COSMETIC CHANGES

College of Arts and Humanities - Department of Art

1. Modify the prerequisites for ART 3203: Typography and Layout, FROM Prerequisites: ART 1503: Introduction to Graphic Design, and ART 2213: Digital Skills for the Graphic Designer, TO Prerequisites: ART 1503: Introduction to Graphic Design.

College of Arts and Humanities - Department of Behavioral Sciences

1. Modify the prerequisite for ANTH 3103: Anthropology of Food, FROM: Prerequisite: ANTH 1213: Introduction to Anthropology, TO: ANTH 1213: Introduction to Anthropology, or ANTH 2003: Cultural Anthropology;

2. Delete the Note: May not be taken for credit after completion of POLS 5023 or equivalent, from CJ 4023: Law and the Legal System;

3. Change the title for RS 3093: Rehabilitation Strategies for Senior Citizens, to Rehabilitation Services for the Aging Adult;

4. Change the title for RS 4143: Developmental Disabilities, to Disabilities throughout the Life Span;

5. Change the title for RS 4163: Substance Abuse, to Introduction to Addictions;

6. Change the title for SOC 2073: History of Social Thought, to Classical Theories of Sociology;

7. Change the title for SOC 2083: Sociological Theory, to Contemporary Theories of Sociology; and

8. Delete the Note: May not be taken for credit after completion of SOC 2063: Research Design for the Behavioral Sciences, from SOC 3063: Communities.

College of Arts and Humanities - Department of Communication and Journalism

1. Change the title for COMM 1003: Introduction to Speech Communication, to Introduction to Communication.

College of Business - Department of Management and Marketing

1. Change the title for MGMT 3113: Managerial Process Analysis, to Business Process Improvement.

College of Education - Department of College Student Personnel

1. Change the title for CSP 6043: American College Student, to College Students and Subcultures;

Proposal Withdrawn

College of Education - Department of Advanced Leadership Studies

1. Add the grade type of "R" to EDLD 8103: Dissertation IV.

College of Engineering and Applied Sciences - Department of Computer and Information Science

1. Modify the Curriculum in Computer Science as follows: add the following note to the 3 hours Elective (Math or Science): if a math elective is taken, math elective must be beyond pre-calculus.

College of Engineering and Applied Sciences - Department of Emergency Management

1. Delete the Prerequisite: EAM 1003 or consent of the department head, for EAM 1013: Aim and Scope of Emergency Management;

2. Delete the Prerequisites: EAM 1003 and 1013 or consent of department head, for EAM 2033: Citizen/Family/Community Disaster Preparedness Education;

3. Modify the prerequisites for EMHS 6073: Introduction to Terrorism, FROM: Prerequisites or Co-requisites: EMHS 6063: Principles of Hazard and Emergency Management, consent of instructor, TO: Prerequisites: EMHS 6093: Fundamentals of Homeland Security, or consent of Graduate Program Director or Department Head; and modify the course description FROM: This course is an overview of terrorism in which students will explore various aspects of terrorism in a Post 9/11 world leading to a basic understanding of a global phenomenon. Subject matter will include the history of terrorism, its strategies, and why those strategies, and why those strategies are effective. The student will examine the psychology of fundamentalist religious movements and extreme political organizations. While studying the effects of terrorism, the student will examine governmental concerns, preparedness and response operations and the politics of dealing with terrorism; TO: This course is designed to provide a critical introduction to the subject of terrorism. Students will explore various aspects of terrorism, including the history of terrorism and strategies of dealing with terrorism, leading to a basic understanding of a global phenomenon;

4. Modify the course description for EMHS 6103: Research Design and Methods, FROM: Demonstrates the comprehension of research, design, and methods. Qualitative and quantitative methods are discussed along with the utilization of the scientific method.

Professionalism and models for research are also covered; TO: This course is designed to assist students in developing an understanding of the foundations of research including the principles that guide the research process, the elements of research design, how to read and analyze articles, and how to write a literature review; and

5. Modify the prerequisites for EMHS 6123: Applied Data Analysis, FROM: Prerequisites: EMHS 6043: Contemporary Issues in Emergency Management, EMHS 6063: Principles of Hazard and Emergency Management, and EMHS 6103: Research Design and Methods; TO: EMHS 6103: Research Design and Methods, and EMHS 6933: Research I, consent of Graduate Program Director or Department Head; and modify the course description FROM: This course is designed to develop and extend basic data-analytic skills that students will need for their individual research project. As indicated by the course title it as an applied (and not a technical) course in which you will learn by observing and engaging in the authentic activities of data-analysis. The use of new statistical techniques will be "modeled" in class, and then applied to real problems in a lab setting; TO: This course is designed to further students' progress in the research sequence. The student is guided by a faculty member to conduct individual original research including data collection, analysis, interpretation, and reporting of the findings.

College of Engineering and Applied Sciences - Department of Parks, Recreation, and Hospitality Administration

1. Change the title for RP 3013: Recreation for Special Populations, to Inclusive Recreation; and modify the course description FROM: Development of an understanding of disabled sub populations and its relationship to recreation programming and administration for agencies at the local, state, and federal level of responsibilities; TO: This course introduces students to the concept of Inclusive Recreation, which is the planning, implementation and evaluation of recreation programs designed to include all persons, including those with disabilities.

College of eTech - Department of Professional Studies

1. Modify the prerequisites for PS 3003: Project Design, FROM: Prerequisites: Completion of PS 3143: Applied Professional Research, and permission of the program advisor; TO: Prerequisites: Successful completion of general education English requirement, PS 3143: Applied Professional Research, and permission of the program advisor; and add the Note: Student must earn a grade of C or higher to enroll in PS 4003: Capstone Project;

2. Add the prerequisite: successful completion of general education English requirement or permission of instructor, to PS 3013: Professional Studies Seminar;

3. Modify the prerequisites for PS 3023: Professional Communications, FROM: Prerequisites: 6 hours of English Composition; TO: Prerequisites: Successful completion of general education English requirement;

4. Add the prerequisite: successful completion of general education English requirement, to PS 3133: Applied Principles of Personnel Management;

5. Modify the prerequisites for PS 3143: Applied Professional Research, FROM: Prerequisite: Successful completion of General Education math requirement; TO: Prerequisites: Successful completion of general education English requirement, PS 3013: Professional Studies Seminar, or permission of instructor;

6. Modify the prerequisite for PS 4003: Capstone Project, FROM: Prerequisite: PS 3003: Project Design, TO: Prerequisite: Completion of PS 3003: Project Design, with the grade of C or higher; and add the Note: Student must earn a grade of C or higher;

7. Add the prerequisite: successful completion of general education English requirement to the following courses:
   a. PS 4143: Nonprofit Governance;
   b. PS 4243: Planning for Adult Learners;
   c. PS 4343: Community Development;
   d. PS 4443: Professional Leadership;
   e. PS 4543: Workplace Supervision;
   f. PS 4951, 4952, 4953, 4954: Undergraduate Research in Professional Studies; and
   g. PS 4991, 4992, 4993, 4994: Special Problems in Professional Studies.

College of Natural and Health Sciences - Department of Mathematics

1. Modify the notes in the course description for MATH 0903: Beginning and Intermediate Algebra, as follows:
   a. Add the following note to the course description:
      Note: A student who makes a D or F in MATH 0903 must repeat the course in each subsequent semester until he or she earns a grade of C or better. Students who make a grade of C or better in MATH 0903 must enroll in MATH 1003 or MATH 1113 the following semester; and
   b. Remove the following notes from the course description:
      Note: The course is repeatable allowing hours for financial aid purposes. All attempts of the course will be included in the semester and cumulative grade point average. Students earning the grade of D*, F*, or FE may repeat the course and petition the Registrar's Office to have the quality hours and quality points removed from the in semester and cumulative grade point averages; and Note: A student must achieve a grade of A*, AQ*, B*, BQ*, C*, or CQ* to satisfy the requirements to enroll in MATH 1003. A student must achieve a grade of A*, B*, or C* to satisfy the requirements to enroll in MATH 1113. A student earning a grade of AN*, BN*, CN*, D*, F*, or FE will be required to reenroll in MATH 0903; and

2. Modify the Minor in Mathematics as follows: change the requirement MATH 2703: Discrete Mathematics, to MATH 2703: Discrete Mathematics, OR COMS 2903: Discrete Structures for Technical Majors, and COMS 3913: Advanced Discrete Structures.

College of Natural and Health Sciences - Department of Physical Sciences

1. Change the laboratory hours FROM: three hours TO: two hours for GEOL 1004: Essentials of Earth Science; and modify the course description FROM: ACTS Common Course - PHSC1104, An introduction to the fundamental topics of earth science including physical and historical geology, oceanography, and meteorology. Laboratory exercises include the study of minerals, rocks, fossils, topographic and geologic maps, and oceanographic and meteorological phenomena. Laboratory work will stress the use of the scientific method of problem solving. This course is designed as a general education science requirement and for prospective early childhood and middle level school teachers, Note: Duplicate credit for GEOL 1004 and GEOL 1014 will not be allowed, Lecture three hours, laboratory three hours. $40 laboratory fee, TO: ACTS Common Course - PHSC1104, An introduction to the fundamental topics of earth science including physical and historical geology, oceanography, astronomy, and meteorology. Laboratory exercises include the study of minerals, rocks, fossils, topographic maps, solar system, oceanographic and meteorological phenomena. Laboratory work will stress the use of the scientific method of problem solving. This course is designed as a general education science requirement and for prospective elementary level school teachers, Note: Duplicate credit for GEOL 1004 and GEOL 1014 will not be allowed, Lecture three hours, laboratory two hours. $40 laboratory fee.

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
ART	**3203**

Official Catalog Title:

Typography and Layout

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) Remove: ART 2213 from the prerequisites

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at http://www.atu.edu/assessment/

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

ART 3203

Our Mission
Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

	Provide an answer for each question. Your answers are to be typed single spaced.
a.	If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. N/A
b.	Explain the rationale for the cosmetic course change. The course ART 3203 uses foundation skills taught in ART 1503 only. There is no reason to require the ART 2213 Digital Skills course as it focuses on a different software.

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
ANTH	**3103**

Official Catalog Title:

Anthropology of Food

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change the prerequisite from ANTH 1213 to "ANTH 1213 or ANTH 2003"

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at
http://www.atu.edu/assessment/

Attached as page 2 of file

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

N/A

Arkansas Tech University
Cosmetic Course Change
Assessment Form
ANTH 3103

Our Mission
Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.
a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. N/A
b. Explain the rationale for the cosmetic course change. ANTH 1213 and ANTH 2003 are each appropriate and sufficient prerequisites for ANTH 3103

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
CJ	**4023**

Official Catalog Title:

Law and the Legal System

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

A note in the description reads "may not be taken after completion of POLS 5023."

There is no course called "POLS 5023", so we would like that note removed from the description.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at
http://www.atu.edu/assessment/

Attached as page 2 of file

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

N/A

Arkansas Tech University
Cosmetic Course Change
Assessment Form

C) 4023

Our Mission
Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

	Provide an answer for each question. Your answers are to be typed single spaced.
a.	If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. N/A
b.	Explain the rationale for the cosmetic course change. A note in the description reads "may not be taken after completion of POLS 5023." There is no course called "POLS 5023", so we would like that note removed from the description.

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
RS	3093

Official Catalog Title:

Rehabilitation Strategies for Senior Citizens

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change the title to Rehabilitation Services for the Aging Adult

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at http://www.atu.edu/assessment/

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

RS 3093

Our Mission
Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.
RS 3093-Title Change
a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **N/A**
b. Explain the rationale for the cosmetic course change. **Change title to more accurately reflect content.**

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
RS	**4143**

Official Catalog Title:

Developmental Disabilities

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change the title to Disabilities Throughout the Life Span

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at http://www.atu.edu/assessment/

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

RS 4143

Our Mission
Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.
RS 4143-Title Change
a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **N/A**
b. Explain the rationale for the cosmetic course change. **Change title to more accurately reflect content.**

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
RS	4163

Official Catalog Title:

Substance Abuse

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change the title to Introduction to Addictions

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at http://www.atu.edu/assessment/

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

RS 4163

Our Mission
Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.
RS 4163-Title Change
a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **N/A**
b. Explain the rationale for the cosmetic course change. **Change title to more accurately reflect content.**

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
SOC	**2073**

Official Catalog Title:

History of Social Thought

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change the Official Title to "Classical Theories of Sociology"

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at
http://www.atu.edu/assessment/

Attached as page 2 of file

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

N/A

Arkansas Tech University
Cosmetic Course Change
Assessment Form

Soc 2073

Our Mission
Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.
a.   If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.   N/A
b.   Explain the rationale for the cosmetic course change.   Renaming course to align with what other universities and modern sociology call the course.

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: (e.g., ACCT ENGL) **SOC**	Course Number: (e.g., 1003) **2083**
Official Catalog Title: Sociological Theory	

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change the Official Title to "Contemporary Theories of Sociology"

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at http://www.atu.edu/assessment/

Attached as page 2 of file

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

N/A

Arkansas Tech University
Cosmetic Course Change
Assessment Form

SOC 2063

Our Mission
Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.
a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. N/A
b. Explain the rationale for the cosmetic course change. Renaming course to align with what other universities and modern sociology call the course.

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
SOC	3063

Official Catalog Title:

Communities

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

A note in the description reads "may not be taken after completion of SOC 2063."

This note needs to be deleted: SOC 2063 was an old number for the Communities course. SOC 2063 is a research methods course now.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at http://www.atu.edu/assessment/

Attached as page 2 of file

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

N/A

Arkansas Tech University
Cosmetic Course Change
Assessment Form

SOC 3063

Our Mission
Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.
a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. N/A
b. Explain the rationale for the cosmetic course change. A note in the description reads "may not be taken after completion of SOC 2063." This note needs to be deleted: SOC 2063 was an old number for the Communities course. SOC 2063 is a research methods course now.

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
COMM	**1003**

Official Catalog Title:

Introduction to Speech Communication

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Abbreviate title to "Introduction to Communication"

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at http://www.atu.edu/assessment/

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

Comm 1003

Our Mission
Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.
a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **Not applicable.**
b. Explain the rationale for the cosmetic course change. **The name of the discipline has changed from "Speech" to "Communication." The course name change is in line with the aforementioned.**

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
MGMT *Managerial Process Analysis*	3113

Official Catalog Title: *Analysis*

~~Business Process Improvement~~

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

to Business Process Improvement

Change the official title of the course. Previous submitted changes should also be maintained.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at http://www.atu.edu/assessment/

N/A

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

N/A

Arkansas Tech University

Cosmetic Course Change

Assessment Form

MGMT 3113: Business Process Improvement

Our Mission
Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not applicable.

b. Explain the rationale for the cosmetic course change.

The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The new prerequisites are:

"MGMT 3003, BUAD 2053 and at least 54 earned hours with a minimum GPA of 2.0 or permission of the instructor."

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
CSP	**6043**

Official Catalog Title:

American College Student

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)
Change the title for the course to "College Students & Subcultures"

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at http://www.atu.edu/assessment/

See attached

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

N/A

Arkansas Tech University

Cosmetic Course Change

Assessment Form

CSP 6043

Our Mission
Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.
a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **N/A**
b. Explain the rationale for the cosmetic course change. The current title for the course does not accurately reflect the diversity of higher education today. This course discusses more than just the "American College Student", but is inclusive of other demographics, ethnicities, and sub-cultures. The change in course title will be more inclusive of other populations attending higher education today. The suggestion for a name change for this course was provided by the external program reviewer who assessed the CSP program earlier this year.

REQUEST FOR COSMETIC PROGRAM CHANGE

Program Title:
HPE/Wellness Fitness

Outline change in program: (e.g., list changes in program such as (1) delete three hours of elective and (2) add three hours of approved major electives)

  (1) Delete "or equivalent" after COMS 1003 Introduction to Computer Based Systems Fall (Sophomore)
  (2) Add "or COMS 2003 Microcomputer Applications or BUAD 2003 Business Information Systems" after

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at http://www.atu.edu/assessment/

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

In the attached matrix, include requested changes in the matrix and include course number and title.

Curriculum Matrix for Catalog

Curriculum in_____HPE/Wellness Fitness_____

(enter title for program changing)

Freshman Fall Semester	Freshman Spring Semester
Add/Change:	Add/Change:
Delete:	Delete:
Total Hours:	Total Hours:
Sophomore Fall Semester	**Sophomore Spring Semester**
Add/**Change**: COMS 1003 Introduction to Computer Based Systems or COMS 2203 Microcomputer Applications or BUAD 2003 Business Information Systems **Delete**: "or equivalent" Total Hours:	Add/Change: Delete: Total Hours:
Junior Fall Semester	**Junior Spring Semester**
Add/Change:	Add/Change:
Delete:	Delete:
Total Hours:	Total Hours:
Senior Fall Semester	**Senior Spring Semester**
Add/Change:	Add/Change:
Delete:	Delete:
Total Hours:	Total Hours:

Total Program Hours_____

Arkansas Tech University

Cosmetic Course Change

Assessment Form

HPE Wellness/Fitness

Our Mission
Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.
a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.
b. Explain the rationale for the cosmetic course change. **The cosmetic change clarifies courses which can be taken to meet the program requirement.**

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
EDLD	**8103**

Official Catalog Title:

Dissertation IV

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) Make this course a repeatable course and change the grading of this course by adding an "R" grade. This change is for the final dissertation course in the Ed.D. program and those students who do not complete this course, an R grade will be applied. They will then enroll in the course the next semester and complete the dissertation and receive an A-F grade.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at http://www.atu.edu/assessment/
The assessment form is attached below.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

This cosmetic change will not affect any other program on campus.

Arkansas Tech University
Cosmetic Course Change
Assessment Form

Our Mission
Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.
a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. EDLD 8103 is the final dissertation credit course for the Ed.D. program in School Leadership. The Ed.D. program is accredited by the Higher Learning Commission, and the completion of the dissertation (12 dissertation credit hours) is required for completion of the program.
b. Explain the rationale for the cosmetic course change. The rationale for the cosmetic change, to make the course repeatable and allow an "R" grade for EDLD 8103, is to provide those students who do not complete the dissertation when taking the course to receive an R grade, enroll in the course the following semester(s) until the dissertation is completed. Reasons for not completing the dissertation often involve personal life issues that prevent the student from working and completing the dissertation in a timely manner. Students are allowed eight years to complete the degree by the Graduate College. By grading this course with an R, it will allow these students to stay continuously enrolled and also stay within the 12-credit hour limit for dissertation hours as required by the Graduate College. This cosmetic change will not affect any other program on campus and will meet the HLC guidelines under which the program was accredited.

REQUEST FOR COSMETIC PROGRAM CHANGE
Program Title: Bachelor of Science in Computer Science
Outline change in program: (e.g., list changes in program such as (1) delete three hours of elective and (2) add three hours of approved major electives) Math/Science Elective: If a Math elective is taken then it must be beyond the pre-calculus level.
Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at http://www.atu.edu/assessment/
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.
In the attached matrix, include requested changes in the matrix and include course number and title. No changes to the matrix are needed.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

BS- Computer Science

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Provide an answer for each question. Your answers are to be typed single spaced.
a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. ABET Criteria: "The technical and professional requirements must include at least one year of up-to-date coverage of fundamental and advanced topics in the computing discipline associated with the program. In addition, the program must include mathematics appropriate to the discipline beyond the pre-calculus level. For each course in the major required of all students, its content, expected performance criteria, and place in the overall program of study must be published."
b. Explain the rationale for the cosmetic course change. Registrar's office would not enforce the math requirement without it being explicitly stated.

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
EAM	**1013**

Official Catalog Title:

Aim and Scope of Emergency Management

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) Delete the prerequisite

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at http://www.atu.edu/assessment/

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

EAM 1013

Our Mission
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Provide an answer for each question. Your answers are to be typed single spaced.
a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not applicable.
b. Explain the rationale for the cosmetic course change. This cosmetic course change is being requested for EAM 1013 because the content of EAM 1003 is not needed for the success of EAM 1013 course objectives. EAM 1003 concentrates on the causes, characteristics, nature and effects of natural and technological hazards. EAM 1013 is the broad overview of EM mitigation, preparedness, response, and recovery. Therefore, we respectfully request the deletion of the prerequisite of EAM 1003.

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
EAM	**2033**

Official Catalog Title:

Aim and Scope of Emergency Management

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) Delete the prerequisite

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at http://www.atu.edu/assessment/

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

EAM 2033

Our Mission
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Provide an answer for each question. Your answers are to be typed single spaced.	
a.	If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not applicable.
b.	Explain the rationale for the cosmetic course change. This cosmetic course change is being requested for EAM 2033 because the content covered in EAM 1003 and EAM 1013 is not needed for the success of EAM 2033 course objectives. EAM 1003 concentrates on the causes, characteristics, nature and effects of natural and technological hazards and EAM 1013 is the broad overview of EM mitigation, preparedness, response, and recovery. EAM 2033 is a beginning elective course that covers disaster preparedness education for citizens. Therefore, we respectfully request the deletion of the prerequisite of EAM 2033.

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
EMHS	**6073**

Official Catalog Title:

INTRODUCTION TO TERRORISM

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

CHANGE PREREQUISITES:

Prerequisites: EMHS 6093 (Fundamentals of Homeland Security) or consent of Graduate Program Director or Department Head

CHANGE COURSE DESCRIPTION:

This course is designed to provide a critical introduction to the subject of terrorism. Students will explore various aspects of terrorism, including the history of terrorism and strategies of dealing with terrorism, leading to a basic understanding of a global phenomenon.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at http://www.atu.edu/assessment/

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

EMHS 6073

Our Mission
Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.
a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **NOT APPLICABLE**
b. Explain the rationale for the cosmetic course change. **The cosmetic course change for EMHS 6073 is being completed to ensure clarity in the course description. Additionally, EMHS 6093 Fundamentals of Homeland Security will be a prerequisite for EMHS 6073 Introduction to Terrorism.**

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
EMHS	**6103**

Official Catalog Title:

RESEARCH DESIGN AND METHODS

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

CHANGE COURSE DESCRIPTION:

This course is designed to assist students in developing an understanding of the foundations of research including the principles that guide the research process, the elements of research design, how to read and analyze research articles, and how to write a literature review.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at http://www.atu.edu/assessment/

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

EMHS 6103

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Provide an answer for each question. Your answers are to be typed single spaced.
a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **NOT APPLICABLE**
b. Explain the rationale for the cosmetic course change. **The cosmetic course change for EMHS 6103 is being completed to ensure clarity in the course description.**

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
EMHS	**6123**

Official Catalog Title:

Applied Data Analysis

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

CHANGE PREREQUISITES:

Prerequisites: EMHS 6103 and EMHS 6933 or Consent of Graduate Program Director or Department Head

CHANGE COURSE DESCRIPTION:

This course is designed to further students' progress in the research sequence. The student is guided by a faculty member to conduct individual original research including data collection, analysis, interpretation, and reporting of the findings.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at http://www.atu.edu/assessment/

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

EMHS 6123

Our Mission
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	Provide an answer for each question. Your answers are to be typed single spaced.
a.	If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **NOT APPLICABLE**
b.	Explain the rationale for the cosmetic course change. **The cosmetic course change for EMHS 6123 is being completed to ensure clarity in the course description. This is a required part of the Thesis Process.**

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL) RP	Course Number: (e.g., 1003) 3013

Official Catalog Title:
Recreation for Special Populations

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)
Change Course Title: Inclusive Recreation
Change Course Description: This course introduces students to the concept of Inclusive Recreation, which is the planning, implementation and evaluation of recreation programs designed to include ALL persons, including those with disabilities.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at http://www.atu.edu/assessment/

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

RP 3013

Our Mission
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Provide an answer for each question. Your answers are to be typed single spaced.	
a.	If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not applicable
b.	Explain the rationale for the cosmetic course change. The title change and course description change better fits the intent and content of the course. The terminology better reflects the standards and language of the field at this time.

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL) PS	Course Number: (e.g., 1003) 3003

Official Catalog Title:
Project Design

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

1. Add a prerequisite: Completion of the general education English requirement.

2. Amend course description: Student must earn a grade of C or higher to enroll in PS 4003 Capstone Project.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at http://www.atu.edu/assessment/

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

PS 3003 Project Design

Our Mission
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Provide an answer for each question. Your answers are to be typed single spaced.
a. **If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.** Not applicable.
b. **Explain the rationale for the cosmetic course change.** The final three-course series in the Professional Studies Professional Core (PS 3143 Applied Professional Research, PS 3003 Project Design, and PS 4003 Capstone Project) require students to apply effective writing skills, combined with APA proficiency, to identify, design, and deploy and major research effort designed to address a real-world corporate, professional, or industrial challenge. PS 3143 Applied Professional Research requires mastery in the fundamentals of professional research, including identifying peer-reviewed scholarly resources, deploying the research process, ethics in research and reference citation models. PS 3003 Project Design provides an opportunity for the student to facilitate a process for identifying a particular problem in an actual business or industry environment relevant to the student's area of concentration. The end product required of the student is the development of a formal needs assessment, prioritized by feasibility, cost, and urgency. In PS 4003 Capstone Project, the student recommends relevant strategies, validates or rejects the plans selected based on a literature review, and presents a detailed continuous improvement plan, which must be approved and accepted by all relevant stakeholders. A grade of C or higher in PS 3003 ensures the student has demonstrated the capacity to apply research methodology and is prepared for success in PS 4003 Capstone Project.

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL) PS	Course Number: (e.g., 1003) 3013

Official Catalog Title:
Professional Studies Seminar

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

1. Add prerequisite: Successful completion of the General Education English requirement or permission of instructor.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at http://www.atu.edu/assessment/

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

PS 3013 Professional Studies Seminar

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Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.
a. **If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.** Not applicable.
b. **Explain the rationale for the cosmetic course change.** In the virtual learning environment, except for the rare exceptions, writing is often the only way for a student to demonstrate they have met the learning outcomes. Two of the learning objectives for the Professional Studies degree are connected to student writing ability and success: 1) Student will demonstrate competency in public presentation and written communication skills, and 2) Student will create, plan, and implement relevant strategies needed to develop a business proposal. All learning outcomes in upper division Professional Studies courses require students to communicate effectively with the written word in a manner free of errors. The final three-course series in the Professional Studies Professional Core (PS 3143 Applied Professional Research, PS 3003 Project Design, and PS 4003 Capstone Project) require students to apply effective writing skills, combined with APA proficiency, to identify, design, and deploy a major research effort designed to address a real-world corporate, professional, or industrial challenge. PS 3143 Applied Professional Research requires mastery in the fundamentals of professional research, including identifying peer-reviewed scholarly resources, deploying the research process, ethics in research and reference citation models. PS 3003 Project Design provides an opportunity for the student to facilitate a process for identifying a particular problem in an actual business or industry environment relevant to the student's area of concentration. The end product required of the student is the development of a formal needs assessment, prioritized by feasibility, cost, and urgency. In PS 4003 Capstone Project, the student recommends relevant strategies, validates or rejects the plans selected based on a literature review, and presents a detailed continuous improvement plan, which must be approved and accepted by all relevant stakeholders.

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: (e.g., ACCT ENGL) PS	Course Number: (e.g., 1003) 3023

Official Catalog Title:
Professional Communication

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

1. Add prerequisite: Successful completion of the General Education English requirement

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at http://www.atu.edu/assessment/

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

PS 3023 Professional Communication

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Provide an answer for each question. Your answers are to be typed single spaced.
a. **If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.** Not applicable.
b. **Explain the rationale for the cosmetic course change.** In the virtual learning environment, except for the rare exceptions, writing is often the only way for a student to demonstrate they have met the learning outcomes. Two of the learning objectives for the Professional Studies degree are connected to student writing ability and success: 1) Student will demonstrate competency in public presentation and written communication skills, and 2) Student will create, plan, and implement relevant strategies needed to develop a business proposal. All learning outcomes in upper division Professional Studies courses require students to communicate effectively with the written word in a manner free of errors. The final three-course series in the Professional Studies Professional Core (PS 3143 Applied Professional Research, PS 3003 Project Design, and PS 4003 Capstone Project) require students to apply effective writing skills, combined with APA proficiency, to identify, design, and deploy a major research effort designed to address a real-world corporate, professional, or industrial challenge. PS 3143 Applied Professional Research requires mastery in the fundamentals of professional research, including identifying peer-reviewed scholarly resources, deploying the research process, ethics in research and reference citation models. PS 3003 Project Design provides an opportunity for the student to facilitate a process for identifying a particular problem in an actual business or industry environment relevant to the student's area of concentration. The end product required of the student is the development of a formal needs assessment, prioritized by feasibility, cost, and urgency. In PS 4003 Capstone Project, the student recommends relevant strategies, validates or rejects the plans selected based on a literature review, and presents a detailed continuous improvement plan, which must be approved and accepted by all relevant stakeholders.

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL) PS	Course Number: (e.g., 1003) 3133

Official Catalog Title:
Applied Principles of Personnel Management

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

1. Add prerequisite: Successful completion of the General Education English requirement

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at http://www.atu.edu/assessment/

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

PS 3133 Applied Principles of Personnel Management

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Provide an answer for each question. Your answers are to be typed single spaced.
a. **If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.** Not applicable.
b. **Explain the rationale for the cosmetic course change.** In the virtual learning environment, except for the rare exceptions, writing is often the only way for a student to demonstrate they have met the learning outcomes. Two of the learning objectives for the Professional Studies degree are connected to student writing ability and success: 1) Student will demonstrate competency in public presentation and written communication skills, and 2) Student will create, plan, and implement relevant strategies needed to develop a business proposal. All learning outcomes in upper division Professional Studies courses require students to communicate effectively with the written word in a manner free of errors. The final three-course series in the Professional Studies Professional Core (PS 3143 Applied Professional Research, PS 3003 Project Design, and PS 4003 Capstone Project) require students to apply effective writing skills, combined with APA proficiency, to identify, design, and deploy a major research effort designed to address a real-world corporate, professional, or industrial challenge. PS 3143 Applied Professional Research requires mastery in the fundamentals of professional research, including identifying peer-reviewed scholarly resources, deploying the research process, ethics in research and reference citation models. PS 3003 Project Design provides an opportunity for the student to facilitate a process for identifying a particular problem in an actual business or industry environment relevant to the student's area of concentration. The end product required of the student is the development of a formal needs assessment, prioritized by feasibility, cost, and urgency. In PS 4003 Capstone Project, the student recommends relevant strategies, validates or rejects the plans selected based on a literature review, and presents a detailed continuous improvement plan, which must be approved and accepted by all relevant stakeholders.

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL) PS	Course Number: (e.g., 1003) 3143

Official Catalog Title:
Applied Professional Research

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

1. Delete prerequisite of the General Education math requirement
2. Add prerequisite: Successful completion of the General Education English requirement
3. Add prerequisite: PS 3013 or permission of instructor

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at http://www.atu.edu/assessment/

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

PS 3143 Applied Professional Research

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Provide an answer for each question. Your answers are to be typed single spaced.
a. **If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.** Not applicable.
b. **Explain the rationale for the cosmetic course change.** In the virtual learning environment, except for the rare exceptions, writing is often the only way for a student to demonstrate they have met the learning outcomes. Two of the learning objectives for the Professional Studies degree are connected to student writing ability and success: 1) Student will demonstrate competency in public presentation and written communication skills, and 2) Student will create, plan, and implement relevant strategies needed to develop a business proposal. All learning outcomes in upper division Professional Studies courses require students to communicate effectively with the written word in a manner free of errors. The final three-course series in the Professional Studies Professional Core (PS 3143 Applied Professional Research, PS 3003 Project Design, and PS 4003 Capstone Project) require students to apply effective writing skills, combined with APA proficiency, to identify, design, and deploy a major research effort designed to address a real-world corporate, professional, or industrial challenge. PS 3143 Applied Professional Research requires mastery in the fundamentals of professional research, including identifying peer-reviewed scholarly resources, deploying the research process, ethics in research and reference citation models. PS 3003 Project Design provides an opportunity for the student to facilitate a process for identifying a particular problem in an actual business or industry environment relevant to the student's area of concentration. The end product required of the student is the development of a formal needs assessment, prioritized by feasibility, cost, and urgency. In PS 4003 Capstone Project, the student recommends relevant strategies, validates or rejects the plans selected based on a literature review, and presents a detailed continuous improvement plan, which must be approved and accepted by all relevant stakeholders.

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL) PS	Course Number: (e.g., 1003) 4003

Official Catalog Title:
Capstone Project

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

1. Modify existing prerequisite: Completion of PS 3003 Project Design with a grade of C or higher.

2. Amend course description: Student must earn a grade of C or higher for purposes of graduation.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at http://www.atu.edu/assessment/

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

PS 4003 Capstone Project

Our Mission
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Provide an answer for each question. Your answers are to be typed single spaced.
a. **If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.** Not applicable.
b. **Explain the rationale for the cosmetic course change.** The final three-course series in the Professional Studies Professional Core (PS 3143 Applied Professional Research, PS 3003 Project Design, and PS 4003 Capstone Project) require students to apply effective writing skills, combined with APA proficiency, to identify, design, and deploy a major research effort designed to address a real-world corporate, professional, or industrial challenge. PS 3143 Applied Professional Research requires mastery in the fundamentals of professional research, including identifying peer-reviewed scholarly resources, deploying the research process, ethics in research and reference citation models. PS 3003 Project Design provides an opportunity for the student to facilitate a process for identifying a particular problem in an actual business or industry environment relevant to the student's area of concentration. The end product required of the student is the development of a formal needs assessment, prioritized by feasibility, cost, and urgency. In PS 4003 Capstone Project, the student recommends relevant strategies, validates or rejects the plans selected based on a literature review, and presents a detailed continuous improvement plan, which must be approved and accepted by all relevant stakeholders. A grade of C or higher in PS 3003 ensures the student has demonstrated the capacity to apply research methodology and is prepared for success in PS 4003 Capstone Project. A grade of C or higher in PS 4003 Capstone Project ensures the student has met the scholarly and professional expectations of the Department of Professional Studies.

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL) PS	Course Number: (e.g., 1003) 4143

Official Catalog Title: Nonprofit Governance

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

   1. Add prerequisite: Successful completion of the General Education English requirement

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at http://www.atu.edu/assessment/

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

PS 4143 Nonprofit Governance

Our Mission
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Provide an answer for each question. Your answers are to be typed single spaced.
a. **If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.** Not applicable.
b. **Explain the rationale for the cosmetic course change.** In the virtual learning environment, except for the rare exceptions, writing is often the only way for a student to demonstrate they have met the learning outcomes. Two of the learning objectives for the Professional Studies degree are connected to student writing ability and success: 1) Student will demonstrate competency in public presentation and written communication skills, and 2) Student will create, plan, and implement relevant strategies needed to develop a business proposal. All learning outcomes in upper division Professional Studies courses require students to communicate effectively with the written word in a manner free of errors. The final three-course series in the Professional Studies Professional Core (PS 3143 Applied Professional Research, PS 3003 Project Design, and PS 4003 Capstone Project) require students to apply effective writing skills, combined with APA proficiency, to identify, design, and deploy a major research effort designed to address a real-world corporate, professional, or industrial challenge. PS 3143 Applied Professional Research requires mastery in the fundamentals of professional research, including identifying peer-reviewed scholarly resources, deploying the research process, ethics in research and reference citation models. PS 3003 Project Design provides an opportunity for the student to facilitate a process for identifying a particular problem in an actual business or industry environment relevant to the student's area of concentration. The end product required of the student is the development of a formal needs assessment, prioritized by feasibility, cost, and urgency. In PS 4003 Capstone Project, the student recommends relevant strategies, validates or rejects the plans selected based on a literature review, and presents a detailed continuous improvement plan, which must be approved and accepted by all relevant stakeholders.

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL) PS	Course Number: (e.g., 1003) 4243

Official Catalog Title:
Planning for Adult Learners

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

1. Add prerequisite: Successful completion of the General Education English requirement

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at http://www.atu.edu/assessment/

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

PS 4243 Planning for Adult Learners

Our Mission
Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.
a. **If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.** Not applicable.
b. **Explain the rationale for the cosmetic course change.** In the virtual learning environment, except for the rare exceptions, writing is often the only way for a student to demonstrate they have met the learning outcomes. Two of the learning objectives for the Professional Studies degree are connected to student writing ability and success: 1) Student will demonstrate competency in public presentation and written communication skills, and 2) Student will create, plan, and implement relevant strategies needed to develop a business proposal. All learning outcomes in upper division Professional Studies courses require students to communicate effectively with the written word in a manner free of errors. The final three-course series in the Professional Studies Professional Core (PS 3143 Applied Professional Research, PS 3003 Project Design, and PS 4003 Capstone Project) require students to apply effective writing skills, combined with APA proficiency, to identify, design, and deploy a major research effort designed to address a real-world corporate, professional, or industrial challenge. PS 3143 Applied Professional Research requires mastery in the fundamentals of professional research, including identifying peer-reviewed scholarly resources, deploying the research process, ethics in research and reference citation models. PS 3003 Project Design provides an opportunity for the student to facilitate a process for identifying a particular problem in an actual business or industry environment relevant to the student's area of concentration. The end product required of the student is the development of a formal needs assessment, prioritized by feasibility, cost, and urgency. In PS 4003 Capstone Project, the student recommends relevant strategies, validates or rejects the plans selected based on a literature review, and presents a detailed continuous improvement plan, which must be approved and accepted by all relevant stakeholders.

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL) PS	Course Number: (e.g., 1003) 4343

Official Catalog Title:
Community Development

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

1. Add prerequisite: Successful completion of the General Education English requirement

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at http://www.atu.edu/assessment/

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

PS 4343 Community Development

Our Mission
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Provide an answer for each question. Your answers are to be typed single spaced.
a.   **If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.**   Not applicable.
b.   **Explain the rationale for the cosmetic course change.** In the virtual learning environment, except for the rare exceptions, writing is often the only way for a student to demonstrate they have met the learning outcomes. Two of the learning objectives for the Professional Studies degree are connected to student writing ability and success: 1) Student will demonstrate competency in public presentation and written communication skills, and 2) Student will create, plan, and implement relevant strategies needed to develop a business proposal. All learning outcomes in upper division Professional Studies courses require students to communicate effectively with the written word in a manner free of errors. The final three-course series in the Professional Studies Professional Core (PS 3143 Applied Professional Research, PS 3003 Project Design, and PS 4003 Capstone Project) require students to apply effective writing skills, combined with APA proficiency, to identify, design, and deploy a major research effort designed to address a real-world corporate, professional, or industrial challenge. PS 3143 Applied Professional Research requires mastery in the fundamentals of professional research, including identifying peer-reviewed scholarly resources, deploying the research process, ethics in research and reference citation models. PS 3003 Project Design provides an opportunity for the student to facilitate a process for identifying a particular problem in an actual business or industry environment relevant to the student's area of concentration. The end product required of the student is the development of a formal needs assessment, prioritized by feasibility, cost, and urgency. In PS 4003 Capstone Project, the student recommends relevant strategies, validates or rejects the plans selected based on a literature review, and presents a detailed continuous improvement plan, which must be approved and accepted by all relevant stakeholders.

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL) PS	Course Number: (e.g., 1003) 4443

Official Catalog Title:
Professional Leadership

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

1. Add prerequisite: Successful completion of the General Education English requirement

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at http://www.atu.edu/assessment/

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

PS 4443 Professional Leadership

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Provide an answer for each question. Your answers are to be typed single spaced.	
a.	**If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.** Not applicable.
b.	**Explain the rationale for the cosmetic course change.** In the virtual learning environment, except for the rare exceptions, writing is often the only way for a student to demonstrate they have met the learning outcomes. Two of the learning objectives for the Professional Studies degree are connected to student writing ability and success: 1) Student will demonstrate competency in public presentation and written communication skills, and 2) Student will create, plan, and implement relevant strategies needed to develop a business proposal. All learning outcomes in upper division Professional Studies courses require students to communicate effectively with the written word in a manner free of errors. The final three-course series in the Professional Studies Professional Core (PS 3143 Applied Professional Research, PS 3003 Project Design, and PS 4003 Capstone Project) require students to apply effective writing skills, combined with APA proficiency, to identify, design, and deploy a major research effort designed to address a real-world corporate, professional, or industrial challenge. PS 3143 Applied Professional Research requires mastery in the fundamentals of professional research, including identifying peer-reviewed scholarly resources, deploying the research process, ethics in research and reference citation models. PS 3003 Project Design provides an opportunity for the student to facilitate a process for identifying a particular problem in an actual business or industry environment relevant to the student's area of concentration. The end product required of the student is the development of a formal needs assessment, prioritized by feasibility, cost, and urgency. In PS 4003 Capstone Project, the student recommends relevant strategies, validates or rejects the plans selected based on a literature review, and presents a detailed continuous improvement plan, which must be approved and accepted by all relevant stakeholders.

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL) PS	Course Number: (e.g., 1003) 4543

Official Catalog Title:
Workplace Supervision

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

1. Add prerequisite: Successful completion of the General Education English requirement

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at http://www.atu.edu/assessment/

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

PS 4543 Workplace Supervision

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	Provide an answer for each question. Your answers are to be typed single spaced.
a.	**If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.** Not applicable.
b.	**Explain the rationale for the cosmetic course change.** In the virtual learning environment, except for the rare exceptions, writing is often the only way for a student to demonstrate they have met the learning outcomes. Two of the learning objectives for the Professional Studies degree are connected to student writing ability and success: 1) Student will demonstrate competency in public presentation and written communication skills, and 2) Student will create, plan, and implement relevant strategies needed to develop a business proposal. All learning outcomes in upper division Professional Studies courses require students to communicate effectively with the written word in a manner free of errors. The final three-course series in the Professional Studies Professional Core (PS 3143 Applied Professional Research, PS 3003 Project Design, and PS 4003 Capstone Project) require students to apply effective writing skills, combined with APA proficiency, to identify, design, and deploy a major research effort designed to address a real-world corporate, professional, or industrial challenge. PS 3143 Applied Professional Research requires mastery in the fundamentals of professional research, including identifying peer-reviewed scholarly resources, deploying the research process, ethics in research and reference citation models. PS 3003 Project Design provides an opportunity for the student to facilitate a process for identifying a particular problem in an actual business or industry environment relevant to the student's area of concentration. The end product required of the student is the development of a formal needs assessment, prioritized by feasibility, cost, and urgency. In PS 4003 Capstone Project, the student recommends relevant strategies, validates or rejects the plans selected based on a literature review, and presents a detailed continuous improvement plan, which must be approved and accepted by all relevant stakeholders.

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL) PS	Course Number: (e.g., 1003) 4951, 4952, 4953, 4954

Official Catalog Title:
Undergraduate Research in Professional Studies

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

1. Add prerequisite: Successful completion of the General Education English requirement

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at http://www.atu.edu/assessment/

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

PS 4951-4954 Undergraduate Research in Professional Studies

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Provide an answer for each question. Your answers are to be typed single spaced.
a. **If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.** Not applicable.
b. **Explain the rationale for the cosmetic course change.** In the virtual learning environment, except for the rare exceptions, writing is often the only way for a student to demonstrate they have met the learning outcomes. Two of the learning objectives for the Professional Studies degree are connected to student writing ability and success: 1) Student will demonstrate competency in public presentation and written communication skills, and 2) Student will create, plan, and implement relevant strategies needed to develop a business proposal. All learning outcomes in upper division Professional Studies courses require students to communicate effectively with the written word in a manner free of errors. The final three-course series in the Professional Studies Professional Core (PS 3143 Applied Professional Research, PS 3003 Project Design, and PS 4003 Capstone Project) require students to apply effective writing skills, combined with APA proficiency, to identify, design, and deploy a major research effort designed to address a real-world corporate, professional, or industrial challenge. PS 3143 Applied Professional Research requires mastery in the fundamentals of professional research, including identifying peer-reviewed scholarly resources, deploying the research process, ethics in research and reference citation models. PS 3003 Project Design provides an opportunity for the student to facilitate a process for identifying a particular problem in an actual business or industry environment relevant to the student's area of concentration. The end product required of the student is the development of a formal needs assessment, prioritized by feasibility, cost, and urgency. In PS 4003 Capstone Project, the student recommends relevant strategies, validates or rejects the plans selected based on a literature review, and presents a detailed continuous improvement plan, which must be approved and accepted by all relevant stakeholders.

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL) PS	Course Number: (e.g., 1003) 4991, 4992, 4993, 4994

Official Catalog Title:
Special Topics in Professional Studies

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

1. Add prerequisite: Successful completion of the General Education English requirement

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at http://www.atu.edu/assessment/

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

PS 4991-4994 Special Topics in Professional Studies

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Provide an answer for each question. Your answers are to be typed single spaced.

a. **If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.** Not applicable.

b. **Explain the rationale for the cosmetic course change.** In the virtual learning environment, except for the rare exceptions, writing is often the only way for a student to demonstrate they have met the learning outcomes. Two of the learning objectives for the Professional Studies degree are connected to student writing ability and success: 1) Student will demonstrate competency in public presentation and written communication skills, and 2) Student will create, plan, and implement relevant strategies needed to develop a business proposal. All learning outcomes in upper division Professional Studies courses require students to communicate effectively with the written word in a manner free of errors. The final three-course series in the Professional Studies Professional Core (PS 3143 Applied Professional Research, PS 3003 Project Design, and PS 4003 Capstone Project) require students to apply effective writing skills, combined with APA proficiency, to identify, design, and deploy a major research effort designed to address a real-world corporate, professional, or industrial challenge. PS 3143 Applied Professional Research requires mastery in the fundamentals of professional research, including identifying peer-reviewed scholarly resources, deploying the research process, ethics in research and reference citation models. PS 3003 Project Design provides an opportunity for the student to facilitate a process for identifying a particular problem in an actual business or industry environment relevant to the student's area of concentration. The end product required of the student is the development of a formal needs assessment, prioritized by feasibility, cost, and urgency. In PS 4003 Capstone Project, the student recommends relevant strategies, validates or rejects the plans selected based on a literature review, and presents a detailed continuous improvement plan, which must be approved and accepted by all relevant stakeholders.

Arkansas Tech University
DEPARTMENTAL SUPPORT FORM
Submitted by the Department of Professional Studies

This form must be completed for every department affected by the course change.

Department Affected: English and World Languages	This department x supports ☐ does not support the change.
Comments: The Department of Professional Studies requests to make the following prerequisite changes to the following courses. Add the completion of the general education English requirement as a prerequisite to the following courses: PS 3001: Portfolio Development for Prior Learning Assessment PS 3003 Project Design PS 3023 Professional Communication PS 3133 Applied Principles of Personnel Management PS 4143 Nonprofit Governance PS 4243 Planning for Adult Learners PS 4343 Community Development PS 4443 Professional Leadership PS 4543 Workplace Supervision PS 4951 – PS 4954: Undergraduate Research in Professional Studies PS 4991 – PS 4994: Special Problems in Professional Studies PS 3013 Professional Studies Seminar: Completion of the general education English requirement or permission of the instructor PS 3143 Applied Professional Research. Remove the math general education requirement. Add PS 3013 Professional Studies Seminar and completion of the general education English requirement (or instructor permission) as course prerequisites.	

Department Head Signature: _____

Date: 6-21-16

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
MATH	**0903**

Official Catalog Title:

Beginning and Intermediate Algebra

Describe the change you want to make:

Add the following note to the course description:

Note: A student who makes a D or F in MATH 0903 must repeat the course in each subsequent semester until he or she earns a grade of C or better. Students who make a grade of C or better in MATH 0903 must enroll in MATH 1003 or MATH 1113 the following semester.

Remove the following notes from the course description:

Note: The course is repeatable allowing hours for financial aid purposes. All attempts of the course will be included in the semester and cumulative grade point average. Students earning the grade of D*, F*, or FE may repeat the course and petition the Registrar's Office to have the quality hours and quality points removed from the in semester and cumulative grade point averages.

Note: A student must achieve a grade of A*, AQ*, B*, BQ*, C*, or CQ* to satisfy the requirements to enroll in MATH 1003. A student must achieve a grade of A*, B*, or C* to satisfy the requirements to enroll in MATH 1113. A student earning a grade of AN*, BN*, CN*, D*, F*, or FE will be required to reenroll in MATH 0903.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at http://www.atu.edu/assessment/

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

MATH 0903

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Provide an answer for each question. Your answers are to be typed single spaced.
a.   If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not Applicable
b.   Explain the rationale for the cosmetic course change.
The course is the same as previous except the semester grading scheme has gone back to A, B, C, D, F, or FE.

REQUEST FOR COSMETIC PROGRAM CHANGE

Program Title:

Minor in Mathematics

Outline change in program:

Please allow COMS 3913: Advanced Discrete Structures, to substitute for MATH 2703: Discrete Mathematics.

Please list in catalog as follows:
Minor in Mathematics
For several majors, a minor in mathematics is a natural and popular acquisition. The minor in mathematics requires 20 hours of courses:
MATH 2703 Discrete Mathematics **OR COMS 2903 Discrete Structures for Technical Majors, and COMS 3913 Advanced Discrete Structures**
MATH 2914 Calculus I
MATH 2924 Calculus II
and 9 hours selected from the following:
MATH 2934 Calculus III
MATH 3003 Foundations of Number Systems
MATH 3123 College Geometry
MATH 3153 Applied Statistics I
MATH 3203 Introduction to Analysis
MATH 3243 Differential Equations I
MATH 4003 Linear Algebra I
MATH 4033 Abstract Algebra I
MATH 4103 Linear Algebra II
MATH 4113 History of Mathematics
MATH 4123 Mathematical Modeling
MATH 4133 Abstract Algebra II
MATH 4153 Applied Statistics II
MATH 4173 Advanced Biostatistics
MATH 4243 Differential Equations II
MATH 4263 Mathematical Statistics
MATH 4273 Complex Variables

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at http://www.atu.edu/assessment/

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Assessment Form

Minor in Mathematics

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Provide an answer for each question. Your answers are to be typed single spaced.
a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. N/A
b. Explain the rationale for the cosmetic course change. Substituting COMS 3913 Advanced Discrete Structures, for MATH 2703 Discrete Mathematics, has been a common practice. This change will allow students to be aware of the substitution and would eliminate the need to approve substitutions individually.

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL) Geology	Course Number: (e.g., 1003) 1004

Official Catalog Title:
Essentials of Earth Science

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

An introduction to the fundamental topics of earth science including physical and historical geology, oceanography, astronomy, and meteorology. Laboratory exercises include the study of minerals, rocks, fossils, topographic maps, solar system, oceanographic and meteorological phenomena. Laboratory work will stress the use of the scientific method of problem solving. This course is designed as a general education science requirement and for prospective elementary level school teachers. Lecture three hours. Laboratory two hours. $40 lab fee.

***Laboratory is also being reduced from three hours to two hours to bring the laboratory portion of the course into line with other freshman laboratory courses at ATU.
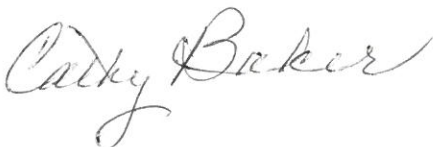
Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at http://www.atu.edu/assessment/

Attached

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Department of Physical Sciences (College of Natural and Life Sciences)
Department of Curriculum & Instruction (College of Education)

Submitted by Cathy Baker, Ph.D.
Professor of Geology
May 6, 2016

Arkansas Tech University

Cosmetic Course Change

Assessment Form

GEOL 1004

Our Mission
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Provide an answer for each question. Your answers are to be typed single spaced.
a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.   Arkansas Department of Higher Education has mandated the inclusion of historical geology and astronomy into the coursework required for K-6 licensure . The reduction from three hours to two hours for laboratory brings the laboratory experience into line with other freshman level laboratory courses at ATU
b. Explain the rationale for the cosmetic course change.   Previously historical geology and astronomy were not covered in Geology 1004: Essentials of Earth Science

Arkansas Tech University

DEPARTMENTAL SUPPORT FORM

This form must be completed for every department affected by the course change.

Department Affected: Physical Sciences Department: Dr. Jim Musser, Department Head	This department ☑ supports ☐ does not support the change.
Comments:	

Department Head Signature: ____*Jim Musser*____

Date: 5/4/2016