

Curriculum Committee
AGENDA
Tuesday, August 23, 2011
Chambers Private Dining Room
Noon

I. Call to Order

- A. No minutes to approve at this time

II. Old Business

- A. No old business

III. New Business

- A. Election of the position Chair-Elect
- B. Election of the position Secretary
- C. Meeting location
- D. Parliamentary procedure
- E. Curriculum process (including Cosmetic Changes)
- F. Calendar

VI. Announcements

V. Adjournment

Committee members include the following:

Rick Ihde (AS)

David Osburn (AH)

Nina Goza (BA)

Sid Womack (ED)

James Musser (NHS)

David Hoelzeman (AS)

Genie Black (BA)

Shelia Jackson (ED)

Bob Allen (NHS)

Annette Holeyfield (AL)

Donna White (AH)

Tammy Rhodes (ex officio)

Catherine Wilkins (Student Representative)

Jake Smith (Student Representative)

Arkansas Tech University
Curriculum Committee Minutes

The Curriculum Committee met on Tuesday, August 23, 2011, at noon in the Chambers Private Dining Room. The following are members of the committee:

Rick Ihde (AS)	Shelia Jackson (ED)
David Osburn (AH)	Bob Allen (NHS)
Nina Goza (BA)	Annette Holeyfield (AL)
Sid Womack (ED)	Donna White (AH)
James Musser (NHS)	Tammy Rhodes (ex officio)
David Hoelzeman (AS)	Catherine Wilkins (SGA Representative)
Genie Black (BA)	Jake Smith (SGA Representative)

Ms. Wilkins and Mr. Smith were absent. Guests were Ms. Brandi Tripp and Ms. Christine Pacheco from the Registrar's Office.

Dr. Hoelzeman called the meeting to order and indicated no minutes needed approval from last semester.

OLD BUSINESS: No old business

NEW BUSINESS:

Dr. Hoelzeman asked for nominations for the position of chair-elect. Dr. Holeyfield moved, seconded by Dr. Black, to nominate Dr. Womack for the position. After discussion, Dr. White moved, seconded by Dr. Osburn, to cease nominations and called for a vote. Dr. Womack was approved to the chair-elect position.

Ms. Rhodes reported that she prepares the agenda and minutes with the approval of the Chair. She indicated the Secretary position is a check and balance to insure accurate reporting of the meetings. Dr. Hoelzeman asked for nominations for the position of Secretary. Dr. Goza moved, seconded by Dr. Osburn, to nominate Dr. White for the position. After discussion, Dr. Allen moved, seconded by Dr. Osburn, to cease nominations and called for a vote. Dr. White was approved to the secretary position.

ANNOUNCEMENTS:

Parliamentary Procedure: Dr. Hoelzeman indicated he would request a motion and second be made prior to discussion of items.

New Legislation: Dr. Hoelzeman and Ms. Rhodes updated the committee on Act 747 of 2011. The legislation requires each state institution to adjust credit hours required for completion of a baccalaureate degree to 120 and for completion of an associate degree to 60. Each institution must be "substantially" complete with this task by July 1, 2012. After discussion with the chairs of the Teacher Education Council, the General Education Committee, the Curriculum Committee, and the Faculty Senate, Dr. Watson has charged the General Education Committee either to recommend that Arkansas Tech University adopt the state minimum core (general education) curriculum or to propose a reasonable alternative and submit their recommendation to the Curriculum Committee for their regularly scheduled September meeting. He has also asked that a final recommendation on this issue be finalized through faculty governance by Friday, September 16, to allow for compliance with other deadlines (both institutional and state).

Dr. Hoelzeman said that in order to expedite a recommendation from the General Education Committee, members of the General Education Committee, Teacher Education Committee, and Faculty Senate will be invited to the next Curriculum Committee meeting scheduled for Tuesday, September 6. Ms. Rhodes will arrange for the meeting to be held in RPL 300.

Curriculum Process: Ms. Rhodes discussed changes of the Cosmetic Change forms. She explained that the list defining a cosmetic change has been removed from the instructions and that the department will determine whether the change is cosmetic. Since the departments will be working to reduce the hours in their programs, Ms. Rhodes suggested an October 17 deadline for regular curriculum proposals. The committee members agreed to the suggestion.

Meeting Location: Dr. Hoelzeman suggested we hold our regular meetings in the new Baswell Techionery.

Calendar: Dr. Hoelzeman announced that the designated time for meetings will be on the first Tuesday of the month at 3 p.m.

The following meetings are on the University calendar:

September 6

October 4

November 1

Dr. Hoelzeman indicated we would more than likely have special called meetings in October and November.

ADJOURNMENT:

Meeting adjourned at 1 p.m.

Sincerely,

Ms. Tammy Rhodes, Recording Secretary

Curriculum Committee
AGENDA
Tuesday, September 6, 2011
RPL 300, 3 p.m.

I. Call to Order

- A. Approval of Minutes

II. Old Business

- A. No old business

III. New Business

- A. Recommendation from General Education Committee

VI. Announcements

- A. Meeting Locations
 - October 4 – Baswell Techionery 202
 - November 1 – Baswell Techionery 203
 - December 6 – Baswell Techionery 202

V. Adjournment

Arkansas Tech University
Curriculum Committee Minutes

The Curriculum Committee met on Tuesday, September 6, 2011, at noon in RPL 300. The following are members of the committee:

Rick Ihde (AS)	Shelia Jackson (ED)
David Osburn (AH)	Bob Allen (NHS)
Nina Goza (BA)	Annette Holeyfield (AL)
Sid Womack (ED)	Donna White (AH)
James Musser (NHS)	Tammy Rhodes (ex officio)
David Hoelzeman (AS)	Catherine Wilkins (SGA Representative)
Genie Black (BA)	Jake Smith (SGA Representative)

Visitors included Dr. John Watson, Dr. David Underwood, Dr. Hanna Norton, deans, department heads, members of the Faculty Senate, members of the General Education Committee, faculty, and staff at large.

Dr. Hoelzeman called the meeting to order, indicated we had a quorum, and asked for approval of the minutes from the August 23, meeting. Dr. Jackson made a motion, seconded by Dr. Osburn, to approve the minutes. Motion carried.

OLD BUSINESS: No old business

NEW BUSINESS:

Dr. Hoelzeman stated that the sole agenda items for considerations were the recommendations from the General Education Committee relating to adoption of the state minimum core curriculum for general education and suggested catalog copy. Dr. Womack made a motion, seconded by Dr. Ihde, to approve the recommendation from the General Education Committee to adopt the state minimum core curriculum for general education and suggested catalog copy. Dr. White amended the motion, seconded by Dr. Musser, to change the catalog copy as follows: (1) allow credit for both ANTH 1213, Introduction to Anthropology, and ANTH 2003, Cultural Anthropology; and honors courses; and (2) replace the section "students majoring in electrical and mechanical engineering" with "students majoring in engineering." Motion carried.

Dr. Watson expressed his appreciation for the work of the faculty committees.

ADJOURNMENT:

Meeting adjourned at 3:53 p.m.

Sincerely,

Ms. Tammy Rhodes, Recording Secretary

Curriculum Committee
AGENDA
Tuesday, November 1, 2011
3 p.m., Baswell Techionery Room 203

I. Call to Order

A. Approval of Minutes

II. Old Business

A. No old business

III. New Business

A. Curricular items

1. Department of Art

- (a) Delete ART 4133, Art History, Native American;
- (b) Delete ART 4143, Art History, Latin American;
- (c) Add ART 3133, Art History, Americas & Africa, to the course descriptions;
- (d) Add ART 3143, Art History, Asia & Pacific, to the course descriptions;
- (e) Add ART 4113, Art History, Art After 1945, to the course descriptions; and,
- (f) Change ART 4103, Art History, Modern, as follows:
 - (1) Change the title to Art History, Modern, 1789-1945; and,
 - (2) Modify the course description.

2. Department of Behavioral Sciences

- (a) Add ANTH 3103, Anthropology of Food, to the course descriptions; and,
- (b) Add SOC 2023, Sociology of the Ozark-Ouachita Region, to the course descriptions; and,
- (c) Add the curriculum Associate of Arts in Ozark-Ouachita Studies.

3. Department of English and World Languages

- (a) Delete SPAN 4384, Medical Interpretation Theory;
- (b) Delete SPAN 4801, Practicum in Medical Interpretation I;
- (c) Delete SPAN 4809, Practicum in Medical Interpretation II;
- (d) Add ENGL 0404, Developmental Reading and Writing, to the course descriptions;
- (e) Add SPAN 3382, Principles of Interpretation, to the course descriptions;
- (f) Delete the curriculum in Spanish for Medical Interpretation;
- (g) Delete the minor in Italian/Latin;
- (h) Modify the curriculum in World Languages (Spanish concentration) as follows:
 - (1) Require SPAN 3123, Spanish Civilization and Culture, and SPAN 3133, Spanish-American Civilization and Culture;

- (2) Delete SPAN 3023, Introduction to Linguistics; and
 - (3) Add SPAN 4023, Introduction to Spanish Linguistics.
 - (i) Modify the minor in Spanish Medical Interpretation as follows:
 - (1) Add SPAN 1063, Basic Spanish for Medical and Social Services;
 - (2) Add SPAN 3382, Principles of Interpretation, and,
 - (3) Delete SPAN, 4384, Medical Interpretation Theory.
4. Department of History and Political Science
- (a) Delete HIST 4043, American Constitutional Development;
 - (b) Add GEOG 4983, Geography Seminar, to the course descriptions;
 - (c) Add HIST 3613, History of Japan, to the course descriptions;
 - (d) Add HIST 3623, History of India, to the course descriptions;
 - (e) Modify the course description for HIST 4183, American Legal History;
 - (f) Change HIST 4983, Social Sciences Seminar, as follows:
 - (1) Change the title to History Seminar;
 - (2) Delete the cross-listing for POLS 4983, Social Sciences Seminar; and,
 - (3) Modify the course description.
 - (g) Change PHIL 4093/5093, American Philosophy, as follows:
 - (1) Add the cross-listing for HIST 4223/5223 (new course number); and,
 - (2) Modify the course description.
 - (h) Change PHIL 4103, Advanced Logic, as follows:
 - (1) Add the cross-listing for MATH 3103 (new course number);
 - (2) Add the prerequisites: MATH 2703, Discrete Mathematics, or PHIL 3103, Logic; and,
 - (3) Modify the course description.
 - (i) Change POLS 4983, Social Sciences Seminar, as follows:
 - (1) Change the title to Political Science Seminar;
 - (2) Delete the cross-listing for HIST 4983, History Seminar; and,
 - (3) Modify the course description.
 - (j) Change the courses below as follows:
 - (1) GEOG 2833, Introduction to Geographic Information Systems:
 - (i) Delete the prerequisite: COMS 2003 or permission of the instructor; and,
 - (ii) Modify the course description.
 - (2) GEOG 3803, Historical Geography:
 - (i) Delete the prerequisite: GEOG 2013; and,
 - (ii) Modify the course description.
 - (3) GEOG 4203, Place and Collective Memory:
 - (i) Delete the prerequisite: GEOG 2013; and,
 - (ii) Modify the course description.
 - (4) POLS 3013, Recent American Foreign and Military Policy:
 - (i) Delete the prerequisites: POLS 2013 and 3413 recommended; and,
 - (ii) Modify the course description.
 - (5) POLS 3083, Political Parties and Interest Groups:
 - (i) Delete the prerequisite: POLS 2013; and,
 - (ii) Modify the course description.
 - (6) POLS 3473, National Security Policy:

- (i) Delete the prerequisites: POLS 2013 and 3013 recommended; and,
- (ii) Modify the course description.
- (7) POLS 3513, Research Methods II:
 - (i) Delete the prerequisite: Completion of MATH 1113 recommended; and,
 - (ii) Modify the course description.
- (8) HIST 3043, Civil War and Reconstruction:
 - (i) Delete the prerequisite: HIST 2003 or permission of department head; and,
 - (ii) Modify the course description.
- (9) HIST 3103, The Old South:
 - (i) Delete the prerequisite: HIST 2003 or permission of department head; and,
 - (ii) Modify the course description.
- (10) HIST 3243, Archive and Manuscript Management:
 - (i) Delete the prerequisite: HIST 2203 or permission of department head; and,
 - (ii) Modify the course description.
- (11) HIST 3281, Grant Writing for Historians:
 - (i) Delete the prerequisite: HIST 2203 or permission of department head; and,
 - (ii) Modify the course description.
- (12) HIST 3283, Historical Editing:
 - (i) Delete the prerequisite: HIST 2203 or permission of department head; and,
 - (ii) Modify the course description.
- (13) HIST 3291, Practicum in Public History:
 - (i) Delete the prerequisite: HIST 2203; and,
 - (ii) Modify the course description.
- (14) HIST 3463, The Enlightenment, French Revolution, and Napoleonic Eras:
 - (i) Delete the prerequisites: HIST 1503 and 1513; and,
 - (ii) Modify the course description.
- (15) HIST 3573, History of Eastern Europe:
 - (i) Delete the prerequisites: HIST 1503 and 1513; and,
 - (ii) Modify the course description.
- (16) HIST 4033, The Frontier in American History:
 - (i) Delete the prerequisites: HIST 2003 and 2013, or permission of department head; and,
 - (ii) Modify the course description.
- (17) HIST 4073, American Diplomatic History, 1776-1912:
 - (i) Delete the prerequisite: HIST 2003; and,
 - (ii) Modify the course description.
- (18) HIST 4083, American Diplomatic History, 1912 to the Present:
 - (i) Delete the prerequisite: HIST 2013; and,
 - (ii) Modify the course description.
- (19) HIST 4123, African American History:

- (i) Delete the prerequisite: HIST 2003 or HIST 2013; and,
 - (ii) Modify the course description.
- (20) HIST 4143, Native American History:
 - (i) Delete the prerequisites: HIST 2003 or HIST 2013; and,
 - (ii) Modify the course description.
- (21) HIST 4163, American History Through Film:
 - (i) Delete the prerequisite: HIST 2013; and,
 - (ii) Modify the course description.
- (22) HIST 4293, Historic Preservation:
 - (i) Delete the prerequisites: HIST 2203 or permission of department head; and,
 - (ii) Modify the course description.
- (23) HIST 4823, Nationalism:
 - (i) Delete the prerequisites: HIST 1503 and 1513; and
 - (ii) Modify the course description.
- (k) Modify the minor in Pre-Law to delete HIST 4043, American Constitutional Development, as an elective.

5. Department of Music

- (a) Add MUS 1631/3631, Symphonic Wind Ensemble, to the course descriptions.

6. Department of Management and Marketing

- (a) Delete MGMT 2013, Management Productivity Tools;
- (b) Add BDA 2003, Business Problem Solving, to the course descriptions;
- (c) Add BDA 2013, Business Spreadsheet Modeling, to the course descriptions;
- (d) Add BDA 3003, Data Analytics Apps Development, to the course descriptions;
- (e) Add BDA 3033, Data Modeling and Management, to the course descriptions;
- (f) Add BDA 3053, Business Data Analysis, to the course descriptions;
- (g) Add BDA 4003, Business Intelligence, to the course descriptions;
- (h) Add BDA 4031-3, Internship, to the course descriptions;
- (i) Add BDA 4073, Special Topics, to the course descriptions;
- (j) Add BUAD 3093, Management, to the course descriptions;
- (k) Add BUAD 3193, Marketing, to the course descriptions;
- (l) Add BUAD 3293, International Business, to the course descriptions;
- (m) Add BUAD 3393, Small Business Firm Planning, to the course descriptions;
- (n) Change BUAD 1003, Introduction to Business Systems, as follows:
 - (1) Change the course number to BUAD 1001; and,
 - (2) Change the title to Introduction to Business.
- (o) Change MKT 4073, Service Marketing Management, as follows:
 - (1) Change the title to Retail Operations;
 - (2) Modify the course description; and,
 - (3) Add the prerequisite: MATH 2223, Quantitative Business Analysis.

- (p) Modify the College of Business core curriculum as follows:
 - (1) Change BUAD 1003, Introduction to Business, to BUAD 1001;
 - (2) Delete MGMT 2013, Management Productivity Tools; and
 - (3) Add BDA 2003, Business Problem Solving; and
 - (q) Add the curriculum for Business Data Analytics.
7. Department of College Student Personnel (undergraduate)
- (a) Add CSP 3003, Special Topics, to the course descriptions.
8. Department of Health & Physical Education
- (a) Add WS 4013, Wellness Science Practicum, to the course descriptions;
 - (b) Add WS 4023, Prin Strength and Conditioning, to the course descriptions; and,
 - (c) Modify the curriculum in Health & Physical Education-Wellness/Fitness as follows:
 - (1) Delete six (6) hours PE 2523, Foundations in Health and Physical Education, and JOUR 1163, Basic Photography, or JOUR 2133, Introduction to Mass Communication, or JOUR 2143, News Writing; and,
 - (2) Add requirement for six (6) hours of WS 4013, Wellness Science Practicum, and WS 4023, Prin Strength and Conditioning.
9. Department of Biological Sciences
- (a) Modify the curriculum in Biology (Environmental option) as follows:
 - (1) Add BIOL 1011, Orientation to the Biological Sciences;
 - (2) Move CHEM 2124, General Chemistry I, and CHEM 2134, General Chemistry II to the sophomore year of the matrix;
 - (3) Delete the requirements for two (2) hours of PE Activity and three (3) hours of COMS;
 - (4) Add flexibility on Social Sciences;
 - (5) Update recommended choices for electives in footnote;
 - (6) Add FW 3173, Biostatistics, as an alternative for Calculus requirement;
 - (7) Add BIOL 3174, Physiological Ecology, as an alternative for BIOL 3124, General Physiology, requirement; and,
 - (8) Add BIOL 4094, Coastal Ecology, as an alternative for BIOL 3114, Principles of Ecology, requirement.
10. Department of Physical Sciences
- (a) Change PHSC 3033, Meteorology, as follows:
 - (1) Modify the prerequisites; and,
 - (2) Modify the course description.
11. Department of Professional Studies
- (a) Add PS 3143, Applied Professional Research, to the course descriptions;
 - (b) Change the course number for PS 4006, Capstone Project, to PS 4003, Capstone Project.

- (c) Modify the curriculum in the Associate of Science in Early Childhood Education as follows:
 - (1) Reduce degree-required credit hours from 61 to 60;
 - (2) Add SPH 1003, Introduction to Speech Communication, requirement;
 - (3) Add TECH 1001, Orientation to the University, requirement;
 - (4) Delete WS 1002, Physical Wellness and Fitness, requirement;
 - (5) Replace PE 2513, First Aid, requirement with NUR 2303, Nutrition; and,
 - (6) Delete duplicate listing of GEOG 2013, Regional Geography of the World, from the sophomore spring semester.
- (d) Delete the curriculum for the Bachelor of Arts in General Studies; and,
- (e) Modify the curriculum in Professional Studies as follows:
 - (1) Reduce degree-required credit hours from 124 to 120;
 - (2) Add PS 3143, Applied Professional Research, requirement;
 - (3) Add SPH 2173, Business and Professional Speaking, requirement;
 - (4) Add PS 3133, Applied Principles of Personnel Management, requirement;
 - (5) Add one (1) additional elective hour;
 - (6) Replace PS 4006, Capstone Project, with PS 4003, Capstone Project;
 - (7) Delete SPH 2003, Public Speaking, requirement;
 - (8) Delete requirement for BUAD 2053, Business Statistics, or MATH 2163, Introduction to Statistical Methods;
 - (9) Delete WS 1002, Physical Wellness and Fitness, requirement; and,
 - (10) Delete PSY 3093, Industrial Psychology, requirement.

IV. Adjournment

Next meeting will be Tuesday, November 22, at 3 p.m. in Baswell Techionery Room 202