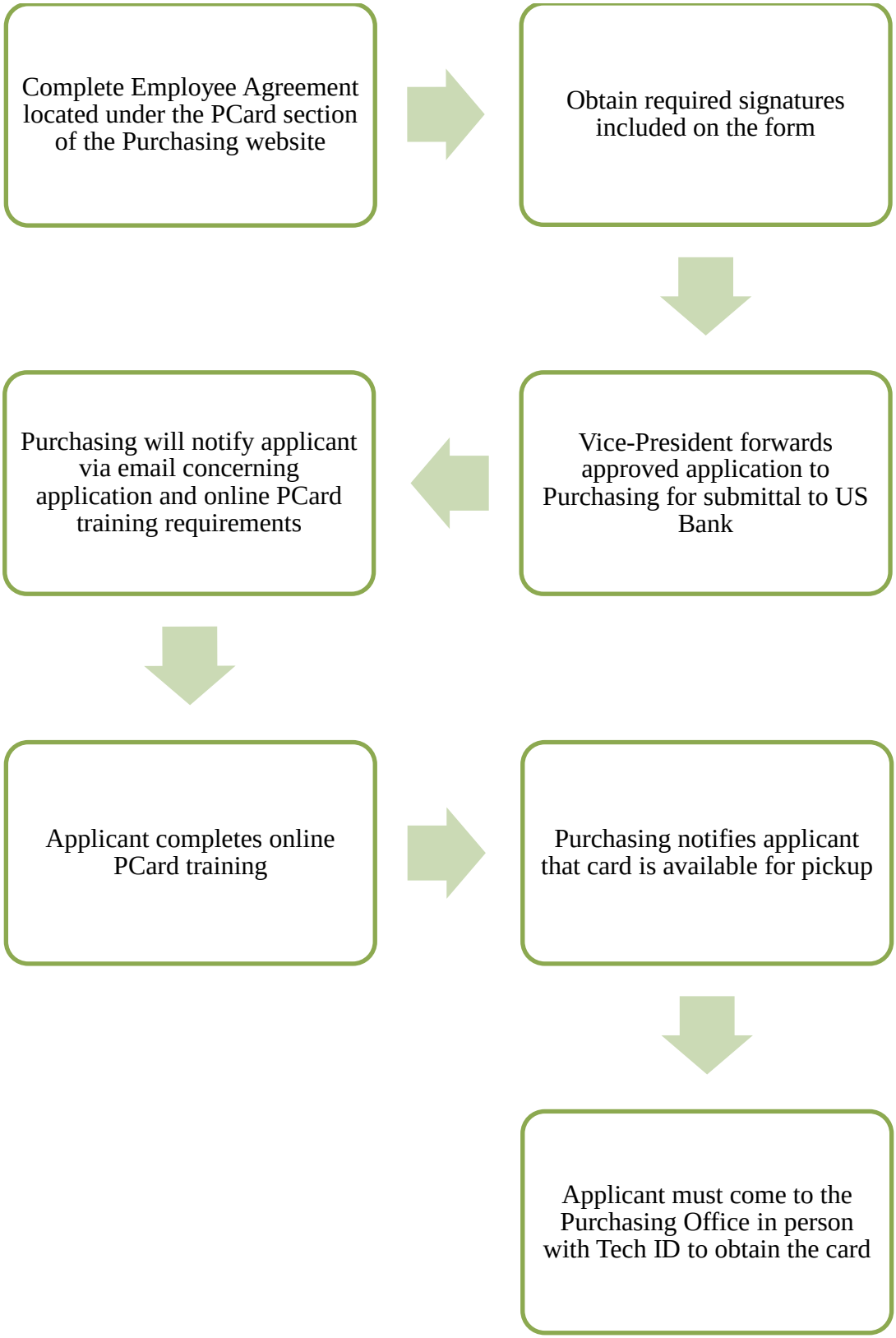Arkansas Tech University Employee PCard Application Process