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EXPERIENCE

October 2019 to present: Associate General Counsel, University of Arkansas System, Little Rock, Arkansas

Primarily provides advice and counsel to the Vice President for the Division of Agriculture advising on all matters for the Division including procurement, real estate, human resources, gift agreement and research programs. Supports the General Counsel on legal issues throughout the system, including real estate, taxation and policy issues in addition to procurement. Represents the University before the Arkansas Claims Commission.

April 2009-October 2019: Deputy District Counsel and Senior Procurement Counsel, Army Corps of Engineers, Little Rock District

In addition to my duties as Deputy District Counsel, I am the Senior Counsel for Procurement leading a team of attorneys advising in the areas of contract formation, strategy, and administration. Provided oversight of procurement legal issues. Worked with Contracting Division to improve procurement process. Represented the Corps before the Armed Services Board of Contract Appeals. Provided leadership and mentorship in the office, providing junior attorneys advice and guidance on a host of issues and concerns associated with the Corps legal practice.

During a temporary assignment as Assistant Division Counsel, Counsel to Principal Assistant Responsible For Contracting, South Atlantic Division from 18 August 2014 – 30 Sept 2014, I provided legal advice to the Regional Principal Assistant Responsible for Contracting, Atlanta, advising Districts through participation in the peer review process on legal considerations involving solicitation and award of multi-million dollar contracts to include those involving the flood risk reduction efforts in the greater New Orleans area and along the lower Mississippi River.

Aug 2015 to present: Adjunct Faculty, Arkansas Tech University

Teaching Recreation Law and Policy in Parks, Recreation & Hospitality Department. The content of my course discusses legal issues relevant to recreation and hospitality professionals to include torts and contracts.

July 2015—present: Senior IMA, 2 AF/JA Keesler AFB, Mississippi

As the senior IMA, I coordinate reserve support in providing legal services to 2 AF/CC and 15 subordinate IMAs at three training wings. Provided guidance on military justice matters, officer and enlisted adverse actions, ethics and other civil law issues, directly supporting over 70 military and civilian attorneys, paralegals and support staff at legal offices in 2 AF. Reviewed pre- and post-trial matters of general courts-martial in the command. Special duty assignment to the Secretary of the Air Forces' decoration board investigating high level decoration up to and including the Medal of Honor ensuring proper recognition of America's Airmen.

June 2012–July 2015: Asst. Staff Judge Advocate, HQ AFRC, Robins AFB, Georgia

Provided legal services to the Air Force's largest major command, advising headquarters staff directorates and wing staff judge advocates on a host of general and administrative law topics. Provided legal opinions on various command legal issues especially regarding government contracting actions, environmental law, labor law, operations law and personnel issues. Tasked to oversee sensitive command investigations, including a general officer. Supported the AFRC/IG and JAI ensuring reserve legal office compliance with standards to ensure our +25 legal offices met their mission requirements.

Jan 2010 – June 2012: Staff Judge Advocate, 452nd Air Mobility Wing, March ARB, California

Led the largest reserve wing legal office, with a total staff of nine, providing legal services to the Air Force Reserve's largest stand-alone wing. As such, I have the knowledge, skills and ability to manage a highly diverse legal services program including oversight, quality assurance, managing, mentoring, training, and motivating legal office staff. I also gained the ability to balance JAG Corps and wing program goals and priorities; review program implementation and results; balance customer programs and legal goals/priorities; develop and utilize innovative approaches in solving problems and issues; function as a senior counselor and advisor to the commander; and work effectively with other military and other senior

management officials within the wing. I ensured office was operationally ready to execute wartime mission, exceeding all compliance metrics in its daily operations.

June 2007 – Jan 2010: Staff Judge Advocate, 507th Air Refueling Wing, Tinker AFB, Oklahoma

Provided leadership for a staff of four as we provide legal services to 1500 reservists. Advised commanders on the administration of military justice, administrative discharges, civil law and preventative law programs. In addition to research and preparation legal memoranda on various legal issues, I supervised for my staff's work in the areas of government contracting actions, labor law, operations law and personnel issues. While advising reservists and their family members on personal legal matters, I oversaw my staff's advice and preparation of legal documents for reserve personnel and their dependents concerning various legal problems. Ensured office was operationally ready to execute wartime mission and met or exceeded all compliance metrics in its daily operations. *Most notably I was named Air Force Reserve Judge Advocate Junior Officer's Council Mentor of the Year.*

Jan 2005-March 2006: Assistant Prosecuting Attorney Lawrence County, Missouri

Represented the State of Missouri in the criminal courts of Lawrence County. Advocated the State's position before the Circuit Court in guilty pleas, probation violations and arraignments. Responsible for the final disposition of all misdemeanor and traffic infractions filed, to include trials. Represented the State of Missouri in hundreds of preliminary hearings. Served as the County's liaison with the Child Advocacy Center. In total, I managed over 1800 cases, with an over a 95% conviction rate.

July 2004 – June 2007: Staff Judge Advocate 931st ARG, McConnell AFB, Kansas

Supervised one paralegal while I advised the group commander, staff directors and subordinate unit commanders and provided legal services to 1000 reservists. Advised commanders on the administration of military justice, administrative discharges, civil law and preventative law programs. Researched various legal issues especially regarding operations law and personnel issues. Provided legal assistance and prepared legal documents for reserve personnel and their dependents concerning various civil legal matters. Took a languishing program, energizing it to highly rated legal office resulting in recognition as an Outstanding Performer by AFRC/IG. *Most notably I was named the Air Force Reserve Command's Outstanding Judge Advocate. Deployed to Camp Victory, Iraq March –July 2006 in support of TF-134 Detainee Operations, an Army led joint task force.*

June 2001–June 2004: Asst Staff Judge Advocate 22nd ARW, McConnell AFB, Kansas

On numerous occasions, I was the staff judge advocate and deputy staff judge advocate, providing leadership to my staff as we provide legal services to a small active duty base. Advised the wing commander and his/her staff and subordinate unit commanders on the administration of military justice, administrative discharges, civil law and preventative law programs. Researched various legal issues to include government contracting actions, environmental law, labor law, operations law and personnel issues. *Most notably was selected to attend Air Command & Staff in residence. First reserve judge advocate to receive a Master of Military Operational Arts and Science.*

June 2001 – June 2004: Legal Counsel, Environmental Law 60th AMW, Travis AFB, California

Provided legal services to the Air Force as environmental counsel. Advised senior leadership on issues to resolve potential violations of the numerous federal and state environmental laws to include the Clean Water Act, CERLA, RCRA and the Endangered Species Act. Reviewed proposed measures to ensure compliance with the National Environmental Policy Act (NEPA) reviewing countless actions to ensure compliance. *Most notably I successfully defended the Air Force against US Fish & Wildlife Service's proposed designation of the entire base as critical habitat writing a brief that was deemed the model for critical habitat defense in the Department of Defense.*

Oct 1999-June 2001: Asst. Staff Judge Advocate 60th AMW, Travis AFB, California

Functioned as the deputy staff judge advocate during active duty DSJA was deployed. Advised the wing commander and his staff and subordinate unit commanders on the administration of military justice, administrative discharges, civil law and preventative law programs. Researched various legal issues to include government contracting actions, environmental law, labor law, operations law and personnel issues.

Nov 1996-Oct 1999: Air Reserve Technician, 349 AMW, Travis AFB, California

Served as Deputy Chief of Plans, Wing Executive Officer and Deputy Chief of Quality Improvement. Member of the AFRC PDC's *Confronting Difficult Issues* course.

April 1992-Nov 1996: Air Reserve Technician, 452d AMW, March AFB, California

Served as Wing Executive Officer, Chief of Quality Improvement and Crisis Action Team executive officer. Facilitator for the Air Force Reserve Command's Junior Officer Leadership Development program.

EDUCATION

1987: Rockhurst University -- Kansas City, Missouri, (BA Political Science & Economics minor in Biology)

1990: University of Missouri – Columbia, Missouri (Juris Doctorate)

1991: University of Denver – Denver, Colorado (LL M Taxation Law)

2004: Air University – Maxwell AFB, Alabama, (MA Military Operational Arts & Science)

2006: Air University—Air War College, Maxwell AFB, Alabama

2011: Joint Forces Staff College – Naval Station Norfolk, Virginia (AJPME)

OTHER NOTABLE ACCOMPLISHMENTS:

2011: Graduate of USACE Level II Leadership Development Program

2013: Certified Myers Briggs Type Indicator Facilitator

2013-2014: Served on School Board for St Edwards Catholic School

2014-2015: Taught Leadership development at St Edwards Catholic School

2015: Graduate of USACE Level III Leadership Development Program

2015-2019: Leadership Champion for USACE Little Rock District

2018: Retired from Air Force Reserve at the rank of Colonel, awarded the Legion of Merit