assignment justifies this change.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

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ARKANSAS TECH UNIVERSITY

REQUEST FOR COURSE CHANGE

Preceded added

Department Initiating Proposal	Date
Behavioral Sciences	9/5/19

Title	Signature	Date
Department Head <i>D. Ward</i>	<i>D. Ward</i>	<i>9/6/19</i>
Dean <i>W. Powell</i>	<i>W. Powell</i>	<i>9/11/19</i>
Assessment <i>P. Austin</i>	<i>P. Austin</i>	<i>9/18/19</i>
Registrar <i>W. [unclear]</i>	<i>W. [unclear]</i>	<i>9/19/19</i>
Graduate Dean (Graduate Proposals Only)		
Vice President for Academic Affairs		

Committee	Approval Date
General Education Committee (Undergraduate Proposals Only)	
Teacher Education Committee (Graduate or Undergraduate Proposals)	
Curriculum Committee (Undergraduate Proposals Only)	
Faculty Senate (Undergraduate Proposals Only)	
Graduate Council (Graduate Proposals Only)	

Course Subject: (e.g., ACCT, ENGL) RS	Course Number: (e.g., 1003) 4163
Official Catalog Title: Introduction to Addictions	

Is this course cross-listed with another existing course? If so, list course subject and number.

☐ Yes ☒ No

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Request to change: (check appropriate box):

☒ **XX Course Number**

☐ Title

☐ Course Description

☐ Cross-Listing

☒ **XX Prerequisite**

☐ Co-requisite

☐ Grading

☐ Fee

☐ Other

NOTES: These changes will become effective in the Summer I Term of the new catalog year. If this course is cross-listed, a prerequisite/co-requisite, or included in the course description of other courses, a Course Change must be submitted to address all changes in related courses.

New Course Number: (e.g., 1003)

RS 2163

New Official Catalog Title: (If official title exceeds 30 characters, indicate Banner Title below)

Banner Title: (limited to 30 characters, including spaces, capitalize all letters - this will display on the transcript)

New Course Description:

New Cross List:

☐ Adding Cross-Listing

☐ Changing Cross-Listing

☐ Deleting Cross-Listing

If adding or changing cross-listing, indicate course subject and number

New Prerequisite (list all, as you want them to appear in the catalog):

RS 2003

New Co-requisite (list all, as you want them to appear in the catalog):

☐ Elective

☐ Major

☒ **XX Minor**

(If major or minor course, you must complete the Request for Program Change form to add course to program.)

Answer the following Assessment questions:

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **N/A**
- b. If this course is required for the major or minor, complete the following.
 - a. Provide the program level learning outcome(s) it addresses. **Students will have a basic understanding of addictive substances, medical and psychosocial aspects of addiction, and treatment methodology.**
 - b. Provide tool or measure directly linked to each program learning outcome. (How will student learning in this outcome be measured?) **Course discussions exams and class presentation with a score of 80% or above.**
- c. What is the rationale for adding this course? What evidence supports this action?

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

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ARKANSAS TECH UNIVERSITY

REQUEST FOR COURSE CHANGE

3/16
Preceding for field placement

Department Initiating Proposal	Date
Behavioral Sciences	9/5/19

Title	Signature	Date
Department Head D. Ward		9/16/19
Dean W. Powell		9/16/19
Assessment C. Austin		9/18/19
Registrar Tammy Weaver		9/19/19
Graduate Dean (Graduate Proposals Only)		
Vice President for Academic Affairs		

Committee	Approval Date
General Education Committee (Undergraduate Proposals Only)	
Teacher Education Committee (Graduate or Undergraduate Proposals)	
Curriculum Committee (Undergraduate Proposals Only)	
Faculty Senate (Undergraduate Proposals Only)	
Graduate Council (Graduate Proposals Only)	

Course Subject: (e.g., ACCT, ENGL) RS	Course Number: (e.g., 1003) 4194
Official Catalog Title: Field Placement 1	

Is this course cross-listed with another existing course? If so, list course subject and number.

☐ Yes ☒ No

Request to change: (check appropriate box):

☐ Course Number

XX Title

☐ Course Description

☐ Cross-Listing

☐ Prerequisite

☐ Co-requisite

☐ Grading

☐ Fee

XX Other: Add to catalog description: This course must be taken twice and not in the same semester.

NOTES: These changes will become effective in the Summer I Term of the new catalog year. If this course is cross-listed, a prerequisite/co-requisite, or included in the course description of other courses, a Course Change must be submitted to address all changes in related courses.

New Course Number: (e.g., 1003)

New Official Catalog Title: (If official title exceeds 30 characters, indicate Banner Title below)

Field Placement Experiences

Banner Title: (limited to 30 characters, including spaces, capitalize all letters - this will display on the transcript)

New Course Description:

Prerequisites: RS 2003, RS 3204, RS 3123, and RS 4023 all with C or better, junior standing, 2.00 grade point average, and consent of the instructor.

A supervised 14-week field placement (Fall, Spring), or 10-week field placement (Summer).

NOTE: This course must be taken twice. It can only be taken once in a semester.

Note: A grade of C or better is required for Rehabilitation Science majors.

New Cross List:

☐ Adding Cross-Listing

☐ Changing Cross-Listing

☐ Deleting Cross-Listing

If adding or changing cross-listing, indicate course subject and number

New Prerequisite (list all, as you want them to appear in the catalog):

New Co-requisite (list all, as you want them to appear in the catalog):

☐ Elective

XX Major

☐ Minor

(If major or minor course, you must complete the Request for Program Change form to add course to program.)

Answer the following Assessment questions:

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **This course is mandated under Experiential Learning in the new CAAHEP standards.**
- b. If this course is required for the major or minor, complete the following.
 - a. Provide the program level learning outcome(s) it addresses. Students will apply the knowledge and skills learned in the RS curriculum.

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- b. Provide tool or measure directly linked to each program learning outcome. (How will student learning in this outcome be measured?). **Students will score Above Average or higher across 80% of the domains measured in the Field Experience Supervisor Evaluation form.**
- c. What is the rationale for adding this course? What evidence supports this action?

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

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ARKANSAS TECH UNIVERSITY

2/16

REQUEST FOR PROGRAM CHANGE

*Field Placement
Changes*

Department Initiating Proposal	Date
Behavioral Sciences	9/5/19

Title	Signature	Date
Department Head <i>D. Ward</i>	<i>[Signature]</i>	<i>9/6/19</i>
Dean <i>W Powell</i>	<i>W Powell</i>	<i>9/16/19</i>
Assessment <i>C. Austin</i>	<i>[Signature]</i>	<i>9/18/19</i>
Registrar	<i>[Signature]</i>	<i>9/19/19</i>
Graduate Dean (Graduate Proposals Only)		
Vice President for Academic Affairs		

Committee	Approval Date
General Education Committee (Undergraduate Proposals Only)	
Teacher Education Committee (Graduate or Undergraduate Proposals)	
Curriculum Committee (Undergraduate Proposals Only)	
Faculty Senate (Undergraduate Proposals Only)	
Graduate Council (Graduate Proposals Only)	

Program Title:
Rehabilitation Science

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Outline change in program: (e.g., list changes in program such as (1) delete three hours of elective and (2) add three hours of approved major electives)

- 1) RS 4194 Field Placement I-require students to take this course twice. (2 different semesters) AND change name to Field Placement Experiences.
- 2) RS 4294 Field Placement II-Delete this course.
- 3) RS 3004-Change course number to RS 3003 Medical and Psychosocial Aspects of Disability (move from 4 hours to 3 hours).
- 4) RS 3203- Change course number to RS 3204 Interviewing Skills (move from 3 hours to 4 hours).

What impact will the change have on staffing, on other programs and space allocation?

There will be no impact on staffing, other programs and space allocation. Deleting RS 4294 will not alleviate faculty load as we will require all students to take RS 4194 twice.

Answer the following Assessment questions:

- a. How does the program change align with the university mission? The University mission is dedicated to student success, access and excellence. These changes are aligned with this mission in terms of keeping offering the required field work courses every semester. Further, the 4 hour credit for Interviewing Skills more accurately reflects the course work expected of students. The 3 hour credit more accurately reflects the course work in Medical and Psychosocial Aspects.
- b. If this change in the program is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. CAAHEP, our new accrediting body, requires Experiential Learning (Field Placement) for all students.
- c. What is the rationale for this program change?
 1. How will the program change impact learning for students enrolled in this program? The impact is reflected in giving students more accurate credit in Medical and Psychosocial Aspects of Disability and Interviewing Skills. In addition, the impact is that students will not have to wait for both sections of field placement to be offered.
 2. Provide an example or examples of student learning assessment evidence which supports the changes in the program. According to the Association of Specialized and Professional Accreditors, accredited programs provide competency assessment and program determined indicators. Therefore, these changes, which will assist with attaining and maintaining accreditation, will assist with continued gathering of student learning assessment. Furthermore, these changes are also supported by feedback from employers and graduates from the RS program (a yearly survey is sent out).
- b. How does this program fit in the current state of the discipline? Include Arkansas institutional comparisons. If Arkansas educational institutions do not have the course or program provide comparative examples from regional educational institutions. There are no other accredited or recognized undergraduate rehabilitation programs in the state of Arkansas. At this time there are 11 undergraduate programs awaiting accreditation through the new accrediting body and these changes increase chances of being accredited. These programs have similar curriculum.
- c. Attach a detailed assessment plan including three to five specific program student learning outcomes, means or instructional measures to assess each outcome, identify program courses where learning will be assessed, and performance standards or criteria for success which demonstrate student learning for each outcome. (Examples for assessment plans/curriculum mapping can be found at the Office of Assessment and Institutional Effectiveness web page.)

1) Students will effectively complete Field Placement Experiences as evidenced by the

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employer evaluations, meetings with supervisors, and final grades. Employer evaluation includes items such as work ethic, rehabilitation plans, and knowledge of disabilities. Overall, 80% of students are expected to score above average or higher on all assessed domains.

2). Students will demonstrate effective interviewing skills through videotaped sessions viewed by the instructor and graded via matrix of effective of skills sets. Overall, students will complete all assignments with a completion grade of 80% or higher.

3). Students will demonstrate basic knowledge of psychological and medical effects of disability by conducting a case study or completing a paper or presentation. Overall, students will complete the assignments with a score of 80% or better.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

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In the attached matrix, include requested changes in the matrix and include course number and title.

Curriculum Matrix for Catalog Curriculum in Rehabilitation Science (enter title for program changing)	
<p>Freshman Fall Semester</p> <p>Add/Change:</p> <p>Delete:</p> <p>Total Hours:</p>	<p>Freshman Spring Semester</p> <p>Add/Change:</p> <p>Delete:</p> <p>Total Hours:</p>
<p>Sophomore Fall Semester</p> <p>Add/Change: RS 3203 change course number to RS 3204 Interviewing Skills</p> <p>Delete:</p> <p>Total Hours:</p>	<p>Sophomore Spring Semester</p> <p>Add/Change: RS 3004 change to RS 3003 Medical and Psychosocial Aspects of Disability.</p> <p>Delete:</p> <p>Total Hours:</p>
<p>Junior Fall Semester</p> <p>Add/Change:</p> <p>Delete:</p> <p>Total Hours:</p>	<p>Junior Spring Semester</p> <p>Add/Change:</p> <p>Delete:</p> <p>Total Hours:</p>
<p>Senior Fall Semester</p> <p>Add/Change: RS 4194 (drop the number 1 after it) and note: Must be taken twice for credit to meet program requirements.</p> <p>Delete:</p> <p>Total Hours:</p>	<p>Senior Spring Semester</p> <p>Add/Change: Drop RS 4294. Note: Must be taken twice for credit to meet program requirements.</p> <p>Delete:</p> <p>Total Hours:</p>



ARKANSAS TECH UNIVERSITY

9/4

REQUEST FOR PROGRAM CHANGE

*change additions
minor*

Department Initiating Proposal	Date
Behavioral Sciences	9/5/19

Title	Signature	Date
Department Head <i>D. Ward</i>	<i>D. Ward</i>	<i>9/16/19</i>
Dean <i>W. Powell</i>	<i>W. Powell</i>	<i>9/14/19</i>
Assessment <i>P. Austin</i>	<i>P. Austin</i>	<i>9/18/19</i>
Registrar <i>G. Williams</i>	<i>G. Williams</i>	<i>9/19/19</i>
Graduate Dean (Graduate Proposals Only)		
Vice President for Academic Affairs		

Committee	Approval Date
General Education Committee (Undergraduate Proposals Only)	
Teacher Education Committee (Graduate or Undergraduate Proposals)	
Curriculum Committee (Undergraduate Proposals Only)	
Faculty Senate (Undergraduate Proposals Only)	
Graduate Council (Graduate Proposals Only)	

Program Title: *Minor in Addictions for
Rehabilitation Science majors Only*

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Outline change in program: (e.g., list changes in program such as (1) delete three hours of elective and (2) add three hours of approved major electives)

Modify the minor in Addictions for Rehabilitation Science majors only, as follows : a) require RS 3013: World of Work; b) change the section: Complete 18 hours from the below courses; TO: 15 hours; and c) modify the list as follows: delete RS 3013: The World of Work; change RS 4163 Introduction to Addictions, TO: 2163; add RS 4133: Seminar in Disabilities; and add PSY 3053: Physiological Psychology.

What impact will the change have on staffing, on other programs and space allocation?

There will be no impact on staffing, other programs and space allocation. PSYCH 3053 may experience a growth in enrollment (estimated maximum 10 students per year).

Answer the following Assessment questions:

- a. How does the program change align with the university mission? The University mission is dedicated to student success, access and excellence. Requiring RS 3013 is mandated by CAAHEP accreditation standards, lowering the course to a 2000 level increases student access to lower division courses, and RS 4133 Seminar in Severe Disabilities increases student choice in the minor. Adding PSY 3053, Physiological Psychology, increases student choice in the minor and is a good choice for pre allied health majors (students who continue on to graduate school).
- b. If this change in the program is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. CAAHEP, our new accrediting body, requires the materials covered in RS 3013 for all students.
- c. What is the rationale for this program change?
 1. How will the program change impact learning for students enrolled in this program? The impact is reflected in allowing students to graduate from an accredited program, offering more choice in minor courses, and increasing the number of lower level courses (RS has only had one course in the past at the 2000 level).
 2. Provide an example or examples of student learning assessment evidence which supports the changes in the program. According to the Association of Specialized and Professional Accreditors, accredited programs provide competency assessment and program determined indicators. Therefore, these changes, which will assist with attaining and maintaining accreditation, will assist with continued gathering of student learning assessment. Furthermore, these changes are also supported by feedback from employers and graduates from the RS program (a yearly survey is sent out).
- b. How does this program fit in the current state of the discipline? Include Arkansas institutional comparisons. If Arkansas educational institutions do not have the course or program provide comparative examples from regional educational institutions. There are no other accredited or recognized undergraduate rehabilitation programs in the state of Arkansas. At this time there are 11 undergraduate programs awaiting accreditation through the new accrediting body and these changes increase chances of being accredited. These programs have similar curriculum.
- c. Attach a detailed assessment plan including three to five specific program student learning outcomes, means or instructional measures to assess each outcome, identify program courses where learning will be assessed, and performance standards or criteria for success which demonstrate student learning for each outcome. (Examples for assessment plans/curriculum mapping can be found at the Office of Assessment and Institutional Effectiveness web page.)

1). Students will have a basic knowledge of addictive substances, and the psychological and physical impacts of each. Students will demonstrate knowledge of these concepts through case studies, discussion questions and class exams with an overall class score of

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80% or higher.

2). Students will have a basic knowledge of varied treatment methods and their efficacy in addictions treatment. Students will demonstrate knowledge of these concepts through case studies, discussion questions, and class exams with an overall class score of 80% or higher.

3). Students will demonstrate basic knowledge and skills of job analysis, job placement, and job resources for individuals with disabilities. Students will demonstrate knowledge and skills in these competencies through a job placement assignment, with an overall course score of 80% or higher.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

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ARKANSAS TECH UNIVERSITY

REQUEST FOR PROGRAM CHANGE

Modify "Aging"
Minor

Department Initiating Proposal	Date
Behavioral Sciences	9/5/19

Title	Signature	Date
Department Head D. Ward	<i>[Signature]</i>	9/16/19
Dean W Powell	<i>[Signature]</i>	9/16/19
Assessment <i>[Signature]</i>	<i>[Signature]</i>	9/18/19
Registrar <i>[Signature]</i>	<i>[Signature]</i>	9/19/19
Graduate Dean (Graduate Proposals Only)		
Vice President for Academic Affairs		

Committee	Approval Date
General Education Committee (Undergraduate Proposals Only)	
Teacher Education Committee (Graduate or Undergraduate Proposals)	
Curriculum Committee (Undergraduate Proposals Only)	
Faculty Senate (Undergraduate Proposals Only)	
Graduate Council (Graduate Proposals Only)	

Program Title: **Minor in Aging for
Rehabilitation Science majors only**

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Outline change in program: (e.g., list changes in program such as (1) delete three hours of elective and (2) add three hours of approved major electives)

Modify the minor in Aging for Rehabilitation Science majors only, as follows : a) require RS 3013: World of Work; b) change the section: Complete 18 hours from the below courses; TO: 15 hours; and c) modify the list as follows: delete RS 3013: The World of Work; change RS 4163 Introduction to Addictions, TO: 2163; and add RS 4133: Seminar in Disabilities.

What impact will the change have on staffing, on other programs and space allocation?

There will be no impact on staffing, other programs and space allocation.

Answer the following Assessment questions:

- a. How does the program change align with the university mission? The University mission is dedicated to student success, access and excellence. Requiring RS 3013 is mandated by CAAHEP accreditation standards, lowering the course to a 2000 level increases student access to lower division courses, and RS 4133 Seminar in Severe Disabilities increases student choice in the minor.
- b. If this change in the program is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. CAAHEP, our new accrediting body, requires the materials covered in RS 3013 for all students.
- c. What is the rationale for this program change?
 1. How will the program change impact learning for students enrolled in this program? The impact is reflected in allowing students to graduate from an accredited program, offering more choice in minor courses, and increasing the number of lower level courses (RS has only had one course in the past at the 2000 level).
 2. Provide an example or examples of student learning assessment evidence which supports the changes in the program. According to the Association of Specialized and Professional Accreditors, accredited programs provide competency assessment and program determined indicators. Therefore, these changes, which will assist with attaining and maintaining accreditation, will assist with continued gathering of student learning assessment. Furthermore, these changes are also supported by feedback from employers and graduates from the RS program (a yearly survey is sent out).
- b. How does this program fit in the current state of the discipline? Include Arkansas institutional comparisons. If Arkansas educational institutions do not have the course or program provide comparative examples from regional educational institutions. There are no other accredited or recognized undergraduate rehabilitation programs in the state of Arkansas. At this time there are 11 undergraduate programs awaiting accreditation through the new accrediting body and these changes increase chances of being accredited. These programs have similar curriculum.
- c. Attach a detailed assessment plan including three to five specific program student learning outcomes, means or instructional measures to assess each outcome, identify program courses where learning will be assessed, and performance standards or criteria for success which demonstrate student learning for each outcome. (Examples for assessment plans/curriculum mapping can be found at the Office of Assessment and Institutional Effectiveness web page.)
 - 1). Students will have a basic knowledge of the psychological and physical impacts of aging. Students will demonstrate knowledge of these concepts through case studies, discussion questions and class exams with an overall class score of 80% or higher.
 - 2). Students will have a basic knowledge of health and wellness methods and their efficacy in aging treatment. Students will demonstrate knowledge of these concepts through case

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studies, discussion questions, and class exams with an overall class score of 80% or higher.

3). Students will demonstrate basic knowledge and skills of job analysis, job placement, and job resources for individuals with disabilities. Students will demonstrate knowledge and skills in these competencies through a job placement assignment, with an overall course score of 80% or higher.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

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ARKANSAS TECH UNIVERSITY

REQUEST FOR PROGRAM CHANGE

*Mobile
Soc Sci
Minor*

Department Initiating Proposal	Date
Behavioral Sciences	9/5/19

Title	Signature	Date
Department Head <i>D. Ward</i>	<i>[Signature]</i>	<i>9/16/19</i>
Dean <i>W Powell</i>	<i>W Powell</i>	<i>9/16/19</i>
Assessment <i>C Austin</i>	<i>[Signature]</i>	<i>9/18/19</i>
Registrar	<i>[Signature]</i>	<i>9/19/19</i>
Graduate Dean (Graduate Proposals Only)		
Vice President for Academic Affairs		

Committee	Approval Date
General Education Committee (Undergraduate Proposals Only)	
Teacher Education Committee (Graduate or Undergraduate Proposals)	
Curriculum Committee (Undergraduate Proposals Only)	
Faculty Senate (Undergraduate Proposals Only)	
Graduate Council (Graduate Proposals Only)	

Program Title:

Rehabilitation Science

*Minor in child welfare and Social Sciences for
majors only*

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Outline change in program: (e.g., list changes in program such as (1) delete three hours of elective and (2) add three hours of approved major electives)

Modify the minor in Child Welfare and Social Services for Rehabilitation Science majors only, as follows:

a) require RS 3013: World of Work; b) change the section: Complete 18 hours from the below courses;

TO: 15 hours; and c) modify the list as follows: delete RS 3013: The World of Work; change RS 4163

Introduction to Addictions, TO: 2163; and add RS 4133: Seminar in Disabilities.

What impact will the change have on staffing, on other programs and space allocation?

There will be no impact on staffing, other programs and space allocation.

Answer the following Assessment questions:

- a. How does the program change align with the university mission? The University mission is dedicated to student success, access and excellence. Requiring RS 3013 is mandated by CAAHEP accreditation standards, lowering the course to a 2000 level increases student access to lower division courses, and RS 4133 Seminar in Severe Disabilities increases student choice in the minor.
- b. If this change in the program is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. CAAHEP, our new accrediting body, requires the materials covered in RS 3013 for all students.
- c. What is the rationale for this program change?
 1. How will the program change impact learning for students enrolled in this program? The impact is reflected in allowing students to graduate from an accredited program, offering more choice in minor courses, and increasing the number of lower level courses (RS has only had one course in the past at the 2000 level).
 2. Provide an example or examples of student learning assessment evidence which supports the changes in the program. According to the Association of Specialized and Professional Accreditors, accredited programs provide competency assessment and program determined indicators. Therefore, these changes, which will assist with attaining and maintaining accreditation, will assist with continued gathering of student learning assessment. Furthermore, these changes are also supported by feedback from employers and graduates from the RS program (a yearly survey is sent out).
- b. How does this program fit in the current state of the discipline? Include Arkansas institutional comparisons. If Arkansas educational institutions do not have the course or program provide comparative examples from regional educational institutions. There are no other accredited or recognized undergraduate rehabilitation programs in the state of Arkansas. At this time there are 11 undergraduate programs awaiting accreditation through the new accrediting body and these changes increase chances of being accredited. These programs have similar curriculum.
- c. Attach a detailed assessment plan including three to five specific program student learning outcomes, means or instructional measures to assess each outcome, identify program courses where learning will be assessed, and performance standards or criteria for success which demonstrate student learning for each outcome. (Examples for assessment plans/curriculum mapping can be found at the Office of Assessment and Institutional Effectiveness web page.)
 - 1). Students will have a basic knowledge of the services offered from the Department of Human Services and the Department of Children and Families. Students will demonstrate knowledge of these concepts through case studies, discussion questions and class exams with an overall class score of 80% or higher.
 - 2). Students will have a basic knowledge of child welfare treatment methods and their

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efficacy in keeping families intact. Students will demonstrate knowledge of these concepts through case studies, discussion questions, and class exams with an overall class score of 80% or higher.

3). Students will demonstrate basic knowledge and skills of job analysis, job placement, and job resources for individuals with disabilities. Students will demonstrate knowledge and skills in these competencies through a job placement assignment, with an overall course score of 80% or higher.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

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ARKANSAS TECH UNIVERSITY

11/18

REQUEST FOR PROGRAM CHANGE

*Deletes
correction
minor*

Department Initiating Proposal	Date
Behavioral Sciences	9/5/19

Title	Signature	Date
Department Head <i>D. Ward</i>	<i>[Signature]</i>	<i>9/16/19</i>
Dean <i>Upowell</i>	<i>U Powell</i>	<i>9/15/19</i>
Assessment <i>C. Austin</i>	<i>[Signature]</i>	<i>9/16/19</i>
Registrar	<i>[Signature]</i>	<i>9/19/19</i>
Graduate Dean (Graduate Proposals Only)		
Vice President for Academic Affairs		

Committee	Approval Date
General Education Committee (Undergraduate Proposals Only)	
Teacher Education Committee (Graduate or Undergraduate Proposals)	
Curriculum Committee (Undergraduate Proposals Only)	
Faculty Senate (Undergraduate Proposals Only)	
Graduate Council (Graduate Proposals Only)	

Program Title: *Minor in Corrections*
Rehabilitation Science *major only*

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Outline change in program: (e.g., list changes in program such as (1) delete three hours of elective and (2) add three hours of approved major electives)

DELETE the Minor in Corrections for Rehabilitation Science majors only.

What impact will the change have on staffing, on other programs and space allocation?

There will be no impact on staffing, other programs and space allocation.

Answer the following Assessment questions:

- a. How does the program change align with the university mission? The University mission is dedicated to student success, access and excellence. Students can complete a degree in Criminal Justice rather than a minor in Corrections. Also, given the large number of majors and low number of faculty, RS faculty cannot effectively offer this minor.
- b. If this change in the program is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. CAAHEP, our new accrediting body, requires the materials covered in RS 3013 for all students.
- c. What is the rationale for this program change?
 1. How will the program change impact learning for students enrolled in this program? There will be minimal impact as we have averaged 1-2 Corrections minors students in the past three years.
- b. Provide an example or examples of student learning assessment evidence which supports the changes in the program. N/A
- c. How does this program fit in the current state of the discipline? Include Arkansas institutional comparisons. If Arkansas educational institutions do not have the course or program provide comparative examples from regional educational institutions. There are no other accredited or recognized undergraduate rehabilitation programs in the state of Arkansas. At this time there are 11 undergraduate programs awaiting accreditation through the new accrediting body and these changes increase chances of being accredited. These programs have similar curriculum.
- d. Attach a detailed assessment plan including three to five specific program student learning outcomes, means or instructional measures to assess each outcome, identify program courses where learning will be assessed, and performance standards or criteria for success which demonstrate student learning for each outcome. (Examples for assessment plans/curriculum mapping can be found at the Office of Assessment and Institutional Effectiveness web page.)
N/A

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

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SEP 16 2010



ARKANSAS TECH UNIVERSITY

REQUEST FOR PROGRAM CHANGE

6/1/4
Mod. Cris Dis. Studies
Minor

Department Initiating Proposal	Date
Behavioral Sciences	9/5/19

Title	Signature	Date
Department Head <i>D. Wanz</i>	<i>D. Wanz</i>	<i>9/16/19</i>
Dean <i>W Powell</i>	<i>W Powell</i>	<i>9/16/19</i>
Assessment <i>C Austin</i>	<i>C Austin</i>	<i>9/18/19</i>
Registrar <i>J Meade</i>	<i>J Meade</i>	<i>9/19/19</i>
Graduate Dean (Graduate Proposals Only)		
Vice President for Academic Affairs		

Committee	Approval Date
General Education Committee (Undergraduate Proposals Only)	
Teacher Education Committee (Graduate or Undergraduate Proposals)	
Curriculum Committee (Undergraduate Proposals Only)	
Faculty Senate (Undergraduate Proposals Only)	
Graduate Council (Graduate Proposals Only)	

Program Title: *Minor in Disability Studies for*
Rehabilitation Science majors only

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Outline change in program: (e.g., list changes in program such as (1) delete three hours of elective and (2) add three hours of approved major electives)

Modify the minor in Disability Studies for Rehabilitation Science majors only, as follows : a) require RS 3013: World of Work; b) change the section: Complete 18 hours from the below courses; TO: 15 hours; and c) modify the list as follows: delete RS 3013: The World of Work; change RS 4163 Introduction to Addictions, TO: 2163; add RS 4133: Seminar in Disabilities; and add PSY 3053: Physiological Psychology.

What impact will the change have on staffing, on other programs and space allocation?

There will be no impact on staffing, other programs and space allocation. PSYCH 3053 may experience a growth in enrollment (estimated maximum 10 students per year).

Answer the following Assessment questions:

- a. How does the program change align with the university mission? The University mission is dedicated to student success, access and excellence. Requiring RS 3013 is mandated by CAAHEP accreditation standards, lowering the course to a 2000 level increases student access to lower division courses, and RS 4133 Seminar in Severe Disabilities increases student choice in the minor. Adding PSY 3053, Physiological Psychology, increases student choice in the minor and is a good choice for pre allied health majors (students who continue on to graduate school).
- b. If this change in the program is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. CAAHEP, our new accrediting body, requires the materials covered in RS 3013 for all students.
- c. What is the rationale for this program change?
 1. How will the program change impact learning for students enrolled in this program? The impact is reflected in allowing students to graduate from an accredited program, offering more choice in minor courses, and increasing the number of lower level courses (RS has only had one course in the past at the 2000 level).
 2. Provide an example or examples of student learning assessment evidence which supports the changes in the program. According to the Association of Specialized and Professional Accreditors, accredited programs provide competency assessment and program determined indicators. Therefore, these changes, which will assist with attaining and maintaining accreditation, will assist with continued gathering of student learning assessment. Furthermore, these changes are also supported by feedback from employers and graduates from the RS program (a yearly survey is sent out).
- b. How does this program fit in the current state of the discipline? Include Arkansas institutional comparisons. If Arkansas educational institutions do not have the course or program provide comparative examples from regional educational institutions. There are no other accredited or recognized undergraduate rehabilitation programs in the state of Arkansas. At this time there are 11 undergraduate programs awaiting accreditation through the new accrediting body and these changes increase chances of being accredited. These programs have similar curriculum.
- c. Attach a detailed assessment plan including three to five specific program student learning outcomes, means or instructional measures to assess each outcome, identify program courses where learning will be assessed, and performance standards or criteria for success which demonstrate student learning for each outcome. (Examples for assessment plans/curriculum mapping can be found at the Office of Assessment and Institutional Effectiveness web page.)
 - 1). Students will have a basic knowledge of disabilities, impairments and handicaps, and the psychological and physical impacts of each. Students will demonstrate knowledge of these concepts through case studies, discussion questions and class exams with an overall

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class score of 80% or higher.

2). Students will have a basic knowledge of varied treatment methods and their efficacy in working with individuals with disabilities. Students will demonstrate knowledge of these concepts through case studies, discussion questions, and class exams with an overall class score of 80% or higher.

3). Students will demonstrate basic knowledge and skills of job analysis, job placement, and job resources for individuals with disabilities. Students will demonstrate knowledge and skills in these competencies through a job placement assignment, with an overall course score of 80% or higher.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

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ARKANSAS TECH UNIVERSITY

10/16

REQUEST FOR PROGRAM CHANGE

Modified Rec name minor

Department Initiating Proposal	Date
Behavioral Sciences	9/5/19

Title	Signature	Date
Department Head <i>D. Ward</i>	<i>D. Ward</i>	9/16/19
Dean <i>W Powell</i>	<i>W Powell</i>	9/14/19
Assessment <i>C. Austin</i>	<i>C. Austin</i>	9/18/19
Registrar <i>J. Meade</i>	<i>J. Meade</i>	9/19/19
Graduate Dean (Graduate Proposals Only)		
Vice President for Academic Affairs		

Committee	Approval Date
General Education Committee (Undergraduate Proposals Only)	
Teacher Education Committee (Graduate or Undergraduate Proposals)	
Curriculum Committee (Undergraduate Proposals Only)	
Faculty Senate (Undergraduate Proposals Only)	
Graduate Council (Graduate Proposals Only)	

Program Title: *Minor in Recreation Services for
Rehabilitation Science Majors only*

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Outline change in program: (e.g., list changes in program such as (1) delete three hours of elective and (2) add three hours of approved major electives)

Modify the Minor in Recreation Services for Rehabilitation Science majors only, as follows: (a) require RS 3013: The World of Work; (b) change the section: Complete the following courses (9 hours), and Complete 9 hours from the below courses; TO: Complete 15 hours from the below courses; and (c) modify the list as follows: Change the course number for RS 4163: Introduction to Addictions, to RS 2163; and add RS 4133: Seminar in Severe Disabilities, to the list to satisfy 15 hours.

The minor in Recreation Services should read as follows:

RS 3013: World of Work

Complete 15 hours from the following list:

RP 3013: Inclusive Rehabilitation

RP 4073: Principles Techniques of Therapeutic Recreation

RP 4173: Therapeutic Recreation Assessment and Documentation

RP 4373: Interventions in Therapeutic Recreation

RP 4473: Issues and Trends in Therapeutic Recreation

RS 2163: Introduction to Addictions

RS 3141-4: Rehabilitation Science Seminar

RS 3153: Assistive Technology in Rehabilitation Settings

RS 4133: Seminar in Severe Disabilities

RS 4143: Disabilities Throughout the Life Span

RS 4991-4: Special Problems in Rehabilitation Science

Answer the following Assessment questions:

- a. How does the program change align with the university mission? The University mission is dedicated to student success, access and excellence. Requiring RS 3013 is mandated by CAAHEP accreditation standards, lowering the course to a 2000 level increases student access to lower division courses, and RS 4133 Seminar in Severe Disabilities increases student choice in the minor.
- b. If this change in the program is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. CAAHEP, our new accrediting body, requires the materials covered in RS 3013 for all students.
- c. What is the rationale for this program change?
 1. How will the program change impact learning for students enrolled in this program? The impact is reflected in allowing students to graduate from an accredited program, offering more choice in minor courses, and increasing the number of lower level courses (RS has only had one course in the past at the 2000 level).
 2. Provide an example or examples of student learning assessment evidence which supports the changes in the program. According to the Association of Specialized and Professional Accreditors, accredited programs provide competency assessment and program determined indicators. Therefore, these changes, which will assist with attaining and maintaining accreditation, will assist with continued gathering of student learning assessment. Furthermore, these changes are also supported by feedback from employers and graduates from the RS program (a yearly survey is sent out).

- b. How does this program fit in the current state of the discipline? Include Arkansas institutional comparisons. If Arkansas educational institutions do not have the course or program provide comparative examples from regional educational institutions. There are no other accredited or recognized undergraduate rehabilitation programs in the state of Arkansas. At this time there are 11 undergraduate programs awaiting accreditation through the new accrediting body and these changes increase chances of being accredited. These programs have similar curriculum.
- c. Attach a detailed assessment plan including three to five specific program student learning outcomes, means or instructional measures to assess each outcome, identify program courses where learning will be assessed, and performance standards or criteria for success which demonstrate student learning for each outcome. (Examples for assessment plans/curriculum mapping can be found at the Office of Assessment and Institutional Effectiveness web page.)
- 1). Students will have a basic knowledge of therapeutic recreation concepts. Students will demonstrate knowledge of these concepts through case studies, discussion questions and class exams with an overall class score of 80% or higher.
- 2). Students will have a basic knowledge of therapeutic recreation methods and their efficacy in working with individuals with disabilities. Students will demonstrate knowledge of these concepts through case studies, discussion questions, and class exams with an overall class score of 80% or higher.
- 3). Students will demonstrate basic knowledge and skills of job analysis, job placement, and job resources for individuals with disabilities. Students will demonstrate knowledge and skills in these competencies through a job placement assignment, with an overall course score of 80% or higher.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.



ARKANSAS TECH UNIVERSITY

REQUEST FOR PROGRAM CHANGE

minor
minor

Department Initiating Proposal	Date
Behavioral Sciences	9/5/19

Title	Signature	Date
Department Head <i>D. Ward</i>	<i>D. Ward</i>	<i>9/16/19</i>
Dean <i>W Powell</i>	<i>W Powell</i>	<i>9/16/19</i>
Assessment <i>C Austin</i>	<i>C Austin</i>	<i>9/18/19</i>
Registrar	<i>Meaun</i>	<i>9/19/19</i>
Graduate Dean (Graduate Proposals Only)		
Vice President for Academic Affairs		

Committee	Approval Date
General Education Committee (Undergraduate Proposals Only)	
Teacher Education Committee (Graduate or Undergraduate Proposals)	
Curriculum Committee (Undergraduate Proposals Only)	
Faculty Senate (Undergraduate Proposals Only)	
Graduate Council (Graduate Proposals Only)	

Program Title: *Minor in*
Rehabilitation Science

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Outline change in program: (e.g., list changes in program such as (1) delete three hours of elective and (2) add three hours of approved major electives)

Modify the minor in Rehabilitation Science, as follows : a) add RS 3113 Diversity and Inclusion in Human Service Settings; RS 3203: Interviewing Skills, TO: 3204; delete RS: Case Management Strategies; and change the RS electives FROM: 9 hours, to 8 hours. **change** **4023**

What impact will the change have on staffing, on other programs and space allocation?

Deleting Case Management is necessary because we do not have enough RS faculty to offer multiple sections of this course which overfills every semester with RS majors.

Answer the following Assessment questions:

- a. How does the program change align with the university mission? The University mission is dedicated to student success, access and excellence. Requiring Diversity and Inclusion as well as Interviewing skills will assist all minors with basic competencies for success in the work place.
- b. If this change in the program is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable N/A.
- c. What is the rationale for this program change?
 1. How will the program change impact learning for students enrolled in this program? This will benefit minors who consistently are unable to enroll in Case Management and who will benefit from knowledge of diversity and interviewing competencies.
- b. Provide an example or examples of student learning assessment evidence which supports the changes in the program. Change is needed due to students unable to enroll in the Case Management class. Students report the usefulness of both Interviewing Skills and Diversity Issues in their graduate surveys.
- c. How does this program fit in the current state of the discipline? Include Arkansas institutional comparisons. If Arkansas educational institutions do not have the course or program provide comparative examples from regional educational institutions. This is a change for RS minors who are not RS majors. There is no comparable program.
- d. Attach a detailed assessment plan including three to five specific program student learning outcomes, means or instructional measures to assess each outcome, identify program courses where learning will be assessed, and performance standards or criteria for success which demonstrate student learning for each outcome. (Examples for assessment plans/curriculum mapping can be found at the Office of Assessment and Institutional Effectiveness web page.)
 - 1). Students will have a basic knowledge of diversity issues and how a diverse society benefits all. Students will demonstrate knowledge of these concepts through case studies, discussion questions and class exams with an overall class score of 80% or higher.
 - 2). Students will have a basic knowledge of varied methods to increase multicultural competencies. Students will demonstrate knowledge of these concepts through case studies, discussion questions, and class exams with an overall class score of 80% or higher.
 - 3). Students will demonstrate basic interviewing skills such as active listening, asking open ended questions, and encouragement. Students will demonstrate knowledge and skills in these competencies through interviewing assignments, with an overall course score of 80% of higher.

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