Curriculum Committee AGENDA Tuesday, August 24, 2010 Chambers Private Dining Room

Noon

- I. Call to Order
 - A. No minutes to approve at this time
- II. Old Business
 - A. No old business
- III. New Business
 - A. Election of the position Chair-Elect
 - B. Election of the position Secretary
 - C. Select day and time for meetings
- VI. Announcements
- V. Adjournment

Arkansas Tech University Curriculum Committee Minutes

The Curriculum Committee met on Tuesday, August 24, 2010, at noon in the Chambers Private Dining Room. The following members were present:

Dr. Shelia Jackson

Dr. Hanna Norton Dr. Ken Shores

Mr. Travis Flower, SGA

Ms. Lyndi Mabry, SGA Ms. Tammy Rhodes, Registrar

Ms. Brandi Tripp, Associate Registrar

Dr. Robert Allen
Dr. Pat Buford
Dr. Andy Cannon
Dr. Kevin Costley
Dr. Chris Kellner
Dr. David Osburn

Dr. Gene Black

Dr. David Hoelzeman

Dr. Shores was absent.

Dr. Cannon called the meeting to order.

OLD BUSINESS: No old business.

NEW BUSINESS:

Ms. Rhodes reported standard meeting days would be set in the spring for Graduate Council, Faculty Senate, and Curriculum Committee. Curriculum Committee would meet on the first Tuesday of each month. A recommendation was made to request the last Tuesday of the month instead because of the due dates for curriculum proposals. To establish a meeting time for this fall, Ms. Rhodes indicated she would send an email using Doodle Meeting Scheduler to request a common meeting time from members.

Dr. Cannon asked for nominations for the position of Chair-elect. Dr. Shores and Dr. Hoelzeman were nominated. Dr. Allen moved, seconded by Dr. Jackson, to cease nominations. Dr. Black called for a vote. Dr. Hoelzeman was approved to the Chair-elect position.

Ms. Rhodes reported that she prepares the agenda and minutes with the approval of the Chair. She indicated the Secretary position is a check and balance to insure accurate reporting of the meetings. Dr. Cannon asked for nominations for the position of Secretary. Dr. Kellner volunteered. With no other nominations, Dr. Kellner was approved to the Secretary position by acclamation.

ANNOUNCEMENTS:

Ms. Rhodes announced she and Dr. Carey Roberts, University Assessment Committee, would conduct two Curriculum Proposal training sessions on September 8 and 9, at 3:30 p.m.

Curriculum proposals are due to the Registrar's Office on October 1. All proposals not requiring Teacher Education Committee approval will be considered by the committee at a late October meeting. Proposals requiring Teacher Education Committee approval will be reviewed by the first week of November to be considered by the Curriculum Committee in late November. Ms. Rhodes indicated proposals lacking assessment information will be sent back to department prior to submission to the Curriculum Committee.

ADJOURNMENT:

Meeting adjourned.

Sincerely,

Ms. Tammy Rhodes, Recording Secretary

Curriculum Committee AGENDA Tuesday, October 19, 2010 RPL 325 11:00 a.m.

- I. Call to Order
 - A. Approval of Minutes
- II. Old Business
 - A. No old business
- III. New Business
 - A. Curricular Items

College of Applied Sciences

Department of Computer and Information Science

- (a) Add COMS 3913, Advanced Discrete Structures, to the course descriptions; and
- (b) Modify the curriculum in Computer Sciences as follows: add COMS 3913, Advanced Discrete Structures: and delete technical elective.

College of Arts and Humanities

Department of Art

- (a) Add ART 4231, Graphic Design Exhibition, to the course descriptions;
- (b) Change the course number for ART 3233, Production Techniques, to 3232, and delete the prerequisite ART 2213, Digital Skills for the Graphic Designer; modify the course description; and
- (c) Modify the Curriculum in Art Graphic Design as follows: Change the course number for ART 3233, Production Techniques, to 3232; and add ART 4231, Graphic Design Exhibition.

Department of History and Political Science

- (a) Add the following course to the course descriptions:
 - HIST 4093, American Culture since 1800;
 - POLS 3024, Judicial Politics;
 - POLS 3423, Problems in International Affairs; and
 - POLS 4163, Formal Theory, to the course descriptions;
- (b) Change the course number for POLS 3403, Comparative Government, to POLS 2403, and modify the course description;
- (c) Change the course number for POLS 3413, International Relations, to POLS 2413, and modify the course description; and
- (d) Modify the Curriculum in Political Science as follows: Change the course number for POLS 3403, Comparative Government, to POLS 2403; and Change the course number for POLS 3413, International Relations, to POLS 2413.

College of Natural and Health Sciences

Department of Biological Sciences

- (a) Add FW 2013, Natural Resources Communication, to the course descriptions;
- (b) Delete FW 3001, Junior Seminar in Fisheries and Wildlife Biology;
- (c) Change the course number for BIOL/FW 3163, Biodiversity and Conservation Biology, to BIOL/FW 4163, and change the Prerequisites: FW(BIOL) 3114 and one of the following: BIOL 3004, FW(BIOL) 3084, BIOL 3094, BIOL 3134, FW(BIOL) 3144, FW(BIOL) 3154, BIOL(FW) 3224, BIOL 4044, or permission of instructor; to Prerequisite: a course in ecology or permission of instructor;
- (d) Modify the course description for FW 4034, Geographic Information Systems in Natural Resources; redistribute the hours between lecture and lab; and change the Prerequisites: PSY(SOC) 2053 or MATH 2163 and Computer Science elective or GEOG 4833; to Prerequisites: a course in GIS or permission of instructor;
- (e) Modify the course description for FW 4064, Wetland Ecology and Management, redistribute the hours between lecture and lab; and change the

Prerequisites: BIOL/FW 3114, to Prerequisite: a course in ecology or permission of instructor; and

- (f) Modify the Curriculum in Fisheries and Wildlife as follows:
 - (1) Require ECON 2003, Principles of Economics I, as one of the general education social sciences (footnote 1);
 - (2) Replace the requirement for speech <u>and</u> technical writing with speech <u>or</u> technical writing;
 - (3) Delete FW 3001, Junior Seminar in Fisheries and Wildlife Biology; and add FW 2013, Natural Resources Communications;
 - (4) Delete computer science requirement and add course in GIS;
 - (5) Add FW 4103, Human Dimensions of Fisheries and Wildlife Management, and delete BIOL 3004, Plant Taxonomy, or BIOL 4044, Dendrology; and add any physical science class (CHEM, GEOL, PHSC, or PHYS); and
 - (6) Delete BIOL 3124, General Physiology, or BIOL 3174, Physiological Ecology, and PHYS 1114, Applied Physics; and add 8 hours of science suitable to each discipline;

Department of Physical Sciences

- (a) Add CHEM 1111, A Survey of Chemistry Laboratory, to the course descriptions; and
- (b) Change the course number for CHEM 1114, A Survey of Chemistry, to 1113; add the co-requisite: CHEM 1111, A Survey of Chemistry Laboratory, to the existing prerequisites; modify the course description; and move the \$10 lab fee to CHEM 1111, A Survey of Chemistry Laboratory.

College of Professional Studies and Community Outreach

Department of Professional Studies

(a) Combine ECE 2112, Basic Child Growth and Development I, and ECE 2212, Basic Child Growth and Development II, to ECE 2113, Basic Child Growth and Development, and modify the course description and remove prerequisites;

- (b) Change the course number for ECE 2312, Foundations and Theories in Early Childhood Education, to ECE 2313; modify the course description; remove prerequisite; and
- (c) Modify the Curriculum in Early Childhood Education (Associate of Science) as follows: replace ECE 2312, Foundations and Theories in Early Childhood Education, with ECE 2313; and replace ECE 2112, Basic Child Growth and Development I, and 2212, Basic Child Growth and Development II, with ECE 2113, Basic Child Growth and Development.

Miscellaneous proposals:

(a) Add the following courses to the course descriptions:

TECH 1022, Discovering the Arts;

TECH 1032, Discovering the Humanities:

TECH 1042, Discovering Social Sciences; and

TECH 1052, Discovering Applied Sciences.

VI. Announcements

V. Adjournment

Arkansas Tech University Curriculum Committee Minutes

The Curriculum Committee met on Tuesday, October 19, 2010, at noon in the Chambers Private Dining Room. The following members were present:

Dr. Robert Allen
Dr. Shelia Jackson
Dr. Pat Buford
Dr. Andy Cannon
Dr. Kevin Costley
Dr. Kevin Costley
Dr. Shelia Jackson
Dr. Hanna Norton
Dr. Ken Shores
Mr. Travis Flower, SGA

Dr. Chris Kellner

Ms. Lyndi Mabry, SGA

Dr. David Osburn

Ms. Tammy Rhodes, Registrar

Dr. Gene Black
Ms. Brandi Tripp, Associate Registrar
Dr. David Hoelzeman

Dr. Black, Dr. Shores, Mr. Flower, and Ms. Mabry were absent. Guests were Dr. Cathy Caldwell, Dr. Jeff Woods, Dr. Michael Tarver, Dr. Carey Roberts, Ms. Danielle Joelle, Dr. Joe Stoeckel, Dr. Jeff Robertson, Dr. Mary Ann Rollans, Dr. Beth Girior, Ms. Linda Clarke, and Dr. David Underwood.

Dr. Cannon called the meeting to order, indicated we had a quorum, and asked for approval of the minutes from the August 24, meeting. Dr. Norton made a motion, seconded by Dr. Kellner, to approve the minutes. Motion carried.

OLD BUSINESS: No old business.

NEW BUSINESS:

Curricular Items

College of Applied Sciences

Department of Computer and Information Science

- (a) Dr. Jackson made a motion, seconded by Dr. Allen, to approve the following course addition with the following amendment to the rationale section: Present to ABET as fulfilling final hour of mathematics as required for accreditation. Motion carried to add COMS 3913, Advanced Discrete Structures, to the course descriptions; and
- (b) Dr. Kellner made a motion, seconded by Dr. Hoelzeman, to approve the following curriculum modification. Motion carried to modify the Curriculum in Computer Sciences as follows: add COMS 3913, Advanced Discrete Structures; and delete technical elective.

College of Arts and Humanities

Department of Art

- (a) Dr. Buford made a motion, seconded by Dr. Jackson, to add ART 4231, Graphic Design Exhibition, to the course descriptions. Motion carried;
- (b) Dr. Jackson made a motion, seconded by Dr. Norton, to change the course number for ART 3233, Production Techniques, to 3232, and delete the prerequisite ART 2213, Digital Skills for the Graphic Designer; modify the course description. Motion carried; and

(c) Dr. Buford made a motion, seconded by Dr. Hoelzeman, to modify the Curriculum in Art Graphic Design as follows: Change the course number for ART 3233, Production Techniques, to 3232; and add ART 4231, Graphic Design Exhibition. Motion carried.

The proposals from the Department of History and Political Science were tabled until department representation could be present.

College of Natural and Health Sciences

Department of Biological Sciences

Dr. Hoelzeman made a motion, seconded by Dr. Osburn, to consider all proposals from a department as on item. Motion carried.

Dr. Norton made a motion, seconded by Dr. Allen to approve the following proposals. Motion carried.

- (a) Add FW 2013, Natural Resources Communication, to the course descriptions;
- (b) Delete FW 3001, Junior Seminar in Fisheries and Wildlife Biology;
- (c) Change the course number for BIOL/FW 3163, Biodiversity and Conservation Biology, to BIOL/FW 4163, and change the Prerequisites: FW(BIOL) 3114 and one of the following: BIOL 3004, FW(BIOL) 3084, BIOL 3094, BIOL 3134, FW(BIOL) 3144, FW(BIOL) 3154, BIOL(FW) 3224, BIOL 4044, or permission of instructor; to Prerequisite: a course in ecology or permission of instructor;
- (d) Modify the course description for FW 4034, Geographic Information Systems in Natural Resources; redistribute the hours between lecture and lab; and change the Prerequisites: PSY(SOC) 2053 or MATH 2163 and Computer Science elective or GEOG 4833; to Prerequisites: a course in GIS or permission of instructor;
- (e) Modify the course description for FW 4064, Wetland Ecology and Management, redistribute the hours between lecture and lab; and change the Prerequisites: BIOL/FW 3114, to Prerequisite: a course in ecology or permission of instructor; and
- (f) Modify the Curriculum in Fisheries and Wildlife as follows:
 - (1) Require ECON 2003, Principles of Economics I, as one of the general education social sciences (footnote 1);
 - (2) Replace the requirement for speech <u>and</u> technical writing with speech <u>or</u> technical writing;
 - (3) Delete FW 3001, Junior Seminar in Fisheries and Wildlife Biology; and add FW 2013, Natural Resources Communications;
 - (4) Delete computer science requirement and add course in GIS;

- (5) Add FW 4103, Human Dimensions of Fisheries and Wildlife Management, and delete BIOL 3004, Plant Taxonomy, or BIOL 4044, Dendrology; and add any physical science class (CHEM, GEOL, PHSC, or PHYS); and
- (6) Delete BIOL 3124, General Physiology, or BIOL 3174, Physiological Ecology, and PHYS 1114, Applied Physics; and add 8 hours of science suitable to each discipline;

Department of Physical Sciences

Dr. Hoelzeman made a motion, seconded by Dr. Kellner, to approve the following proposals. Motion carried.

- (a) Add CHEM 1111, A Survey of Chemistry Laboratory, to the course descriptions;
- (b) Change the course number for CHEM 1114, A Survey of Chemistry, to 1113; add the co-requisite: CHEM 1111, A Survey of Chemistry Laboratory, to the existing prerequisites; modify the course description; and move the \$10 lab fee to CHEM 1111, A Survey of Chemistry Laboratory.

College of Professional Studies and Community Outreach

Department of Professional Studies

Dr. Jackson made a motion, seconded by Dr. Allen, to approve the following proposals with an amendment to delete the reference to web hours from the rationale section. Motion carried.

- (a) Combine ECE 2112, Basic Child Growth and Development I, and ECE 2212, Basic Child Growth and Development II, to ECE 2113, Basic Child Growth and Development, and modify the course description and remove prerequisites;
- (b) Change the course number for ECE 2312, Foundations and Theories in Early Childhood Education, to ECE 2313; modify the course description; remove prerequisite; and
- (c) Modify the Curriculum in Early Childhood Education (Associate of Science) as follows: replace ECE 2312, Foundations and Theories in Early Childhood Education, with ECE 2313; and replace ECE 2112, Basic Child Growth and Development I, and 2212, Basic Child Growth and Development II, with ECE 2113, Basic Child Growth and Development.

Miscellaneous proposals:

Dr. Hoelzeman made a motion, seconded by Dr. Buford, to approve the following proposal. After discussion, a vote was called. Motion carried 6 yes and 3 no votes.

(a) Add the following courses to the course descriptions:

TECH 1022, Discovering the Arts;

TECH 1032, Discovering the Humanities:

TECH 1042, Discovering Social Sciences; and

TECH 1052, Discovering Applied Sciences.

Department of History and Political Science

Dr. Allen made a motion, seconded by Dr. Kellner, to consider the proposals from the Department of History and Political Science. Motion carried.

Dr. Norton made a motion, seconded by Dr. Jackson, to approve the following proposals with amendments rationale section and course description for POLS 3423, Problems in International Affairs. The following amendment to the rationale was made: add designed to accommodate professional study and other majors; and the following amendment to the offering was made: add offered once yearly. Motion carried.

(a) Add the following course to the course descriptions:

HIST 4093, American Culture since 1800;

POLS 3024, Judicial Politics;

POLS 3423, Problems in International Affairs; and

POLS 4163, Formal Theory, to the course descriptions;

- (b) Change the course number for POLS 3403, Comparative Government, to POLS 2403, and modify the course description;
- (c) Change the course number for POLS 3413, International Relations, to POLS 2413, and modify the course description; and
- (d) Modify the Curriculum in Political Science as follows: Change the course number for POLS 3403, Comparative Government, to POLS 2403; and Change the course number for POLS 3413, International Relations, to POLS 2413.

ANNOUNCEMENTS:

The next meeting will be Tuesday, November 30, at 11 a.m. in RPL 325.

ADJOURNMENT:

Meeting adjourned.

Sincerely,

Ms. Tammy Rhodes, Recording Secretary

Curriculum Committee AGENDA Tuesday, November 30, 2010 RPL 325 11:00 a.m.

- I. Call to Order
 - A. Approval of Minutes
- II. Old Business
 - A. No old business
- III. New Business
 - A. Curricular Items

College of Applied Sciences

Department of Agriculture

- (a) Cross-list AGPM 3104, Introduction to Entomology, with BIOL 3094, Entomology;
- (b) Modify the Curriculum in Agriculture Business with Pre-Veterinary Option as follows: delete AGEG 3413, Agriculture Waste Management; AGPS 3244, Plant Pathology; and BIOL 1014, Introduction to Biological Science; and add AGAS 3004, Reproduction in Farm Animals; BIOL 1114, Principles of Biology; and CHEM 3264, Mechanistic Organic Chemistry;
- (c) Add the following courses to the course descriptions:
 - 1. AGED 1001, Introduction to Agriculture Education;
 - 2. AGED 1012, Agricultural Youth Organizations;
 - 3. AGED 3003, Methods of Agriculture Education;
 - 4. AGED 4003, Issues in Agriculture;
 - 5. AGED 4013, Methods in Agriculture Laboratories;
 - 6. AGME 1003, Basic Agriculture Mechanization;
 - 7. AGME 3003, Metals and Welding;
 - 8. AGME 3013, Agriculture Structural Systems; and
 - 9. AGME 3023, Agricultural Power; and

(d) Add the Curriculum in Agriculture Education (Approved by Teacher Education Committee on 10/25/10).

Department of Emergency Management

(a) Modify the Curriculum in Emergency Management as follows: require ENGL 2053, Technical Writing, in the 15 hour block of Administrative Core courses.

College of Arts and Humanities

Department of Foreign Languages and International Studies

- (a) Delete the fee for SPAN 4384, Medical Interpretation Theory, and change the prerequisite from Prerequisite: Must be taken in the senior year prior to SPAN 4809, Practicum II; to Prerequisite: SPAN 3013, Conversation and Composition II, or equivalent;
- (b) In the Curriculum in International Studies, delete the current concentrations and add Political Affairs concentration and Cultural Affairs concentration:
- (c) Suspend the Curriculum in Foreign Language with Concentration in French for Teacher Licensure; Curriculum in Foreign Language with Concentration in German for Teacher Licensure; Curriculum in Foreign Language with Concentration in French; and Curriculum in Foreign Language with Concentration in German (Approved by Teacher Education Committee on 10/25/10);
- (d) Add the minor in Spanish Medical Interpretation; and
- (e) Add the minor in Film Studies.

Department of History and Political Science

(a) Add HIST 2003, United States History I, and HIST 2013, United States History II, to the General Education Requirements in the section titled "Social Sciences – 12 hours" and in the list of courses titled "Three hours from one of the following" (the courses will remain in the list of courses titled "Nine additional hours from the following") (approved General Education Committee 10-28-10); and

(b) Add a minor in Pre-Law.

Department of Speech, Theatre, and Journalism

- (a) Add the following courses to the course descriptions:
 - 1. JOUR 2163, Introduction to Multimedia;
 - 2. JOUR 4023/5023, Social Media;
 - 3. JOUR 4043/5043, Journalism Ethics;
 - SPH 2023, Communication Research/Writing;
- (b) Add the prerequisite SPH 2023, Communication Research/Writing, to the following courses:
 - 1. SPH 3003, Interpersonal Communication;
 - 2. SPH 3073, Group Communication;
 - 3. SPH 3223, Nonverbal Communication;
 - 4. SPH 4003, Human Communication Theory;
 - 5. SPH 4063, Organizational Communication; and
 - 6. SPH 4123, Rhetorical Criticism;
- (c) Add the prerequisite: consent of instructor, to the course description for SPH 4153, Persuasive Theory and Audience Analysis;
- (d) Modify the Curriculum in Journalism Broadcast Option as follows:
 - 1. Add JOUR 2163, Introduction to Multimedia;
 - 2. Delete 3 hours of upper division JOUR elective;
 - 3. Replace JOUR 4143, Advanced Reporting, and 4163, Advanced Photograph and Video, with JOUR 4133, Television Program Production; and
 - 4. Change footnote number 3 from ³Broadcast option courses include JOUR 2153, Introduction to Telecommunication; JOUR 3193, Television News Production; JOUR 4143, Advanced Reporting; or JOUR 4163, Advanced Photography and Video; to ³Broadcast option courses include JOUR 2153, Introduction to Telecommunication; JOUR 3183, Broadcast News Writing; JOUR 3193, Television News Production; and JOUR 4133, Television Program Production;
- (e) Modify the Curriculum in Journalism Print Option and Public Relations Option as follows:
 - 1. Add JOUR 2163, Introduction to Multimedia; and
 - 2. Delete three hours of JOUR elective;

- (f) Modify the Curriculum in Speech Communication Option as follows:
 - 1. Add SPH 2023, Communication Research/Writing; and
 - 2. Delete three hours of 1000-2000 level SPH elective; and
- (g) Modify the Curriculum in Speech for Teacher Licensure as follows (Approved by Teacher Education Committee on 10/25/10):
 - 1. Add SPH 2023, Communication Research/Writing;
 - 2. Delete three hours general elective;
 - 3. Delete the prescribed general education requirements and allow any general education selection.

College of Natural and Health Sciences

Department of Mathematics

- (a) Add MATH 4971, Mathematics Senior Seminar, to the course descriptions; and
- (b) Modify the Curriculum in Mathematics and Curriculum in Mathematics for Teacher Licensure (two proposals) as follows (Approved by Teacher Education Committee on 10/25/10):
 - 1. Require MATH 4971, Mathematics Senior Seminar; and
 - 2. Remove the option to take COMS 2104, Foundations of Computer Programming I, and reduce electives by one hour.

All Colleges

- (a) Delete the attached list of courses from the course inventory and appropriate catalogs.
- VI. Announcements
- V. Adjournment

Curriculum Committee AGENDA Tuesday, February 1, 2011 RPL 325 3 p.m.

- I. Call to Order
 - A. Approval of Minutes
- II. Old Business
 - A. No old business
- III. New Business
 - A. Curricular Items

Department of Agriculture

(a) Change the course number, and title for AGAS 4303, Poultry Diseases, to AGAS 4403, Poultry and Livestock Diseases, and modify the course description.

Department of Professional Studies

(a) Add PS 4991-4, Special Problems in Professional Studies, to the course descriptions.

College of Applied Sciences

(a) Add TECH 1051-3, Discovering Applied Sciences, to the course descriptions.

College of Arts and Humanities

- (a) Add HUM 2001-3, Topics in the Arts and Humanities, to the course descriptions.
- VI. Announcements
- V. Adjournment

Arkansas Tech University **Curriculum Committee Minutes**

(meeting on February 1, postponed to February 3 because of inclement weather)

The Curriculum Committee met on Thursday, February 3, 2011, at noon in RPL 325. The following members were present:

Dr. Robert Allen Dr. Shelia Jackson Dr. Pat Buford Dr. Hanna Norton Dr. Andy Cannon Dr. Ken Shores Dr. Kevin Costley Mr. Travis Flower, SGA Dr. Chris Kellner

Ms. Lyndi Mabry, SGA Ms. Tammy Rhodes, Registrar Dr. David Osburn

Ms. Brandi Tripp, Associate Registrar Dr. Gene Black

Dr. Kellner, Dr. Black, Mr. Flower, and Ms. Mabry were absent. Guests present were Mr. Ed Leachman, Dr. Micheal Tarver,

In Dr. Cannon's absence, Dr. Hoelzeman, chair-elect, called the meeting to order and indicated we had a quorum. Dr. Hoelzeman asked for approval of the minutes from the November 30, meeting. Dr. Allen made a motion, seconded by Dr. Jackson, to approve the minutes. Motion carried. Dr. Cannon arrived and he indicated we would move to New Business since we had no old business to discuss.

OLD BUSINESS: No old business.

NEW BUSINESS:

Dr. David Hoelzeman

Department of Agriculture

(a) Dr. Jackson made a motion, seconded by Dr. Norton, to change the course number, and title for AGAS 4303, Poultry Diseases, to AGAS 4403, Poultry and Livestock Diseases, and modify the course description. Motion carried.

Department of Professional Studies

(a) Dr. Jackson made a motion, seconded by Dr. Hoelzeman, to add PS 4991-4, Special Problems in Professional Studies, to the course descriptions. Motion carried.

College of Applied Sciences

(a) Dr. Hoelzeman made a motion, seconded by Dr. Buford to add TECH 1051-3, Discovering Applied Sciences, to the course descriptions. Motion carried with two opposing.

College of Arts and Humanities

(a) Dr. Norton made a motion, seconded by Dr. Jackson, to add HUM 2001-3, Topics in the Arts and Humanities, to the course descriptions. Motion carried.

ADJOURNMENT:

Meeting adjourned.

Sincerely,

Ms. Tammy Rhodes, Recording Secretary