

# 2015 CAMPUS

## SECURITY & FIRE SAFETY REPORT



ARKANSAS TECH  
UNIVERSITY

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## WELCOME MESSAGE

On behalf of the Department of Public Safety (DPS), please let me be the first to extend a welcome to Arkansas Tech University. The safety and well-being of our students, staff, faculty, and visitors are our top priority. This report contains important information about the role of DPS at Tech and provides safety resources for our community along with statistics about crime at Tech. As you will see, the crime statistics demonstrate that Tech is an extremely safe campus. I believe our safe environment is a result of the cooperation of all students, faculty, and staff with DPS. This partnership is vital to our overall community policing philosophy.

DPS is available 24 hours each day and seven days a week. The DPS staff is here to help. A primary goal of the department is to develop and maintain strong, lasting partnerships with our community. The DPS staff is committed to providing the highest level of professional law enforcement and public safety services possible to our community. Officers provide crime prevention programs, general information, and act as valuable resources for all community members.

Safety is a shared responsibility, and we rely on each member of our community to participate by reporting suspicious activities and by using common sense when carrying out daily routines. As an important reminder, never prop open outside building doors, do lock your bike at all times, do lock your room door in your residence hall, and do call us when you need help.

Your feedback will assist us in ensuring that this level of service is consistently attained. Your comments and suggestions are always welcome. Please feel free to contact me or any member of my team if we can be of service to you. You may contact us at (479) 968-0222 or through our website at <http://www.atu.edu/psafe/>.

Joshua McMillian  
*Chief*, Director of Public Safety  
Arkansas Tech University





## THE 2015 ANNUAL SECURITY AND FIRE SAFETY REPORT

### **Policy for Reporting the Annual Disclosure of Crime Statistics**

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, more commonly known as the Clery Act, requires institutions of higher education to distribute to all current and prospective students and employees two types of information: (1) Descriptions of policies related to campus security, and (2) Statistics concerning specific types of crimes. Amendments were enacted in 1998 and renamed Title II, but are now known as the “Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.” The amendments require the disclosure of crimes that are reported to police and to campus officials other than police.

The 2015 *Annual Security and Fire Safety Report* includes statistics for the previous three years (2012, 2013, and 2014) concerning reported crimes/fires that occurred: (1) on-campus; (2) in certain off-campus buildings or property owned or controlled by Arkansas Tech University; and (3) on public property within, or immediately adjacent to and accessible from, the campus. The report also includes institutional policies concerning campus security, such as policies addressing domestic violence, dating violence, sexual assault, stalking, and other matters. In accordance with the Clery Act, the Arkansas Tech University Russellville Campus (ATU Russellville) and Arkansas Tech University Ozark Campus (ATU Ozark) are each defined as a separate campus. As a result, the 2015 Annual Security and Fire Safety Report separately contains information for both campuses (Russellville and Ozark), including: 1) crime statistics chart for each campus; and 2) any policy statements at ATU Ozark that are different from those of the main campus.

The 2015 *Annual Security and Fire Safety Report* is prepared and distributed by the Arkansas Tech University Department of Public Safety. The report is prepared by the collaborative effort of the Arkansas Tech University Clery Act Committee. Members of the Clery Committee include representatives from The Department of Public Safety, Dean of Students Office, Residence Life Office, and the Office of the Vice President for Student Services. This committee regularly meets to review all reported incidents and crimes to determine if they meet the definition for inclusion into the annual report. The procedures for preparing the annual disclosure of crime statistics include reporting statistics to the University community and are obtained from the following sources: the Arkansas Tech University Department of Public Safety, the Russellville Police Department, the Pope County Sheriff's Office, the Ozark Police Department, the Franklin County Sheriff's Department, the Arkansas State Police, Campus Security Authorities, and non-police campus officials. For statistical purposes, crimes reported to any of these sources are recorded in the calendar year the crime was reported. Criminal activities, if any, at off-campus student organizations (those officially recognized by the University) events are required to be monitored and reported from information collected from local police agencies. As required under the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. A written request for statistical information is made to all Campus Security Authorities (as defined by Federal law) which includes, but is not limited to, all University deans, directors, and department heads. A written request was sent to the Russellville Police Department, the Pope County Sheriff's Office, the Ozark Police Department, the Franklin County Sheriff's Department and the Arkansas State Police for statistical data to be included in the report.

This information, along with the Student Right to Know report, can be found as a digital version at <http://www.atu.edu/securityact/> and a printed copy can be requested from the Department of Public Safety. To request a copy of the report you can contact DPS at (479) 968-0222. In addition, DPS notifies the University community via email message of the availability of this report and how it can be obtained.

## THE DEPARTMENT OF PUBLIC SAFETY

The Arkansas Tech University Department of Public Safety (DPS) is committed to providing quality service and protection to students, faculty, staff, and visitors to Arkansas Tech University. DPS officers are law enforcement officers of the State of Arkansas and are professionally trained and certified by the Arkansas Commission on Law Enforcement Standards and Training. DPS law enforcement authority comes from Arkansas State Statute 25-17-304 which confers upon the president of a state institution or higher education the right to create a University agency with the same powers and authority as any municipal, county, or state police agency in Arkansas. DPS officers have complete police authority to apprehend and arrest anyone involved in illegal acts on campus and areas immediately adjacent to the campus. If minor offenses involving University rules and regulations are committed by a University student, DPS officers may also refer the individual to Student Services for adjudication through the campus conduct system. DPS also maintains a Parking and Traffic Services office which provides additional public safety services to the campus community.

DPS is a service-oriented agency employing the philosophy of community policing within its jurisdiction. This philosophy is based upon the concept that police officers and the campus community as a whole can work together in creative ways to solve problems related to crime prevention. The primary focus of community policing is to foster positive interactions between the police, students, faculty and staff. DPS maintains and promotes respect for the individual rights and dignity of all persons and is dedicated to excellence in all of the services that are offered on a year-round basis.

DPS officers are trained to respond to the needs of students, faculty, staff, and visitors. DPS officers patrol the campus by vehicle, foot, and bicycle. DPS is the primary law enforcement agency for Arkansas Tech University and is responsible for the investigation of alleged criminal offenses. DPS personnel continually work with other municipal, county, state, and federal law enforcement agencies within the state of Arkansas, and occasionally with others outside the state as well. DPS maintains a close working relationship with agencies throughout Pope County and neighboring Yell County. DPS also maintains mutual aid agreements with all surrounding law enforcement agencies including the Russellville Police Department, Pope County Sheriff's Office, Arkansas State Police, Fifth Judicial Task Force, Ozark Police Department, Franklin County Sheriff's Office, and other agencies. The prosecutions of all felony criminal offenses are conducted at the Fifth Judicial District Court of Arkansas. The prosecutions of all misdemeanor criminal offenses and traffic offenses are conducted at the Russellville or Ozark District Court, depending on where the offense(s) occurred. All members of the campus community are encouraged to cooperate fully with police personnel for their safety and the convenience of everyone.

## REPORTING OF CRIMINAL ACTIVITY AND OTHER EMERGENCIES AND CRIMES

Students, faculty, visitors, and community members are strongly encouraged to report incidents of criminal conduct, suspicious behavior, or emergencies to the Department of Public Safety at (479) 968-0222 for non-emergencies or **911 for emergencies**. Reports may be made in person at the Department of Public Safety office located at 1508 North Boulder Avenue or you may use the emergency call stations located strategically throughout the campus. All crimes should be reported to DPS to aid in providing timely warnings or emergency notifications to the community when appropriate.

Upon receipt of a call or other notification of a crime, a Public Safety Officer will be dispatched to handle the call. The officer will investigate each reported incident and prepare an initial report. Follow-up investigation will also be conducted by the Department of Public Safety. The initial and follow-up police reports will be prepared for use by University authorities, city, county, or federal prosecutors, and other law enforcement agencies. Members of the community are reminded that it is important to report incidents promptly so that a timely investigation can be conducted and evidence preserved. Offenses committed by students, faculty members, staff members, or visitors may be referred for criminal prosecution. Students, faculty, and staff members also may be adjudicated by the University through student or employee disciplinary proceedings which may impose sanctions up to and including expulsion of students and/or termination of employment.

Violations of University regulations can also be reported to one of the following offices if the crime is not in progress or for

incidents not requiring immediate assistance. All offices can be contacted Monday through Friday between 8 A.M. and 5 P.M.

### **Russellville Campus**

#### **Jennifer Fleming, Title IX Coordinator**

(479) 498-6020

[jfleming@atu.edu](mailto:jfleming@atu.edu)

Administration Building, Room 212

1509 N. Boulder Avenue

Russellville, Arkansas 72801

#### **Amy Anderson, Deputy Title IX Coordinator**

(479) 498-6071

[aanderson41@atu.edu](mailto:aanderson41@atu.edu)

Tucker Coliseum, Women's Golf Office

1604 Coliseum Drive

Russellville, Arkansas 72801

#### **Amy Pennington, Dean of Students**

(479) 968-0407

[apennington@atu.edu](mailto:apennington@atu.edu)

Student Services Suite in Doc Bryan

1605 Coliseum Drive

Russellville, AR, 72801

#### **Human Resources Office**

(479) 968-0396

Browning Hall

1505 North Boulder Ave.

Russellville, AR 72801

### **Ozark Campus**

#### **Tanya Martin**

#### **Deputy Title IX Coordinator**

(479) 508-3307

[tmartin31@atu.edu](mailto:tmartin31@atu.edu)

Technology & Academic Support Building, Room 154

1700 Helberg Lane

Ozark, Arkansas 72949

#### **Human Resources Office**

(479) 508-3307

Technology & Academic Support Building, Room 154

1700 Helberg Lane

Ozark, Arkansas 72949

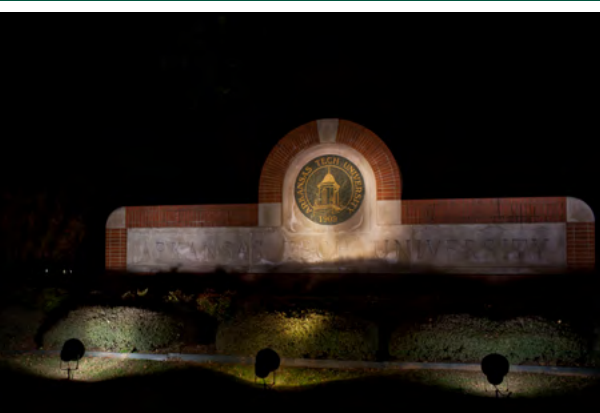
### **Confidential Reporting of Crimes**

Confidential reporting is available if you witness or are the victim of a crime and do not want to pursue action within the University system or the criminal justice system. With your permission, the Director of Public Safety or a designee of the ATU DPS can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the University can keep an accurate record of the number of incidents involving students, employees, and visitors; determine whether there is a pattern of crime with regard to a particular location, method, or assailant, and when necessary alert the campus community to potential danger. Confidential reports are counted and disclosed in the annual crime statistic survey for the institution. It is the policy of the University to encourage the reporting of crimes even if the victim does not wish to file a complaint. In addition to reporting to an ATU DPS official, reports may be made to any Campus Security Authority including but not limited to, the Dean of Students, Student Services staff members, Residence Hall Directors, Resident Assistants, Athletic Director, Athletic Coaches, and Faculty or Staff Advisors to Registered Student Organizations. Confidential reports can also be submitted through an online report form located at <http://www.atu.edu/psafe/report-crimestats.php>. The purpose of a confidential report is to maintain anonymity; yet it allows DPS to take steps to ensure your future safety and that of others. The Department of Public Safety encourages all licensed mental health professionals and pastoral counselors to refer persons they are counseling to report crimes on a voluntary, confidential basis by contacting DPS, if or when a health or safety risk that may threaten the campus has been reported. The University will disclose crimes regardless of whether the crimes have been investigated by DPS or local police, and regardless of whether a finding of guilt or responsibility has been assigned. On occasion, an agency will receive a complaint that is determined through investigation to be false or baseless. If the investigation shows that no offense occurred nor was attempted, the reported offense can be classified as "unfounded". Only sworn law enforcement may classify a reported offense as "unfounded."

### **Emergency Notifications**

The University is committed to the safety and well-being of its faculty, staff, students, and visitors to the campus. In the event of a significant emergency or dangerous situation involving the immediate threat to the health or safety of persons on the campus, the University will immediately notify the community using the Campus Emergency and Outreach Notification (CEON) system





and other media outlets to advise of the situation, unless notification would otherwise compromise the effort to assist victims or contain the emergency. Emergency messages will be sent out via text messaging, email, phone calls, desktop notification, digital signage, ALERTUS notification system for large gathering areas, and RSS feed on the University website at [www.atu.edu](http://www.atu.edu).

If it is determined there is an emergency or dangerous situation posing an immediate threat to the health and safety of some or all members of Arkansas Tech University, the Department of Public Safety will immediately collaborate with the Office of the Vice President for Student Services and University Relations to determine the immediate course of action. DPS has the responsibility to respond to, mitigate, investigate, document, and summon the necessary resources needed for any situation that may cause an emergency or dangerous situation to the University community. The Department of Public Safety works with the City of Russellville, Pope County Sheriff's Office, and Office of Emergency Management to determine if there is a critical incident or emergency occurring in the city that poses a significant threat to the University community. In the event of a situation that poses an immediate threat to the safety of campus, a notification will be made without delay to the University community.

Outreach messages will be utilized in less urgent, but still important, situations. These outreach messages may include winter weather closings. In order to receive these important communications, members of the Arkansas Tech community must register for the Campus Emergency and Outreach Notification (CEON) system. Information on how to register is located at this website, <https://support.atu.edu/link/portal/16084/16101/ArticleFolder/59/CEON>.

### Timely Warnings

An important part of the emergency notification system is to provide the University community with *timely warnings* regarding crimes that pose an immediate, ongoing, or continuing threat to persons or property. Upon receiving information regarding a potential threat, the Department of Public Safety and the Office of the Vice President for Student Services and University Relations will determine whether a timely warning will be issued. Timely warnings are issued for the following incidents when it is determined that the incident represents a serious or continuing threat:

- Murder and non-negligent manslaughter
- Negligent manslaughter
- Forcible sex offenses
- Non-forcible sex offenses
- Robbery
- Aggravated assault
- Arson
- Domestic violence, dating violence, stalking
- Other crimes as determined necessary

A timely warning may be distributed to the campuses using some or all of the following mechanisms:

- Arkansas Tech University email system
- Flyers posted on bulletin boards, exterior doors in academic buildings, residence halls, outdoor boards and administrative buildings.



- Campus meetings and/or announcements
- Educational outreach
- Posted on one or more campus websites:
  - ATU Department of Public Safety website: <http://www.atu.edu/psafe/>
  - ATU Emergency Alert Page at: <http://www.atu.edu/emergency/>

Information contained in each timely warning will include: 1) specific information about the crime that prompted the alert (date/time/location and nature of the crime), 2) information promoting safety (crime prevention and safety tips), and 3) information that will assist individuals in protecting themselves (what action to take or not take). The name(s) of alleged victim(s) will be withheld as confidential from all timely warnings.

*NOTE: FERPA does not preclude an institution's compliance with the timely warning provision of the campus security regulations. FERPA recognizes that information can, in case of an emergency, be released without consent when needed to protect the health and safety of others. In addition, if institutions utilize information from the records of a campus law enforcement unit to issue a timely warning, FERPA is not implicated as those records are not protected by FERPA. [34 CFR.99.31(b) (6) and 99.36]*

### **Daily Crime Log**

Consistent with the Clery Act requirements, the Department of Public Safety maintains a daily crime log that records, listed by the date the incident was reported, all crimes and other serious incidents that occur:

- On-campus
- In non-campus building on property owned or operated by the University or its students “in a reasonably contiguous geographic area”
- On public property within, adjacent to, or immediately accessible from the campus
- Within the department’s patrol jurisdiction

The daily crime log is available for public inspection at the Department of Public Safety located at 1508 North Boulder Avenue on the Arkansas Tech University campus.

The Clery Act requires that the daily crime log include specific categories of information, including; 1) the nature of the crime; 2) the date and time the crime occurred; 3) the general location of the crime; and, 4) the disposition of the complaint, if known.

DPS posts incidents in the daily crime log within two business days of receiving a report of an incident, and, in accordance with the Clery Act requirements, may temporarily withhold information from the daily crime log in cases where there is clear and convincing evidence that the release of information would: 1) jeopardize an ongoing investigation; 2) jeopardize the safety of an individual; 3) cause a suspect to flee or evade detection; or, 4) result in the destruction of evidence.



## EMERGENCY NOTIFICATION PROCEDURES

The following are methods of communications that may be utilized by Arkansas Tech University in the event of an emergency. These are made available to the University community and their usage will be dependent upon the particular set of circumstances present during the incident. Not every communication tool will be used in every situation and the Department of Public Safety and Office of the Vice President for Student Services and University Relations will collaborate on which systems will be utilized dependent on the situation. The emergency notifications systems are tested on a bi-annual basis along with fire drills and tabletop exercises to test the emergency preparedness of the University.

### **CEON - Campus Emergency and Outreach Notification System:**

CEON is the Arkansas Tech Campus Emergency and Outreach Notification system powered by Blackboard Connect. The system provides emergency notifications to notify the campus in an efficient and timely manner during a campus security event. There is an outreach function that will provide information on things such as inclement weather and special campus notifications in a way convenient to you. In addition to the base system, there is also a Blackboard Course Management System function that allows notifications from your courses if you choose. CEON allows messages to be sent by email, text messaging, phone, Twitter, Facebook, desktop notifications, ALERTUS boxes, and website.

CEON contains pre-scripted messages for emergency situations. The pre-scripted messages can also be edited for a customizable message. The Department of Public Safety, in collaboration with the Office of the Vice President for Student Services and University Relations and other necessary officials, will determine if a pre-scripted message or a custom message will be sent to the University community on a case by case basis. If an immediate threat against the University is determined, the Department of Public Safety can issue an emergency notification without delay or consultation with University officials. The emergency alert system is tested every fall and spring semester. Both tests offer students, faculty, and staff the opportunity to verify enrollment in CEON by receipt of a text, email, and phone call. University officials also verify the ALERTUS boxes, desktop notifications, and website are activated by the CEON system.

The CEON system can be activated by a group of designated users to ensure an emergency message can be sent any time or day of the week. This group of users can send a message by using a computer desktop, laptop, or directly from their cell phone.

### **Email**

The University's email system may be used as a mode of communication. The email system allows a more thorough explanation of the situation to be delivered to email addresses at Arkansas Tech University. Instructions or protective steps may also be given through email. Arkansas Tech University sends an email to every domain name with @atu.edu. All students, faculty, and staff receive an email.

### **Website**

The University has several opportunities to utilize the web to disseminate information in an emergency. The University website has an emergency information link [www.atu.edu/emergency](http://www.atu.edu/emergency) and is a release point for emergency instructions. The emergency information page <http://www.atu.edu/emergency> is where information on response to emergency situations may be found. All University officials, faculty, staff, visitors, and students are directed to this website in an emergency. All members of the Arkansas Tech community and are encouraged to review the important emergency protocols before an event occurs. When an emergency notification is sent the website will display the emergency message and direct all users to the appropriate set of instructions based on the type of emergency.

### **ALERTUS Notification**

ALERTUS is a year-round, 24 hour-a-day service delivered to various academic and administrative locations on campus. Programming to all television monitors and computer desktops connected to ALERTUS can be interrupted to display an emergency message. When an emergency message is displayed on a computer the user must acknowledge receipt of the message. This notification is installed on the instructor computers located in all computer labs. ALERTUS alert beacons are placed in large gathering spaces such as the cafeteria and sports arenas. The alert beacons can be activated to notify the University community in an emergency. These beacons emit an audible siren, flash random patterns of light, and display the emergency message in the beacon window. The user must acknowledge the message to silence the audible siren and verify receipt of the message.

## **Campus and Local Media**

During an emergency related to campus, campus and local media outlets will be notified by University Relations and will be updated as the situation evolves.

## **Campus Emergency Call-In Number**

A University call-in number has been established to play a short pre-recorded announcement. The number is (479) 880-4301. The call-in number directs the caller to the [www.atu.edu/emergency](http://www.atu.edu/emergency) page and the Department of Public Safety in an emergency situation. Both areas provide information to callers about the nature and needed response in an emergency incident.

## **EMERGENCY PREPAREDNESS**

Arkansas Tech University is committed to the safety and security of all visitors, students, faculty, and staff present on our campus. The University provides the following services to ensure a safe and secure learning environment.

### **Security and Access to Campus Facilities including Residence Halls**

Security and fire safety considerations go into the planning and design of all campus buildings. The Department of Public Safety works closely with Facilities Management to ensure prompt repair of maintenance issues that pose a safety or security concern to the community. Access to facilities is limited to those who have authorization through their status as students, faculty, staff, or visitors in connection with special events or invitation. All University buildings can be secured by a key or electronic access card. Students are given keys or electronic access to their residence hall, and authorized faculty and staff are issued keys to their workplaces. After-hours access to locked academic buildings is restricted to authorized persons holding keys or electronic access cards for the facilities. Residence halls are for the use and enjoyment of the residents of the building. Exterior doors remain locked 24 hours a day. Interior hallway doors are to be locked at all times. Access to the individual rooms is limited to the residents and authorized University employees who must follow procedures established to protect the safety of the residents.

### **Emergency Call Stations and Security Lighting**

Parking lots, sidewalks, and all major walkways are lit at night. Monthly inspections of lighting are made by police officers and Facilities Management staff. Anyone can report an outage by calling Facilities Management at (479) 968-0261. Emergency call stations are located throughout these areas, which are easily distinguished in daylight by their red color and at night by their blue lights. The call stations have an emergency button located on the faceplate of the station that provide instant communication with emergency services. Once the button is pressed it immediately connects to Pope County 911 Communications Center to notify emergency services.

### **Emergency Procedure Guide**

A copy of the Arkansas Tech University Emergency Procedure Guide is located in every residence hall room, academic classroom, and office on campus. This guide is also distributed to every student who receives an off campus parking permit. It serves as an informational guide on how to respond in an emergency and contains important emergency contact numbers. The information contained in the guide is also available on the DPS website at [www.atu.edu/emergency](http://www.atu.edu/emergency). The guide informs the University community how to respond in the following events:

- Active Shooter
- Bomb Threat
- Chemical or Hazardous Material Spill
- Disturbance
- Earthquake
- Fire
- Medical Emergency
- Mental Health Emergency
- Severe Weather
- Tornado
- Reporting Emergencies
- Inclement Weather Policy

All new faculty and incoming students are informed of the emergency procedure guide and a professional development series on the guide is available to all faculty and staff through the Blackboard system.

### **Emergency Evacuation Procedures**

Students living in the residence halls at Arkansas Tech University participate in bi-annual evacuation procedures and drills, which are held at the beginning of each academic semester. These evacuation and emergency/fire drills are designed to inform



students of emergency exits and emergency planning for the residence halls. Residence Life is responsible for the coordination of these drills. Residents of the halls will be notified of the drills by housing staff. The University also participates in a table top exercise each year and a full scale scenario. These exercises are based on a wide range of emergency situations and critical incidents that may affect some or all of the University community. University officials use these exercises to determine the best course of actions and responses for the various incidents. The University is active in the Pope County Office of Emergency Management drills and exercises that are held every year and may affect the University community.

### **Shelter-in-Place Procedures**

- **What does it mean to “Shelter-in-Place”**

If an incident occurs and the building or areas around you become unstable, or if the air outdoors becomes dangerous due to toxic or irritating substances, it is usually safer to stay indoors; because leaving the area may expose you to that danger. Thus, to “shelter-in-place” means to make a shelter of the building that you are in. With a few adjustments, this location can be made even safer and more comfortable until it is safe to go outside.

- **Basic “Shelter-in-Place” Guidance**

If an incident occurs and the building you are in is not damaged, stay inside in an interior room until you are told it is safe to come out. If your building is damaged, take your personal belongings (purse, wallet, ATU ID, etc.) and follow the evacuation procedures for your building (close your door, proceed to the nearest exit, and use the stairs instead of the elevators). Once you have evacuated, seek shelter at the nearest University building quickly. If police, fire department, or other first responders are on scene, follow their directions.

- **How You Will Know to “Shelter-in-Place”**

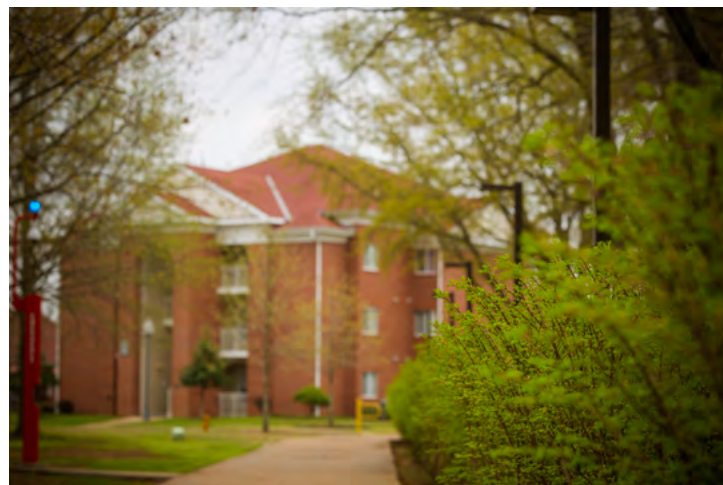
A shelter-in-place notification will come from the CEON notification system. Alerts either by text messaging or outdoor notification messages will be the primary means of disseminating the notification; however, other means of communication may also be employed.

- **How to “Shelter-in-Place”**

No matter where you are, the basic steps of shelter-in-place will generally remain the same. Follow these steps unless instructed otherwise by emergency personnel:

1. If you are inside, stay where you are. Collect any emergency shelter-in-place supplies and a telephone to be used in case of an emergency. If you are outdoors, proceed into the closest University building quickly, or follow instructions from emergency personnel on the scene.
2. Locate a room to shelter inside. It should be:
  - a. An interior room
  - b. Above ground level
  - c. Without windows or with the least number of windows. If there is a large group of people inside a building, several rooms may be necessary.





5. Shut and lock all windows (tighter seal) and close exterior doors.
6. Turn off air conditioners, heaters, and fans.
7. Close vents to ventilation systems as you are able. (University employees will turn off ventilation system as quickly as possible).
8. Turn on a radio or TV, and listen for further instructions.
9. Make yourself as comfortable as possible.

### **Fire Drills**

A fire drill is conducted at least once per semester for each Residence Life facility. All persons in the building must participate in the fire drill and evacuate the building. Residents who do not comply with this regulation are subject to disciplinary action. Students should consider any fire alarm real and evacuate the building immediately.

### **Tornadoes**

In Arkansas, tornadoes generally occur during the months of March through September, but can occur anytime. Be alert for these danger signs: severe thunderstorms with frequent lightning, hail, roaring noise, funnel clouds, heavy rain, strong winds, and loss of electricity. A tornado watch indicates that conditions are conducive to the development of a tornado. Arkansas Tech is located in Pope County. When a tornado watch is issued, students are not required to seek shelter. If a tornado develops, the local office of the National Weather Service will issue a warning bulletin to local authorities as well as the local media (TV networks and radio stations). In the event of a tornado warning, the emergency warning system will sound. You will hear a steady siren from the central Russellville area. The warning system is tested at 12:00 PM each Wednesday. A tornado warning is issued when a tornado has been sighted or detected by radar. Residents must seek shelter immediately. You will be alerted about severe weather, even during evening and night hours. Please follow the recommended procedures listed below when seeking shelter:

- Go to the lowest possible floor
- Stay away from windows, and do not open any windows
- If possible, go to an area that is reinforced (i.e. a bathroom or shower stall)
- If time allows, get a mattress/pillow to help shelter from flying debris
- Stay in a crouched position until you have been cleared

### **Nuclear One Warning**

In the event of an emergency at Arkansas Nuclear One, the emergency warning system will sound. You will hear a steady siren signal from the central Russellville area. The warning system is tested at 12:00 p.m. each Wednesday. The same siren activates during a tornado warning. Radio stations will broadcast information regarding evacuation procedures. Arkansas Tech University is located in Zone H – which evacuates to Morrilton High School. An evacuation map with additional information is available in Student Services in the Doc Bryan Student Services Center, Suite 233.

## CRIME PREVENTION AND SAFETY AWARENESS PROGRAMS

Periodically throughout the year, the Department of Public Safety, in collaboration with other University organizations and departments, present at new student orientations, transfer orientation, new hire orientations, and other events on campus. The crime prevention and safety awareness programs at Arkansas Tech University is based upon the dual concepts of eliminating or minimizing criminal opportunities whenever possible and encouraging students and employees to be responsible for their own security and the security of others. Listed below are a sampling of programs and services offered by the Department of Public Safety.

### **Crime Prevention Services**

The Department of Public Safety conducts orientation sessions for new students, new employees, resident directors, and resident advisors on safety and emergency procedures and alcohol and drug awareness. Throughout the year, public safety representatives are available to speak to interested groups of students, faculty, and staff on such topics as sexual assault, dating safety, theft prevention, personal security, victim services, and alcohol and drug awareness. In addition to presentations the public safety department, the Health and Wellness Center, and the Office of the Dean of Students distribute various publications that address these problems and maintain a website resource located at [www.atu.edu/jerrycares/](http://www.atu.edu/jerrycares/). To schedule a presentation or receive publications for distribution contact the Department of Public Safety.

### **Tech Safety Transport**

On request, Public Safety staff, who are trained and monitored by the Department of Public Safety, will accompany individual students and members of the faculty and staff between academic or residence buildings and parking lots between 7:00 p.m. and 1:00 a.m. Transport operators carry photo IDs at all times, flashlights, wear Public Safety clothing, and maintain communication with the Pope County Dispatch Center via two-way radio. To request a transport, call (479) 968-0222. For transportation service when classes are not in session or at other times of the day, call (479) 968-0222.

### **Lost and Found**

Public Safety is responsible for securing and processing all property recovered on campus and turned into a Public Safety official. Call (479) 968-0222 if you think something was turned into the University lost and found.

### **Emergency Call Stations and Security Lighting**

Parking lots, sidewalks, and all major walkways are lit at night. The campus is routinely surveyed to ensure that exterior areas are adequately lighted at night. A campus lighting tour is conducted with representatives from the Department of Public Safety, Facilities Management, student organizations, and all University students, faculty, and staff are invited to attend. The tour will examine sidewalks where illumination falls below 0.5 candlepower are specifically reviewed to determine whether additional lighting is needed. Trees and shrubs that impair lighting along walks are trimmed as needed. Emergency call stations are located throughout the University, which are easily located in daylight by their red color and at night by their blue lights. These call stations provide instant communication with emergency services and directly connect the caller with 911.

### **Public Safety Cadets**

The Public Safety Cadet program was established in the fall of 2012 to provide enhanced security to the University's campuses. Cadets will staff the Tech Safety Transport, perform security patrols, and supplement officers at special events. Cadets are part-time student employees who perform their duties under supervision of the Department of Public Safety. The Cadets also organize Emergency Preparedness Week and inform the campus community of ways to be prepared in emergencies.

### **Operation ID**

Public Safety can help students engrave unique identifiers on personal items kept on campus, such as bikes, computers, radios, and stereo systems. This nationally recognized identification procedure has been shown to facilitate the recovery of stolen items. Public Safety also suggests keeping a record of serial numbers and unique identifiers, and taking photos of valuable items kept on campus to aid in identification and recovery.

### **Bicycle Registration**

Bicycles kept on campus must be registered with the Department of Public Safety and given a unique identifying number. In the event the bike is lost or stolen this has shown to help facilitate the recovery and identification of recovered property. Bicycles can be registered at the Department of Public Safety between the hours of 8:00 a.m. and 5:00 p.m. This is a service offered for free to all students, faculty, and staff of the University.

### **Equalizer – Women's Self Defense Program**

Public Safety offers the SSGT Equalizer Program training to University-affiliated women at convenient times throughout the year. This 16-hour training includes discussion on victim awareness and risk reduction. In addition, it provides realistic and dynamic hands-on training using practical techniques of self-defense. The training allows women to think about and practice self-defense options in a safe atmosphere. Equalizer program completion gives participants free refresher training throughout the United States wherever the course is offered. The instructors, who are Public Safety officers, are committed to this confidence-building program. They have completed a 32-hour instructor course, maintain close contact with other area instructors, and read regional publications. The instructors for the Equalizer program are also certified defensive tactics instructors for the Department of Public Safety and attend bi-annual continuing education courses.

### **Other Services**

- Vehicle unlocks for vehicles located on campus
- Jump starts for vehicles located on campus

## **OTHER EDUCATION PROGRAMMING AND SAFETY AWARENESS**

In addition to programs offered by the Department of Public Safety other areas offer programs throughout the year to raise awareness for suicide prevention, sexual assault, dating violence, harassment, and hazing prevention. The following is a sampling of departments and programs they offer on campus:

### **Jerry Cares Campaign**

The Jerry Cares website found at [www.atu.edu/jerrycares/](http://www.atu.edu/jerrycares/) is a resource to ensure that we have a safe and supportive learning and working environment, free from sexual misconduct, hazing, alcohol and drug abuse, and any other negative behaviors that are counterproductive to the environment needed for us all to feel valued and respected. The *Jerry Cares* campaign equips students, faculty, and staff with tools, training, and resources necessary to play a role in preventing and interrupting dangerous incidents from impacting the university community.

### **Health and Wellness Center**

Arkansas Tech University Counseling Services, located in the Health and Wellness Center, Dean Hall 126, provides a wide range of free and confidential counseling, consultation, and outreach services to the University community. Counselors do not make crime reports but may inform their clients of the opportunity to make voluntary, confidential reports to other authorities. They co-sponsor the "Out of the Darkness Walk" which raises awareness for suicide prevention.

### **Red Flag Campaign**

The Red Flag Campaign is a peer education program utilizing presentations, interactive campus exhibits, outreach initiatives, and awareness events. This week-long event culminates in a campus wide march to raise awareness of relationship violence, sexual assault, and rape.

### **Health and Wellness Fair**

Interactive exhibits and "walk-about" are created that actively engage students in health promoting behaviors and raise their awareness about sexual assault, rape, and alcohol. The health and wellness fair also allows community partners to exhibit community resources. DPS takes this opportunity to remind students that alcohol is the number one date rape drug used to perpetrate drug-facilitated rape.

### **Residence Life Programs**

Throughout the year all residence life staff facilitate programs in the residence halls. These programs offer a wide range of topics which include preventing risky behaviors to contributing to a safe and secure university environment. These programs are organized by the residence life staff and offered every semester in each residence hall.

### **Personal Safety Tips**

Public Safety's safety and security measures are designed to address every area of campus life, but a safe environment also depends on the awareness and cooperation of individual community members. Here are some common-sense steps you can





take for personal safety and loss prevention:

- Do not leave laptops, mobile phones, backpacks, or other personal items unattended for any length of time.
- Remember to call 9-1-1 in case of an emergency
- Know the non-emergency phone number of Public Safety: (479) 968-0222. Program it into your cell phone.
- Notify Public Safety or a University employee of any individual who appears not to have legitimate business on campus or whose actions arouse suspicion or concern.
- Remain alert, pay attention to your surroundings, and avoid listening to musical devices such as an iPod to make it more difficult to be taken by surprise.
- When traversing the campus at night, stay within well-lit walkways. Do not take shortcuts through wooded areas.
- Never prop doors open, even for a short time.
- Park in well-lighted areas, and check the inside of your vehicle before entering it.
- Although the campuses are considered safe, students and staff are encouraged to walk in pairs or groups after dark. Students may request a safety transport by calling Public Safety at (479) 968-0222.
- Avoid using stairs in remote sections of a building.
- Avoid working or studying alone in a building at night.
- Keep car doors and windows locked. Check front and back seats and the cargo area before entering.
- Keep the doors and windows to your residence locked, even if you will be gone only a short time.
- Keep your bike locked in a rack or storage facility when not using it.
- Carry only the credit cards and cash you need for the day, and do not conduct ATM transactions alone, especially at night.
- Carry a small flashlight and whistle with you.
- Keep your keys in your possession. Never place them under mats or in other obvious hiding places.
- If your purse or wallet is snatched, do not fight back. Give it up rather than risk personal injury, and report the incident to the Public Safety immediately.
- Do not put an ID tag with your name, address, or license number on your key chain; if lost, the key chain could lead to theft.
- Do not put personal information on social networking sites.
- Do not accept drinks from strangers or leave drinks unattended.

## MISSING STUDENT PROCEDURES

In accordance with § 485(j) of the Higher Education Act, 20 U.S.C. § 1092(j), Arkansas Tech University has developed an investigation and notification policy regarding students who reside in on-campus housing and have been reported as missing.



Any report to a University official indicating that a student who resides in on-campus housing is missing shall be referred immediately to the Department of Public Safety, Office of the Dean of Students, and Residence Life, if applicable, and an investigation shall be conducted. If the investigation determines that the student is missing, the following persons shall be notified within twenty-four hours:

1. A confidential contact person is designated by the student. All residents of on-campus housing are required to fill out a Confidential Contact Form prior to being allowed to reside in on-campus housing. This confidential contact person is specific for a case of a missing student and does not have to be the same as an emergency contact.
2. An emergency contact person designated by the student. This emergency contact information includes medical information for use by emergency responders in the event of a medical situation. The information shall be considered confidential and is only to be accessed by University officials for official purposes. In the event a confidential contact person was unable to be contacted the University may contact the emergency contact person. This will be decided on a case by case basis.
3. The student's custodial parent(s) or legal guardian(s), if a student is under 18 and not an emancipated minor.
4. Local law enforcement authorities.

The Department of Public Safety will work with other law enforcement agencies, if necessary, once a student is determined to be missing. University officials may elect to notify additional persons determined to be appropriate consistent with the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g.

Students are encouraged to share pertinent information with family and friends when leaving campus or taking trips. Sharing this information will enable University staff, as well as family and friends, to contact you if the need arises. In addition, students are encouraged to periodically update their emergency contact information with the Residence Life Office.

During the fall semester of each academic year, the Office of Residence Life will notify all students residing in on-campus housing of this policy.

### **Drug-Free Schools and Communities Policy**

The Drug-Free Schools and Communities Policy is mandated by and complies with the provisions of the Drug-Free Schools and Communities Act Amendments of 1989 (Public Law 101-226). A copy of the biennial review may be obtained by contacting Craig Witcher, counselor, [cwitcher@atu.edu](mailto:cwitcher@atu.edu), (479) 968-0329.

## **ALCOHOL AND OTHER DRUGS PREVENTION PROGRAM AND POLICY**

### **Drug-Free Schools and Communities Act Amendments of 1989**

In accordance with the Drug-Free Schools and Communities Act Amendments of 1989, the University has developed and implemented a program to prevent the unlawful possession, use, sale, or distribution of illicit drugs and alcohol by students and employees. The institution's annual Drug-Free Schools and Communities Act notification includes the items listed below.

1. Standards of conduct that clearly prohibit the unlawful possession, use, or distribution of illicit drugs and alcohol by employees and students on its property or as part of its activities;
2. A description of applicable legal sanctions under local, state, or federal law for the unlawful possession or distribution of illicit drugs and alcohol;
3. A description of health risks associated with the use of illicit drugs and the abuse of alcohol;
4. A description of available drug or alcohol counseling, treatment, or rehabilitation or re-entry programs;
5. A clear statement of the disciplinary sanctions that the University will impose on employees and students and the consistency of the enforcement of sanctions. Disciplinary sanctions may include, but are not limited to, a warning, written reprimand, suspension (with or without pay), dismissal, expulsion, and/or mandatory participation and successful completion of a drug abuse assistance or rehabilitation program approved by an appropriate health or law enforcement agency.

Arkansas Tech University is committed to the maintenance of a drug and alcohol free work place and to a standard of conduct for employees and students that discourages the unlawful or unauthorized use, possession, storage, manufacture, distribution, or sale of alcoholic beverages and any illicit drugs or drug paraphernalia in University buildings, any public campus area, in University housing units, in University vehicles, or at any University affiliated events held on or off-campus, which are sponsored by students, employees and their respective campus organizations (including all fraternities and sororities). For Arkansas Tech University employees, compliance with this policy is a term and condition of employment. For Arkansas Tech University students and student organizations, compliance with this policy is a term and condition of continued enrollment/organizational registration.

## LEGAL SANCTIONS

### **Federal Penalties and Sanctions for Illegal Possession of a Controlled Substance**

1st conviction: Up to 1 year imprisonment, and a fine of at least \$1,000 but not more than \$100,000 or both. After 1 prior drug conviction: At least 15 days in prison, not to exceed 2 years, and a fine of at least \$2,500 but not more than \$250,000 or both. After 2 or more prior drug convictions: At least 90 days in prison, not to exceed 3 years, and a fine of at least \$5,000 but not more than \$250,000 or both. Special sentencing provisions for possession of crack cocaine are a mandatory 5 to 20 years in prison and a fine of up to \$250,000; both if (a) 1st conviction and the amount of crack possessed exceeds 5 grams, (b) 2nd crack conviction and the amount of crack possessed exceeds 3 grams (c) 3rd or subsequent crack conviction and the amount of crack possessed exceeds 1 gram. Personal and real property used to possess or to facilitate possession of a controlled substance may be forfeited if that offense is punishable by more than 1 year imprisonment. Vehicles, boats, aircraft, or any other conveyance used to transport or conceal a controlled substance may also be forfeited. Additional sanctions include civil fines of up to \$10,000; denial of federal benefits, such as student loans, grants, contracts, and professional commercial licenses, up to 1 year for first offense, up to 5 years for second and subsequent offenses; and ineligibility to receive or purchase a firearm. Other sanctions vested within the authorities of individual federal agencies are revocation of certain federal licenses and benefits such as pilot licenses and public housing.

## STATE OF ARKANSAS SANCTIONS AND PENALTIES

### **Arkansas Alcohol-Related Laws:**

This information includes some of the alcohol related laws in the State of Arkansas. This is not an all-inclusive list, and the laws listed below have been abbreviated. Note that the penalties listed are the minimum and maximums according to law, and subsequent offenses (especially with the DWI and DUI laws) can include substantially harsher penalties. If you need more information on any of these, or other, laws, please contact the Department of Public Safety.

### **Unknowingly Furnishing or Selling Alcohol to Minor**

3-3-201(a): The sale, giving away, or other disposition of intoxicating liquor to a minor is declared to be a misdemeanor.



#### *Penalties*

1st offense: Fine - \$200 to \$500

2nd or subsequent offense: Jail Time - No less than 1 year;

Fine - \$500 to \$1000

#### **Knowingly Furnishing or Selling Alcohol to Minor**

3-3-202(a) (1) It shall be unlawful for any person knowingly ... furnish any alcoholic beverage to any person under 21 years of age.

#### *Penalties*

1st offense: Misdemeanor; Jail Time - No more than 10 days; Fine - No more than \$500

2nd or subsequent offense: Felony; Jail Time - 1 to 5 years; Fine - No more than \$500

#### **Minor in Possession of Alcohol**

3-3-203(a)(1) It shall be unlawful for any person under the age of 21 years to purchase or have in possession any intoxicating liquor, wine, or beer. (b) It shall also be unlawful for any adult to purchase on behalf of a person under the age of 21 years any intoxicating liquor, wine, or beer.

#### *Penalties*

1st offense: Misdemeanor; Fine - \$100 to \$500; Theme or essay on liquors, wine, or beer; Probation

2nd or subsequent offense: Same as 1st offense

#### **Public Intoxication and Drinking in Public**

5-71-212(a) A person commits the offense of public intoxication if he appears in a public place manifestly under the influence of alcohol or a controlled substance to the degree and under circumstances such that he is likely to endanger himself or other persons or property, or that he unreasonably annoys persons in his vicinity. (c) A person commits the offense of drinking in public if that person consumes any alcoholic beverages in any public place, on any highway or street, or upon any passenger coach...or in or upon any vehicle commonly used for the transportation of passengers, or...other public place other than a place of business licensed to sell alcoholic beverages for consumption on the premises.

#### *Penalties*

1st offense: Class C Misdemeanor: Jail Time - No more than 30 days; Fine - No more than \$100

2nd or subsequent offense: Same as 1st offense

#### **Driving While Intoxicated**

5-65-103(a) It is unlawful...for any person who is intoxicated to operate or be in actual physical control of a motor vehicle. (b) It is unlawful for any person to operate or be in actual physical control of a motor vehicle if there was 0.08% or more by weight of alcohol in the person's blood as determined by a chemical test...

#### *Penalties for 1st Offense (Penalties increase for 2nd and subsequent offenses)*

License seized upon arrest

License suspended - 120 days (alcohol), 6 months (drugs)

Jail Time - 24 hours to 1 year, or public service

Fine - \$150 to \$1000

Alcohol Treatment or Education Program

Use of ignition interlock device

(No plea bargaining nor probation)

#### **Driving Under the Influence**

5-65-303(a) It is unlawful for any underage person to operate a motor vehicle while under the influence of an alcoholic beverage or similar intoxicant. (b) It is unlawful for any underage person to operate a motor vehicle if there was 0.02% but less than 0.08% by weight of alcohol in the person's blood as determined by a chemical test.



*Penalties for 1st Offense (Penalties increase for 2nd and subsequent offenses)*

License seized upon arrest

License suspended - 90 to 120 days

Fine - \$100 to \$500

Public Service

Alcohol and Driving Education Program

(No plea bargaining nor probation)

**Violation of Implied Consent Law**

5-65-202(a) and 5-65-309(a) Any person who operates a motor vehicle ... shall be deemed to have given consent ... to a chemical test .. of his or her blood, breath, or urine for the purpose of determining the alcohol or controlled substance content of his or her blood ...

*Penalties for 1st Offense*

*(These penalties are for DWI or DUI if also charged with VICL)*

License seized upon arrest

License suspended - 180 days for DWI, 90 to 180 days for DUI

**State of Arkansas sanctions for illegal drugs:**

See the charts below for detailed information.

<b>Class of Drug: Schedule 1</b>		
Narcotic	Heroin	
Hallucinogen	LSD, Peyote, Psilocybin, Psilocyn, Ecstasy	
Depressants	GHB	
Stimulants	"Bath Salts"	
Possession	Less than 2 grams	Class D Felony
	2-28 grams	Class C Felony
	28-200 grams	Class B Felony
Intent to Deliver	Less than 2 grams	Class C Felony
	2-28 grams; 80 to 160 dosage units	Class B Felony
	28-200 grams; 160 to 200 units	Class A Felony
Delivery	Less than 2 grams	Class C Felony
	2-28 grams; 80 to 160 dosage units	Class B Felony
	28-200 grams; 160 to 200 units	Class A Felony
Manufacture	Less than 2 grams	Class C Felony
	2-28 grams; 80 to 160 dosage units	Class B Felony
	28-200 grams; 160 to 200 units	Class A Felony
Trafficking	Less than 2 grams	Class Y Felony
	2-28 grams	
	200 grams OR MORE	
Possession of a Counterfeit Substance	Any	Class D Felony
Delivery of Manufacturing of a Counterfeit Substance	Any	Class C Felony



Class of Drug: Schedule 2(a)		
Narcotic	Codeine, Hydrocodone, Oxycodone, Hyydro-morphone, Meperidine, Morphine, Opium	
Depressants	Amobarbital, Seconbarbital, Pentobarbital, Phencyclidine	
Stimulants	Amphetamine, Methylphenidate	
Possession	Less than 2 grams	Class D Felony
	2-28 grams	Class C Felony
	28-200 grams	Class B Felony
Intent to Deliver	Less than 2 grams	Class C Felony
	2-28 grams; 80 to 160 dosage units	Class B Felony
	28-200 grams; 160 to 200 units	Class A Felony
Delivery	Less than 2 grams	Class C Felony
	2-28 grams; 80 to 160 dosage units	Class B Felony
	28-200 grams; 160 to 200 units	Class A Felony
Manufacture	Less than 2 grams	Class C Felony
	2-28 grams; 80 to 160 dosage units	Class B Felony
	28-200 grams; 160 to 200 units	Class A Felony
Trafficking	Less than 2 grams	Class Y Felony
	2-28 grams	
	200 grams OR MORE	
Possession of a Counterfeit Substance	Any	Class D Felony
Delivery of Manufacturing of a Counterfeit Substance	Any	Class C Felony

Class of Drug: Schedule 2b		
Narcotic	Cocaine	
Depressants	Methamphetamine	
Possession	> 2 grams	Class D Felony
	2-10 grams	Class C Felony
	10-200 grams	Class B Felony
Intent to Deliver	Less than 2 grams	Class C Felony
	2-28 grams	Class B Felony
	10-200 grams	Class A Felony
Delivery	Less than 2 grams	Class C Felony
	2-10 grams	Class B Felony
	10-200 grams	Class Y Felony
Manufacture Methamphetamine	Less than 2 grams	Class C Felony
	More than 2 grams	Class Y Felony
Manufacture Cocaine	Less than 2 grams	Class C Felony
	2-10 grams	Class B Felony
	10-200 grams	Class Y Felony
Trafficking	200 grams OR MORE	Class Y Felony
Possession of a Counterfeit Substance	Any	Class D Felony
Delivery of Manufacturing of a Counterfeit Substance	Any	Class C Felony

Class of Drug: Schedule 3		
Narcotic	Acetaminophen and Codeine, APC and Codeine, Aspirin and Codeine, Paregoric	
Hallucinogen	Dronabil (Marinol)	
Depressants	Ketamine	
Stimulants	Phendimetrazine	
Possession	2 to 28 grams	Class D Felony
	28-200 grams	Class C Felony
	200-400 grams	Class B Felony
Intent to Deliver	Less than 28 grams; 40 to 80 units	Class C Felony
	28-200 grams; 80 to 160 units	Class B Felony
	200 to 400 grams; <160 units	Class A Felony
Delivery	>28 grams	Class C Felony
	28-200 grams	Class B Felony
	200 to 400 grams	Class Y Felony
Manufacture	>28 grams	Class C Felony
	28-200 grams	Class B Felony
	200 to 400 grams	Class Y Felony
Trafficking	400 grams OR MORE	Class Y Felony
Possession of a Counterfeit Substance	Any	Class D Felony
Delivery of Manufacturing of a Counterfeit Substance	Any	Class D Felony



Class of Drug: Schedule 4		
Narcotic	Darvon, Pondimin	
Depressants	Xanax, Barbitol, Clonopin, Diazepam, Rohypnol, Luminal, Halicon, Ambien, Talwin, Soma, Stadol, Nubain	
Stimulants	Modafinil, Subutramine	
Possession	28 to 200 grams	Class D Felony
	200 to 400 grams	Class C Felony
	400 to 800	Class B Felony
Intent to Deliver	> 200 grams; 40 to 80 units	Class D Felony
	200 to 400 grams; 80 to 160 units	Class C Felony
	400 to 800 grams; 160 to 800 units	Class B Felony
Delivery	>200 grams	Class D Felony
	200 to 400 grams	Class C Felony
	400 to 800 grams	Class B Felony
Manufacture	>200 grams	Class D Felony
	200 to 400 grams	Class C Felony
	400 to 800 grams	Class B Felony
Trafficking	800 grams OR MORE	Class Y Felony
Possession of a Counterfeit Substance	Any	Class D Felony

Class of Drug: Schedule 5		
Stimulants	Ephedrine, Pseudo-ephedrine	
Possession	28 to 200 grams	Class D Felony
	200 to 400 grams	Class C Felony
	400 to 800	Class B Felony
Intent to Deliver	> 200 grams; 40 to 80 units	Class D Felony
	200 to 400 grams; 80 to 160 units	Class C Felony
	400 to 800 grams; 160 to 800 units	Class B Felony
Delivery	>200 grams	Class D Felony
	200 to 400 grams	Class C Felony
	400 to 800 grams	Class B Felony
Manufacture	>200 grams	Class D Felony
	200 to 400 grams	Class C Felony
	400 to 800 grams	Class B Felony
Trafficking	800 grams OR MORE	Class Y Felony
Possession of a Counterfeit Substance	Any	Class D Felony

Class of Drug: Schedule 6		
Narcotic	Marijuana, Tetrahydro-cannabinols, K2, Salvia	
Possession (and 2 prior convictions)	1oz to 4 oz	Class D Felony
Possession	less than 4 oz	Class A Misd.
	4oz to 10lbs	Class D Felony
	10 to 25lbs	Class C Felony
	25lbs to 100lbs	Class B Felony
	100lbs to 500lbs	Class A Felony
Intent to Deliver	14 grams to 4oz	Class D Felony
	4oz to 25lbs	Class C Felony
	25 to 100lbs	Class B Felony
	100 to 500lbs	Class A Felony
Delivery	14 grams to 4oz	Class D Felony
	4oz to 25lbs	Class C Felony
	25 to 100lbs	Class B Felony
	100 to 500lbs	Class A Felony
Manufacture	14 grams to 4oz	Class D Felony
	4oz to 25lbs	Class C Felony
	25 to 100lbs	Class B Felony
	100 to 500lbs	Class A Felony
Trafficking	500 lbs OR MORE	Class Y Felony
Possession of a Counterfeit Substance	Any	Class D Felony



<b>Drug Paraphernalia</b>		
<b>Drug</b>	<b>Use</b>	<b>Punishment</b>
Schedule 2(b)	Inject, ingest, inhale, or otherwise introduce into the body	Class D Felony
Schedule 2(b)	plant, propagate, cultivate, grow, harvest, manufacture, compound, convert, produce, process, prepare, test, analyze, pack, repack, store, contain, and/or conceal	Class B Felony
Schedule 1, 2(a), 3, 4, 5, 6	plant, propagate, cultivate, grow, harvest, manufacture, compound, convert, produce, process, prepare, test, analyze, pack, repack, store, contain, and/or conceal	Class D Felony
Schedule 1, 2(a), 2(b) 3, 4, 5, 6	Intent to Deliver or Delivery to a Minor	Class B Felony
KEY		
<b>Class D Felony:</b>	0-6 years in prison and up to a \$10,000 fine	
<b>Class C Felony:</b>	3-10 years in prison and up to \$10,00 fine	
<b>Class B Felony:</b>	5-20 years in prison and up to a \$15,000 fine	
<b>Class A Felony:</b>	6-30 years in prison and up to a \$15,000 fine	
<b>Class Y Felony:</b>	10-40 years or life	



## Health Risks

- **Alcohol** – Can cause short term effects such as loss of concentration and judgment; slowed reflexes; disorientation leading to higher risk of accidents and problem behavior; long term effects include risk of liver and heart damage, malnutrition, cancer, and other illnesses; can be highly addictive to some persons.
- **Amphetamines** – Can cause short term effects such as rushed, careless behavior and pushing beyond your physical capacity, leading to exhaustion; tolerance increases rapidly; long term effects include physical and psychological dependence and withdrawal can result in depression and suicide; continued high doses can cause heart problems, infections, malnutrition, and death.
- **Cannabis (Marijuana)** – Can cause short term effects such as slow reflexes; increases forgetfulness; alters judgment of space and distance; aggravates pre-existing heart and/or mental health problems; long term health effects include permanent damage to lungs, reproductive organs, and brain function; can interfere with physical, psychological, and social development of young users.
- **Cocaine (Crack)** – Can cause short term effects such as impaired judgment; increased breathing, heart rate, heart palpitations; anxiety, restlessness, hostility, paranoia, confusion; long term effects may include damage to respiratory and immune systems; malnutrition, seizures, and loss of brain function; highly addictive.
- **Designer Drugs/Synthetic Cannabinoids (bath salts, K2, spice)** – Can cause short term effects such as elevated heart rate, blood pressure, and chest pain; hallucinations, seizures, violent behavior, and paranoia; may lead to lack of appetite, vomiting, and tremor; long-term use may result in kidney/liver failure; increased risk of suicide and death.
- **Hallucinogens (PCP, LSD, ecstasy, dextromethorphan)** – Can cause extreme distortions of what's seen and heard; induces sudden changes in behavior, loss of concentration, and memory; increases risk of birth defects in user's children; overdose can cause psychosis, convulsions, coma, and death; frequent and long-term use can cause permanent loss of mental function.
- **Inhalants (nitrous oxide, amyl nitrite, butyl nitrite, chlorohydrocarbons, hydrocarbons)** – Can cause short term effects such as nausea, dizziness, fatigue, slurred speech, hallucinations, or delusions; may lead to rapid and irregular heart rhythms, heart failure, and death; long-term use may result in loss of feeling, hearing, and vision; can result in permanent damage to the brain, heart, lungs, liver, and kidneys.
- **Opiates/Narcotics (heroin, morphine, opium, codeine, oxycodone, china white)** – Can cause physical and psychological dependence; overdose can cause coma, convulsions, respiratory arrest, and death; long term use leads to malnutrition, infection, and hepatitis; sharing needles is a leading cause of the spread of HIV and hepatitis; highly addictive, tolerance increases rapidly.
- **Sedatives** – Can cause reduced reaction time and confusion; overdose can cause coma, respiratory arrest, convulsions, and death; withdrawal can be dangerous; in combination with other controlled substances, can quickly cause coma and death; long term use can produce physical and psychological dependence; tolerance increases rapidly.
- **Tobacco (cigarettes, cigars, chewing tobacco)** – Smoking increases the risk for myocardial infarction (heart attack) and can cause cancer, particularly lung cancer and cancers of the larynx and mouth; can cause diseases of the respiratory tract such as

COPD and emphysema as well as diseases of the cardiovascular system; nicotine is highly addictive.

To find out more about these commonly abused agents and other substances of abuse not listed above go to: <http://www.justice.gov/dea/druginfo/ftp3.shtml>.

## DRUG AND ALCOHOL AWARENESS PROGRAMS

Arkansas Tech University utilizes evidenced-based strategic interventions, collaboration, innovation and the incorporation of the wellness dimensions to reduce harmful consequences of alcohol and other drug use. Drug and alcohol programming includes, but is not limited to:

- All new students are required to complete AlcoholEdu for college, an online alcohol education program.
- Providing education and awareness activities.
- Offering substance-free social, extracurricular, and public service options.
- Creating a health-promoting normative environment.
- Restricting the marketing and promotion of alcohol and other drugs.
- Limiting availability of alcohol and other drugs.
- Developing and enforcing campus policies to address high-risk and illegal alcohol and other drug use, including the tobacco free campus policy.
- Providing early intervention and referral for treatment.

### Local Treatment Facilities

Counseling services are provided on campus to students by calling (479) 968-0329 or by visiting the Health and Wellness Center located in Dean Hall room 126. These services are provided by licensed counselors, but do not include drug rehabilitation or detoxification services. Please see a counselor for more referral resources.

#### Turning Point at Saint Mary's

1808 W Main Street  
Russellville, AR 72801  
(479) 967-0701

#### ARVAC Inc. Freedom House

400 Lake Front Drive  
Russellville, AR 72801  
(479) 968-7068  
<http://www.arvacinc.org/>

#### Teen Challenge – Women's Ministries

PO Box 10443  
Russellville, AR 72811  
(866) 567-7101  
<http://www.atcwm.org/>

#### The Hope Center

1706 East 2nd Street  
Russellville, AR 72801  
(479) 968-1635

### Disciplinary Sanctions

Students violating the University policy on alcohol or other drugs are subject to sanctions; up to and including expulsion from the University and referral for prosecution. Any complaint of a student violating University policy will be subject to the student conduct process. All charges shall be prepared in writing and directed to the Student Conduct Administrator. The Student Conduct Administrator is Amy N. Pennington, Dean of Students, Doc Bryan Suite 233, [apennington@atu.edu](mailto:apennington@atu.edu). The Student Conduct Administrator or designee will assign the case to a conduct advisor to investigate and initiate the conduct process. A Preliminary Conference is held between the conduct advisor and alleged person(s) to informally resolve the alleged violation. If no resolution is reached then a Formal Hearing is held with the Student Conduct Board. Upon completion of a formal hearing the following sanctions can be imposed if the alleged person(s) are found responsible: warning, probation, loss of privileges, monetary fines, restitution, educational sanctions, discretionary sanctions, holds, denial of degree, loss of scholarship, housing suspension, housing expulsion, university suspension, university expulsion, and/or revocation of admission and/or degree. Additional information on the student conduct process can be found at [www.atu.edu/studenthandbook](http://www.atu.edu/studenthandbook). The University may notify parents or guardians of students under age 21 who are found to be in violation of the drug or alcohol policies as set forth in the Student Code of Conduct. Any employee violating any criminal drug statute while in the work place will be subject to discipline up to and including termination.



# SEXUAL MISCONDUCT POLICY AND PROGRAMS FOR SEXUAL VIOLENCE PREVENTION

## **Arkansas Tech University's Stand on Sexual Misconduct**

It is the position of Arkansas Tech University that sexual violence, sexual misconduct, discrimination, harassment, and retaliation will not be excused or tolerated. Existing criminal, civil, and disciplinary actions will be enforced. In addition, Arkansas Tech University has adopted measures to educate the campus community regarding sexual violence and instituted protocols to assist victims. Special emphasis is placed on the needs, rights, and privacy of the victim and the rights of the perpetrator. Arkansas Tech University adheres to federal, state and local requirements for interventions, crime reporting, and privacy provisions related to sexual misconduct.

The term Sexual Misconduct is defined as any sexual act which violates the criminal laws of the State of Arkansas or laws of the United States including, but not limited to, sexual assault (non-consensual sexual contact or intercourse), domestic violence, dating violence, stalking, and sexual exploitation for the purposes of the annual report.

## **Reporting Sexual Misconduct**

Because Sexual Misconduct may in some instances constitute both a violation of University policy and criminal activity, and because the University grievance process is not a substitute for instituting legal action, the University encourages individuals to report alleged Sexual Misconduct promptly to campus officials AND to law enforcement authorities, where appropriate.

Individuals may, however, choose not to report alleged Sexual Misconduct to such campus officials and/or law enforcement authorities. The University respects and supports the individual's decision with respect to reporting; nevertheless, the University may notify appropriate law enforcement authorities if required or warranted by the nature of the allegations at issue.

Individuals may file a Complaint at any time, but the University strongly encourages individuals to file Complaints promptly in order to preserve evidence for a potential legal or disciplinary proceeding. Options for reporting sexual misconduct are provided below. Assistance is available upon request for individuals wishing to review these reporting options regardless of whether a formal complaint is filed with the Office of Affirmative Action or to law enforcement officials.

## **Filing a Complaint with Local Law Enforcement:**

### **On Campus - Russellville**

Assistance can be obtained 24 hours a day, 7 days a week, from the Arkansas Tech University Department of Public Safety located at 1508 N. Boulder Avenue and available by phone at (479) 968-0222.

### **Off Campus – Russellville**

Assistance can be obtained 24 hours a day, 7 days a week, from the Russellville Police Department by dialing 911.

### **On Campus – Ozark**

Assistance can be obtained from 8:00 a.m. to 5:00 p.m., Monday through Friday by contacting Mr. David Spicer, Public Safety Officer located at the Collegiate Center, Room 100c, 1700 Helberg Lane or by phone at (479) 508-3359.

### **Off Campus - Ozark**

Assistance can be obtained 24 hours a day, 7 days a week, from the Ozark Police Department by dialing 911.

## **Filing a Complaint with the University:**

### **On Campus - Russellville**

#### **Jennifer Fleming, Title IX Coordinator**

(479) 498-6020

[jfleming@atu.edu](mailto:jfleming@atu.edu)

Administration Building, Room 212

1509 N. Boulder Avenue

Russellville, Arkansas 72801

### **Amy Anderson, Deputy Title IX Coordinator**

(479) 498-6071

[aanderson41@atu.edu](mailto:aanderson41@atu.edu)

Tucker Coliseum, Women's Golf Office

1604 Coliseum Drive

Russellville, Arkansas 72801

**Amy Pennington, Dean of Students**

(479) 968-0407

[apennington@atu.edu](mailto:apennington@atu.edu)

Student Services Suite in Doc Bryan

1605 Coliseum Drive

Russellville, AR, 72801

**Human Resources Office**

(479) 968-0396

Browning Hall

1505 North Boulder Ave.

Russellville, AR 72801

**Ozark Campus****Tanya Martin****Deputy Title IX Coordinator**

(479) 508-3307

[tmartin31@atu.edu](mailto:tmartin31@atu.edu)

Technology & Academic Support

Building, Room 154

1700 Helberg Lane

Ozark, Arkansas 72949

**Human Resources Office**

(479) 508-3307

Technology & Academic Support

Building, Room 154

1700 Helberg Lane

Ozark, Arkansas 72949

Individuals may inform law enforcement authorities about Sexual Misconduct and discuss the matter with a law enforcement officer without making a formal criminal complaint (or a University Complaint). Individuals who make a criminal complaint may also choose to pursue a University Complaint simultaneously.

A criminal investigation into the matter does not preclude the University from conducting its own investigation (nor is a criminal investigation determinative of whether Sexual Misconduct, for purposes of the Sexual Misconduct Policies and Procedures has occurred). However, the University's fact-finding aspect of the investigation may be delayed temporarily while the criminal investigators are gathering evidence. The University will promptly resume its Title IX investigation as soon as notified by the law enforcement agency that it has completed the evidence gathering process. In the event of such a delay, the University may take interim measures when necessary to protect the alleged victim and/or the University community.

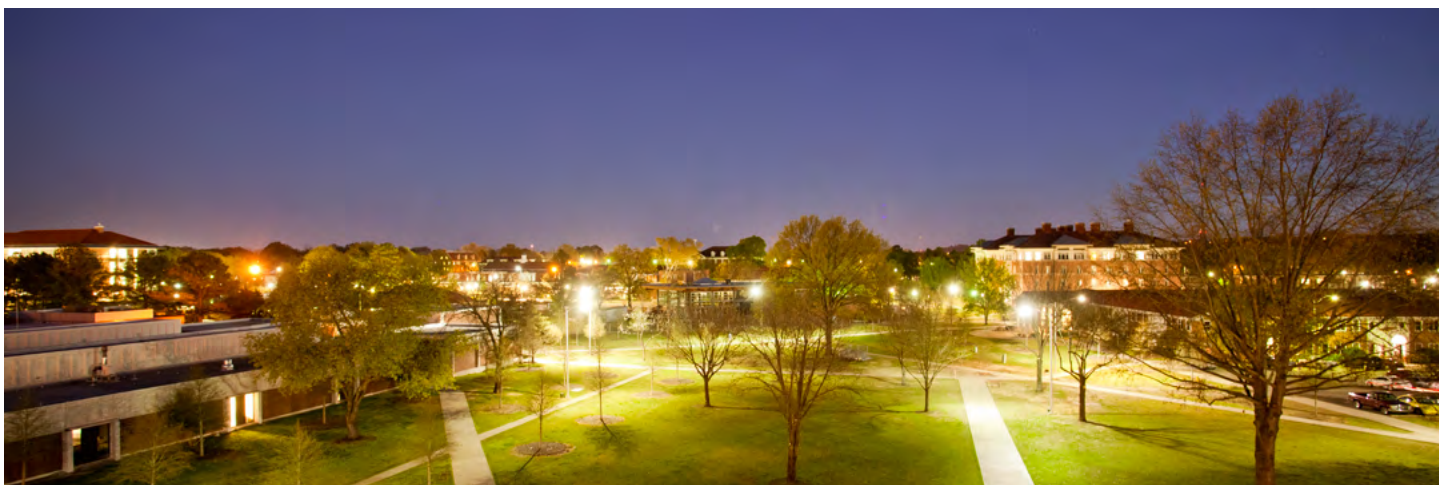
Neither the results of a criminal investigation nor the decision of law enforcement to investigate or decline to investigate the matter is determinative of whether Sexual Misconduct has occurred.

**Off Campus Conduct**

Conduct that occurs off campus can be the subject of a Complaint and will be evaluated to determine if a violation of University policy has occurred. Allegations of off campus sexual misconduct are of particular concern and should be brought to the University's attention.

**Anonymous Reporting**

Although the University encourages victims to talk to someone, Arkansas Tech provides an online form for anonymous reporting. The system will notify the user that entering personally identifying information may serve as notice to the University for the purpose of triggering an investigation. The form can be found at this link: <http://www.atu.edu/psafe/psafe-report-sexassault.php>. Individuals who choose to file anonymous reports are advised that it may be very difficult for the University to follow up or take



action on anonymous reports, where corroborating information is limited. Anonymous reports may be used for Clery Act data collection purposes.

### **Mandatory Employee Reporting**

All Arkansas Tech University employees (except those employees statutorily barred from sharing such information (ex. licensed counselors, medical professionals) have a duty to immediately report to the Title IX Coordinator or the Deputy Title IX Coordinators information related to sexual misconduct.

### **Preservation of Evidence**

It is important that evidence of sexual assault be preserved, because it may be needed for prosecuting the criminal case. Victims and others should not alter the scene of the attack. The victim should not change cloths, bath, or shower, drink or eat anything, or brush her/his teeth before reporting the assault. Any items worn by the victim during the assault, but are not currently being worn, and any materials encountered during the assault (i.e., bed sheets, blankets, etc.) should be placed in a paper bag and brought along with the victim to a local hospital emergency department that has kits to collect and preserve evidence of rape and sexual assault.

### **Confidentiality**

The University encourages victims of sexual misconduct to talk to somebody about what happened so that victims can get the support they need, and so that the University can respond appropriately. Different employees on campus have different abilities to maintain a victim's confidentiality. Some employees are required to maintain near complete confidentiality; talking to them is sometimes called a "privileged communication." At Arkansas Tech, the following employees are the licensed counselors staffed in the Health and Wellness Center (<http://www.atu.edu/hwc/index.php>) located in Dean Hall:

Kristy Davis, [kdavis51@atu.edu](mailto:kdavis51@atu.edu), (479) 968-0329

Craig Witcher, [cwitcher@atu.edu](mailto:cwitcher@atu.edu), (479) 968-0329

Hunter Bramlitt, [jbramlitt@atu.edu](mailto:jbramlitt@atu.edu), (479) 968-0329

Janis Taylor, [jtaylor78@atu.edu](mailto:jtaylor78@atu.edu), (479) 968-0329

Disclosures made to the counseling staff at the Health and Wellness Center will be held in strict confidence and will not serve as notice to the Office of Affirmative Action requiring an initiation of a review of the disclosed conduct. Please note that all university employees, except for the counseling staff and the medical professionals, serve as mandatory reporters who are required to share immediately all reports of sexual misconduct that they receive with the Title IX Coordinator or the Deputy Title IX Coordinators. Reports of sexual misconduct made to campus security authorities or mandated reporters are not confidential.

If the counseling staff member determines that the alleged perpetrator(s) pose a serious and immediate threat to the University community, the Department of Public Safety may be called upon to issue a timely warning via the CEON system. Any such warning will not include any information that identifies the victim.



If an alleged victim's request for confidentiality limits the school's ability to investigate a particular matter, the University may take steps to limit the effects of the alleged sexual misconduct and prevent its recurrence without initiating formal action against the alleged perpetrator or revealing the identity of the alleged victim. Examples include: providing increased monitoring, supervision, or security at locations or activities where the misconduct was alleged to have occurred; providing training and education materials for students and employees; revising and publicizing the University's policies on sexual misconduct; and conducting climate surveys regarding sexual misconduct.

### **University Procedures for Complaints of Sexual Misconduct**

The Title IX Coordinator and/or deputy Title IX Coordinator will be responsible for conducting the prompt, fair, and impartial investigation of Complaints filed with the University.

### **Timeline for Investigations**

The University will make every reasonable effort to ensure that the investigation and resolution of a Complaint occurs in as timely and efficient a manner as possible. The University's investigation and resolution of a Complaint (not including an appeal, if applicable) will generally be completed within 60 calendar days of the receipt of the Complaint, absent extenuating circumstances. Hearings, if any, will take place after the conclusion of the investigation. If hearings have taken place, both the Complainant and the Respondent generally will receive a Final Outcome Letter within 7 calendar days of the conclusion of the hearings.

Any party may request an extension of any deadline by providing the Title IX Coordinator with a written request for an extension that includes reference to the duration of the proposed extension and the basis for the request. The Title IX Coordinator may modify any deadlines as necessary and for good cause. Both parties will be notified if and when a modification is made with a brief explanation of the need for the modification.

### **Request Not to Pursue Complaint**

A Complainant (or alleged victim, if not the Complainant) may determine after filing a Complaint that he or she does not wish to pursue resolution of the Complaint through the University. The University takes such requests seriously. However, such individuals are advised that such requests may limit the University's ability to take action in response to a Complaint. Title IX requires the University to evaluate the request(s) that a Complaint not be adjudicated in the context of the University's commitment to provide a reasonably safe and non-discriminatory environment. In order to make such an evaluation, the Title IX Coordinator may conduct a preliminary investigation into the alleged Sexual Misconduct and may weigh the request(s) against the following factors:

1. The seriousness of the alleged Sexual Misconduct;
2. The Complainant's and/or alleged victim's age;
3. Whether there have been other Complaints of Sexual Misconduct against the Respondent;
4. The Respondent's right to receive information about the allegations if the information is maintained by the University as an "education record" under FERPA, and
5. The applicability of any laws mandating disclosure.

Even when the University is in receipt of a request not to pursue an investigation, Title IX requires the University to take reasonable action in response to the information known to it. The University may take such measures and impose such discipline as are deemed necessary by the Title IX Coordinator. The Complaint may also be used as an anonymous report for data collection purposes under the Clery Act.

### **Interim Measures**

If at any point during the complaint, investigative or disciplinary processes, the Title IX Coordinator reasonably believes that a Respondent who is a member of the University community poses a substantial threat of harm to any member of the campus community; threatens or endangers University property; or disrupts the stability and continuance of normal University operations and functions, the Title IX Coordinator may take actions such as the following:



1. For student Respondents:
  - a. Request that Student Services:
    - i. summarily suspend the Respondent from campus housing on an interim basis and/or restrict his or her movement on campus, or
    - ii. suspend the Respondent from campus;
2. For employee Respondents, request that the individual authorized to make personnel decisions regarding the employee at issue:
  - a. take such steps as are reasonable, appropriate, and necessary to restrict the Respondent's movement on campus; or
  - c. reassign the Respondent or place him or her on administrative leave.

These actions may be appealed by student Respondents to the Vice President of Student Services and University Relations, and by employees to the respective Vice President or Athletic Director over their division.

### **Investigation**

Upon receipt of the Complaint, the Title IX Investigator will promptly begin his or her investigation, taking steps such as:

1. Conducting interviews with the Complainant, the alleged victim (if not the Complainant), the Respondent, and third-party witnesses and summarizing such interviews in written form;
2. Visiting, inspecting, and taking photographs at relevant sites; and
3. Where applicable, collecting and preserving relevant evidence (in cases of corresponding criminal complaints, this step may be coordinated with law enforcement agencies pursuant to a Memorandum of Understanding).

The Title IX investigator will meet with the Complainant and Respondent in every case. The Complainant will be informed of the following information during their meeting.

1. Provide the Complainant a copy of this Policy;
2. Provide the Complainant with a Sexual Misconduct Complaint Form. The Complainant may, if he or she agrees to disclose the information, provide details regarding the allegation, including the name of the accused individual and the date, location and general nature of the alleged Sexual Misconduct;
3. Explain avenues for formal resolution and informal resolution (mediation) of the Complaint;
4. Explain the steps involved in a Sexual Misconduct investigation;
5. Discuss confidentiality standards and concerns with the Complainant;
6. Determine whether the Complainant wishes to pursue a resolution (formal or informal) through the University, or no resolution of any kind;
7. Refer the Complainant to the Counseling Center or other resources, as appropriate; and
8. Discuss with the Complainant, as appropriate, possible interim measures that can be provided to the Complainant, at no cost, during the pendency of the investigative and resolution processes.

The University may implement such measures if requested, appropriate, and reasonably available, whether a formal Complaint has been filed (with either the Title IX Coordinator or law enforcement agencies) or whether an investigation has commenced (by either the Title IX Coordinator or law enforcement agencies). Interim measures may include, but are not limited to:

- a. issuing no-contact orders to prevent any contact between the Complainant, the Respondent, witnesses and/or third parties;
- i. providing the Complainant an escort to ensure that he or she can move safely between classes, work, and/or activities;
- j. changing a Complainant's or a Respondent's on-campus housing or dining, if any, to a different on-campus location and providing assistance from University support staff in completing the relocation;
- k. arranging to dissolve a campus housing contract and offering a pro-rated refund;



- l. changing work arrangements;
- m. rescheduling class work, assignments, and examinations without penalty;
- n. arranging for the Complainant to take an incomplete in a class; or
- o. moving the Complainant or the Respondent from one class section to another without penalty;
- p. permitting a temporary withdrawal from the University;
- q. providing alternative course completion options without penalty;
- r. providing counseling services;
- s. suspension of Respondent's social privileges;
- t. taking disciplinary action against the Respondent before resolution of the Complaint;
- u. Providing academic support services such as tutoring.

Complainant will receive written notification of the availability of the interim measures whether or not the Complainant chooses to report the incident to the University Public Safety Department or local law enforcement.

The Respondent will receive the following from the Title IX investigator during their initial meeting:

1. Provide Respondent with a copy of the Complaint;
2. Provide Respondent with a copy of the Sexual Misconduct Policies and Procedures;
3. Explain the University's procedures for formal resolution and informal resolution (mediation) of the Complaint;
4. Explain the steps involved in a Sexual Misconduct investigation;
5. Discuss confidentiality standards and concerns with the Respondent;
6. Discuss non-Retaliation requirements with the Respondent;
7. Inform the Respondent of any interim measures already determined and being provided to the Complainant and/or the alleged victim (if not the Complainant) that directly affect the Respondent (e.g. changing his or her class schedule, or moving him or her to an alternate residence hall);
8. Refer the Respondent to the Counseling Center or other resources, as appropriate; and
9. Discuss with the Respondent, as appropriate, possible interim measures that can be provided to the Respondent during the pendency of the investigative and resolution processes. The University may implement such measures if requested, appropriate, and reasonably available, whether a formal Complaint has been filed or whether an investigation by either campus administrators or law enforcement agencies has commenced.

### **Informal Resolution**

At any time prior to the date of his or her designated hearing, the Respondent may elect to acknowledge his or her actions and take



responsibility for the alleged Sexual Misconduct. In such a situation, the Title IX Coordinator will propose sanction(s). If the victim and the Respondent agree to such proposed sanction(s), then the Complaint will be resolved without a hearing and without any further rights of appeal by any party. If either the victim or the Respondent objects to such proposed sanction(s), then the Sexual Misconduct Hearing Board will convene for the exclusive purpose of determining a sanction, which determination may be subject to appeal.

#### **Formal Resolution**

In the case of formal resolution, the Sexual Misconduct Hearing Board will conduct a hearing in which it will question the Complainant, the alleged victim (if not the Complainant), the Respondent, and any witnesses or other third parties whose testimony the Hearing Panel deems relevant. The Sexual Misconduct Board will determine whether there has been a violation of the Sexual Misconduct Policy, and if there has been, will determine the sanction to be imposed on the Respondent.

#### **Retaliation**

Retaliation against any person for filing, supporting, providing information in good faith, or otherwise participating in the investigative and/or disciplinary process in connection with a Complaint of Sexual Misconduct is strictly prohibited. Violations of this prohibition will be addressed through University disciplinary procedures and will result in a responsive action by the University. Any person who feels that he or she has been subject to retaliation should notify the Title IX Coordinator, Jennifer Fleming, Deputy Title IX Coordinator, Amy Anderson, or the Deputy Title IX Coordinator for the Ozark Campus, Tanya Martin.

#### **Educational Programming for and Training for Sexual Misconduct**

Arkansas Tech University requires educational programs to promote the awareness of rape, acquaintance rape, domestic violence, dating violence, sexual assault and stalking. This educational campaign shall also be for on-going prevention and awareness. These education programs shall include primary prevention and awareness programs for all incoming students and new employees which shall include: 1) the statement that the University prohibits domestic violence, dating violence, sexual assault and stalking; 2) the definitions of domestic violence, dating violence, sexual assault, and stalking as well as the definition of "consent" in reference to sexual activity; 3) Safe and positive options for bystander intervention that may be carried out by an individual to prevent harm or intervene in cases of a risk of domestic violence, dating violence, sexual assault, or stalking; 4) Information on risk reduction and how to recognize warning signs of abusive behavior and how to avoid potential attacks; and 5) ongoing prevention and awareness campaigns for students and faculty on all of the items above.

Educational programming and training is provided to faculty, staff, and students in an effort to create a University community free of sexual harassment, sexual assault (non-consensual sexual contact or intercourse), domestic violence, dating violence, stalking, and sexual exploitation or any other type of sexual misconduct. The Jerry Cares campaign promotes shared responsibility by all members of the University community in an effort to reduce the risk of sexual violence and to equip members with the tools, training, and resources necessary to take action in stopping sexual misconduct. This includes prevention programs and educational training in risk reduction and bystander intervention, equipping members of the University community to play a role in preventing and interrupting incidents of sexual misconduct. Training on campus resources and step-by-step procedures on how to report incidents of sexual misconduct is also provided. For more detailed information, please visit the Jerry

Training for all personnel conducting investigations and formal resolutions is conducted annually.

### **Sexual Misconduct Definitions**

Sexual Misconduct includes but is not limited to the following offenses: rape, acquaintance rape, domestic violence, dating violence, sexual assault, and stalking. The definitions for the offenses are:

**Rape.** “Rape” is the act of sexual intercourse or penetration (anal, oral or vaginal), however slight, with any body part or any object, by a man or a woman upon a man or a woman, without Consent, including vaginal penetration by a penis, object, tongue, or finger; anal penetration by a penis, object, tongue or finger; and oral copulation (mouth to genital contact or genital to mouth contact).

**Acquaintance Rape.** “Acquaintance Rape” is the above defined offense of rape by a person the victim has a relationship with or is known by the victim.

**Domestic Violence.** “Domestic Violence” includes felony or misdemeanor crimes of violence committed by a current or former spouse of the victim by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the State of Arkansas, or by any other person against an adult or youth victim who is protected from the person’s acts under the domestic or family violence laws of the State of Arkansas.

**Dating Violence.** “Dating Violence” means violence committed by a person:

1. Who is or has been in a social relationship of a romantic or intimate nature with the victim; and
2. Where the existence of such a relationship shall be determined based on a consideration of the following factors:
  - a. The length of the relationship,
  - c. The type of relationship, and
  - d. The frequency of interaction between the persons involved in the relationship.

**Sexual Assault.** “Sexual Assault” means any actual, attempted, or threatened sexual act with another person without that person’s Consent. Sexual Assault includes, but is not limited to:

1. Rape and attempted Rape;
2. Intentional and unwelcome sexual touching (including disrobing or exposure), however slight, with any body part or any object, by a man or a woman upon a man or a woman, with effective Consent, or a person’s breasts, buttocks, groin, or genitals (or clothing covering such areas), or coercing, forcing, or attempting to coerce or force another to touch you, themselves, or a third party with any of these body parts or areas when such touching would be reasonably and objectively offensive.
3. Any sexual act in which there is force, violence, or use of duress or deception upon the victim;
4. Any sexual act perpetrated when the victim is unable to give Consent; and
5. Sexual intimidation, which includes, but is not limited to:
  - a. Threatening, expressly or impliedly, to commit a sexual act upon another person without his or her Consent,
  - f. Stalking or cyber-stalking, and
  - g. Engaging in indecent exposure.

**Stalking.** “Stalking” means engaging in a course of conduct directed at a specific person that would cause a reasonable person to:

1. fear for his or her safety or the safety of others; or
2. Suffer substantial emotional distress.



## Disciplinary Procedures

University discipline proceedings include the right to a fair hearing for all parties (both accuser and accused) involved including the right to have witnesses, representation, and written resolutions to all parties as to the hearing outcome such as sanctions, suspensions or expulsion from the University. This process is outlined in the Student Code of Conduct. A list of all possible sanctions can be found in Article IV, Section D of the Student Code of Conduct. A copy of the Student Code of Conduct can be found at [www.atu.edu/studenthandbook](http://www.atu.edu/studenthandbook). Employees also have the right to administrative hearings that may result in potential sanctions in formal discipline or termination with the University. The Employee Handbook may be obtained by contacting Human Resources at 479-968-0241.

## SEX OFFENDER REGISTRY

The “**Campus Sex Crimes Prevention Act**” (section 1601 of [Public Law 106-386](#) ) of 2000 was enacted on October 28, 2000, and became effective on October 28, 2002. It is a federal law that provides for the tracking of convicted, registered sex offenders enrolled as students at institutions of higher education or working or volunteering on campus. The Act requires sex offenders already required to register in a state to provide notice, as required under state law, to each institution of higher education in that state, at which the person is employed, carries on a vocation, or is a student. The law further requires that state procedures ensure that this registration information is promptly made available to law enforcement agencies with jurisdiction where the institutions of higher education are located, and that the registration information is entered into appropriate state records or data systems. The Clery Act, as amended by the Campus Sex Crimes Prevention Act, requires an educational institution to specify the location where information concerning registered sex offenders is maintained. Information regarding sex offenders in Arkansas is available at the following link [www.acic.org](http://www.acic.org) under the “Online Services” tab. A list of current sex offenders pertinent to Arkansas Tech University is developed and maintained by the Department of Public Safety. In accordance with Arkansas law, relevant and necessary information will be disclosed when the information is necessary for public protection. Inquiries regarding registered sex offenders may be directed to the Department of Public Safety. For information on how to register if you are a convicted sex offender, contact the Department of Public Safety.

## CAMPUS SECURITY AUTHORITIES

### Campus Security Authority Policy

The following are policies and guidelines for campus security authorities.

### Introduction

The Jeanne Clery Campus Security Policy and Crime Statistics Disclosure Act (Clery Act) and what you need to know if you are a Campus Security Authority (CSA) at Arkansas Tech University is included in the section.

### What is the role of a CSA?

A Campus Security Authority, or CSA, is encouraged to report all recounted crimes, on a timely basis, to the Department of Public Safety. However, under the Clery Act, a CSA is only obligated to report Clery Act qualifying crimes which occurred on campus, in public areas bordering campus and in certain non-campus buildings owned or controlled (leased) by the University. The CSA should only report those crimes that have not been previously reported to Public Safety or another University CSA. Non-law enforcement personnel are included in the CSA role because some community members and students may be hesitant about reporting crimes to the police, but may be more inclined to report incidents to other campus-affiliated individuals.

To review information on reportable Clery Act crimes, reportable disciplinary referrals, and/or the Clery Act incident occurrence locations that are reportable, please refer to the CSA Report Forms. Crime Statistics report form is located at <http://www.atu.edu/psafe/report-crimestats.php>.

### Who is a CSA?

The law assigns a CSA into one of four categories:

1. Public Safety sworn police personnel.
2. Non-police people or offices responsible for campus safety such as residence life professionals and student staff; personnel providing access control and/or security at campus facilities, athletic events, or other special events; safety



transportation staff; other similar positions.

3. Officials with significant responsibility for student and campus activities. This category is defined broadly to ensure complete coverage and thorough reporting of crimes. To determine which individuals or organizations may be defined as a CSA, consider job functions rather than job titles that involve relationships with students. Look for Officials (i.e., not support staff) whose functions involve relationships with students. An Official is defined as any person who has the authority and the duty to take action or respond to particular issues on behalf of the University. If someone has significant responsibility for student and campus activities, s/he is a CSA.

Examples include, but are not limited to: academic deans; student affairs, residential life officials; coordinator of Greek Life (or related positions); athletic administrators including director, assistant directors, and coaches; student activities coordinators and staff; student conduct officials; faculty and staff advisors to student organizations; student center building staff; student peer education advisors; and administrators at satellite programs off campus.

4. Any individual or organization specified in an institution's statement of University policy as an individual or organization to which students and employees should report criminal offenses to DPS.

**Campus Security Authorities include:**

- All University Public Safety Personnel
- Dean of Students
- Associate Deans of Students
- Assistant Deans of Students
- Residence Life: Associate Dean, Assistant Deans, and Area Coordinators
- Resident Directors and Resident Assistants
- Academic Advising Center Staff
- Campus Recreation: Coordinator and Graduate Assistants
- Campus Life: Associate Dean, Directors, Coordinators, Assistant Directors, Graduate Assistants
- Career Services
- Disability Services
- Health and Wellness Center
- Admissions: counselors, recruiters, and peer student staff (ambassadors)
- Athletics: Director, assistant, and associates;
- Financial Aid: Director and associates, counselors
- Colleges and Schools: Deans, Assistant Deans, Associate Deans, internships or special off-campus program coordinators and student advisors in Graduate School
- Study Abroad Programs counselors
- Library: student workers and librarians
- Office of the President: President, Chief of Staff, Legal Counsel



- Board of Trustees: appointed members, student representatives and support staff
- VP Student Services and University Relations
- Information Technology: help desk staff, technicians and any staff assisting end users
- Registrar's Office: Registrar and associates, any staff that has close interaction with students
- Human Resources: Director and assistants, Payroll/Benefits/Employee Relations administrators
- Administration and Finance: VP, account and audit administrators, accounts payable/receiving administrators, and Student Accounts supervisors

If you have questions about your role and responsibilities as a CSA, feel free to contact the Department of Public Safety at [dps@atu.edu](mailto:dps@atu.edu) or 479-968-0222.

#### **Who is not a CSA?**

The following non-CSA positions include but are not limited to: Faculty members without responsibility for student and campus activities beyond the classroom; physicians in Health and Wellness who only provide care for students; clerical or administrative support staff; cafeteria staff; facilities maintenance staff; information technology staff, licensed mental health or pastoral counselors, when acting within the scope of their license or certificate; and other like functions.

#### **Counselor / Pastoral Confidential Reporting**

The Associate Dean for Health and Wellness and licensed counselors employed by the department, when acting as a counselor, are not considered to be a CSA and are not required to report crimes for inclusion into the annual security report. The counselors determine on a case-by-case basis when and how to encourage clients to report crimes voluntarily to law enforcement for investigation and when and how to confidentially report crimes solely for inclusion in annual security report.

#### **CSA Crime Reporting**

When a crime is reported to a CSA, the CSA should ask the person reporting the event if s/he would like to report it to Public Safety. If so, contact Public Safety at (479) 968-0222. If the CSA has firsthand knowledge or confirmation that the reporting party filed a police report with DPS, then the CSA is not obligated to complete and submit a CSA report form. However, if the reporting party says s/he will file a police report with DPS and leaves, the CSA must submit a Campus Security Authority Statistics Report Form.

A CSA is encouraged to report all crimes, on a timely basis, to DPS via a Campus Security Authority Statistics Report Form. However, under the Clery Act, only Clery Act qualifying crimes are required to be reported. The CSA Crime Report Form can be located at <http://www.atu.edu/psafe/csa-reports.php> on the ATU website at [www.atu.edu](http://www.atu.edu). If the reported crime is made in good faith, meaning that there is reasonable basis for believing that the information is not rumor or hearsay, then the crime is Clery reportable. The CSA, when interacting with the reporting party, needs to gather incident information that would provide sufficient detail to properly classify the incident. This means the CSA needs to document reporting party responses. Reporting party identifying information should only be included in the Report Form if the reporting party is willing to provide it (see Confidential

Reporting section below). The CSA should not investigate the crime or attempt to determine whether a crime, in fact, took place. When in doubt, a CSA Crime Statistics Report Form should be completed and submitted.

### **How to Report a Crime**

A CSA should complete and submit the Clery Act CSA Crime Report form. If you have questions, contact Public Safety and ask to speak with a Command Staff member or email us at [dps@atu.edu](mailto:dps@atu.edu).

### **What is done with CSA Report Forms?**

Public Safety reviews CSA reports and makes a determination if an incident warrants a timely warning or emergency notification to the University community and whether it is a reportable crime in the Annual Security and Fire Safety Report. Public Safety will consolidate crime data from multiple sources, report qualifying crime data to the federal Department of Education, publish campus Annual Security and Fire Safety Report and inform the campus community when and where Annual Security and Fire Safety Report is available.

## **CLERY ACT DEFINITIONS OF REPORTABLE CRIMES**

**Murder and Non-Negligent Manslaughter** is defined as the willful (non-negligent) killing of one human being by another.

**Negligent Manslaughter** is defined as the killing of another person through gross negligence.

**Sex Offenses – Forcible** is defined as any sexual act directed against another person, forcibly and/or against that person's will; or not forcible or against the person's will where the victim is incapable of giving consent. This category includes four offenses: forcible rape, forcible sodomy, sexual assault with an object and forcible fondling. NOTE: The ability of the victim to give consent must be a professional determination by a law enforcement agency.

**Sex Offenses – Non-forcible** are incidents of unlawful, non-forcible sexual intercourse. Only two types of offenses are included in this definition; incest and statutory rape.

**Robbery** is the taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Aggravated Assault** is an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

**Burglary** is the unlawful entry of a structure to commit a felony or a theft.

**Motor Vehicle Theft** is the theft or attempted theft of a motor vehicle.

**Arson** is any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

**Liquor Law Violations** are defined as the violations of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness. Included in this classification is the furnishing, possessing, etc., of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; underage possession; using liquor by a minor or intemperate person; underage possession; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and attempts to commit any of the above.

**Illegal Weapons Possession** is defined as the violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons. This classification encompasses weapons offenses that are regulatory in nature. Included in this classification: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; using, manufacturing, etc., of silencers; furnishing deadly weapons to minors; aliens possessing deadly weapons; and attempts to commit any of the above.



**Drug Law Violation** is defined as the violation of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation or importation of any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics- manufactured narcotics which can cause true addiction (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

**Domestic Violence** includes felony or misdemeanor crimes of violence committed by a current or former spouse of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.

**Dating Violence** is defined as violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined based on a consideration of the following factors: 1) the length of the relationship; 2) the type of relationship; and, 3) the frequency of interaction between the persons involved in the relationship.

**Stalking** is defined as engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others; or suffer substantial emotional distress.

**Hate Crime** is a criminal offense committed against a person or property which is motivated, in whole or in part, by the offender's bias against a race, gender, religion, disability, sexual orientation, or ethnicity/national origin.

- Race bias: A preformed negative attitude toward a group of persons who possess common physical characteristics (e.g., color of skin, eyes, and/or hair; facial features, etc.) genetically transmitted by descent and heredity which distinguish them as a distinct division of humankind (e.g., Asians, blacks, whites).
- Gender bias: A preformed negative opinion or attitude toward a group of persons because those persons are male or female. Gender bias is also a Clery Act-specific term, not found in the FBI's Hate Crime Data Collection Guidelines.
- Religion bias: A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being (e.g., Catholics, Jews, Protestants, atheists).
- Sexual orientation bias: A preformed negative opinion or attitude toward a group of persons based on their sexual attraction toward, and responsiveness to, members of their own sex or members of the opposite sex (e.g., gays, lesbians, heterosexuals).
- Ethnicity/national origin bias: A preformed negative opinion or attitude toward a group of persons of the same race or national origin who share common or similar traits, languages, customs and traditions (e.g., Arabs, Hispanics).
- Disability bias: A preformed negative opinion or attitude toward a group of persons based on their physical or mental impairment that substantially limits one or more of the major life activities or a record of such an impairment or being regarded as having such an impairment.

#### **Hate Crime Definitions**

Arkansas Tech University Department of Public Safety is also required to report statistics for hate (bias) related crimes by the type of bias as defined below for the following classifications: murder/non-negligent manslaughter, negligent manslaughter, sex offenses (forcible and non-forcible), robbery, aggravated assault, burglary, motor vehicle theft, arson, liquor law violations, drug violations and/or illegal weapons possession (see definitions above), and larceny, vandalism, intimidation, and simple assault (see definitions below).

**Larceny-Theft:** The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. (Note: Constructive possession is defined by Black's Law Dictionary, 6th ed. as "where one does not have physical custody or possession, but is in a position to exercise dominion or control over a thing.")



**Simple Assault:** An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness. **Intimidation:** To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

**Destruction/Damage/Vandalism of Property (Except "Arson"):** To willfully or maliciously destroy, injure, disfigure, or deface any public or private property, real or personal, without the consent of the owner or person having custody or control by cutting, tearing, breaking, marking, painting, drawing, covering with filth, or any other such means as may be specified by local law.

If a hate crime occurs where there is an incident involving intimidation, vandalism, larceny, simple assault or other bodily injury, the law requires that the statistic be reported as a hate crime even though there is no requirement to report the crime classification in any other area of the compliance document.

A hate or bias related crime is not a separate, distinct crime, but is the commission of a criminal offense which was motivated by the offender's bias. For example, a subject assaults a victim, which is a crime. If the facts of the case indicate that the offender was motivated to commit the offense because of his/her bias against the victim's race, religion, ethnicity, gender, sexual orientation, or disability, the assault is then also classified as a hate/bias crime.



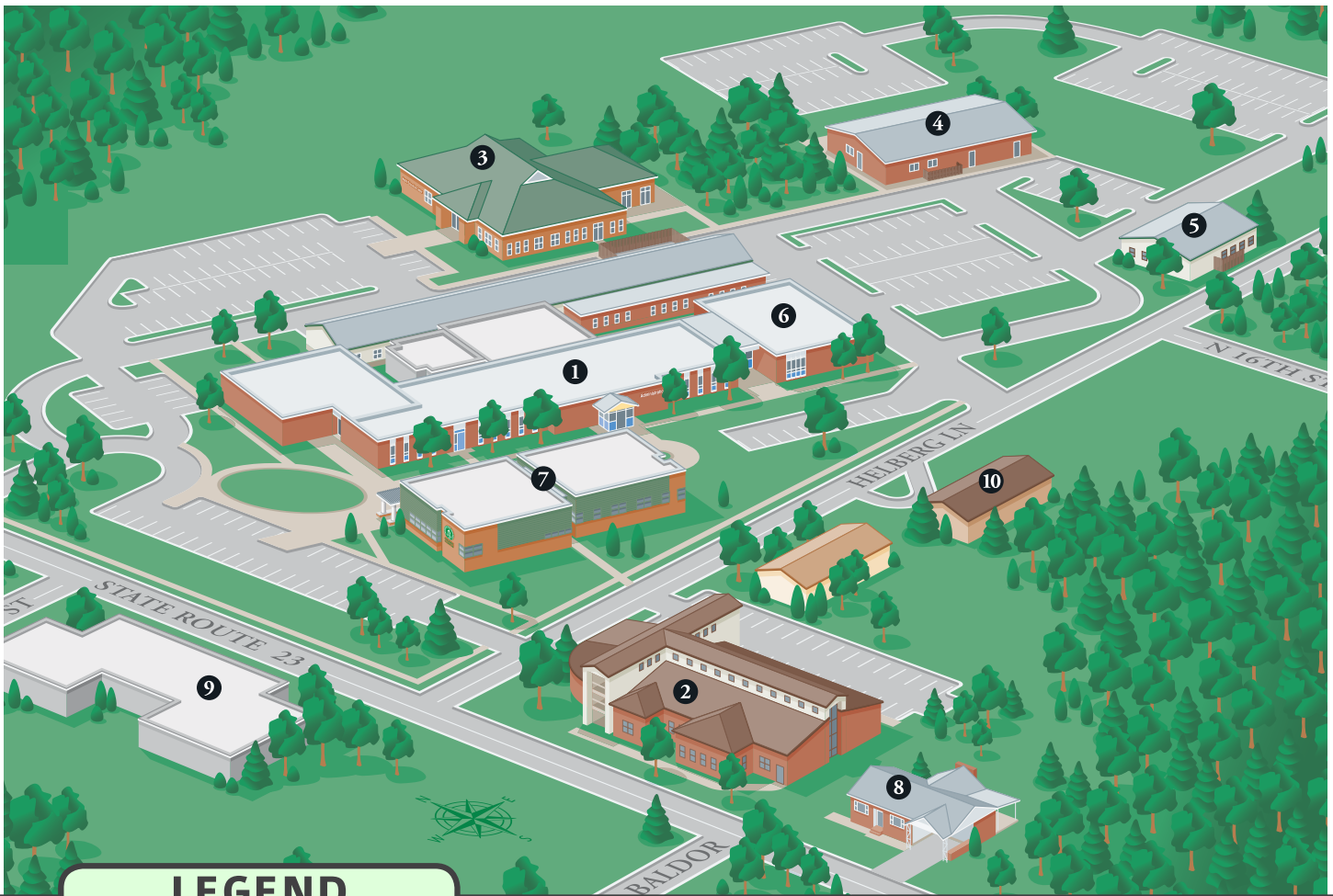
## LEGEND

<b>RED</b> Faculty/Staff	<b>DARK BLUE</b> Residence Hall	<b>ORANGE</b> Residence Hall
<b>GREEN</b> Residence Hall	<b>YELLOW</b> Off Campus	Visitor Parking
<b>BROWN</b> Residence Hall	<b>STRIPED</b> Vista Place and South Hall	<b>HANDICAP PARKING</b>

Administration Building - 29  
 Alumni House - 34  
 Band Practice Field - 55  
 Baswell Residence Hall - 43  
 Baswell Techionery - 52  
 Brown Residence Hall - 7  
 Browning Hall - 32  
 Caraway Residence Hall - 33  
 Chambers Cafeteria - 23  
 Chartwells Athletic Complex - 39  
 Corley Hall - 15  
 Crabaugh Hall - 30  
 Critz-Hughes Residence Hall - 6  
 Dean Hall - 9  
 Doc Bryan Student Services Center - 20  
 Energy Center - 17

Campus Recreation Office - 42  
 Hindsman Tower - 53  
 Hull Physical Education Building - 31  
 Jones Residence Hall - 16  
 M Street Residence Hall - 54  
 McEver Hall - 14  
 Norman Hall - 37  
 Nutt Residence Hall - 8  
 Paine Residence Hall - 11  
 Public Safety - 27  
 Ross Pendergraft Library and Technology Center - 13  
 Rothwell Hall - 22  
 Roush Residence Hall - 19  
 Stadium Suites Student Housing - 36  
 Stroupe Building - 3

Tech Field - 1  
 Techionery - 24  
 Temporary Nursing Building - 41  
 Thone Stadium at Buerkle Field - 35  
 Tomlinson Hall - 28  
 Tucker Coliseum - 21  
 Tucker Residence Hall - 5  
 Turner Residence Hall - 10  
 University Commons Apartments - 18  
 Visiting Team Dressing Facility - 38  
 W.O. Young Building - 25  
 Williamson Hall - 2  
 Wilson Residence Hall - 4  
 Witherspoon Hall - 12



## LEGEND



- 1 - Technology & Academic Support (OZADM)
- 2 - Collegiate Center (OZCC)
- 3 - Allied Health (OZHB)
- 4 - Industrial Control Systems (OZELEC)
- 5 - Air Conditioning & Refrigeration (OZHVAC)
- 6 - Alvin F. Vest Student Union
- 7 - Student Services & Conference Center
- 8 - Maintenance Facility
- 9 - West Annex (OZWA)
- 10 - Maintenance Facility



## Arkansas Tech University - Main Campus

### Campus Security Report

	2014					2013					2012				
	On-Campus Property	Non-Campus Property	Public Property	On-Campus Residential Facility	Year Total	On-Campus Property	Non-Campus Property	Public Property	On-Campus Residential Facility	Year Total	On-Campus Property	Non-Campus Property	Public Property	On-Campus Residential Facility	Year Total
Murder/Non-Negligent Manslaughter	0	0	0	0	<b>0</b>	0	0	0	0	<b>0</b>	0	0	0	0	<b>0</b>
Negligent Manslaughter	0	0	0	0	<b>0</b>	0	0	0	0	<b>0</b>	0	0	0	0	<b>0</b>
Sex Offenses, Forcible	1	0	0	1	<b>1</b>	1	0	1	1	<b>2</b>	2*	0	0	0	<b>2</b>
Sex Offenses, Non-Forcible	0	0	0	0	<b>0</b>	0	0	0	0	<b>0</b>	0	0	0	0	<b>0</b>
Robbery	0	1	0	0	<b>1</b>	0	0	0	0	<b>0</b>	1	0	0	1	<b>1</b>
Aggravated Assault	10	0	1	7	<b>10</b>	11	0	0	1	<b>11</b>	3*	0	1	1	<b>4</b>
Burglary	19	4	0	23	<b>23</b>	21	0	1	21	<b>22</b>	26*	0	0	26	<b>26</b>
Motor Vehicle Theft	0	0	0	0	<b>0</b>	0	1	0	0	<b>1</b>	0*	0	1	0	<b>1</b>
Arson	0	0	0	0	<b>0</b>	0	0	0	0	<b>0</b>	1	0	0	1	<b>1</b>
Illegal Weapons Possession- Arrests	1	0	1	0	<b>1</b>	0	0	0	0	<b>0</b>	0	0	0	0	<b>0</b>
Illegal Weapons Possessions- Violations Referred for Disciplinary Action	1	0	1	0	<b>1</b>	0	0	0	0	<b>0</b>	1	0	0	1	<b>1</b>
Drug Law- Arrests	2	0	7	1	<b>8</b>	0*	0	0	0	<b>0</b>	4*	0	0	0	<b>4</b>
Drug Law- Violations Referred for Disciplinary Action	13	0	2	11	<b>13</b>	5*	2	0	5	<b>12</b>	15*	0	0	8	<b>15</b>
Liquor Law-Arrests	4	0	1	3	<b>5</b>	1*	0	0	1	<b>1</b>	5*	0	1	3	<b>6</b>
Liquor Law-Violations Referred for Disciplinary Action	25	38	1	62	<b>63</b>	33*	8	0	34	<b>42</b>	77*	0	0	75	<b>77</b>

\*Statistics for "on-campus residential facilities" are combined with "on-campus" statistics and also disclosed separately in the "on-campus residential facilities" category.

\*No hate crimes reported for these categories.

## Arkansas Tech University - Main Campus

### Campus Security Report

Hate Crimes*	2014					2013					2012				
	On-Campus Property	Non-Campus Property	Public Property	On-Campus Residential Facility	Year Total	On-Campus Property	Non-Campus Property	Public Property	On-Campus Residential Facility	Year Total	On-Campus Property	Non-Campus Property	Public Property	On-Campus Residential Facility	Year Total
Larceny	0	0	0	0	<b>0</b>	0	0	0	0	<b>0</b>	0	0	0	0	<b>0</b>
Vandalism	0	0	0	0	<b>0</b>	0	0	0	0	<b>0</b>	1	0	0	1	<b>1</b>
Intimidation	0	0	0	0	<b>0</b>	2	0	0	1	<b>2</b>	1	0	0	0	<b>1</b>
Simple Assault	0	0	0	0	<b>0</b>	0	0	0	0	<b>0</b>	0	0	0	0	<b>0</b>

\*Statistics for "on-campus residential facilities" are combined with "on-campus" statistics and also disclosed separately in the "on-campus residential facilities" category.

## Arkansas Tech University - Ozark Campus

### Campus Security Report

	2014					2013					2012				
	On-Campus Property	Non-Campus Property	Public Property	On-Campus Residential Facility	Year Total	On-Campus Property	Non-Campus Property	Public Property	On-Campus Residential Facility	Year Total	On-Campus Property	Non-Campus Property	Public Property	On-Campus Residential Facility	Year Total
Murder/Non-Negligent Manslaughter	0	0	0	N/A	<b>0</b>	0	0	0	N/A	<b>0</b>	0	0	0	N/A	<b>0</b>
Negligent Manslaughter	0	0	0	N/A	<b>0</b>	0	0	0	N/A	<b>0</b>	0	0	0	N/A	<b>0</b>
Sex Offenses, Forcible	0	0	0	N/A	<b>0</b>	0	0	0	N/A	<b>0</b>	0	0	0	N/A	<b>0</b>
Sex Offenses, Non-Forcible	0	0	0	N/A	<b>0</b>	0	0	0	N/A	<b>0</b>	0	0	0	N/A	<b>0</b>
Robbery	0	0	0	N/A	<b>0</b>	0	0	0	N/A	<b>0</b>	0	0	0	N/A	<b>0</b>
Aggravated Assault	0	0	0	N/A	<b>0</b>	0	0	0	N/A	<b>0</b>	0	0	0	N/A	<b>0</b>
Burglary	0	0	0	N/A	<b>0</b>	0	0	0	N/A	<b>0</b>	0	0	0	N/A	<b>0</b>
Motor Vehicle Theft	0	0	0	N/A	<b>0</b>	0	0	0	N/A	<b>0</b>	0	0	0	N/A	<b>0</b>
Arson	0	0	0	N/A	<b>0</b>	0	0	0	N/A	<b>0</b>	0	0	0	N/A	<b>0</b>
Illegal Weapons Possession- Arrests	0	0	0	N/A	<b>0</b>	0	0	0	N/A	<b>0</b>	0	0	0	N/A	<b>0</b>
Illegal Weapons Possessions- Violations Referred for Disciplinary Action	0	0	0	N/A	<b>0</b>	0	0	0	N/A	<b>0</b>	0	0	0	N/A	<b>0</b>
Drug Law- Arrests	0	0	0	N/A	<b>0</b>	0	0	0	N/A	<b>0</b>	0	0	0	N/A	<b>0</b>
Drug Law- Violations Referred for Disciplinary Action	0	0	0	N/A	<b>0</b>	1	0	0	N/A	<b>1</b>	1	0	0	N/A	<b>1</b>
Liquor Law-Arrests	0	0	0	N/A	<b>0</b>	0	0	0	N/A	<b>0</b>	0	0	0	N/A	<b>0</b>
Liquor Law-Violations Referred for Disciplinary Action	0	0	0	N/A	<b>0</b>	1	0	0	N/A	<b>1</b>	0	0	0	N/A	<b>0</b>

\*Statistics for “on-campus residential facilities” are combined with “on-campus” statistics and also disclosed separately in the “on-campus residential facilities” category.

\*No hate crimes reported for these categories.

# Arkansas Tech University - Ozark Campus

## Campus Security Report

Hate Crimes	2014					2013					2012				
	On-Campus Property	Non-Campus Property	Public Property	On-Campus Residential Facility	Year Total	On-Campus Property	Non-Campus Property	Public Property	On-Campus Residential Facility	Year Total	On-Campus Property	Non-Campus Property	Public Property	On-Campus Residential Facility	Year Total
Larceny	0	0	0	N/A	<b>0</b>	0	0	0	N/A	<b>0</b>	0	0	0	N/A	<b>0</b>
Vandalism	0	0	0	N/A	<b>0</b>	0	0	0	N/A	<b>0</b>	0	0	0	N/A	<b>0</b>
Intimidation	0	0	0	N/A	<b>0</b>	0	0	0	N/A	<b>0</b>	0	0	0	N/A	<b>0</b>
Simple Assault	0	0	0	N/A	<b>0</b>	0	0	0	N/A	<b>0</b>	0	0	0	N/A	<b>0</b>



**Arkansas Tech University - Main Campus  
Violence Against Women Act (VAWA) Statistics**

<b>2014</b>	<b>On-Campus Property</b>	<b>Non-Campus Property</b>	<b>Public Property</b>	<b>On-Campus Residential Facility</b>	<b>Year Total</b>
Domestic Violence	6	0	1	5	<b>6</b>
Dating Violence	1	0	0	1	<b>1</b>
Stalking	2	0	0	2	<b>2</b>

**Arkansas Tech University - Ozark Campus  
Violence Against Women Act (VAWA) Statistics**

<b>2014</b>	<b>On-Campus Property</b>	<b>Non-Campus Property</b>	<b>Public Property</b>	<b>On-Campus Residential Facility</b>	<b>Year Total</b>
Domestic Violence	0	0	0	0	<b>0</b>
Dating Violence	0	0	0	0	<b>0</b>
Stalking	0	0	0	0	<b>0</b>



## 2015 FIRE SAFETY REPORT

The Higher Education Opportunity Act, enacted on August 14, 2008, requires institutions that maintain on-campus student housing facilities to publish an annual fire safety report that contains information about campus fire safety practices and standards of the institution. This report refers to the Russellville campus, where ATU has residential facilities.

All fires shall be reported to the Department of Public Safety (479) 968-0222. Call 911 if it is an emergency.

### Fire Evacuation Procedures

1. Know the location of the fire extinguishers, exits, and pull stations in your area and know how to use them. Training and information are available from the Department of Public Safety.
2. Confine the fire by closing all doors as you leave.
3. Report fire and/or smoke by activating the nearest fire alarm.
4. Call 911.
5. Call the Department of Public Safety at (479) 968-0222.
6. Do not attempt to fight the fire alone.
7. Evacuate the building immediately when the building fire alarm sounds or when asked to do so by the Department of Public Safety or Residence Life personnel.
8. Evacuation maps are located in each building on each floor. Familiarize yourself with the evacuation plan.
9. When you evacuate, do not stop for personal belongings. Leave immediately using the stairs. Do not use the elevator.
10. Assist any individual who is disabled.
11. Evacuate at least 500 feet from the building. Do not return to the building until instructed to do so by authorized personnel.
12. To move through a smoke-clouded area, drop to your knees and crawl to the nearest evacuation exit.
13. Notify both the Department of Public Safety and any authorized fire personnel if you suspect someone may be trapped inside the building.
14. If you become trapped in a building during a fire and a window is available, place an article of clothing outside the window as a marker for emergency personnel. If no window is available, stay near the floor where the air will be less smoky. Shout at regular intervals to alert emergency personnel of your location.

### Fire Drills and Evacuations

Each residence hall will conduct at least 1 fire drill per semester to educate and prepare residents for evacuation procedures in case of fire. All residents must evacuate the residence hall when the fire alarm sounds. Failure to exit the building during a fire drill could result in disciplinary action.

### **Items Not Allowed in Residence Halls**

The following items are prohibited in Residence Halls:

1. Open flames
2. Candles and incense
3. Space heaters
4. Smoking

### **Suggested Ways to Prevent Fire in the Residence Halls**

1. Make sure that all appliances are turned off as you finish using them. This includes curling irons, irons, and blow dryers.
2. If you have a refrigerator or any other appliance using a large electrical cord, and if you find it necessary to use an extension cord, the extension cord must be of the same thickness as the appliance's cord. A smaller cord will not adequately or safely carry the necessary current.
3. Avoid overloading an electrical outlet: You should not use cube plugs. Be sure that, if you do use extension cords, they are located safely and away from high traffic areas. These cords should never be frayed or have any wires exposed.
4. It is important that you demonstrate your concern by noting problematic situations to others. If for any reason others are careless, you need to point this out to them so that the safety of all residents is maintained.

### **Daily Fire Log**

The ATU DPS maintains a daily fire log. The daily fire log for each campus is open to public inspection and available by calling the Department of Public Safety at (479) 968-0222 or email at [dps@atu.edu](mailto:dps@atu.edu).

### **Fire Safety Education and Training**

All faculty, staff, and students are expected to familiarize themselves with the evacuation plan for the buildings in which they occupy including the identified immediate evacuation area. In the residence halls, evacuation routes are posted in the hallways on every floor and students are instructed at the opening meeting and other floor meetings on evacuation procedures. Programs are also presented in residence halls on various safety issues including fire safety. Students are reminded about fire evacuation procedures during all hall meetings, floor meetings, or after problems occur during fire drills and accidental activations of the alarm.

The resident assistant (RA) on duty completes rounds that include checking fire extinguishers (gauges, missing tags), and complete Work Order Requests for any issues. In addition, cleaning staff also check and submit Work Order Requests for extinguishers that need replacement. The Occupational Safety Coordinator conducts periodic inspections of exit signs, detectors, doors, and pull stations within the residence halls. Work Requests are subsequently submitted to address items that require corrective action.

Resident Directors and Resident Assistants receive fire safety/emergency training annually. Employees will also receive training when policy or procedures relating to fire safety change. This training will include: protocol for reporting fires, procedures for evacuating a building, and how to respond to other emergencies. Students will receive this training during the beginning of the fall semester or orientation sessions.

### **Plans for Future Improvement**

As resources become available, the institution will consider the installation of additional pull stations, heat detectors, and fire extinguisher devices at all residential facilities.

## Safety Amenities

Information Dates 01/01/2014 through 12/31/2014

Residence Halls	Sprinkler System	Fire Extinguishers	Smoke Detectors	Fire Drills Per Semester
Baswell Hall	√	√	√	2
Brown Hall		√	√	2
Caraway Hall		√	√	2
Critz Hall	√	√	√	2
East Gate		√	√	2
Hughes Hall		√	√	2
Jones Hall		√	√	2
M Street	√	√	√	2
Nutt Hall	√	√	√	2
Paine Hall		√	√	2
Roush Hall		√	√	2
South Hall		√	√	2
Stadium Suites		√	√	2
Tucker Hall	√	√	√	2
Turner Hall		√	√	2
University Hall	√	√	√	2
Vista Place	√	√	√	2
Wilson Hall		√	√	2



## Fire Statistics

Information Dates 01/01/2014 through 12/31/2014

Residence Halls	Total Fires	Injuries	Deaths	Property Damage
Baswell Hall	0	0	0	n/a
Brown Hall	0	0	0	n/a
Caraway Hall	0	0	0	n/a
Critz Hall	0	0	0	n/a
East Gate	0	0	0	n/a
Hughes Hall	0	0	0	n/a
Jones Hall	0	0	0	n/a
M Street	0	0	0	n/a
Nutt Hall	0	0	0	n/a
Paine Hall	0	0	0	n/a
Roush Hall	0	0	0	n/a
South Hall	0	0	0	n/a
Stadium Suites	0	0	0	n/a
Tucker Hall	0	0	0	n/a
Turner Hall	0	0	0	n/a
University Hall	0	0	0	n/a
Vista Place	0	0	0	n/a
Wilson Hall	0	0	0	n/a