

Sealed Invitation for Bid

FOR

**Student Union & Recreation**

Arkansas Tech University

Russellville, Arkansas

Bid Number: B0225023

Project Number: 11839

**Vendor Q&A**

SmithGroupJJR  
3333 Welborn St.  
Suite 100  
Dallas, TX 75219

05/20/2025

**PROJECT NAME**

Project: ATU Student Union & Recreation Center  
**Sealed Invitation for Bid #B025023**  
11839.00  
 Date: 5/20/25

Question	Question	Answer	Vendor
1.00	Can quantities be added to the specification package sheets to help confirm the quantities needed?	Quantities are included in the Furniture Schedule Sheet A11.1.0. Per Section C, Part 9, "Furniture Vendors are responsible for verifying quantities and for providing those quantities on the Bid Proposal Form."	La Harpe's
2.00	Does this need to be priced on a specific contract?	No, you are free to use any contract pricing you have available for which ATU may qualify. Additional contract information may be located at <a href="https://transform.ar.gov/state_contracts/furniture/">https://transform.ar.gov/state_contracts/furniture/</a>	La Harpe's
3.00	Is there a dock available? If so, will we be allowed to send trucks from the manufacturer directly to the job site?	Yes, the Loading Dock is room 143. Truck sizes may be limited and must be coordinated with ATU in advance of shipping, including accessible campus roadways and routes.	La Harpe's
4.00	Can we use the elevator to move furniture to the second floor? If so, can you provide the dimensions of the elevator cab to confirm that all pieces can fit into the elevator?	Yes, please refer to Section H, Part 7 for requirements. Interior Cab: Length, Width, Ceiling Height 7'-9 ½" front to back, 5'-8" side to side, 7'-4" ceiling height Elevator door Dimensions 4'-6" wide, 7'-0" tall Weight Capacity 4,500 lbs	La Harpe's
5.00	Is there a form for our 3 references that will be available later?	No, you may submit these as letters of reference or use the subcontractor reference page as a guide.	La Harpe's
6.00	If our alternates for the closed furniture lines are rejected, will we be able to no-bid those select items?	Yes, see page 12, Section D, Part 3.	La Harpe's
7.00	Will additional questions be allowed if we discover any discrepancies within the specification sheets and floor plans?	We are limiting questions to this window of time to ensure fairness to our vendors. As Q and A is required to be released via an addendum to the bid document. We encourage you to take the time to fully evaluate all bid documentation and come to the pre-bid meeting with any follow up questions.	La Harpe's
8.00	If the product is to hold spec or can KI product be an accepted substitution?	You will need to submit alternate submission requests per the bid doc so KI pieces can be evaluated for approval.	MISSCO Interior Concepts, LLC
9.00	Will this be an all or nothing awarded bid, or can I bid on certain categories of it?	It may be a multi-award. That information is on page 12.	MISSCO Interior Concepts, LLC
10.00	I see on the substitution sheet that there is a section for pricing. Will this need to be turned in along with the bid? Or does this all need to be approved before submitting a bid. I can give individual pricing but kind of hard with needing to add taxes and install to each piece submitted for substitution	Correct, the intention is that alternates are to be approved prior to final bid submissions. Per the schedule in Section A -3, approved alternates will be published on <b>May 27<sup>th</sup></b> to all vendors. Vendors will be able to include taxes, freight, installation, and tariff surcharges into the June 3 final submission.	MISSCO Interior Concepts, LLC

**PROJECT NAME**

Project: ATU Student Union & Recreation Center  
**Sealed Invitation for Bid #B025023**  
 11839.00  
 Date: 5/20/25

11.00	The alternate request form notes cost information *required (form attached for reference). Can you clarify this would be the MSRP (Manufacture Suggested Retail Price) that is required? Actual bid pricing would be proprietary to the actual bid and its opening, correct?	Refer to response to item 10 above	LM Office Furniture
12.00	L-17 Luum fabric has been discontinued. Will there be a reselction provided.	Fabric reselection: Manufacturer: Momentum; Pattern: Silica Bracket; Color: Acid	Pettus Interiors
13.00	Will price increases due to tariff notification be allowed?	ATU understands that tariffs may impact pricing after bid submission. If this is the case, contact ATU and we will evaluate the requested increase.	Pettus Interiors