**REQUEST FOR QUALIFICATIONS NO. 10-096**

**ARKANSAS TECH UNIVERSITY**  
Purchasing Department  
Young Building East End  
203 West O Street  
Russellville, AR 72801-2222

**RESPONSES MUST BE SUBMITTED IN A SEALED ENVELOPE WITH THE RFQ NUMBER, OPENING DATE AND TIME SHOWN ON THE OUTSIDE OF THE ENVELOPE.**

**FAXED RESPONSES WILL NOT BE ACCEPTED.**

<table>
<thead>
<tr>
<th>RESPONSE DUE BY:</th>
<th>October 7, 2010</th>
<th>TIME:</th>
<th>4:00 p.m.</th>
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**ALL VENDORS**

For additional information, contact Beth Foster, ATU Special Projects Coordinator.

Tel: 479-968-0269  
Fax: 479-968-0633

**DESCRIPTION**

Arkansas Tech University is soliciting responses from interested firms for Architectural Professional Services for the renovation of an existing building, a feasibility study for a new student housing facility with possible construction of a 300-bed facility at the Russellville campus. The renovation will consist of converting a two-story 13,965 square feet building into a student housing facility.

Written responses will be considered if received by **4:00 p.m. October 7, 2010**.

**Written responses shall include:**

1) Current office size, personnel description, workload and all outside consultants to be used  
2) List all other corporate names or individual names under which the firm or individual is currently doing business within the State of Arkansas  
3) Projects currently under contract with State Agencies or Educational Facilities  
4) Similar project experience with providing services in a timely manner  
5) Submit proof of **current** professional registration from appropriate State Board for prime design professional and sub-consultants  
6) Submit proof of **current** professional liability insurance coverage for the prime design firm

**Professional Services Required:**

The design professional team selected must be able to perform the following functions: Cost estimating, schematic design, design development, construction documents, project observation and construction administration and project closeout.

**Send five (5) copies to:**

Beth Foster – RFQ 10-096  
Purchasing Department  
Arkansas Tech University  
203 West O Street  
Russellville, AR 72801-2222  
Tel: 479-968-0269

Respondent is responsible for checking the web site for any addenda.

[http://www.atu.edu/purchasing/bids.shtml](http://www.atu.edu/purchasing/bids.shtml)  
In left-hand menu, select “Current Bids, RFP’s and RFQ’s.”