



**Business Services-Procurement
404 N El Paso
Russellville, AR 72801
479-968-0269**

REQUEST FOR QUALIFICATIONS

CONSULTANT & CONSTRUCTION MANAGEMENT SERVICES

ENERGY CONSERVATION

RFQ 24-026

DUE: MAY 14, 2024 - 2:00 P.M. CST

GENERAL INFORMATION

Arkansas Tech University is soliciting responses from qualified vendors to provide consultant and construction management services to facilitate energy conservation projects.

BACKGROUND

Arkansas Tech University is a public, comprehensive, regional university that was established by Act 100 of the 37th Arkansas General Assembly in 1909. ATU offers credentials and degrees at the technical certification, associate, baccalaureate, graduate and doctoral levels. The university operates campuses in Russellville and Ozark as well as Arkansas Tech Career Center (ATCC).

ATU was ranked No. 1 in Arkansas on CollegeNET's Social Mobility Index seven consecutive years through 2020. The annual rating is an indicator of a university's success in providing graduates with a pathway to an enhanced economic standing.

Arkansas Tech is recognized as a statewide leader in STEM education. Students explore intersecting career paths made possible by more than 100 degree options for undergraduate students and more than 25 paths of graduate study.

Visit www.atu.edu to learn more about Arkansas Tech University.

PROJECT DESCRIPTION

Provide consultant and construction management services to facilitate energy conservation projects. The goal is to immediately focus on potential solar energy projects. These projects may include net-metering configurations, but will focus primarily on independently provided solar power, otherwise known as a behind-the-meter configuration.

SCOPE

Provide consultation, design, development, and implementation of modernized energy projects specified by the university.

Provide a “turnkey” project including all necessary equipment, materials, design, manufacturing and installation services to complete projects.

Perform all professional services as necessary to provide the university with a complete design package.

ANTICIPATED PROJECT SCHEDULE

April 22, 2024-RFQ released

May 3, 2024 -Questions due by 10 a.m.

May 14, 2024-RFQ Due by 2:00 p.m.

May 27-28, 2024-Anticipated dates of respondents' interviews

June 20, 2024-Board of Trustees authorization

July 19, 2024-ALC review of Professional Contract

SUBMISSION

The deadline for responses is 2:00 pm local time on May 14, 2024.

All respondents will be notified of the results by EMAIL, so please provide accurate contact information.

CONTENT REQUIREMENTS:

Include the information below and organize it in an easily accessible manner. You do not need to divide the response into chapters exactly matching the descriptions below. **Responses that do not include the required licensure information will be disqualified.**

1. Proof of licensure in the State of Arkansas
2. Experience of key personnel in Guaranteed Maximum Price (GMP) and fast-track projects
3. Records of management teams on similar projects with timely completion, and with high quality workmanship
4. Current maximum bonding capacity and rate
5. Current and projected workload

6. Specific project experience (within the past five years)
7. Prior experience constructing projects under nationally-recognized sustainable rating systems
8. Prior experience with fully-commissioned projects
9. Owner verification and contact information for previous similar projects
10. Certificate of women-owned or minority-owned business, if applicable

PROFESSIONAL SERVICES REQUIRED

GUARANTEED MAXIMUM PRICE/FAST-TRACK MANAGEMENT, ESTIMATING, SUBCONTRACTOR SELECTION, PROJECT AND CHANGE ORDER PRICING, DEMOLITION, SCHEDULE CONTROL, COST REDUCTION AND CONTROL, PROJECT COORDINATION, BUILDING INFORMATION MODELING (BIM), CLOSEOUT, AND WARRANTY.

GENERAL SUBMITTALS

ALL Respondents will be **required** to complete the following forms:

- Contract and Grant Disclosure and Certification Form EEO Policy Letter
- Combined Illegal Immigrant and Boycott Certification
- Current copies of licenses
- Current copy of certificate of insurance

Forms are available on our web site. www.atu.edu/purchasing

DELIVERY OF SUBMITTALS

Responses to this Request for Qualifications must be received by **2:00 p.m., May 14, 2024** to be considered.

Send one original hard copy and one (1) electronic copy of the response, preferably on flash drive. Additionally, email one copy to jholloway@atu.edu. Copies of all responses must be received by the due date and time.

Submittals are to be delivered to:

**Business Services – Procurement
RFQ 24-026
404 N El Paso
Russellville, AR 72801
Attn: Jessica Holloway**

Late responses, responses en route, or those left at locations other than the Procurement Office will not be considered.

Questions regarding this request for qualifications can be directed Jessica Holloway, AVP-Business Services, Tel. (479) 968-0269, Email jholloway@atu.edu or Jennifer Warren, Assistant Director of Business Services, Email jwarren2@atu.edu

Questions should be received by 10:00 a.m. cst , May 3, 2024

MINORITY BUSINESS POLICY: It is the policy of the State of Arkansas and this university that Minority Business Enterprises shall have the maximum opportunity to participate in the State Procurement process. Therefore, the University encourages all minority businesses to compete for, win, and receive contracts for goods, services, and construction. Also, the State encourages all companies to subcontract portions of any state contract to Minority Business Enterprises. If contractors are unable to include minority owned businesses as subcontractors, they may explain the circumstances preventing minority exclusion.