

## REQUEST FOR QUALIFICATIONS RFQ 12-153

### ARCHITECT

Arkansas Tech University is soliciting responses from interested firms for Architectural Professional Services for a new Student Support/ Administrative Facility at the Russellville campus.

Written responses will be considered if received by **4:00 p.m. December 18, 2012.**

#### **Written responses shall include:**

- 1) Current office size, personnel description, workload and all outside consultants to be used
- 2) List all other corporate names or individual names under which the firm or individual is currently doing business within the State of Arkansas
- 3) Projects currently under contract with State Agencies or Educational Facilities
- 4) Similar project experience with providing services in a timely manner
- 5) Submit proof of **current** professional registration from appropriate State Board for prime design professional and sub-consultants
- 6) Submit proof of **current** professional liability insurance coverage for the prime design firm
- 7) Submit EEO Policy

#### **Professional Services Required:**

The design professional team selected must be able to perform the following functions: Cost estimating, schematic design, design development, construction documents, project observation and construction administration and project closeout.

#### **Send five (5) copies to:**

Jessica Holloway – RFQ 12-153  
Purchasing Department  
Arkansas Tech University  
203 West O Street  
Russellville, AR 72801-2222  
Tel: 479-968-0269